

**MEETING OF THE**

**Clutha District Council**

**5 December 2024**

**Commencing at 1.30pm**

**At the Council Chambers**

**1 Rosebank Terrace**

**BALCLUTHA**

# CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Clutha District Council will be held in the Council Chambers, 1 Rosebank Terrace Balclutha on Thursday 5 December 2024, commencing at 1.30pm.

Steve Hill  
**CHIEF EXECUTIVE OFFICER**

## Committee Members

Mayor: Bryan Cadogan

Councillor Kevin Barron  
Councillor Dane Catherwood  
Councillor Wayne Felts  
Councillor Gaynor Finch  
Councillor Bruce Graham  
Councillor John Herbert  
Councillor Michele Kennedy

Councillor Alison Ludemann  
Councillor Simon McAtamney  
Councillor Dean McCrostie  
Councillor Brent Mackie  
Councillor Jock Martin  
Councillor Ken Payne  
Councillor Bruce Vollweiler

# CLUTHA DISTRICT COUNCIL

## Thursday 5 December 2024

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### APOLOGIES

There were no apologies received at the time of printing this agenda.

### DECLARATIONS OF INTEREST

None at the time of printing this agenda.

### PUBLIC FORUM

- Representatives from the South Otago Athletics Club
- Sport Otago – Craig Gordon

Item	Page #	Title
1	6	<b>Local Water Done Well – Water Service Delivery Planning</b> <i>(For Council's Decision)</i>
2	15	<b>Bruce Community Facility 2024</b> <i>(For Council's Decision)</i> Report summarises public feedback from the BCF consultation process and requests Council to confirm which option it approves.
3	59	<b>General Reserve Transfer for 2023/24</b> <i>(For Council's Decision)</i> Report requests a Council decision on funding options for deficits recorded in the Annual Report.
4	64	<b>CCTV Funding Request for Clinton</b> <i>(For Council's Decision)</i> Report presents a request from the Clinton Community Committee for 50% funding for security cameras in Clinton.
5	70	<b>Solid Waste Management &amp; Minimisation Bylaw 2025</b> <i>(For Council's Decision)</i> Report seeks Council approval to initiate the statutory process for reviewing and implementing the draft updated Waste Management and Minimisation Bylaw 2025.
6	89	<b>Youth Council Representation Report</b> <i>(For Council's Decision)</i>

		Report seeks Council approval to update the Youth Council Terms of Reference to include representation for home-schooled or those undertaking alternative educational or vocational pursuits within the district.
<b>7</b>	<b>93</b>	<b>Regulatory &amp; Community Committee – Recommendation</b> <i>(For Council’s Decision)</i> Recommendation from the Regulatory & Community Committee meeting held on 21 November 2024.
<b>8</b>	<b>94</b>	<b>Confirmation of Council Minutes</b> <i>(For Council’s Confirmation)</i> Minutes of the Council Meeting held on 23 October 2024 and the Bruce Community Facilities submissions hearing on 7 November 2024.
<b>9</b>	<b>122</b>	<b>Infrastructure Strategy &amp; Operations Committee Minutes</b> <i>(For Council’s Confirmation)</i> Minutes of the Infrastructure Strategy & Operations Committee meeting held 21 November 2024.
<b>10</b>	<b>127</b>	<b>Regulatory &amp; Community Committee Minutes</b> <i>(For Council’s Confirmation)</i> Minutes of the Regulatory & Community Committee meeting held 21 November 2024.
<b>11</b>	<b>133</b>	<b>Corporate &amp; Policy Committee Minutes</b> <i>(For Council’s Confirmation)</i> Minutes of the Corporate & Policy Committee meeting held 21 November 2024.
<b>12</b>	<b>141</b>	<b>Risk and Assurance Committee Minutes</b> <i>(For Council’s Information)</i> Unconfirmed minutes of the Risk and Assurance Committee meeting held 21 November 2024.
<b>13</b>	<b>150</b>	<b>West Otago Community Board Minutes</b> <i>(For Council’s Information)</i> Unconfirmed minutes of the West Otago Community Board meeting held 13 November 2024.
<b>14</b>	<b>156</b>	<b>Lawrence/Tuapeka Community Board Minutes</b> <i>(For Council’s Information)</i> Unconfirmed minutes of the Lawrence/Tuapeka Community Board meeting held 13 November 2024.
<b>15</b>	<b>163</b>	<b>Youth Council Minutes</b>

		<i>(For Council's Information)</i> Unconfirmed minutes of the Youth Council meeting held 4 November 2024.
<b>16</b>	<b>168</b>	<b>Mayoral Report</b> <i>(For Council's Information)</i>
<b>17</b>	<b>195</b>	<b>Chief Executive's Report</b> <i>(For Council's Information)</i>
<b>18</b>	<b>200</b>	<b>Documents for Consent and Seal</b> <i>(For Council's Confirmation)</i> This report presents the Documents for consent and seal.
<b>19</b>	<b>201</b>	<b>Reasons to move into Public Excluded</b> <i>(For Council's Decision)</i> The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Local Water Done Well – Water Service Delivery Planning
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	1
<b>Prepared By</b>	Steve Hill – Chief Executive
<b>File Reference</b>	923380

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### REPORT SUMMARY

To inform the Council on the outcomes of the Local Water Done Well Review.

To seek approval for Clutha District Council participation in the next stage of work required to consult with the public on the Water Services Delivery Plan (WSDP) options.

### RECOMMENDATIONS

- 1 That Council receives the ‘Local Water Done Well – Water Service Delivery Planning’ report.**
- 2 Notes that Clutha District Council must draft a Water Services Delivery Plan and include as a minimum two options with one being the status quo.**
- 3 Directs the CE to develop a Water Services Delivery Plan that includes the following options:**
  - 3.1 Status quo,**
  - 3.2 Single Council – Council Controlled Organisation, and**
  - 3.3 Multi Council – Council Controlled Organisation.**
- 4 Authorises the CE in partnership with participating Councils to further develop the detail required to support a multi council CCO Water Services Delivery Plan.**

### REPORT

#### 1 Background

Local government has been grappling with rising costs and the affordability of aging infrastructure. Rates increases during the past term have increased markedly across the country.

After some analysis, the previous Labour government concluded that the country’s future three waters programme was unachievable for Councils to deliver without intervention.

On 27 October 2021, the Labour government unveiled their three waters reform programme and on 7 December, the Water Services Entities Bill passed into legislation. This established four asset owning water entities for New Zealand.

Following a wave of negative public attention, the four entities were amended to 10 entities on 13 April 2023, generally following regional council boundaries.

On 23 August 2023, another two pieces related pieces of legislation were passed, the Water Services Economic Efficiency & Consumer Protection Act and the Water Services Legislation Act.

On 27 November 2023, the new National coalition government announced their plans to scrap the Labour led reforms and on 14 February 2024, the new Three Waters laws were repealed.

To replace Labour's reforms, the Water Services Preliminary Arrangements Act 2024 was enacted on 2 September and this sets out the requirements for a Council to develop a Water Services Delivery Plan (WSDP) that must be submitted to the Department of Internal Affairs (DIA) by 3 September 2025.

The WSDP must set out the model for delivery of a Council's water services with 10 years of supporting financial information, demonstrating that the activity is financially sustainable no later than 2028.

It requires each Council to consult with the public on their preferred option and at least one other option and formally adopt the WSDP before it is submitted.

There are a range of options that Councils can consider. The government has announced new financial arrangements which would enable council-controlled organisations (CCOs) to independently borrow up to 500% of their water revenue from the Local Government Funding Agency (LGFA)

Councils in the Otago-Southland regions have a long history of working together and have been considering collaboration in some form since May 2020.

On 7 February 2024, the Otago-Southland Mayoral Forum directed their Chief Executives to form a working group that should consider:

- (i) regional collaboration and shared services;
- (ii) regional delivery models;
- (iii) national collaboration.

Morrison Low were engaged to work on a business case to explore regional delivery models. Their report "Local Water Done Well Review" (see attachment one) was finalised in October 2024.

Councillors from Otago-Southland were invited to hear the findings from the Morrison Low review at a meeting in Balclutha on 1 November 2024.

The review clearly demonstrates that without change, delivery of future water services and infrastructure investment will become progressively more unaffordable for our ratepayers. 76% of residential water users across the Otago and Southland regions will see their current bills doubling within the next 10 years.

In addition to the affordability issues, the need for skilled workforce and contractors who can deliver the considerable infrastructure programme that is currently forecast

will require careful planning and rationalisation across the region to avoid competition and inefficiency, something that a single water entity is better placed to tackle.

The report explores a range of options, but clearly demonstrates that a joint asset owning entity is the best solution for the issues that the Otago and Southland regions face.

It is now appropriate that each Council consider the next stage of work required to produce options that can be consulted on with the public and ultimately inform each Council's WSDP.

## 2 Strategic Goals and Outcomes

### 2.1 Community Outcomes

- Vibrant Rural Towns and Communities
- Connected and Collaborative
- Healthy Sustainable Environment

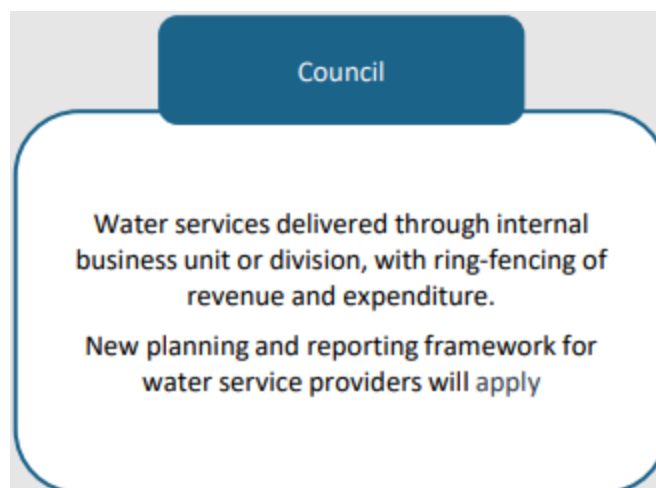
### 2.2 Key Priority Areas

- Healthy Safe Communities
- Invest in Infrastructure

## 3 Available Models

Staff assess that Council has three Water Services models that should be considered, and Council is required to consult on a minimum of two with one of those being the Status Quo. The three models are:

### Status Quo In-House/Internal Business Unit (Model One):

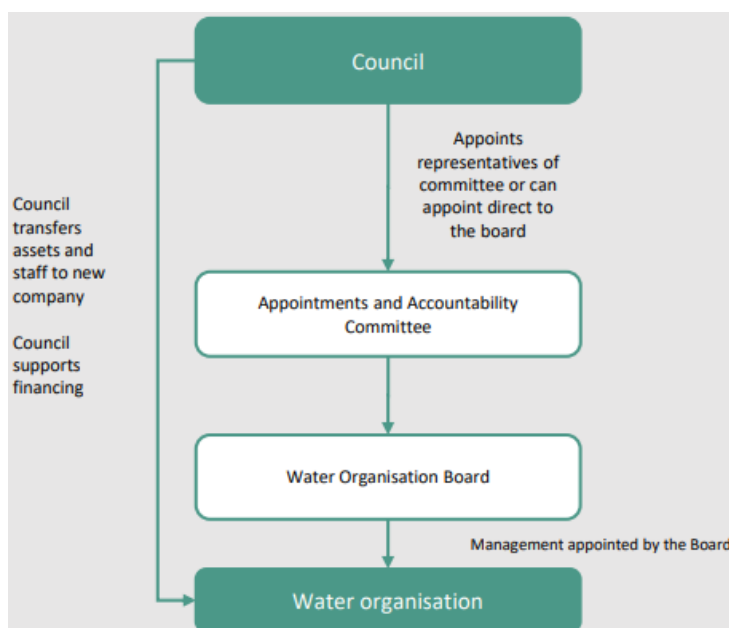


<b>Ownership</b>	<ul style="list-style-type: none"> <li>• Part of Council.</li> <li>• No new organisation established</li> </ul>
<b>Governance</b>	Responsible to Council through mechanisms under LGA 2002
<b>Strategic Direction</b>	Council prepares a Water Services Strategy



<b>Accountability</b>	<ul style="list-style-type: none"> <li>• Act consistently with statutory objectives.</li> <li>• Water business unit reports to Council.</li> <li>• Council prepares separate annual reporting and audited financial statements.</li> <li>• Subject to economic regulation.</li> </ul>
<b>Borrowing</b>	Borrowing undertaken by Council e.g., by LGFA with water activity groups meeting their share of financing costs.
<b>Balance Sheet Treatment</b>	On balance sheet
<b>Revenue</b>	Continues through combination of general/targeted rates and financial/development contributions.
<b>Advantages</b>	<ul style="list-style-type: none"> <li>• Local knowledge and close connection to communities.</li> <li>• No need for Statement of Expectations.</li> <li>• Council already has structured to effectively comply with this option</li> <li>• Avoids initial establishment costs and debate with other councils about asset condition, cross-subsidisation, etc.</li> </ul>
<b>Disadvantages</b>	<ul style="list-style-type: none"> <li>• The Local Government Funding Agency current limit for Councils with a credit rating of “A” or higher will be 280% by 2026, down from 300%) as opposed to water organisations with guaranteeing Councils of 500%.</li> <li>• Fees will be via rates and increases of fees will be reflected via increases in rates.</li> <li>• Lacks single focus on delivering water services.</li> <li>• More layers of Council decision making than legally independent structures — potentially an issue with higher regulation, ring fencing, etc.</li> <li>• Less commercial or nimble/agile due to compliance with LGA and not being a separate legal entity.</li> <li>• Possibility of no specialist expertise at governance level (but could be obtained through committees/subcommittees).</li> <li>• In-house entity more subject to politics of the day.</li> <li>• Fails to capture scale benefits and access to specific expertise.</li> <li>• Less attractive as a specialised entity to attract specialist staff.</li> <li>• Less connected nationally and internationally with peer organisations therefore hindering the modernisation of service opportunities and tailoring of the operating model to suit customer experience expectations.</li> <li>• Legal requirements to meet minimum compliance requirements and provide infrastructure to service growth likely to significantly impact on council ability to debt fund discretionary non-three waters work.</li> </ul>

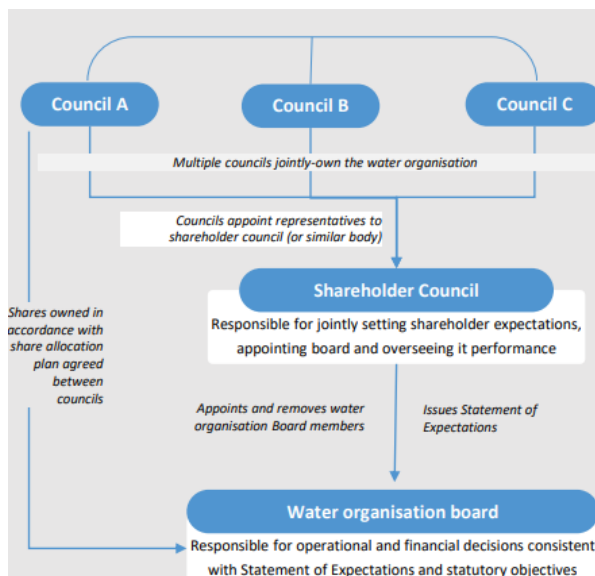
### Single Council CCO (Model Two):



<b>Ownership</b>	<ul style="list-style-type: none"> <li>Limited liability company 100% owned by Council-Ownership arrangements and rights set out in constitution.</li> </ul>
<b>Governance</b>	<ul style="list-style-type: none"> <li>Council appoints and removes board members.</li> <li>Governed by independent, professional directors who are responsible for all operational and financial decisions.</li> </ul>
<b>Strategic Direction</b>	<ul style="list-style-type: none"> <li>Shareholding council issues Statement of Expectations.</li> <li>Water organisation prepares Water Services Strategy.</li> </ul>
<b>Accountability</b>	<ul style="list-style-type: none"> <li>Water organisation must act consistently with statutory objectives.</li> <li>Reports regularly to shareholders on performance (e.g., quarterly).</li> <li>Must produce annual report containing audited financial statements.</li> <li>Subject to economic regulation.</li> </ul>
<b>Borrowing</b>	<ul style="list-style-type: none"> <li>Borrowing via Council from LGFA directly supported by Council guarantee or uncalled capital.</li> </ul>
<b>Balance Sheet Treatment</b>	<ul style="list-style-type: none"> <li>On balance sheet</li> </ul>
<b>Revenue</b>	<ul style="list-style-type: none"> <li>December Bill to include ability to assess, set and collect water services charges and ability to identify which ratepayers to be charged for water services as well as allow use of development contribution regime.</li> </ul>
<b>Advantages</b>	<ul style="list-style-type: none"> <li>LGFA will support leverage up to equivalent of 500 percent of operating revenues.</li> <li>Water services charges not on the rates demand</li> <li>Corporate structure and governance:           <ul style="list-style-type: none"> <li>Single focus on setting direction and overseeing delivery of water services.</li> <li>Competency-based board comprising professional</li> </ul> </li> </ul>

	<p>directors.</p> <ul style="list-style-type: none"> <li>• Appointment committee ensures relevant perspectives brought to director appointment process – flexibility to appoint mana whenua, community or consumer representatives).</li> <li>• Directors’ duties (including under Companies Act 1993) apply.</li> <li>• Must give effect to statement of expectations (if consistent with CCO’s purpose and statutory objectives) but otherwise less subject to politics of the day.</li> <li>• Accountability to council shareholder via regular reporting and annual reporting.</li> <li>• Potentially more agile than in-house as not subject to full LGA and largely independent, less decision-making delays as less layers. Quicker response to market fluctuations and managing operational risks.</li> <li>• More attractive to staff as a specialised entity and less barriers to potentially modernise the customer experience.</li> </ul>
<p><b>Disadvantages</b></p>	<ul style="list-style-type: none"> <li>• Fails to capture scale benefits including access to expertise (as opposed to multi council).</li> <li>• Accountability to consumers for service delivery potentially blurred if CCO not asset-owning.</li> <li>• Additional governance and corporate overhead costs to set up and operate the entity.</li> </ul>

**Multi Council CCO (Model Three):**



<p><b>Ownership</b></p>	<ul style="list-style-type: none"> <li>• Limited liability company with share allocation agreed between shareholding councils.</li> <li>• Councils jointly approve Constitution.</li> </ul>
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<b>Governance</b>	<ul style="list-style-type: none"> <li>• Shareholder committee established to appoint and remove board members.</li> <li>• Governed by independent, professional directors who are responsible for all operational and financial decisions.</li> </ul>
<b>Strategic Direction</b>	<ul style="list-style-type: none"> <li>• Parent councils jointly issue Statement of Expectations</li> <li>• Water organisation prepares a Water Services Strategy</li> </ul>
<b>Accountability</b>	<ul style="list-style-type: none"> <li>• Water organisation must act consistently with statutory objectives</li> <li>• Reports regularly to shareholders on performance (e.g. quarterly).</li> <li>• Must produce annual report containing audited financial statements.</li> <li>• Subject to economic regulation.</li> </ul>
<b>Borrowing/ Balance Sheet Treatment</b>	<ul style="list-style-type: none"> <li>• Borrows via LGFA if parent council provides guarantee and satisfies LGFA lending requirements / Contingent liability (impact on council credit rating depends on council and water organisation revenue and debt).</li> <li>• Can borrow from banks and/or capital markets without council support, subject to achieving investment grade credit rating (challenging for some regions) / Contingent liability (unlikely to impact council credit rating).</li> </ul>
<b>Revenue</b>	<ul style="list-style-type: none"> <li>• December Bill to include ability to assess, set and collect water services charges and ability to identify which ratepayers to be charged for water services as well as allow use of development contribution regime.</li> </ul>
<b>Advantages</b>	<ul style="list-style-type: none"> <li>• Water services charges not on the rates demand</li> <li>• LGFA will support leverage up to equivalent of 500 percent of operating revenues (assuming still meet qualifying criteria for LGFA).</li> <li>• Corporate structure and governance largely the same as for single council CCO (However, added complexity of shareholder council).</li> <li>• Must give effect to statement of expectations (if consistent with CCO's purpose and statutory objectives) but otherwise less subject to politics of the day.</li> <li>• Accountability to council shareholders via regular reporting and annual reporting. Sets own budgets and controls risk plus accountable to communities.</li> <li>• Lower governance and corporate overhead costs per connection than a single council CCO.</li> <li>• Increased scale, potentially covering entire regions, may attract higher quality directors and staff (e.g. Watercare).</li> <li>• Less layers/barriers to modernising the customer experience.</li> </ul>
<b>Disadvantages</b>	<ul style="list-style-type: none"> <li>• Added complexity of shareholder council plus possible difficulties in prioritisation of investment.</li> <li>• Multi-council ownership could complicate decision-making for setting statement of expectations.</li> <li>• Accountability to consumers for service delivery potentially blurred if CCO not asset-owning.</li> <li>• Added complexity of completing a joint Water Services Delivery Plan with multiple Councils.</li> </ul>

The first two models are simpler to develop into a WSDP because there is only one stakeholder, CDC.

The decision to participate in a joint asset owning entity is a significant decision and along with the other two will require consultation, as set out in the legislation, with the public.

Once the Council agrees in principle to work in partnership with other Councils to develop a WSDP, there are several difficult decisions and agreements that will need to be reached between all parties before a multi council WSDP can be prepared for public consultation.

The next phase of the project should not be underestimated in terms of complexity and the time that will be required to reach consensus on a range of issues. It is likely that external project manager support will be required similar to the LWDW Working Group.

If the recommendations in this report are approved, work will continue on options one and two and the multi council CCO phase in the New Year. Morrison Low have indicated that it would require 2-3 months to work up options on how a multi council CCO water services entity should be structured and each Council's relationship to that entity. Negotiations and an approval process for each Council would then need to be factored into the timeline.

Critical issues that would need to be resolved are:

- a) what Councils are committed to participating including whether they have their Council authority to proceed?
- b) the accountability or monitoring arrangements between each Council and the CCO to ensure performance and that local voice is preserved.
- c) an agreed pathway and timeline for harmonisation of pricing so that a financial comparison between the status quo and the CCO option demonstrates the differing impact on rates.

These issues are potentially more difficult to resolve politically than the decision to participate in a joint entity or not.

The legislation requires these issues and any others that the Council consider the public would be interested in are part of the consultation.

There is the potential for participating Councils to be out of sync when it comes to consultation given some Councils will be consulting on a Long Term Plan, some may be consulting on an Annual Plan, and some may not be consulting on an Annual Plan but will still have to consult on this. Council will need to consider this risk.

Having a final WSDP by 2 September 2025 requires a decision to participate in the next phase as soon as possible.

#### **4 Assessment of Options**

Option 1: Council directs staff to develop three models for the WSDP being:

- Status quo, In House Delivery.
- Single council CCO.
- Multi council CCO.

**Advantages:**

- More options available for the decision in principle in early 2025.
- More efficient to participate in multi council CCO analysis at an earlier stage than to join later.

**Disadvantages:**

- Requires more staff time/resource in arranging further analysis.
- Regional Multi-Council CCO subject to other participants willingness to proceed.

**Option 2: Council directs staff to develop two models for the WSDP being:**

- Status quo In House Delivery.
- Single council CCO.

**Advantages:**

- Efficient — Less staff time/resource to develop two options.

**Disadvantages:**

- Limits options, including understanding the financial options.
- It will be more complex and costly to join the analysis regarding a multi council CCO later than to be included in this from an earlier stage.

**5 Consultation**

Consultation is required in accordance with Local Government (Water Services Preliminary Arrangements) Act 2024

**6 Policy Considerations**

Local Government (Water Services Preliminary Arrangements) Act 2024 refers

**7 Legal Considerations**

Local Government (Water Services Preliminary Arrangements) Act 2024 refers.

**8 Financial Impact**

Any costs would be additional to existing budgets however the cost of the work associated with a multiple council CCO WSDP should be split amongst participating Councils to reduce the individual impact.

**9 References – Tabled/Agenda Attachments**

Local Water Done Well Review October 2024 Morrison Low

[https://www.cluthadc.govt.nz/repository/libraries/id:2c0gik8bh17q9s5atec4/hierarchy/Documents/Otago\\_Southland%20Local%20Water%20Done%20Well%20Review%202024.pdf](https://www.cluthadc.govt.nz/repository/libraries/id:2c0gik8bh17q9s5atec4/hierarchy/Documents/Otago_Southland%20Local%20Water%20Done%20Well%20Review%202024.pdf)

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Bruce Community Facility 2024
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	2
<b>Prepared By</b>	Donna McArthur - HoD Infrastructure Strategy & Delivery Peter Stafford - Strategic Planning Manager
<b>File Reference</b>	922043

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### REPORT SUMMARY

The purpose of this report is to summarise public feedback received about the options proposed in the Bruce Community Facility consultation process. The report also asks Council to confirm which option it approves.

### RECOMMENDATIONS

- 1 That Council receives the 'Bruce Community Facility 2024' report.

#### Submissions

- 2 That Council receives written and verbal submissions received within the submission period as listed in Attachment A: Part 1 (Pages 1-16), subject to where a submitter has lodged more than one submission Council accepts the most recent submission on the basis that it is assumed that this is a replacement submission.
- 3 That Council approves the receipt of the four late written submissions as listed in Attachment A: Part 2 (Page 16).

#### Options

- 4 That Council determines the method of funding the Community Library and Pool facility should it proceed as:
  - a) Fully funded from Rates as per the consultation proposal
  - b) Part funded by Investment Equity to the amount of \$.....
  - c) Interest only funded from Rates/Investment Equity and Investment Surplus (delete one) for a period of two/five years (delete one)
  - d) Any other option.
- 5 That Council approves support for \$19.4M for a community library & pool facility with a 6 lane swimming pool (Consultation Option 1), funded by resolution 4 (a, b, c, or d)

OR

- 6 That Council does not approve support to build a new library and pool facility (Consultation Option 2),

OR

- 7 That Council approves support for another option, as specified.

**Response to Submitters**

- 8 That Council directs the Chief Executive to advise submitters of Council's decision/s concerning the Bruce Community Facility.

**REPORT**

**1 Background**

The Bruce Community Facility proposed project has been ongoing for approximately five years. It has been consulted on three times (most recently in September/October 2024) and is now nearing the stage where the detailed design can be commenced, and cost estimates updated. Comprehensive cost estimates were not available in time for the Long-Term Plan consultation, so it was not a consultation question. When this matter has been previously workshopped, it was understood that a Special Consultative Process (SCP) was likely to be required if costs were higher than the budget or if there was some view that the project should be stopped. The current approved budget for this project is approximately \$18 million – with \$4 million for the Community Library and just under \$14 million for the pool. The pool component includes \$2 million of community fundraising and \$1.9 million of a Better off Grant.

A Milton Swimming Pool & Community Library Report – MFiles# 900219 was tabled on 12 June 2024 during the LTP Council Decisions Meeting, advising that the latest total project budget to complete the pool is now \$19.4 million. There was a question relating to the application of new foundation requirements that may add another \$1M to the project, however, although it is a risk, it is unlikely to be applied. The \$19.4M is \$1.8M more than the available budget and a change of this amount would need to go through another Special Consultation Process (SCP).

Council agreed to the SCP on 12 September 2024, and consultations were undertaken from 23 September 2024 to 23 October 2024. Subsequently a verbal hearing was undertaken on 7 November 2024.

**Costs to date**

Job Code	Project Code	Description	Total LTP Budget	Cost to Date	Available Budget	Forecast Spend	Variance
570011	570007	Milton Pool	\$13,979,690	\$578,906	\$13,400,784	\$14,831,664	-\$1,430,880
560010	560019	Milton Library	\$4,000,293	\$168,807	\$3,831,486	\$3,845,311	-\$13,825
<b>Totals</b>			<b>\$17,979,983</b>	<b>\$747,713*</b>	<b>\$17,232,270</b>	<b>\$18,676,975</b>	<b>-\$1,444,705</b>

*\*Expenditure to date includes purchase of 2 x properties at a total cost of \$353k excl. gst.*



## 2 Strategic Goals and Outcomes

Relevant Goals and Outcomes for this matter include:

- **Community Outcomes:** Vibrant Rural Towns and Communities; and Connected and Collaborative.
- **Key Priority Areas:** Healthy Safe Communities; Support Culture & Heritage; Invest in Infrastructure; Jobs are Filled.

## 3 Consultation & Submissions

A summary report of the Special Consultation Submission Process 2024 is provided at Attachment B.

### Submissions Received

620 submissions were received.

### Engagement and Participation

*Submission participation:*

Submission Participation Rate by Area	Submissions Received (No and % of total)	Participation Rate (Note1)
Clutha District - Bruce rating area	414 (67%)	8.8%
Clutha District – Outside Bruce rating area	175 (28%)	1.3%
Outside Clutha District	16 (3%)	Not applicable
Unknown/not specified locations.	15 (2%)	Not applicable
Total	620	Not applicable

Note1: Participation rate equals submitters divided by area population.

*Drop-information session:* Approximately 140 people attended two drop-in information sessions on 26 September 2024 at the Milton Coronation Hall.

*Social media:* Council posted three times, when consultation opened, to promote the public meetings and a reminder before it closed. The posts are included in Attachment B, Appendix 1

*Communication:* Details of dissemination of consultation information is provided in Attachment B.

### Verbal Hearings

Twenty-eight submitters attended Council Hearings on 7 November 2024. Minutes of this meeting and key points raised are provided as a separate Council report as part of Council's 5 December 2024 meeting agenda.

### Submission Responses

The responses have been analysed for each option taking into the two rating area groups (Bruce rating area & Outside Bruce rating area) as shown in the following table.

Submission responses - by option	Option 1: Community library & pool facility with 6 lane swimming pool (\$19.4M)	Option 2: Do not build a new library and pool facility	Total
<b>All Submitters</b>	<b>No &amp; % of all</b>	<b>No &amp; % of all</b>	<b>No</b>
Total	308 (49.7%)	312 (50.3%)	620
<b>By Rating Area &amp; Other Areas</b>	<b>No &amp; % for option</b>	<b>No &amp; % for option</b>	<b>No</b>
District - Bruce Rating Area	263 (63%)	151 (37%)	414
District - Outside Bruce Rating Area	29 (17%)	146 (83%)	175
Outside Clutha District	9 (56%)	7 (44%)	16
Unknown	7 (47%)	8 (53%)	15

### Submission Feedback Comments

The table below broadly summarises submission feedback themes.

Feedback in favour of the Community library & pool facility with 6 lane swimming pool	Feedback in favour of not building a new library and pool facility
<ul style="list-style-type: none"> <li>• <b>Long-term investment</b> will yield long-term benefits, serving the needs of Milton for years to come and enhancing the town's infrastructure.</li> <li>• <b>Community hub and social cohesion:</b> Facility will provide a convenient, accessible, vibrant, functional space for residents of all ages - serving as gathering places that promote social cohesion and foster community spirit.</li> <li>• <b>Economic benefits:</b> facility is expected to attract visitors and residents, contributing to the local economy and making Milton a more attractive place to live.</li> <li>• <b>Health benefits:</b> regular physical activity will be facilitated by the pool with positive health outcomes.</li> <li>• <b>Water safety and education</b> (Learn to swim) is essential for the community.</li> <li>• <b>Accessibility:</b> facility supports everyone including those with disabilities.</li> <li>• <b>Social interaction and mental well-being:</b> this is particularly important in rural areas where isolation can be a concern.</li> <li>• <b>Essential services</b> (pool and library) are needed for the future.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Financial burden on ratepayers:</b> Concern that the proposed facility will lead to unaffordable increases in rates, during a time of economic hardship.</li> <li>• <b>Increased council debt:</b> Concerns about increased Council debt adversely affecting Council's financial position.</li> <li>• <b>Focus on essential services:</b> Prioritize essential infrastructure improvements, such as roads and water systems.</li> <li>• <b>Maintain existing facilities:</b> instead of building new ones.</li> <li>• <b>Timing:</b> The current economic climate is not suitable for such a large expenditure and the project should be postponed.</li> <li>• <b>Year-round heated pool not necessary:</b> Given the proximity of facilities in nearby towns.</li> <li>• <b>Cost overruns concerns:</b> Past projects exceeded initial cost estimates with concerns this will be repeated.</li> <li>• <b>Project usefulness relative to cost:</b> Doubts about facility attracting enough users.</li> <li>• <b>Alternative funding options:</b> These should be explored to reduce ratepayer contributions.</li> </ul>

#### 4 Issues

Attachment C provides staff responses to issues that have been identified through submissions. These issues are:

- Clarification on the \$1.9M Better Off Funding
- Foundation Costs
- New Pool Operational Costs
- Procurement, next steps and detailed design
- Community Pool versus Township Pool

#### 5 Bruce Communities Facilities Trust

Early in the process the importance community involvement in this project was identified to ensure that the local community was behind it. Staff have continued to investigate and support the Milton group that has formed to lead this work. The role of the Bruce Community Trust group is vital to the success of the project.

The group have indicated that they believe that they will be able to raise approximately \$2M. They have reconfirmed this recently and do not believe that they can raise significantly more than this amount.

The group has commenced community fundraising but will rely heavily on significant grants from external funders. Applications cannot be made to these funders until a range of criteria are met – including the approval of Council to proceed with the project.

There is also a risk that the group may not be able to raise their intended \$2 million target. Council has considered this previously, but it also needs to be factored in to the current decision making process as there is a risk that more rates will be needed if the group cannot raise the targeted funds.

#### 6 Assessment of Options

##### Option 1 Issues/Risks:

Although this option provides many social benefits and will definitely provide a facility that will meet/exceed the current growth projections for Milton the main issue that has been made apparent from the Special Consultation Process is the financial burden that this new proposed facility would have on members of the public, due to significant rate increases.

There also is a risk that once the detail designs are completed and firm costs are established, that, these firm costs may exceed the already increased proposed budget value. If this is the case, then a report will again need to be tabled at the next available Council meeting for decisions on next steps.

Possible time delays due to Council preferred procurement process. A Public Excluded Report will be presented to Council outlining the different procurement methodologies,

and depending on which procurement methodology Council adopts there could be time delays for the project commencement, which in turn, could create financial risk.

### Option 2 Issues/Risks:

The current pool on Park Lane, originally built over 50 years ago, is now well passed its use-by-date and has a large crack in it. Time has also highlighted it was built on an unstable site.

Option 2 considers infrastructure upgrades to the current site, where cost analysis will need to be determined. Risk is that if the site is too unstable and too costly that once the current infrastructure breaks down, Milton may not have a public swimming pool.

The current library on Union Street is earthquake-prone and too small for modern services. The current footprint is 165m<sup>2</sup>, 71% smaller than what is recommended for a community library serving a population of 4,000.

A detailed seismic assessment carried out in 2017 indicated a rating of 20-30% New Building Standard equivalent (NBS).

The Library is in need of renewals work, although considered, the update and fit out of the existing building could cost at least as much as a rebuild, and still would not be able to deliver the services outlined in the new proposed facility.

## 7 Financial Impact

### Budgeted State

**Table 1: Existing LTP budget – loan funded \$14m (project cost \$17.9m less Milton Pool grants of \$2m and Better Off Funding of \$1.9m):**

ClientKey	Included	Group of Activities	Activity	Name	Capital Amount
570007 + 560019	TRUE	Community Services	Pools - Milton	Milton Service Centre Library Pool Community Facility	17,900,000
Less Milton Pool Grants					- 2,000,000
Less Better Off Funding					- 1,900,000
				<b>Loan Funding</b>	<b>14,000,000</b>

**Table 2: Existing budget loan repayments**

	2026	2027	2028	2029	2030	2031	2032	2033	2034
LTP Overall Rates %	19.64%	18.92%	5.89%	8.78%	1.34%	6.32%	3.05%	1.27%	2.64%
Loan interest + principal repayments	1,018,369	1,018,369	1,018,369	1,018,369	1,018,369	1,018,369	1,018,369	1,018,369	1,018,369
Total Rates Requirement per LTP	42,291,819	50,291,884	53,254,160	57,929,834	58,708,181	62,415,795	64,321,932	65,140,508	66,862,131
Loan interest + principal repayments as a % of Rates	2.41%	2.02%	1.91%	1.76%	1.73%	1.63%	1.58%	1.56%	1.52%

Note: 1% of overall rates for 2025/26 in \$ terms is \$422,918.19

### Consulted State

The Consultation Document referenced the increase in overall project costs to \$19.4m before reducing it by the Milton Pool grants of \$2m and Better Off Funding of \$1.9m. In accordance with the Consultation Document that meant an increase of rates funding

from 2025/26 from \$264 Bruce Community Rating Area and \$73 UAGC derived from Table 2 to \$301 Bruce Community Rating Area and \$81 UAGC. Table 2 Overall Rates % included the project with a \$14m loan. Some submissions misunderstood this point and assumed the rates impacts were additional to the LTP rates %. Only the additional \$1.5m was an additional rate impact.

If the project didn't proceed the Consultation Document identified the savings from removing the budgeted \$14m loan (table 1) as \$68 from the UAGC and \$235 from the Bruce Community Area of Benefit. It would also remove \$14m from Council's budget debt in 2025/26 of \$162m increasing the headroom. The amount of additional cost associated with starting again and in addition keeping the existing facilities running is unknown and unbudgeted.

### Option Financial Analysis

These options provide alternative funding pathways for consideration.

#### a) Interest only funded from Rates for a period of two/five years

**Table 3: Per Annum Savings each year interest only is applied**

Interest + Principal - budget @ \$14m	1,018,369
Interest only - budget @ \$15.5m at 5.25% p.a.	813,750
Rates Saving	204,619

Note: 1% of overall rates for 2025/26 in \$ terms is \$422,918.19.

**Table 4: Showing a 2-year interest only benefit but also reflecting the increase coming on after that.**

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
813,750	813,750	1,127,480	1,127,480	1,127,480	1,127,480	1,127,480	1,127,480	1,127,480	1,127,480

Note that the increase is calculated based on a \$15.5m loan that is why it is higher than the budgeted rates effect.

**Table 5: Showing a 5-year interest only benefit but also reflecting the increase coming on after that.**

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
813,750	813,750	813,750	813,750	813,750	1,127,480	1,127,480	1,127,480	1,127,480	1,127,480

Several submissions suggested that they could be supportive of the project, but it wasn't the right time for many reasons. An interest only option for a period aligned to the LTP cycle has the benefit of reducing budgeted rates for that period and builds the project at the contracted rate. The above tables show the impact. It is a committal that then must be paid with a rating impact at some point. However, any of the options below that consider using Investment Equity or Returns would be available and would benefit from either two years or five years of account growth and a larger starting fund balance.

## b) Using the Investment Equity or Investment Returns in some form

An alternative to just using rates as a funding source which is what was consulted on, is to use our investments in some form. Several submissions asked Council to find a way that would make the project affordable rather than just using rates with all the impacts that rates have. The submissions contended that the project might have more chance of being approved if it didn't rely fully on rates funding.

The following options propose using the investments in some form. Table 6 below sets the scene with respect to our budgeted investment position before considering options.

**Table 6: Budgeted Investment Returns and Balances**

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	26,922,111	27,501,922	28,094,573	28,701,538	29,324,369	29,964,698	30,623,445	31,301,576
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	- 800,000	- 816,000	- 833,600	- 851,200	- 868,000	- 884,000	- 899,200	- 914,400	- 929,600	- 944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,413,411	1,443,851	1,474,965	1,506,831	1,539,529	1,573,147	1,607,731	1,643,333
Nikko balance per IBIS	26,354,500	26,922,111	27,501,922	28,094,573	28,701,538	29,324,369	29,964,698	30,623,445	31,301,576	32,000,908
Budgeted Income	554,500	567,611	579,811	592,651	606,965	622,831	640,329	658,747	678,131	699,333

There were several options modelled but only some of them are viable options. Attachment D has the detailed impacts of each option. The options that are considered viable are:

### Using Investment Equity of either \$2.5M or \$5M.

This option recognises that TPOMA received an investment grant of \$2.5M and the \$5M option recognises that TPOMA also received government funding of \$10M compared to this project which has received \$1.9M. Both options reduce the end balance of our Investment Accounts and reduce the available returns, but both options also create rates savings. Attachment D has the modelled impacts.

### Using Investment Returns to pay for an interest only option for two to five years.

This option proposes using investment returns to fund the interest only options and modelling that scenario to see the impact. The subsequent rates impact after the interest only period ends is the same as in Tables 4 and 5. There are impacts on the investment return income and ending balances, but again there are rates savings. There is an impact on Debt headroom because of taking on the debt (\$15.5m) but reducing rates. This impact has also been modelled in attachment D.

## 8 Policy and Legal Considerations

The draft Special Consultative Procedure (SCP) and consultation approach was agreed by Council at its meeting of 12 September 2024. The SCP was undertaken in accordance with Sections 76-82 and 87 of the Local Government Act 2002, taking into account Council's Significance and Engagement Policy 2024.

## **9 References – Tabled/Agenda Attachments**

Attachment A: Submissions to the Bruce Community Facility Consultation

Attachment B: Bruce Community Facility Special Consultation Submissions Process 2024

Attachment C: Staff Response to Key Issues

Attachment D: Modelled Investment as a Funding Source

## Attachment A

**Part 1: Submissions to the Bruce Community Facility Consultation –  
Received within Submission Period**

Sub No	Submitter Name	Verbal Hearing
901	ADAIR, Rob	
1363	ADAM, Lex	
1375	ADAM, Lynne	
1133	ADAM, Stacey	
1362	ADAM, Toni	
1264	ADAMS, Darlene	Yes
1167	ADDISON, Audrie	
842	AFFLECK, Jen	
770	AGILE ADMIN, Rachael	
948	AGNEW, Laura	
1138	ALLAN, Charlotte	
1014	ALLAN, Jessica	
903	ALLAN, Laurie (First Submission)	
810	ALLAN, Laurie (Second Submission)	
1359	ALLAN, Lynda	
898	ALLAN, Nola	
794	ALLAN, Rachael	
806	ALLAN, Sandra	
1013	ALLAN, Tony	
1231	ALLEN, Blair	
1313	ALLISON, Barrie	
856	ALLISON, Dale	
792	ALLISON, James	
1347	ALLISON, Jillian	
1377	ALLISON, Nancie	
906	ALLISON, Rowan	
1244	ALTENBERG, Tanya	
1245	ALTENBURG, Cecelia	
845	ANDERSON, Dylan	
867	ANDERSON, Lyall	
1263	ANDERSON, Mark	
1200	ARTHUR, Chris	
1192	ARTHUR, S	
1219	ASTRID,	
973	BAIN, Lynda	



994	BAIN, Trevor	
1346	BAIRD, Garrick	
960	BALMORAL-TUAPEKA RURAL WATER SCHEME COMMITTEE,	Yes
1202	BANKS, Sarah	
1249	BARNETT, Karyn	
1303	BARRA, M A	
978	BARRETT, Alanna	
965	BARRETT, Lynelle (First Submission, Withdrawn)	
1348	BARRETT, Lynelle (Second Submission)	
1051	BARRETT, Phil	Yes
1247	BASIT, Earl	
917	BEARMAN, Brendon	
919	BEARMAN, Suzie	
997	BECKERS, Heidi	
1056	BENEKE, Rocco	
1215	BENNETT, Nisha	
1134	BERSALES, Richel	
1132	BERSALES, Rogelio Jr.	
1163	BETHUNE, Reuben	
1077	BEYER, Chris	
1078	BEYER, Peter	
1157	BICHAN, Sharni	
1196	BICHAN, Tyler	
1095	BISSET, Andy	
1353	BLACK, Darin	
1248	BLACK, Gilbert	Yes
1250	BLACK, Judy	
1246	BLACK, Nate	
1084	BLACK, Paul	
1099	BLACK, Sue	
835	BLACKBOURN, Oliver	
1114	BLACKMORE, Geoff	
1121	BLAIR, Jane	
915	BOLTON, Ricky	
914	BOULTON, Angie-Lee	
846	BRAID, Sean	
1022	BROOKLAND, Abby	
899	BROOKLAND, Natasha	
1378	BROWN, Aj	
1151	BROWN, Rachel	
1206	BROWN, Rebecca	

952	BROWNE, Bridgette	
1311	BRUCE COMMUNITY FACILITIES TRUST COMMITTEE,	Yes
1297	BUNGARD, Carol	
1012	BURLEIGH, Raymond	
787	BURLINGHAM, Candyce	
900	BURTON, Richard	
1351	BUTLER, Olivia	
976	BUXTON, Amber	
1075	BYRNE, Carl	
1088	CALDER, Jason	
1086	CALDER, Robyn	
1087	CALDER, Rodger	
944	CALTEAUX, Colin	
943	CALTEAUX, Kieran John	
998	CALTEAUX, Lynne	
1300	CALTEAUX, Troy	
1147	CAMERON, Tina	
811	CAMPBELL, Gil	
752	CAMPBELL, Greta	
1100	CARA,	
1333	CARRUTHERS, Doreen	
1183	CARRUTHERS, Kylie	
1204	CARSON, Bidy	
1109	CASSEY,	
999	CHISHOLM, Bryan	
1124	CHISHOLM, Michael	
1243	CHRISTIE, Andrew	
1242	CHRISTIE, R K	
883	CLARK, Andrew	
824	CLARK, Lyn	Yes
805	CLARK, Pam	
1344	CLUTHA CONCERNED CITIZENS,	Yes
1309	Clutha Rates Proposals,	
1251	COCHRANE, Kyle	
1094	COLL, Georgia	
1172	CONDON, Paige	
1301	CONDON, Shirley Ann	
1166	CONDON, Tom	
923	CONTACT, Unknown	
1193	COOK, Jackson	
1241	COOK, S W	

932	COOK, Teurunina	
982	COOK, Zoe	
1044	COPLAND, Lynne And Russell	
1240	COSGROVE, Michael	
874	COUNSELL, Debbie	
1213	COWIE, Brian	
922	COWIE, Debra	
872	COWIE, Gaye	
1212	COWIE, Ivy	
1280	COWIE, Linda	
833	COWIE, Ronald	Yes
751	CRAIG, Andrea	
757	CRAIG, Kim	
750	CRAIG, Lester	
905	CRAIG, Paul	
1054	CRAIGIE, Dennis	
1181	CRAWFORD, Brad	
1142	CROSS, Richard	
1106	CROSSAN, Nicola	
858	CULLEN, Neil	
1343	CURRIE, Mark (First Submission)	
1379	CURRIE, Mark (Second Submission)	
1190	DALE,	
1279	DANIEL, Brad	
1278	DANIEL, Stephanie	
1332	DANIELS, Greg	
971	DASILVA, Michelle	
1252	DAVIDSON, Cathy	
804	DAVIES, Joanna	
950	DAVIS, Douglas	
934	DAVIS, Lorraine (First Submission)	
951	DAVIS, Lorraine (Second Submission)	
1239	DENNISON, Tony	
880	DEVEREUX, Sarah	
931	DEVLIN, Barbara	
933	DEVLIN, Bernard	
930	DEVLIN, Corey	
929	DEVLIN, Paul & Raewyn	
1144	DEVLIN, Richard	
1076	DICKEY, Mike	
1290	DICKIE, Murray	

1289	DICKIE, Nyree	
1082	DINKELAAR, Kelly	
1091	DOAK, Eva	
890	DOAK, Jennifer M	
1214	DOMB, Sariah	
1063	DONNA,	
1074	DOUGLAS, Bernard Douglas	
1090	DOVEY, Hilda	
1253	DOWLING, Kerry	
808	DOWLING, Kevin	
797	DUNCAN, Paul	
796	DUNCAN, Victoria	
987	DUNLOP, Janine	
1238	DUNN, Marilyn	
1296	DURSTON, Awheo	
1032	EATON, Robert	
1237	EDGAR, Linda	
1083	EDGAR, Matthew	
886	EDWARDS, Kelvin	
868	EGGERS, Shirley	
773	ELLA,	
839	ELLISON, Melissa	
817	EVANS, Diana	
957	FARQUHARSON, Sonia	
1117	FARQUHARSON, Trevor	
1255	FEGAN, Chantalle	
764	FEGAN, Rachal	
782	FEGAN, Richard	
1254	FERRARI, Aimee	
1052	FINN, Amanda	
1376	FLANNERY, Christine	
1096	FLEMING, Gaby	
962	FLETCHER, Martin	
822	FLETT, Kate	
1349	FLETT, Ross	
1123	FLETT, Wendy	
1221	FOSTER, Cassima	
1256	FOSTER, Villane	
813	FRASER, Cheryl	
1358	FROST, Larry	Yes
1257	FROST, Marcus	

956	GALLOWAY, John	
1129	GEDDES, Katie	
1315	GEMMELL, Una	
1316	GERWITZ, Fitz	Yes
877	GIDNEY, Dave	
876	GIDNEY, Wendy	
1120	GILES, Steven	
1383	GILLIES, Annette	
947	GILLIES, Rachel	
766	GOLD, Lynne	
1234	GOOCH, Barry	
945	GORDON-GLASSFORD, Oliver	
836	GOSDEN, Ruth	
937	GRAY, Carmen	
789	GRAY, Claire	
1001	GRAY, Margaret	
1110	GREENE, Donald	
1069	GREENE, Jayne	
893	GREER, Shane	
884	GREER, Theresa	
979	GREGORY, Kellie	
1258	GRIFFIN, John	
1259	GRIFFIN, Judy	
1060	GRIFFIN, Luke	
761	GRIFFIN, Siobhain	
1004	GRIFFITH, Erin	
970	GRIFFITHS, Steve	
1041	Hall, Graeme	
961	HASTIE, David	
980	HAWKINS, Lynne	
779	HAYES, Craig	
1047	HAYES, Diane	
1048	HAYES, Juno	
778	HAYES, Trudy	
1260	HAYMAN, Wendy Ryan	
1175	HEALEY, Clare	
857	HEALEY, Richard	
1335	HEALTH NEW ZEALAND TE WHATU ORA,	Yes
1153	HEAPS, Holly	
801	HELSING, Taryn (First Submission)	
1156	HELSING, Taryn (Second Submission)	

798	HENDERSON, Julie	
1276	HENDERSON, Tracey	
1229	HENNESAY, Carol	
1210	HERBERT, Joseph (First Submission)	
783	HERBERT, Joseph (Second Submission)	
768	HERBERT, Paula (First Submission)	
989	HERBERT, Paula (Second Submission)	
896	HERMANS, Martin	
1148	HEWSON, Joanna	
1021	HEWSON, Trevor	
1228	HILL, Paul	
910	HOCKENHULL, Aleesha	
795	HOLDEN, Kelly	
1068	HOLGATE, Debra	
1073	HOLGATE, Rhys	
1065	HOLGATE, Todd	
754	HOPEWELL, Mike	
1113	HOWAT, Clare	
1267	HOWAT, Hugh	Yes
959	HOWIE, Ben	
1135	HUTTON, Sam	
765	HYNDMAN, Murray	
993	IAN,	
843	INGRAM, Brennan	
829	INGRAM, Les	
827	INGRAM, Sonya	
912	JACKSON, Andrew	
1050	JACOBS, T	
1079	JAMIESON, Alana	
1080	JAMIESON, Peter	
1232	JARVIS, Murray	
1108	JASON,	
888	JELLEY, Glen	
1066	JENKINS, Denise	
825	JENKINS, Ev	
889	JESS,	
1189	JESSICA,	
1336	JOHNSTON, Ange	
878	JOHNSTON, Reece	
831	JOHNSTON, Una	
1268	KADEN,	

1318	KALB, Ainslie	
1340	KALB, Peter	
793	KATIE, Moodie	
1159	KELL, Emma	
981	KENNEDY, Cherie	
939	KENT, Gregory	
1081	KERR, Anne	
1216	KERRI,	
1191	KERSHAW, Ripeka	
1173	KERSHAW, Taumarewa	
992	KIDD, Martin	Yes
1030	KIDWELL, Rheese	
1201	KIRKWOOD, Glenice	
875	KNOWLER, Jonathan	
1029	KNOWLES, Nanetta	Yes
841	KOHEY, Marc	
1037	KORTEWEG, Stephen And Rhonda	
895	LANGE, Joe	
862	LANGLEY, Rochelle	
854	LASSERRE, Beatrice	
1061	LEE, Lisa	
1207	LEEVEY, Alyscis	
848	LEISHMAN, Stan	
815	LESLIE, Fraser	
1036	LIDDINGTON, Kieran	
812	LISTER, Emma	
918	LISTER, Mervyn & Lynne	
1310	LLOYD, Elese	
985	LLOYD, Jody	
1118	LLOYD, Madison	
864	LLOYD, Nigel	
759	LOCKHART, D. Barrie	
758	LOCKHART, Denise	
775	LOCKHART, Maria	
774	LOCKHART, Robert	
788	LODGE, Jarrod	
863	LONDON, Christopher	
838	LONDON, Victoria	
1352	LOWERY, Barbara	
1126	LOWERY, Keith And Jill	
1323	LUCKHURST, Cameron	

1107	LUCY,	
1217	LYON, Sarah	
916	MAAKA, Ross	
1331	MACAULAY, Barbara	
1222	MACAULAY, Darrell	
1330	MACAULAY, Wayne	Yes
832	MACDONALD, Kim	
942	MALLOM, Julie-Anne	
1269	MALLON, Mary-Rose	
1270	MALLON, Peter	
1028	MARSHALL, Aileen	
1329	MARSHALL, Daniel	
1328	MARSHALL, Daryle	
1027	MARSHALL, Melvyn	
963	MARTIN, Francelita	
1271	MARTIN, Sharlene	
1019	MARTIN, Wayne	
1291	MARTIN-SMITH, Cy	
964	MARU, Margaret Rose	
928	MASON, Matthew	
966	MATHIESON, Rodger	
844	MAW, Ali	
1235	MAYBEE, Chris	
1236	MAYBEE, Wanda	
1261	MCCABE, Beki	
1262	MCCABE, Rylan	
1227	MCCALL, Robin	
1337	MCCAMMON, Heather	
1338	MCCAMMON, Murray	
1302	MCCAWE, Allen	Yes
1339	MCCAWE, Carlee	Yes
1203	MCCAWE, Maria	
1197	MCDIARMID, Carolyn	
1199	MCDIARMID, David	
913	MCDONALD, Chris	
1020	MCDONALD, Heather	
1040	MCDONALD, Stephen	
785	MCDONNELL, Lauren	
1127	MCELREA, Gail	
1049	MCELREA, Rebecca	
1356	MCINTOSH, Jill	



1220	MCINTOSH, Sophie-Jane	
852	MCKAY, Jan	
760	MCLAREN, Louise	
834	MCLAREN, Nicole	
1165	MCLAY, Steve	
1168	MCLAY, Wendy	
1342	MCLEOD, Brian	
1312	MCLEOD, Joan	
823	MCLEOD, Laurence (First Submission)	
1184	MCLEOD, Laurence (Second Submission)	
821	MCLEOD, Paula	
885	MCMILLAN, Tania	
1272	MCSKIMMING, Kelvin	
1273	MCSKIMMING, Lisa	
1026	MCSKIMMING, Ngaire	
887	MEAD, Jessica	
1097	MEGAN,	
1145	MEL,	
1005	MICHELLE, Isobel	
892	MICHELLE, Lee-Anne	
983	MICHELLE, Stuart	
803	MILBURN, Jo	
1176	MILLIGAN, Bradley	
776	MILLIGAN, Erica (First Submission)	
1170	MILLIGAN, Erica (Second Submission)	
1178	MILLIGAN, Shilah	
1062	MILLS, Tania	
1182	MILNE, Noeline	
941	Milton Pharmacy Ltd,	
1038	MILTON PRIMARY SCHOOL, (Second Submission)	Yes
849	MILTON PRIMARY SCHOOL, (First Submission)	
1179	MILTON SWIMMING CLUB,	
1299	MITCHELL, Lyn	
809	MOANA, Cheryl-Marie	
1034	MOANA, Renee	
1000	MONEY, Jason	
1230	MOORE, Perry	
1334	MORONEY, Heather	
1125	MUIR, Alice	
1067	MULRINE, Angela	
969	MUNRO, Natasha	

1018	MURDOCH, James	
1274	MURRAY, Alec	
1143	MURRAY, Brian	
1141	MURRAY, Darian	
1319	NADIA,	
781	NEAL, J	
1282	NELSON, Sue	
1360	NEWBY, Allen	
894	NICO,	
1119	NIXON, Ariana	
1140	NIXON, Helen	
767	O'CONNELL, Annie	
1131	OATS, Gail	
1092	OLIVER, Keanu	
749	OLIVER, Kerri	
1093	OLIVER, Kobi	
897	OLLERENSHAW, Lee	
1154	OLLERENSHAW, Ross	
1283	OMELVENA, Ron	
1105	OSBORNE, Aimee	
777	OSBORNE, Kirsty (First Submission)	
927	OSBORNE, Kirsty (Second Submission)	
1194	OWEN, Bradley	
1198	OWEN, Genine Alice	
1298	PAM,	
1058	PARKER,	
955	PARTRIDGE, Kay	
926	PARTRIDGE, Simon	
1211	PATERSON, Lilly	
1164	PAYNE, Jamie	
954	PEDOFSKI, Lyriq	
953	PEDOFSK-KEPA, Prynn	
881	PENNELL, Dave	
1035	PERRIN, Blake	
814	PERRY, Benji	
1137	PETERSON, Carla	
1284	PETERSON, Trish	
1174	PHILIP, Allan	
925	PIERCE, Anne	
1016	PIERCE, Janice	
853	POTAE, Tess (First Submission)	

855	POTAE, Tess (Second Submission)	
1055	POVEY, Reegan	
830	POWELL, Kathleen	
1046	POWELL, Ray	Yes
1285	POWICK, Melanie	
974	POWICK, Veronica	
1149	PRICE, Adele	
861	PRINGLE, Georgia	
859	PRINGLE, Jennifer	
860	PRINGLE, Ross	
1017	PROJECT BRUCE CHARITABLE TRUST,	
837	PRYOR, John	
784	RĀ-ANA,	
1277	RATANA, Joeline	Yes
996	READ, Alwyn	
995	READ, Barbara	
1057	REDSHAW, Georgia	
847	REGAN,	
807	RENATA, Heidi	
791	RICHARDS, Donna (First Submission)	
1354	RICHARDS, Donna (Second Submission)	
949	RICHARDS, Natasha	
1372	RICHARDS, Russell	
1045	RICHARDSON, Alan	
786	RIDINGS, Tanya	
851	RINA,	
1098	RISHWORTH, Sheena	
1158	ROBINSON, David	
909	ROBINSON, Diane	
1006	ROGAN, Christine May	
1008	ROGAN, Keith	
1371	ROGERS, Janet	
1370	ROGERS, Rob	
1007	ROULSTON, Allan	
936	ROULSTON, Philippa Mary	
1162	ROXBURGH, Caitlin	
1064	ROXBURGH, Tania	
1361	RUETZ, Koni	
1208	RUSSELL, Dean	
771	RUSSELL, Mark	
769	RUSSELL, Rachael	

873	RUTH, Maber	
871	S,	
1281	SAM,	
1345	SANDRA,	
1152	SARGENT, Jonny	
1286	SAVAGE, Cambell	
1130	SAVIGNY,	
1287	SAYER, Steve	
911	SAYLES, John Sue	
991	SCANLAN, James	
865	SCANLAN, Paula	
1355	SCHILLER, Carl	Yes
1266	SCHILLER, Kim	Yes
1369	SCHILLER, Liv	
1368	SCHILLER, Zoe	
1003	SCHIP, Claudia Van	
891	SCHNARR, D M	
1155	SCHOLTEN, Rebecca	
921	SCOLES, Louise	
1327	SCOTT, Deidre	
1169	SCOTT, Geoff	
975	SCOTT, Kerrin	
1002	SCREEN, Craig	
1085	SCURR, David	
802	SCURR, Lindor (First Submission)	
1101	SCURR, Lindor (Second Submission)	
1104	SCURR, Lindor (Third Submission)	
1306	SHANKS, Carolyn And Dave	
1070	SHANKS, Justin	
790	SHAW, Katie	
1089	SIM, Andrea	
763	SIM, Aron	
904	SIM, Carolyn	
816	SIMON,	
1226	SIMONSEN, Trevor	
1350	SINCLAIR, Aaleeya	Yes
1102	SINCLAIR, Don	Yes
967	SINCLAIR, Helen	
902	SINCLAIR, Ian	
1314	SINCLAIR, Tim	
1295	SMITH, Kyerah	

924	SMITH, Marie	Yes
1177	SMITH, Nadine	
1186	SMITH, Warren	
920	SNOW, Alan	
1233	SOPER, Mark	
1039	ST MARY'S SCHOOL,	
1294	STAMMERS, Lisa Chitty & Callum	
1122	STEPHENSON, Gene	
908	STEVENS, Anita	
1326	STEVENSON, Amy	
1161	STEVENSON, Elizabeth	
1325	STEVENSON, Jason	
1171	STEVENSON, Kylie	
1341	STEVENSON, Sue	
1384	STEVENSON, Toby	
946	STEWART, Donald	
977	STEWART, Peter	
1293	STEWART, Susan Ann	
1150	STODDART, Margaret	
756	STORER, Brendon	
800	STRAIN, Craig	
826	STUBBS, Rachel	
840	TAAL, John	
1367	TAHNA, Kimberley	
1288	TAMAIPAREA, Shannon	
1115	TAPP, Therron	Yes
1128	TARBOTTON, Abigail	
935	TAYLOR, Glen	
1324	TAYLOR, Joanne	
1009	TAYLOR, Karen	
940	TAYLOR, Mark	Yes
990	TAYLOR, Robin	
988	TEMPLETON, Lynda (First Submission)	
972	TEMPLETON, Lynda (Second Submission)	
1305	TERAKI, Kerry	
1304	TERAKI, Tania	
1112	THOMPSON, Colin	
753	THOMPSON, Ella	
1031	THOMPSON, Hayden	
968	THOMPSON, Maria	
1111	THOMPSON, Trisha	

1307	THOMSON, Jess	
818	THOMSON, Joanne	
1209	THOMSON, Kobe	
866	THORN, Hayley	
1357	TIMLIN, Anthony	
799	Toko GYM ,	
1366	TOKOMARIRO TRAINING,	
780	TREDWELL, Dominic	
1205	TREMAINE, Jamie & Maria	
1043	TUNNAH, Stephen	
1322	TURORA, Leeanne	
1225	TUTTY, Neil	
1365	UNKNOWN,	
1385	UNKNOWN,	
1071	VISSER, Sonya	
984	VOLLWEILER, Amanda	
1139	VOLLWEILER, David	
1072	VOS, Miriam	
1265	WADDINGHAM, Alan	
1180	WAITERE, Jillian	
1321	WALKER, Allan & Sharon	
762	WALKER, Karenne	
1317	WALKER, Rachael	
850	WALTERS, Teresa	
1275	WANNACOTT, Sarah	
1195	WARREN, Dean	
869	WATT, Janet	
1146	WATT, Lesley	
870	WATT, Stephen (First Submission)	
1218	WATT, Stephen (Second Submission)	
1010	WEIR, Christine	
1116	WEIR, Donna	
1103	WEIR, Valerie	
1053	WHITAKER, Molly	
1015	WHITE, James	
1364	WHITE, Nigel	
938	WHITE, Tom	
1320	WHYTE, Craig & Julie	
1224	WHYTE, Jenny	
1223	WHYTE, John Mp	
772	WICKS, Kelly	

1025	WIGHMAN, Kevin	
1042	WIGHTMAN, Rachel	
958	WILLIAMS, Emma	
755	WILLIAMS, Joanne	
1136	WILLIS-CROFT, Trey	
907	WILLS, Gary	
1160	WILSON, D	
879	WILSON, Karl	
1024	WILSON, Maree	
986	WILSON, Neil, Rae And Donald	
1033	WILSON, Peter	
882	WILSON, Raymond James	Yes
1023	WILSON, Terrence	
1011	WINGHAM, Naomi	
1187	WOODHEAD, Adam	
1188	WOODHEAD, Ben	
1308	WOODHEAD, Bronwyn	
1185	WOODHEAD, Daniel	
820	WOODHEAD, Duncan	
819	WOODHEAD, Kate	
1382	WOODHEAD, Leanne	
1292	WYBER, Dale	
1059	WYNYARD, Chris	
828	WYNYARD, Shannon	

**Part 2: Submissions to the Bruce Community Facility Consultation – Received Late – After Submissions Period (being one day late)**

1380	COOTE, Owen	
1381	COOTE, Jeanette	
1373	MCELREA, Rob	
1374	MCELREA, Kath	

**Attachment B**

# Bruce Community Facility Special Consultation Submissions Process 2024

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## Consultation Process

### Key Dates

- 12 September 2024 – Council approval for
  - proceeding with a Bruce Community Facility 2024 Special Consultation Process
  - the Bruce Community Facility 2024 Consultation Document
  - the Communication plan.
- 23 September 2024 – Consultation period commenced.
- 23 October 2024 – Consultation period finishes and closing date for submissions.
- 7 November 2024 – Public Hearings
- 5 December 2024 – Council Report and possible decisions.

### Communication

The following communication channels were utilised:

- **Public Notices** published on Council’s website and in ODT, Southland Times, The Ensign, Genesis, Blue Mountain Express, Tuapeka Times and Clutha Leader.
- **Media Release** sent to media.
- **Clutha Leader 19 September 2024** - Featured as the main article in the September Council Noticeboard
- **Information about the Special Consultation Document 2024**– Bruce Community Facility Project in the Genesis, Clutha Leader, and the Blue Mountain Express
- **Consultation Document** was printed and sent via the Genesis and rural delivery 26 September. Copies were dropped off to Clinton Shop, community libraries and Te Pou Ō Mata Au.
- **Special one page (summary of Consultation Document)** was published in the Clutha Leader, Blue Mountain Express, Tuapeka Times, Catlins Connection and the Kaka Point Newsletter.
- **Posters with plans** were printed in house A2 size and displayed at the Milton Community Library, Rosebank Office, Project Bruce and Te Pou Ō Mata Au.
- **Drop-in sessions** were held on 26 September – advertised prior to in the Genesis and Noticeboard Clutha Leader.
- **Council Antenno and Facebook** posts.
- **Taieri Mouth Facebook** page posting, and copies delivered at the Taieri Mouth.

- **Information on Council’s website.**

## Consultation Document & Social Pinpoint Submission Portal

Council made available consultation documentation both electronically through access to Council’s Social Pinpoint portal (accessible via Council’s website) and in hardcopy form.

The portal was used by Council as the focal point for submission lodgement ([Bruce Community Facility Project Consultation 2024 | Clutha Connect](#)). This was either by

- submitters directly using the Social Pinpoint portal to review the consultation document material and make a submission, or
- where submitters were using hardcopy consultation documentation and lodging hardcopy feedback forms, the content were entered into Social PinPoint by Council staff.

## Submissions

620 submissions were received.

These submissions have been published in two parts comprising.

- Bruce Community Facility Consultation 2024 Submissions Book 1 (Verbal Hearings)
- Bruce Community Facility Consultation Submissions Book 2 (Non-Verbal Submissions)

Councillors have received these books in ‘unredacted’ form via Councillor one-drives.

Website versions, redacted for privacy are published on Council’s website and links from Council’s Social PinPoint portal.

## Engagement and Participation

**Submission Participation:** Participation rates was as follows.

<b>Submission Participation Rate by Area</b>	<b>Submissions Received (No and % of total)</b>	<b>Participation Rate (Note1)</b>
Clutha District - Bruce rating area	414 (67%)	8.8%
Clutha District – Outside Bruce rating area	175 (28%)	1.3%
Outside Clutha District	16 (3%)	Not applicable
Unknown/not specified locations.	15 (2%)	Not applicable
Total	620	Not applicable

Note1: Participation rate equals submitters divided by area population.

**Drop-in information sessions:** Approximately 140 people attended two drop-in information sessions on 26 September 2024 at the Milton Coronation Hall.

**Social media:** Council posted three times, when consultation opened, to promote the public meetings and a reminder before it closed. The posts are included in Appendix 2

## Verbal Hearings

Twenty-eight submitters attended Council Hearings on 7 November 2024. Minutes of this meeting and key points raised are provided as a separate Council report as part of Council's 5 December 2024 meeting agenda.

The recording of this hearing is posted on Councils' website.

## Responses on Options by Rating and other Areas

The responses have been analysed for each option considering the two rating area groups (Bruce rating area & Outside Bruce rating area) as shown in the following table.

<b>Submission Responses - by option</b>	<b>Option 1: Community library &amp; pool facility with 6 lane swimming pool (\$19.4M)</b>	<b>Option 2: Do not build a new library and pool facility</b>	<b>Total</b>
<b>All Submitters</b>	<b>No &amp; % of all</b>	<b>No &amp; % of all</b>	<b>No</b>
Total	308 (49.7%)	312 (50.3%)	620
<b>By Rating Area &amp; Other Areas</b>	<b>No &amp; % for option</b>	<b>No &amp; % for option</b>	<b>No</b>
District - Bruce Rating Area	263 (63%)	151 (37%)	414
District - Outside Bruce Rating Area	29 (17%)	146 (83%)	175
Outside Clutha District	9 (56%)	7 (44%)	16
Unknown	7 (47%)	8 (53%)	15

## Submissions Feedback Summary

The table below broadly summarises submission feedback themes.

<b>Feedback in favour of the Community library &amp; pool facility with 6 lane swimming pool</b>	<b>Feedback in favour of the not building a new library and pool facility</b>
<p><b>Long-term investment</b> will yield long-term benefits, serving the needs of Milton for years to come and enhancing the town's infrastructure.</p> <p><b>Community hub and social cohesion:</b> Facility will provide a convenient, accessible, vibrant, functional space for residents of all ages - serving as gathering places that promote social cohesion and foster community spirit.</p> <p><b>Economic benefits:</b> facility is expected to attract visitors and residents, contributing to the local economy, and making Milton a more attractive place to live.</p> <p><b>Health benefits:</b> regular physical activity will be facilitated by the pool with positive health outcomes.</p> <p><b>Water safety and education</b> (Learn to swim) is essential for the community.</p> <p><b>Accessibility:</b> facility support everyone including those with disabilities.</p> <p><b>Social interaction and mental well-being:</b> this is particularly important in rural areas where isolation can be a concern.</p> <p><b>Essential services</b> (pool and library) are needed for the future.</p>	<p><b>Financial burden on ratepayers:</b> Concern that the proposed facility will lead to unaffordable increases in rates, during a time of economic hardship.</p> <p><b>Increased council debt:</b> Concerns about increased Council debt adversely affecting Council's financial position.</p> <p><b>Focus on essential services:</b> Prioritize essential infrastructure improvements, such as roads and water systems.</p> <p><b>Maintain existing facilities:</b> instead of building new ones.</p> <p><b>Timing:</b> The current economic climate is not suitable for such a large expenditure and the project should be postponed.</p> <p><b>Year-round heated pool not necessary:</b> Given the proximity of facilities in nearby towns.</p> <p><b>Cost overrun concerns:</b> Past projects exceeded initial cost estimates with concerns this will be repeated.</p> <p><b>Project usefulness relative to cost:</b> Doubts about facility attracting enough users.</p> <p><b>Alternative funding options:</b> These should be explored to reduce ratepayer contributions.</p>

5:56:54 PM 23 Sep 2024

Created Post



**Clutha District Council**

Special consultative process launched on future of the proposed Bruce Community Facility A special consultation begins today to gather feedback from the Clutha District community on the future of the Milton Swimming Pool and Community Library project. During the 2024/34 Long Term Plan (LTP) process, the updated project budget for the facility came in at around \$20 million. Given that it this was considerably more than the current approved budget of \$17.6 million and, due to the level of significance, Council decided they had little choice but to consult again as a Special Consultative Process as per its Significance and Engagement Policy. Mayor Bryan Cadogan said he acknowledged that we were in uncertain times and delays had translated to cost increases. "Quite literally these discussions will define the future trajectory of not only the community, but our district, because Milton still has the potential to be our districts fastest growing and most vibrant area. "But, there are key infrastructural investments required to enable full potential to be reached. There are two options available for those wishing to have their say. The first option was to proceed with the \$19.4 million project, creating a community library and pool facility including a six lane swimming pool. The second option was to stop the proposed project completely, and instead determine the current financial needs of the existing Milton Community Library and Swimming Pool. During the LTP decisions process, Council decided to keep the existing \$17.6 million budget in the 2024/34 LTP until a decision has been made from the consultation, meaning that there would be no significant impact to rates during the 2024/25 rating year. Two information sessions will be held on Thursday, 26 September in Milton to answer questions and discuss both options in detail. Mayor Bryan Cadogan, Councillors and key staff will be at the Milton Coronation Hall between 12pm-1.30pm, and again in the evening between 6.30pm-8pm. Those interested in the future of the project are welcome to attend. Consultation will run for one month, closing on Wednesday, 23 October at 5pm. Visit our website to read about each option in more detail, including the financial implications of each option. You can also submit your feedback via the online feedback form. [www.cluthadc.govt.nz/BCF-consultation](http://www.cluthadc.govt.nz/BCF-consultation) Alternatively, hardcopy consultation documents and submission forms will be available from Council's Rosebank office, your local Community Library or the Clutha isite.

## Details

Source: Facebook page  
 Action time: 5:56:54 PM 23 Sep 2024  
 Action type: Created  
 Record type: Post  
 Application: N/A  
 Collection time: 5:57:02 PM 23 Sep 2024  
 Collection type: Realtime  
 Hashtags:  
 Brolly reference: Brolly link  
 Export generated: 12:52:39 PM 27 Nov 2024

## Tags

No tags

## Notes

No notes

**BRUCE COMMUNITY FACILITY  
2024 CONSULTATION**

Consultation closes 5pm on [www.cluthadc.govt.nz/BCF-consultation](http://www.cluthadc.govt.nz/BCF-consultation) (view link)

## Comments



**Fraser Leslie**

7:54:50 PM 23 Sep 2024 Created

So the whole district including the Clinton District was going to be paying for the \$17.6m dollar pool ? But Clinton residents are expected to pay for every single inch of footpath in clinton out of there own pocket? Even though we have our own community pool.



**Karen Carr**

7:20:31 AM 24 Sep 2024 Created

John Griffin



**Brent Mackie**

8:49:57 AM 24 Sep 2024 Created

We only get about 5000 from council fervor pool



**Alfie Stewart**

9:01:32 AM 24 Sep 2024 Created

More waste of money



**Wendy Dougherty**

8:32:41 PM 24 Sep 2024 Created

Yes you pay for it on your rates Why do they need new building the council are good at spending rate payers money

9:14:29 AM 26 Sep 2024

Created Post



Clutha District Council

Come along to one of our Bruce Community Facility Information Sessions TODAY (Thursday, 26 September) at the Milton Coronation Hall: Afternoon session: 12pm to 1:30pm Evening session: 6:30pm to 8pm Consultation is now open on the future of the Bruce Community Facility. There are two options available for those wishing to have their say. The first option was to proceed with the \$19.4 million project, creating a community library and pool facility including a six lane swimming pool. The second option was to stop the proposed project completely, and instead determine the current financial needs of the existing Milton Community Library and Swimming Pool. Those interested in having their say or learning more are invited to attend the information sessions today, to have your questions answered and discuss both options in detail with Mayor Bryan Cadogan, Councillors and key staff. Read more and have your say here → [www.cluthadc.govt.nz/bcf-consultation](http://www.cluthadc.govt.nz/bcf-consultation)

[www.cluthadc.govt.nz/BCF-consultation](http://www.cluthadc.govt.nz/BCF-consultation)

The Bruce Community Facility Special Consultation period is now open! More information is available on our website, and you can submit your feedback online or by returning the paper submission form to Council.

Come along to one of our **information sessions** at the Coronation Hall, Thursday, 26 September:

**Afternoon session: 12pm to 1.30pm**  
**Evening session: 6.30pm to 8pm**

consultation closes 5pm

[www.cluthadc.govt.nz/bcf-consultation](http://www.cluthadc.govt.nz/bcf-consultation) (view link)



### Details

Source: Facebook page  
 Action time: 9:14:29 AM 26 Sep 2024  
 Action type: Created  
 Record type: Post  
 Application: N/A  
 Collection time: 9:14:37 AM 26 Sep 2024  
 Collection type: Realtime  
 Hashtags:  
 Brolly reference: Brolly link  
 Export generated: 12:58:15 PM 27 Nov 2024

### Tags

No tags

### Notes

No notes

### Comments

No comments

5:17:27 PM 21 Oct 2024

Edited Post



**Clutha District Council**

This is a friendly reminder that the Bruce Community Facility Project Consultation 2024 is nearing its end. If you would like to have a say in the future of Milton's community facilities, please ensure you submit your feedback before the deadline this Wednesday (23 Oct) at 5 PM. Don't miss this opportunity to contribute your thoughts and ideas. Thank you for your engagement and participation. Read more and submit your feedback here:



[CONNECT.CLUTHADC.GOV.T.NZ](https://CONNECT.CLUTHADC.GOV.T.NZ) (view link)

**Bruce Community Facility Project Consultation 2024**

Have your say on the future of the Bruce Community Facility p...

 16

### Details

Source: Facebook page  
Action time: 5:17:27 PM 21 Oct 2024  
Action type: Edited  
Record type: Post  
Application: N/A  
Collection time: 5:17:30 PM 21 Oct 2024  
Collection type: Realtime  
Hashtags:  
Brolly reference: Brolly link  
Export generated: 12:59:25 PM 27 Nov 2024

### Tags

No tags

### Notes

No notes

### Comments



**CJ Hall**

3:20:49 PM 21 Oct 2024 Created

get those Milton back street gravel footpaths concreted first its not 1960 anymore, lots of elderly residents trying to use electric chairs, walkers etc.. Its almost as bad as the gravel road from Clinton to Owaka.



**Loris Selwood**

9:06:30 AM 22 Oct 2024 Created

CJ Hall totally agree 100% about shocking footpaths. A disgrace



**Lindor Scurr**

3:52:45 AM 24 Oct 2024 Created



CJ Hall they are pretty bad esp when using a bike for delivering the Clutha Leader, our roads within Milton are not much better either



**CJ Hall**  
3:21:09 PM 21 Oct 2024 Edited

get those rate payers Milton back street gravel footpaths concreted first its not 1960 anymore, lots of elderly residents trying to use electric chairs, walkers etc.. Its almost as bad as the gravel road from Clinton to Owaka.



**Loris Selwood**  
9:06:30 AM 22 Oct 2024 Created

CJ Hall totally agree 100% about shocking footpaths. A disgrace



**Lindor Scurr**  
3:52:45 AM 24 Oct 2024 Created

CJ Hall they are pretty bad esp when using a bike for delivering the Clutha Leader, our roads within Milton are not much better either



**CJ Hall**  
3:23:03 PM 21 Oct 2024 Edited

get those rate payers Milton back street gravel footpaths concreted first its not 1960 anymore, lots of elderly and disabled residents trying to use electric chairs, walkers on gravel footpaths is inappropriate. Its almost as bad as the gravel road from Clinton to Owaka.



**Loris Selwood**  
9:06:30 AM 22 Oct 2024 Created

CJ Hall totally agree 100% about shocking footpaths. A disgrace



**Lindor Scurr**  
3:52:45 AM 24 Oct 2024 Created

CJ Hall they are pretty bad esp when using a bike for delivering the Clutha Leader, our roads within Milton are not much better either



**CJ Hall**  
3:23:41 PM 21 Oct 2024 Edited

Rate payers in Milton need the back street gravel footpaths concreted first its not 1960 anymore, lots of elderly and disabled residents trying to use electric chairs, walkers on gravel footpaths is inappropriate. Its almost as bad as the gravel road from Clinton to Owaka.



**Loris Selwood**  
9:06:30 AM 22 Oct 2024 Created

CJ Hall totally agree 100% about shocking footpaths. A disgrace



**Lindor Scurr**  
3:52:45 AM 24 Oct 2024 Created



CJ Hall they are pretty bad esp when using a bike for delivering the Clutha Leader, our roads within Milton are not much better either



**Laurie Allan**

3:30:44 PM 21 Oct 2024 Created

Been paying a targeted rate for footpaths for many years, and nothing has been done for at least 5 years. What's happened to the money?



**CJ Hall**

3:48:56 PM 21 Oct 2024 Created

While im at it, dont waste money on planting any trees in concrete like the photo above shows, its ridiculous and you keep doing it to the main roads, you dont hire a landscape gardener to make a car park or footpath you hire southroads or fulton hogan or whoever build roads and car parks, just not a landscape design gardener. The trees on Balcluthas main street outside the shops have created a parking nightmare in a couple places and the ground under them looks awful, the trees block the shop signs and that one down by the hospital has created a nightmare to get into and out of because a designer put a 'tree in concrete'. Trees go in actual parks, not car parks or concrete containers.



**CJ Hall**

3:49:24 PM 21 Oct 2024 Edited

While im at it, dont waste money on planting any trees in concrete like the photo above shows, its ridiculous and you keep doing it to the main roads, you dont hire a landscape gardener to make a car park or footpath you hire southroads or fulton hogan or whoever build roads and car parks, just not a landscape design gardener. The trees on Balcluthas main street outside the shops have created a parking nightmare in a couple places and the ground under them looks awful, the trees block the shop signs and that one down by the hospital has created a nightmare to get into and out of because a designer put a 'tree in concrete'. Trees go in actual parks, not car parks or concrete containers.



**CJ Hall**

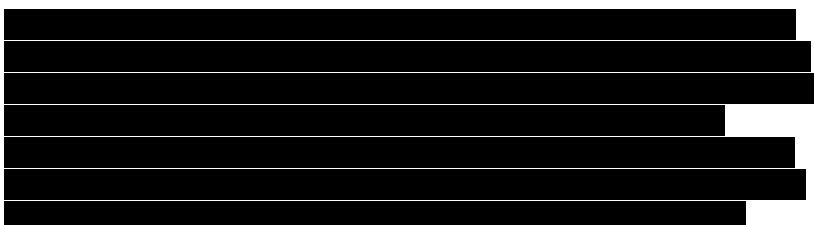
3:50:59 PM 21 Oct 2024 Edited

While im at it, dont waste money on planting any trees in concrete like the photo above shows, its ridiculous and you keep doing it to the main roads, you dont hire a landscape gardener to make a car park or footpath you hire southroads or fulton hogan or whoever build roads and car parks, just not a landscape design gardener. The trees on Balcluthas main street outside the shops have created a parking nightmare in a couple places and the ground under them looks awful, the trees block the shop signs and that one down by the hospital has created a nightmare to get into and out of because a designer put a 'tree in concrete'. Trees go in actual parks, not car parks or concrete containers. The tree outside the chemist blows wet leaves into that shop and johnstones, the tree outside johnstones is an arse of a park.



**CJ Hall**

3:51:02 PM 21 Oct 2024 Hidden





**Lynda Templeton**

4:16:58 PM 21 Oct 2024 Created

It's up to everyone to put in a submission, it's not hard, the CDC has made it real easy, they may have decided already and are relying on people who say they "gunna" put in a submission and are time poor, mean well yet end up being complacent and don't! No effort is required as it's a YES or a NO. Don't moan, don't sit on your hands, please don't have an opinion after the fact, when it's too late! We live in a democracy, your opinion matters, even if the CDC are thinking that they have got this in the bag and it's a fait accompli, as they have it organised that building work commences December 2024.



**Bryan Chisholm**

5:26:53 PM 21 Oct 2024 Created

Vote yes if you want milton to go ahead



**Lyn Clark**

8:01:46 PM 21 Oct 2024 Created

Bryan Chisholm totally has to happen !



**Lindor Scurr**

3:49:57 AM 24 Oct 2024 Created

Bryan Chisholm at what cost to the whole community and how much more rates esp targeted rates are you prepared to pay? what happens if the costs balloon out even more than what we have been told?



**CJ Hall**

10:30:43 AM 22 Oct 2024 Deleted

## **Attachment C: Staff Response to Submitters**

### **Issue 1 – Clarification on the \$1.9M Better Off Funding**

Council has a contract with DIA for the \$1.9M Better Off Funding to be applied to this project. It has been confirmed to the Chief Executive by DIA that the contract will be honoured if we apply to draw it down for this project. Council can separately choose instead to apply it to 3 waters projects. If the Milton project proceeds there is no overall rating impact if the \$1.9M was applied instead to 3 waters projects, it would just be spread differently amongst ratepayers. As always, if the Milton project did not proceed there would be a rates saving with the re-direction of the \$1.9M.

If the project was to proceed there is no difference in overall rates if the \$1.9M Better Off Funding was applied to three waters projects as is the government's preference, there would only be a difference in who receives the benefit. Currently the Bruce Community Area of Benefit receives 50% of the rates benefit from the \$1.9M and the rest of the district receives 50%. It should be noted that this decision was consulted on at the time. If we applied the funding instead to three waters projects, urban three waters would receive 45% of the benefit and rural water schemes would receive 55% of the benefit. Overall, no change to rates but a different benefit allocation.

### **Issue 2 – Foundation Costs**

During the Special Consultation Process, questions were raised at the 7 November 2024 Hearings, where members of the public had heard, that if appointed for physical construction that Calder Stewart's intentions were to create detail designs inclusive of the newly proposed technical standards for building foundation work, which consequentially could cause an additional \$1M cost to the project.

We can confirm that the draft Technical Specification (TS 1170.5) for building foundation work has been determined to be a voluntary inclusion by Standards NZ.

CDC Building Control team have provided the following explanation:

- All Building applications must comply with the current NZ Building Code (NZBC) requirements. NZS 1170.5:2004 remains the current referenced standard for compliance with the New Zealand Building Code therefore meeting NZBC.
- The draft TS 1170.5 is currently being reviewed by Standards NZ. The draft Technical Specification is a technical document. It has been developed to help engineers and designers voluntarily incorporate, into their designs, the results of new science in the National Seismic Hazard Model (NSHM). If the specification is followed, new buildings will be able to better withstand the range of earthquake shaking expected in different areas of New Zealand.
- The new technical specification does not change the requirements of the earthquake-prone building (EPB) system. All seismic assessments, including

voluntary seismic assessments, should still follow the same approach as for the national earthquake-prone building system and use the current NZS 1170.5:200.

Once we confirmed that the TS 1170.5 would be a voluntary incorporation into designs, we have also confirmed with Calder Stewart, that, if they are the successfully awarded construction company moving forward, they will not include these new technical standards into their designs. We will reiterate this with whomever is awarded the detail designs/physical construction, therefore eliminating this risk.

### **Issue 3 – New Pool Operational Costs**

The operating costs for the new Bruce Community Pool Facility have been based on the current operating costs for the Balclutha Centennial Pool. These have been reduced slightly to reflect that a lower level of staffing is expected for the Bruce Facility and that a separate manager is not expected to be employed in Milton. We have allowed for a staffing level at the new pool that is currently three times as many hours etc. as the current level of staffing. Any decisions around opening hours and staffing levels for the new facility would determine the final operating cost. This results in an additional annual operating cost for the new facility of \$233K over and above the current Milton Pool Opex of \$252K. This additional cost does not include any capital funding costs.

### **Issue 4 – Procurement – Next Steps - Detail Design**

To date Council staff have been following a robust procurement process:

Early Contractor Involvement (ECI) has occurred – This is a type of construction contract where the principal (Clutha District Council – (CDC)) can engage a contractor at an early stage in a project to offer input into the design phase. ECI can be used to gain early advice and involvement from a contractor into the buildability and optimization of designs, with no future commitment to award the final physical construction works to the contractor.

Multiple meetings have occurred over the past 2 years with the Bruce Community Trust, CDC Library and Pool staff and the Contractor to ensure that the concept design identifies all aspects that all parties are hoping to achieve with the new build.

Once that occurred, we were then able to request the contractor to provide estimation of costs to construct and build, this is critical, as we need to be aware of what the stakeholders want, versus budget availability.

From there, Council staff then approached two independent Quantity Surveyor companies to provide their estimation of costs, with like for like materials, to

compare with the contractors' estimates. All three parties' estimates were within a 9% variance (from lowest estimation to highest), inclusive of contingency values.

Council staff then looked at all other known costs outside of the physical construction, which included but limited to:

- Professional Service fees associated with consent and compliance costs
- Asphalt of carpark
- Demolition/Removal of property 47 Ajax Street
- Internal fit outs

Once all these factors were considered, we realised that to meet stakeholder wants that a higher budget would be required, and consequentially the latest Special Consultation Process was necessary.

#### Next Steps

If the Council decides to proceed with the project, then an additional report is required to be tabled to Council for their decision on their preferred methodology of tender/award process for detail design and physical delivery of the project.

If Council decides to cease the project, future cost benefit analysis works will be required to determine future proposals for possible renewals works associated with the current Swimming Pool and Library sites in Milton.

#### **Issue 5 – Community Pool vs Township Pool**

During the Special Consultation Process, questions were raised at the 7 November 2024 Hearings, where members of the public wanted to know why we were considering a Township Pool now that the new estimated costs were apparent, and why not adopt a community run Pool, like some of the smaller settlements within the district.

In short, a Township-sized pool future proofs for expansion and continues to support growth in the Township. It has been confirmed, beginning in the 2015 Long Term Plan, that the next growth area in our District will be Milton.

Infrastructure projects have also been implemented to align to this expected population growth:

- |   |                    |
|---|--------------------|
| • Milton to Waiholo Project                 | \$5.97M investment |
| • Milton Underground Infrastructure Project | \$6.29M investment |
| • Milton Beautification Project             | \$2.25M investment |

The investments are based on meeting the needs of a future population, 25 plus years out, and this applies to the proposed Community Library and Swimming Pool.

A Community pool is intended for low growth and smaller populations over the 25 years plus term.

## Attachment D: Modelled Investment as a Funding Source

Existing LTP budgeted returns on Nikko portfolio – with project funded via loan of \$14m:

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	26,922,111	27,501,922	28,094,573	28,701,538	29,324,369	29,964,698	30,623,445	31,301,576
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	- 800,000	- 816,000	- 833,600	- 851,200	- 868,000	- 884,000	- 899,200	- 914,400	- 929,600	- 944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,413,411	1,443,851	1,474,965	1,506,831	1,539,529	1,573,147	1,607,731	1,643,333
Nikko balance per IBS	26,354,500	26,922,111	27,501,922	28,094,573	28,701,538	29,324,369	29,964,698	30,623,445	31,301,576	32,000,908
Budgeted Income	554,500	567,611	579,811	592,651	606,965	622,831	640,329	658,747	678,131	699,333

Budgeted income includes a percentage for growth of the balance, plus returns to reserve accounts.

**Part funded by Investment Equity to the amount of \$2.5m, loan of \$13m (additional project cost \$1.5m to bring total to \$19.4m):**

ClientKey	Included	Group of Activities	Activity	Name	Capital Amount
570007 + 560019	TRUE	Community Services	Pools - Milton	Milton Service Centre Library Pool Community Facility	19,400,000
Less Contribution from Equity					- 2,500,000
Less Milton Pool Grants					- 2,000,000
Less Better Off Funding					- 1,900,000
				<b>Loan Funding</b>	<b>13,000,000</b>

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Loan interest + principal repayments	-	945,629	945,629	945,629	945,629	945,629	945,629	945,629	945,629	945,629

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	24,422,111	24,870,672	25,325,182	25,786,754	26,256,559	26,735,828	27,225,059	27,724,775
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	- 800,000	- 816,000	- 833,600	- 851,200	- 868,000	- 884,000	- 899,200	- 914,400	- 929,600	- 944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,282,161	1,305,710	1,329,572	1,353,805	1,378,469	1,403,631	1,429,316	1,455,551
Nikko reduction	-	- 2,500,000	-	-	-	-	-	-	-	-
Nikko balance	26,354,500	24,422,111	24,870,672	25,325,182	25,786,754	26,256,559	26,735,828	27,225,059	27,724,775	28,236,326
Budgeted Income	554,500	567,611	448,561	454,510	461,572	469,805	479,269	489,231	499,716	511,551
Variance from LTP budgeted balance	-	- 2,500,000	- 2,631,250	- 2,769,391	- 2,914,784	- 3,067,810	- 3,228,870	- 3,398,385	- 3,576,801	- 3,764,583

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Reduction in Budgeted Income - Nikko	-	-	- 131,250	- 138,141	- 145,393	- 153,026	- 161,060	- 169,516	- 178,415	- 187,782
Percentage Reduction in Budgeted Income - Nikko	0%	0%	-23%	-23%	-24%	-25%	-25%	-26%	-26%	-27%
Rate Saving - Loan Interest + Principal	-	-	72,741	72,741	72,741	72,741	72,741	72,741	72,741	72,741

Note: 1% of overall rates for 2025/26 in \$ terms is \$422,918.19



**Part funded by Investment Equity to the amount of \$5m, loan of \$10.5m  
(additional project cost \$1.5m to bring total to \$19.4m):**

ClientKey	Included	Group of Activities	Activity	Name	Capital Amount
570007 + 560019	TRUE	Community Services	Pools - Milton	Milton Service Centre Library Pool Community Facility	19,400,000
Less Contribution from Equity					- 5,000,000
Less Milton Pool Grants					- 2,000,000
Less Better Off Funding					- 1,900,000
				<b>Loan Funding</b>	<b>10,500,000</b>

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Loan interest + principal repayments	-	763,777	763,777	763,777	763,777	763,777	763,777	763,777	763,777	763,777

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	21,922,111	22,239,422	22,555,792	22,871,971	23,188,749	23,506,959	23,826,674	24,147,974
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	- 800,000	- 816,000	- 833,600	- 851,200	- 868,000	- 884,000	- 899,200	- 914,400	- 929,600	- 944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,150,911	1,167,570	1,184,179	1,200,778	1,217,409	1,234,115	1,250,900	1,267,769
Nikko reduction	-	- 5,000,000	-	-	-	-	-	-	-	-
Nikko balance	26,354,500	21,922,111	22,239,422	22,555,792	22,871,971	23,188,749	23,506,959	23,826,674	24,147,974	24,471,743
Budgeted Income	554,500	567,611	317,311	316,370	316,179	316,778	318,209	319,715	321,300	323,769
Variance from LTP budgeted balance	-	- 5,000,000	- 5,262,500	- 5,538,781	- 5,829,567	- 6,135,620	- 6,457,740	- 6,796,771	- 7,153,601	- 7,529,165

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Reduction in Budgeted Income - Nikko	-	-	- 262,500	- 276,281	- 290,786	- 306,052	- 322,120	- 339,031	- 356,830	- 375,564
Percentage Reduction in Budgeted Income - Nikko	0%	0%	-45%	-47%	-48%	-49%	-50%	-51%	-53%	-54%
Rate Saving - Loan Interest + Principal	-	-	254,592	254,592	254,592	254,592	254,592	254,592	254,592	254,592

Note: 1% of overall rates for 2025/26 in \$ terms is \$422,918.19

**Two Years Interest only funded from Investment Surplus:**

ClientKey	Included	Group of Activities	Activity	Name	Capital Amount
570007 + 560019	TRUE	Community Services	Pools - Milton	Milton Service Centre Library Pool Community Facility	19,400,000
Less Milton Pool Grants					- 2,000,000
Less Better Off Funding					- 1,900,000
				<b>Loan Funding</b>	<b>15,500,000</b>

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Interest only loan	-	813,750	813,750	813,750	813,750	813,750	813,750	813,750	813,750	813,750

Interest only loan (2 years):	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	26,108,361	25,831,700	26,336,664	26,851,339	27,377,035	27,915,129	28,466,273	29,031,153
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	- 800,000	- 816,000	- 833,600	- 851,200	- 868,000	- 884,000	- 899,200	- 914,400	- 929,600	- 944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,370,689	1,356,164	1,382,675	1,409,695	1,437,294	1,465,544	1,494,479	1,524,136
Nikko reduction	-	- 813,750	- 813,750	-	-	-	-	-	-	-
Nikko balance	26,354,500	26,108,361	25,831,700	26,336,664	26,851,339	27,377,035	27,915,129	28,466,273	29,031,153	29,611,288
Budgeted Income	554,500	246,139	276,661	504,964	514,675	525,695	538,094	551,144	564,879	580,136
Variance from LTP budgeted balance	-	- 813,750	- 1,670,222	- 1,757,909	- 1,850,199	- 1,947,334	- 2,049,569	- 2,157,172	- 2,270,423	- 2,389,620

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Reduction in Budgeted Income - Nikko	-	813,750	856,472	87,687	92,290	97,135	102,235	107,602	113,252	119,197
Percentage Reduction in Budgeted Income - Nikko	0%	-143%	-148%	-15%	-15%	-16%	-16%	-16%	-17%	-17%
Rate Saving - Loan Interest	-	813,750	813,750	-	-	-	-	-	-	-

### Five Years Interest only funded from Investment Surplus:

Interest only loan (5 years):	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Nikko LTP budgeted balance per LTP	25,800,000	26,354,500	26,108,361	25,831,700	25,522,914	25,181,117	24,805,376	25,208,458	25,617,502	26,032,821
Less debt adjustment	-	-	-	-	-	-	-	-	-	-
Less rates subsidy	800,000	816,000	833,600	851,200	868,000	884,000	899,200	914,400	929,600	944,000
Estimated return on investment (5.25%)	1,354,500	1,383,611	1,370,689	1,356,164	1,339,953	1,322,009	1,302,282	1,323,444	1,344,919	1,366,723
Nikko reduction	-	813,750	813,750	813,750	813,750	813,750	-	-	-	-
Nikko balance	26,354,500	26,108,361	25,831,700	25,522,914	25,181,117	24,805,376	25,208,458	25,617,502	26,032,821	26,455,544
Budgeted Income	554,500	246,139	276,661	308,786	341,797	375,741	403,082	409,044	415,319	422,723
Variance from LTP budgeted balance	-	813,750	1,670,222	2,571,659	3,520,421	4,518,993	4,756,240	5,005,942	5,268,754	5,545,364

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Reduction in Budgeted Income - Nikko	-	813,750	856,472	87,687	135,012	184,822	237,247	249,703	262,812	276,610
Percentage Reduction in Budgeted Income - Nikko	0%	-143%	-148%	-15%	-22%	-30%	-37%	-38%	-39%	-40%
Rate Saving - Loan Interest	-	813,750	813,750	813,750	813,750	813,750	-	-	-	-

### Impact on Debt Headroom of the 5 years Interest only funded from Investment Surplus

Included in the LTP	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
Year										
What we intend to borrow (net debt)	131,983,890	162,645,859	184,080,349	203,083,187	207,408,962	210,993,166	216,130,446	257,264,859	262,405,167	254,673,926
How much we have available to borrow	41,680,997	33,308,572	40,733,706	27,992,046	37,264,981	36,081,816	46,025,738	6,614,393	5,347,107	17,133,270
Our debt cap/limit	181,257,685	198,441,186	219,521,081	234,538,045	248,380,229	256,509,284	274,839,135	279,003,115	287,383,856	293,691,420
Rate saving if fund int only loan from investments for 5 years		1,018,369	1,018,369	1,018,369	1,018,369	1,018,369				
Revised Revenue		68,965,357	79,272,365	81,508,500	86,365,182	87,222,696				
Debt Limit		193,102,998	221,962,622	228,223,800	241,822,510	244,223,549				
Headroom		30,457,139	37,882,273	25,140,613	34,413,548	33,230,383				

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# Clutha District Council

## Item for DECISION

<b>Report</b>	General Reserve Transfer for 2023/24
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	3
<b>Prepared By</b>	Sharon Jenkinson – Chief Financial Officer
<b>File Reference</b>	922533

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### REPORT SUMMARY

As we have now adopted the Annual Report for the 30 June 2023/24 year, we are able to calculate the surplus/deficit for the UACG and overhead components.

The Annual Report approved by Council and Audit recorded a deficit of \$15,920M for the year. There were a range of known overspends for the year that were explained in the Annual Report and were able to be questioned by Council and the Risk and Assurance Committee. The overspends directly relating to bringing Three Waters Operations in house were loan funded as part of the Annual Report process, however there was also an impact on various other activities. Indirect costs arising from Three Waters Operations were unbudgeted, union negotiated pay agreements resulted in unbudgeted costs, and consultant costs for filling essential positions were also unbudgeted. In addition, lower levels of consenting activity impacted on fee-generated revenue. This report is to decide on funding options for the remaining deficit.

### RECOMMENDATIONS

- 1. That Council receives the General Reserve Transfer for 2023/24 report.**
- 2. That Council approves the UAGC Deficit of \$801,311 be addressed as part of the Annual Plan 2025/26 process.**
- 3. That Council approves the Overhead Deficit of \$1,748,574 be addressed as part of the Annual Plan 2025/26 process**

## REPORT

### 1 Background

#### 1.1 General Surplus/Deficit for the 2023/24 year

Under Council's "Revenue and Financing Policy", management set a Uniform Annual General Charge (rate) on each rating unit in the district.

This charge covers the costs of several different Council activities reflected in the Tables below. The total cost of these activities is also offset by other revenue to arrive at the net cost.

This report identifies amounts rated for activities funded through the Uniform Annual General Charge over the 2023/24 financial year that have been spent to arrive at the net position below.

#### 1.2 UAGC Deficit

Quantified amounts rated for activities funded through the Uniform Annual General Charge over the 2023/24-year result in a net deficit of \$801,311. Various activities were affected by increased salary costs. Council had budgeted for a 2.5% increase for staff remuneration for staff numbers excluding bringing In-house Three Waters and excluding indirect staff additions to support Three Waters. The agreed increase was the equivalent of 5% for all staff including all direct and indirect Three Waters new staff. The LTP approved staff numbers and remuneration is now \$14.540M up from the 23/24 budget of \$9.844M. The remuneration difference between the two years is a significant contributor to the overall Annual Report deficit. In addition, Building Control and Resource Consent revenue was below what was expected contributing to deficits in those activities. I-site & Community Libraries overspent by \$351,260 largely due to paying additional staff hours to keep facilities open because of staff absence and unavailability. This will be something where additional control will be applied this financial year, and facilities may have to close occasionally rather than overspend.

The suggested approach to address the deficit would be to include it as part of the Annual Plan 2025/26 process.

#### 1.3 Overhead Deficit

The quantified amounts rated for overheads confirmed a net overspend within our overhead activities this year of \$1,748,574.

The overall remuneration comments for the UAGC Deficit applies to salary overspends in the Overhead Deficit. The deficit for Service Delivery was \$508,196, this was mostly due to increased salary costs and the use of consultants to deliver our work programme.

The overspend in IT was \$586,424, this was mostly attributable to additional salaries from indirect support for Three Waters, support and licences required for additional staff.

There was an overspend in Human Resources of \$309,085 and Health & Safety of \$162,721 which also mostly related to additional salaries from indirect support to Three Waters and recruitment costs related to the additional staff required to bring Three Waters in house.

The remaining deficit from overheads is \$182,148. This is mostly due to increased salary costs in other Business units.

The suggested approach to address the deficit would be to include it as part of the Annual Plan 2025/26 process.

## **2 Strategic Goals and Outcomes**

An economic environment that encourages growth in a way that sustainably supports the community.

## **3 Assessment of Options**

Staff do not consider there are any realistic options to fund the deficit this year. Staff discounted the option to fund it from Investment Equity. The deficits will need to be deferred to the Annual Plan process at which time all options could be considered.

## **4 Consultation**

No consultation is required.

## **5 Policy Considerations**

Council's Revenue and Financing Policy.

## **6 Legal Considerations**

Local Government Act 2002, sections 100 and 101, and schedule 10. Creating a general reserve meets the purpose of local government.

**Table 1: Identified UAGC Surplus/Deficit 2023/24**

	<b>2023/24</b>
<b>Activity Description</b>	<b>Amount Surplus (Deficit)</b>
Civic	(94,727)
District Development	(41,997)
Community Support	307
Culture & Heritage	(31,924)
Parks & Reserves	(11,350)
Swimming pools	(77,374)
i-Site & Community Libraries	(351,260)
Emergency Services	39,338
Public Conveniences Districtwide	0
Environmental Health	31,041
Building	(307,113)
Liquor	20,467
Compliance	103,118
Resource Management	(72,508)
Property income	32,225
Depots	14,253
Camping Grounds	(2,579)
Rates penalties	7,295
Petrol tax	(58,522)
<b>Surplus (Deficit)</b>	<b>(801,311)</b>

**Table 2: Identified Overhead Surplus/Deficit 2023/24**

	<b>2023/24</b>
<b>Overhead Activity Description</b>	<b>Amount Surplus (Deficit)</b>
Chief Executive Department	(84,072)
Communications	(23,583)
Policy	(65,603)
Human Resources	(309,085)
Health & Safety	(162,721)
Regulatory Administration	191,317
Regulatory Operations	(182,328)
Service Delivery Administration	(43,133)
Service Delivery Transportation	(34,567)
Service Delivery Water Operations	0
Service Delivery Water Management	0
Service Delivery Strategy & Planning	(22,531)
Service Delivery Capital Delivery	(407,965)
Corporate & Finance	7,268
Information Technology	(586,424)
Records	(23,393)
GIS	(1,754)
<b>Overhead Surplus (Deficit)</b>	<b>(1,748,574)</b>

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Clinton Community Committee CCTV funding request
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	4
<b>Prepared By</b>	Mike Goldsmith – Project Manager - Community Plan Implementation
<b>File Reference</b>	907187

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### REPORT SUMMARY

The Clinton Community Committee has requested a Council decision to provide 50% of the funding for security cameras in Clinton.

### RECOMMENDATIONS

1. That Council receives the 'Clinton Community Committee CCTV funding request' report.
2. That Council agrees/does not agree to fund \$x towards the purchase of CCTV cameras for Clinton, funded from xxx.

### REPORT

#### 1 Background

Relevant Council decisions, and recent installations of CCTV in the Clutha District are summarised below:

*May 2023:* Kaitangata & District Promotions requested financial support for four security cameras through the 2023-24 Annual Plan at an approximate cost of \$25,000. Council decided:

- To not support this request, and
- To undertake a district-wide review of its role and policy with respect to CCTV, in preparation for the 2024-34 LTP.

*December 2023:* Owaka Going Forward requested 50% of the funding for two security cameras. Council decided:

- To fund \$9,000 towards the purchase of surveillance cameras for Owaka from the General Reserve.
- That a Council policy and procedure should be developed in year 1 of the 2024-34 LTP.

*September 2024:* Two cameras were installed in Owaka. The feed from these cameras is linked to equipment at the Balclutha Police Station which is owned by Council. There



are currently another 21 CCTV cameras which feed into this system (Figure 1), all from Balclutha.

*May 2024:* Clinton Community Committee requested, through the 2024-34 LTP, that Council fund 50% of the (unspecified) cost of security cameras in Clinton. This request was not accompanied by a fully costed proposal and was not approved.

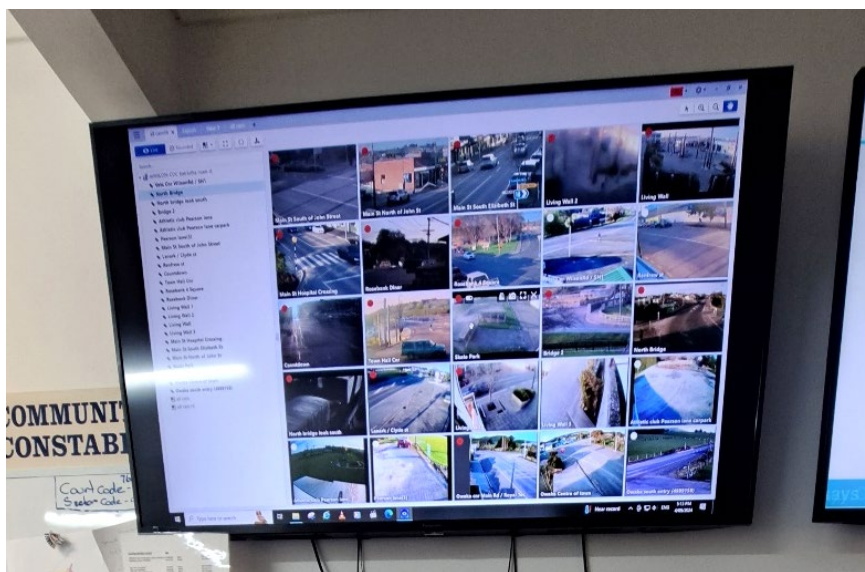


Figure 1 Live feed from CCTV cameras, Balclutha Police Station

## 2 Strategic Goals and Outcomes

The relevant items in the *Living and Working Strategy* and the *Our Place* community plans are listed below.

### 2.1 Community Outcomes

- Vibrant Rural Towns and Communities
- Connected and Collaborative

### 2.2 Key Priority Areas

- Healthy Safe Communities
- Invest in Infrastructure

### 2.3 *Our Place* community plans

The *Our Place Clinton Community Plan* does not specifically mention CCTV as priority projects. However, the Clinton Community Committee which represent this community is committed to installing CCTV equipment, to make Clinton a safer place to live and work.

It is noted that Kaitangata and District Promotions has also been refining a proposal for CCTV in Kaitangata, but this has not been completed at the time of writing.

## 3 Assessment of Options

The Clinton Community Committee has requested a 50% funding contribution towards three security cameras, as summarised in Table 1. The specific request and supporting information are provided as attachments below.

Table 1 Summary of CCTV funding request details

Scope of work	Total cost	Funding request	Key issues / benefits / risks
Install three cameras at two locations, with a secure radio link into the current network.	\$19,502	\$9,751 (capex) \$947 (opex)	The request from the Clinton Community Committee (Attachment A) highlights CCTV would: <ul style="list-style-type: none"> <li>• Provide additional security for existing and new assets in Clinton.</li> <li>• Provide a deterrent and help resolve crimes.</li> <li>• Be an invaluable tool for Police when investigating a wide range of offending.</li> <li>• Help the community to feel safer.</li> </ul>

The options available are:

1. To provide funding for the request.
2. To provide a different level of funding from that requested.
3. To not provide funding for the request.

Funding mechanisms include:

1. General Reserves
2. Investment surplus
3. Through the 2025/26 Annual Plan

There is approximately \$58,000 in unallocated funding for *Our Place Clinton*. The Clinton Community Committee has requested that the *Our Place* funding is not used for CCTV purposes. It is noted that when allocated, this funding was intended to facilitate walking & cycling initiatives, residential development, and improvements at reserves and other community facilities.

#### 4 Consultation

Not required unless Council decides to fund these requests from Rates.

#### 5 Policy Considerations

Council has been developing a draft CCTV policy, but this is yet to be finalised or adopted.

The following considerations were included in the Agenda Item which informed Council's decision to approve funding for CCTV in Owaka in December 2023.

##### Precedence

*Council's involvement with security cameras in the past has been consideration and inclusion as part of main street upgrades, i.e., Balclutha. Funding for this work has been through Balclutha's main street rate, that is 80% funded from the Lower Clutha community rating area and 20% on the UAGC.*

*Balclutha Main Street had CCTV installed in 2016 which was upgraded in 2018. This was in response to the need to reduce tagging, anti-social behaviour, and dispute resolution in traffic incidents. There has been a positive response from Police since this has been installed.*

Benefit and Risks

*As demonstrated, where there is a demonstrated need CCTV can enhance public safety and community wellbeing; deter criminal and antisocial behaviour in public places including tagging; assist other agencies including Police and Waka Kotahi where appropriate; potentially assist in Civil Defence scenarios; support compliance of regulations and bylaws, asset project.*

*At the same time, inappropriate provision/use of CCTV could create an unnecessary financial burden (purchase, installation and ongoing maintenance), compromise personal privacy, and potentially negatively impact on social trust between people.*

Privacy

*There is potential for concern regarding the storage of private information from the use of CCTV. This has been raised by some ratepayers as well as the Otago Daily Times. The response was:*

*“This is not being used for facial recognition systems in conjunction with CCTV footage. Although there had been discussions regarding number plate recognition this was not in operation currently. If there was to be a change from the police monitoring this there would be discussions with the Council regarding privacy beforehand”.*

*The council does not currently have a policy or guideline in place regarding facial recognition technology.*

Legislation and Policy on CCTV

*This includes the following: Video Camera Surveillance (Temporary Measures) Act 2011; Privacy Act 2020 – Office of the Privacy commissioner; Surveillance Act 2011; Evidence Act 2006; Local Government Act 2002; Local Government Official Information and Meetings Act 1987.*

Council’s role in CCTV

*Assessment of need should be a pre-condition on any Council involvement in CCTV use. The Balclutha Main Street installation is an example.*

*Consultation is important together with involvement of Police, Council, and specialists. Considerations might include population %, demographic area, anti-social and/or criminal activity history and projections going forward.*

**6 Legal Considerations**

As noted above.

## 7 References – Tabled/Agenda Attachments

### 7.1 Attachment A: Clinton Community Committee request

*Request from the Committee:*

Clinton Community Committee  
C/o Megan Pope  
33 Main Road  
Clinton 9534

22 November 2024

Clutha District Council  
Balclutha

To whom it may concern

The Clinton Community Committee have been investigating the installation of cameras in the township of Clinton. Being on State Highway One we are aware of the constant traffic flow of interesting characters.

Clinton is in the progress of investing a lot of money into the township alongside the Council, and we believe this will be a great way of adding security to those assets, including the Toilets, Playground / Triangle and the new Truck park. Cameras prevent a lot of damage and deviant behavior just by being there, but also will help get a resolve when something untoward happens.

We wish to purchase the Unifone cameras, as these are the most suitable to our needs. The three cameras come to a total of \$19,501.62. A fourth camera may happen at a later stage but is not necessary at this stage.

We request that the council considers our project and supports us by jointly funding this project on a 50/50 basis, and that the council cover the ongoing cost of \$26.30 a month per camera.

Attached is a letter from our local policeman Andy Denny who believes the cameras will be like having 3 extra set of eyes. We have obtained 2 quotes from local suppliers but believe the best option for our town and for the police is to go with Unifone who will connect our cameras into the Police Station monitor room. Unifone work with the police to monitor the cameras. No members of the public have access.

Andy has confirmed with the police that there are monitors available for our cameras to be linked to.

Thank you

Megan Pope (Committee member)  
and  
Benji Perry (Chairperson)  
Clinton Community Committee

## 7.2 Attachment B: Letter of support, NZ Police



4<sup>th</sup> May 2024

To whom it may concern.

I am Andrew Denny a Police officer from Clinton which is a sole charge station meaning the area is covered by one Police officer, that being myself.

I have been asked to provide some opinion from a Police perspective on the possibility of CCTV cameras being installed in the Clinton township.

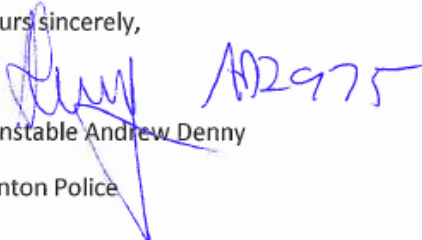
CCTV is arguably the greatest tool that Police use in investigative work over recent times. CCTV footage has proven invaluable time and time again from high end matters such as murders to low end traffic offending.

Police have access to Clutha district Councils installed cameras over recent years. this has led to numerous offenders being brought before court whereas otherwise. we would not have the evidential sufficiency to have charge the same offenders if the cameras had not been installed. In other words if we had not had the camera footage, offenders would not have been taken to Court.

CCTV camera also provide a deterrent and numerous and various studies show a decline in offender behaviour around areas where cameras are installed. Cameras operate 24 hours a day and can be the eyes and ears for the town whilst Police are not working or are out of area.

Installation of camera in Clinton would aid my role as Police officer and result in the community feeling safer and resulting in more offenders being brought before the Court. Police wholeheartedly are in support of cameras being installed in the Clinton township.

Yours sincerely,

  
Constable Andrew Denny  
Clinton Police

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Solid Waste Management and Minimisation Bylaw 2025
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	5
<b>Prepared By</b>	Jason Foster – HoD Infrastructure Operations
<b>File Reference</b>	917727

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### REPORT SUMMARY

The purpose of this report is to seek Council approval to initiate the statutory process for reviewing and implementing the draft updated Waste Management and Minimisation Bylaw 2025. The updated bylaw introduces significant changes to establish a set of enforceable best practices for waste minimisation across the district, including controls over residential bin numbers and creating a framework for current asset identification and future allocation decisions. The bylaw also aligns with the WasteMINZ Technical Guidelines for Disposal to Land for managing waste accepted at Mt Cooee.

### RECOMMENDATIONS

- 1 That Council receives the Solid Waste Management and Minimisation Bylaw 2025 report.**
- 2 That Council endorses the proposal to initiate the statutory process under the Local Government Act 2002 for reviewing and implementing the Solid Waste Management and Minimisation Bylaw 2025, including public consultation and submission processes.**
- 3 That Council provides direction on the management of additional bins by either:**
  - a) Allowing second bins for all residents upon request, or**
  - b) Limiting second bins to properties that have completed a satisfactory waste audit. Both options would require an additional targeted rates payment based on fees and charges.**
- 4 That Council determines a transition approach for existing second bin users by either:**
  - a) Establishing a grace period during which users must either complete a waste audit or discontinue the service, or**
  - b) Implementing an immediate cessation of collection for unauthorised second bins.**

## REPORT

### 1 Background

Clutha District Council currently operates under the Solid Waste Management and Minimisation Bylaw 2019. However, changes in the regulatory framework have improved areas such as landfill management, making some aspects of the bylaw potentially redundant. Despite this, the revised 2025 bylaw remains necessary to address specific local needs, including:

- Ensuring the correct use of fixed on-street and reserve waste and recycling bins.
- Specifying types, locations, and presentation times for collections, including requirements to remove bins from the roadside if they cannot be collected, especially during extreme weather events.
- Extending the bylaw to cover temporary accommodation such as camping and motorhomes.
- Specifying acceptable types of waste and recycling for kerbside collection and landfill.
- Aligning transfer station and landfill operations with the WasteMINZ Technical Guidelines for Disposal to Land.
- Addressing overall non-compliance under the Local Government Act 2002 and Waste Minimisation Act 2008.

#### **Additional Bins**

A key area not addressed in the current bylaw is the management of additional bins already possessed or requested by residents. Whilst Council charges for waste services based on a set number of properties, feedback from our contractor suggests that the actual number of bins in use is higher than what council receive rates funding for.

To effectively minimise landfill contributions and maximise recycling, the bylaw update includes controls over the types and quantities of bins used by residents, extending these provisions to transfer stations to promote consistency across the district.

The financial impact of uncontrolled additional bins extends beyond lost income. Each extra bin of waste sent to landfill incurs costs through both the waste disposal levy and emissions trading scheme charges. This creates a double impact where Council not only misses potential revenue but also bears increased disposal costs, effectively subsidising additional waste disposal whilst working against waste minimisation objectives.

To address these challenges, the bylaw introduces a framework for managing bins and second bins. Under this framework, residents must apply to Council for a second bin and complete a satisfactory waste audit before approval is granted. This would mean that at a future state, all bins would be required to display a current Council-approved label or be a Council-approved container or bag. These labels will be issued only to properties paying the targeted rate for waste collection and who have completed the necessary approval process, ensuring that only authorised bins are collected. Any containers presented for collection, such as unapproved second bins, that cannot be identified as Council-approved will not be emptied. This system will help Council better

manage bin numbers, maintain accurate service records, and ensure fair cost distribution amongst users.

Implementation of a waste audit system will incur operational costs for Council, including staff time for conducting audits, administration, and the physical cost of providing additional bins. These costs need to be recovered through appropriate fees and charges. Council proposes to establish these fees through the annual planning process, ensuring they reflect both the true cost of service delivery and maintain reasonable accessibility for residents. The fees will need to cover:

- Staff time and resources for conducting waste audits
- Administrative costs for processing applications and maintaining records
- The physical cost of supplying additional bins
- Ongoing collection and disposal costs through targeted rates

For existing customers who currently have multiple bins, Council must consider two transition approaches. The first option would establish a grace period during which these customers must either complete a waste audit or discontinue their additional bin service. This approach allows residents time to adjust their waste practices or prepare for the audit process. Alternatively, Council could implement an immediate cessation of collection for unauthorised bins once the bylaw takes effect. While this second approach may be more disruptive for current users, it provides a clear implementation date and faster progress toward waste minimisation goals. Both approaches will require a robust communication strategy to ensure residents understand the new requirements and their responsibilities.

As part of its ongoing Waste Minimisation Strategy, Council acknowledges in the bylaw that bin sizes and allocation may need to be reviewed in the future to better align with waste reduction objectives. Whilst no immediate changes to bin sizes are proposed, this consideration may form part of a long-term strategy to reduce landfill dependency. Any such changes would require detailed analysis, consultation, and alignment with service delivery priorities.

Any future transition to different bin sizes would need to be carefully planned and implemented in conjunction with enhanced recycling services to ensure residents have appropriate alternatives for their waste streams. This approach would require comprehensive community engagement, clear communication of the benefits, and potentially a staged implementation to allow for community adaptation.

Finally, a critical consideration in implementing this framework is Council's potential entry into the trade waste market. The provision of additional bins, particularly to commercial or high waste producing properties, may position Council as a trade waste provider. This shift from residential waste collection to commercial services requires careful evaluation to ensure Council maintains appropriate service boundaries and does not inadvertently compete with existing trade waste operators.

## **2 Strategic Goals and Outcomes**

### **2.1 Community Outcomes**

- Vibrant Rural Towns and Communities



- Healthy Sustainable Environment

## 2.2 Key Priority Areas

- Healthy Safe Communities
- Adapt to Climate Change
- Invest in Infrastructure
- Improved Environmental Footprint

## 3 Assessment of Options

### Option 1 - endorse the proposal to update the Bylaws

This option ensures necessary controls over waste management services and aligns with updated technical guidance and regulatory requirements

Key benefits include:

- Alignment with current technical guidelines for landfill operations
- Implementation of a bin labelling system to support asset management of containers
- Clear framework for managing additional bin requests
- Better cost control through improved service monitoring
- Enhanced ability to meet waste minimisation objectives

### Option 2 - Allow Second Bins for All Residents

This option would enable any resident to request and receive a second bin upon payment of an additional targeted rate as well as the cost for the bin. The approach prioritises customer service and flexibility, acknowledging that different households have varying waste disposal needs.

- Key considerations:
- Provides flexibility for residents with higher waste needs
- Simpler administration process with straightforward approval
- May work against waste minimisation objectives by enabling higher waste disposal
- Requires additional targeted rates payment to cover collection and disposal costs
- Risk of increased waste to landfill, impacting Council's environmental goals
- Higher exposure to waste levy and emissions trading scheme charges

### Option 3 - Require Waste Audit for Second Bins

Under this option, residents upon paying a fee requesting a second bin would need to complete and pass a waste audit before approval. This approach aligns with Council's waste minimisation objectives by ensuring additional capacity is genuinely needed and cannot be addressed through improved recycling or waste reduction practices.

**Key considerations:**

- Promotes waste minimisation through educational audit process
- Better alignment with environmental goals and waste reduction targets

- Additional administration required for managing the audit process
- Cost implications for residents through audit fees
- Potential for improved waste practices through education and awareness
- May identify opportunities for waste reduction before issuing second bins

#### **Option 4 - Transition Options for Existing Second Bin Users**

##### **A. Grace Period Approach**

This option would establish a defined transition period (e.g., 3-6 months) during which existing second bin users must either complete a waste audit or discontinue their second bin service. The grace period allows residents time to adjust their waste practices or prepare for the audit process.

Key considerations:

- Allows time for users to adapt to new requirements
- Minimises immediate disruption to existing services
- Requires clear communication strategy and timeline
- May delay achievement of waste reduction goals
- Provides opportunity for planned transition and education
- Enables Council to manage audit process workload over time

##### **B. Immediate Cessation**

This approach would implement an immediate stop to collection of unauthorised second bins once the bylaw takes effect. While potentially more disruptive, it provides a clear line in the sand and faster progress toward waste minimisation goals.

Key considerations:

- Quick implementation of new policy
- Clear cut-off point for unauthorised services
- May cause community dissatisfaction and complaints
- Requires robust communication strategy
- Immediate impact on waste reduction objectives
- Could create sudden demand for waste audits

#### **Option 5 Do Nothing**

Retaining the current bylaw would:

- Leave Council exposed to uncontrolled additional bin usage and associated costs
- Maintain outdated technical references and practices
- Miss opportunities to better manage waste minimisation efforts
- Continue potential revenue leakage from unmonitored additional bins
- Risk increased exposure to waste levy and emissions trading scheme charges

## **4 Consultation**

Public consultation will need to be undertaken as required by the Local Government Act.

The CDC Waste Management and Minimisation Plan 2024-2030 commits to reducing waste sent to landfill. While voluntary compliance can support some waste minimisation goals, a regulatory framework is necessary to ensure all residents actively contribute to this effort.

## **5 Legal Considerations**

The bylaw is proposed under sections 145 and 146(a) of the Local Government Act 2002 and sections 56, 65, and 66 of the Waste Minimisation Act 2008.

## **6 Financial Impact**

The proposed bylaw does not require additional budget allocations and aligns with the Council's current financial framework for waste management. However, a proactively managed set of bylaws could help maximise cost recovery, offsetting landfill operation costs, environmental taxes, and recycling sorting expenses.

To support the implementation of waste audits, Council will need to consider establishing an appropriate fee structure for conducting waste audits. This fee structure should be incorporated into the annual planning program to ensure proper cost recovery while maintaining accessibility of the service. The specific fee amount will need to be determined through the annual planning process.

## **7 References – Tabled/Agenda Attachments**

Solid Waste Management and Minimisation Bylaw 2025



# Clutha District Council

## Waste Management and Minimisation Bylaw 2025

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# General Principals

## 1 Introduction

- a) The Clutha District Council Waste Management and Minimisation Bylaw 2025 provides the regulatory framework for managing waste within the Clutha District. This bylaw is established under the Local Government Act 2002 and the Waste Minimisation Act 2008 to ensure effective and efficient waste management practices that protect public health and promote environmental sustainability.

## 2 Commencement and repeal

- a) This bylaw will be in effect as of xx/xx/xx
- b) On the day this bylaw comes into force all previous bylaws of the Clutha District Council that relate to Solid Waste are repealed.

## 3 Application

- a) This bylaw applies to the Clutha District.

## 4 Authority

- a) This bylaw is made pursuant to sections 145, 146a of the Local Government Act 2002 and sections 56, 65, and 66 of the Waste Minimisation Act 2008

## 5 Delegation of power

- a) Council delegates to any authorised officer or agent of Council the power to take any and all actions that Council may take under this bylaw, except where a statute or this bylaw requires a resolution or special order of Council.

## 6 Interpretation

The following table sets out the meanings that apply in this part of the Bylaw. Where a difference in meaning arises between interpretations in this bylaw and an Act, the Act shall prevail.

<b>Approval</b>	approved in writing by Council, either by resolution of Council or by an authorised officer of Council.
<b>Approved container</b>	a receptacle for containing the waste left out for collection that has been approved by Council, with or without an identifying label.
<b>authorised agent</b>	any person who is not an employee of the Council but is authorised by Council to act on its behalf.
<b>authorised officer</b>	any person appointed or authorised by Council to act on its behalf and with its authority including a member of the police.
<b>authorised operator</b>	any person employed or contracted (including any subcontractor) by Council to operate a facility.
<b>Clean Fill Material*</b>	Virgin Excavated Natural Material (VENM) such as clay, soil and rock that are free of combustible, putrescible, degradable or leachable components. When discharged to the environment, clean fill material will not have a detectable effect relative to the background, and the fill site will be able to be utilised for an unrestricted purpose on closure. Future excavation into the filled materials will be unrestricted.
<b>Council</b>	Clutha District Council
<b>Construction and Demolition Waste*</b>	Non-putrescible, non-hazardous C&D wastes. Waste may be generated from the construction, renovation, repair, and demolition of structures such as residential and commercial buildings, roads, and bridges.
<b>Commercial Waste*</b>	General or non-hazardous waste from premises used wholly or mainly for the purposes of a trade or business or for the purpose of sport, recreation, education, healthcare or entertainment but not including household, agricultural or industrial waste.
<b>Difficult waste</b>	waste that can cause a nuisance or has properties which cause it to require extra care in disposal which may include but not limited to the issuing of a permit and testing.
<b>Drop off facility</b>	a facility where Council provides a receptacle for the free disposal of recyclable materials.
<b>E-Waste</b>	discarded electronic appliances such as mobile phones, computers, and televisions.
<b>Facility</b>	Any site, area or facility designated by Council
<b>Green waste</b>	material that is organic or vegetable, and generally in a natural state (i.e. has not been other than physically modified. May include soil attached to plant roots.
<b>Hazardous waste*</b>	Any waste that: contains hazardous substances at sufficient concentrations to exceed the



	<p>minimum degrees of hazard specified by Hazardous Substances (Minimum Degrees of Hazard) Regulations 2000 under the Hazardous Substances and New Organism Act 1996; or</p> <p>meets the definition for infectious substances included in the Land Transport Rule: Dangerous Goods 1999 and NZ Standard 5433: 1999 - Transport of Dangerous Goods on Land; or</p> <p>meets the definition for radioactive material included in the Radiation Protection Act 1965 and Regulations 1982.</p> <p>Hazardous waste contains contaminants such as heavy metals and human-made chemicals, at levels high enough to require treatment to render them acceptable for landfill disposal.</p>
<b>Household</b>	a dwelling permanent or temporary and its occupants regarded as a separately used or inhabited part of a rating unit.
<b>Domestic Waste</b>	refers to any waste material originating and/or from resulting from everyday domestic activities. This definition also extends to waste created through short-term or recreational accommodation, including but not limited to camping, temporary shelters, and mobile or portable residences.
<b>kerbside collection</b>	collection by Council of approved wheelie bins put out on the kerbside.
<b>kerbside collection area</b>	an area nominated by resolution of Council for kerbside collection.
<b>Municipal Solid Waste (MSW)*</b>	<p>Any non-hazardous, solid waste from household, commercial and/or industrial sources. It includes putrescible waste, garden waste, biosolids, and clinical and related waste sterilised to a standard acceptable to the Ministry of Health (MoH). All MSW should have an angle of repose of greater than five degrees (5°) and have no free liquid component.</p> <p>It is recognised that MSW is likely to contain a small proportion of hazardous waste from households and small commercial premises that standard waste screening procedures will not detect. However, this quantity should not generally exceed 200 ml/tonne or 200 g/tonne.</p>
<b>person</b>	a natural person, corporation sole or a body of persons whether corporate or otherwise.
<b>prohibited waste</b>	waste of a type or quantity which must not be put out for wheelie bin collection or disposed of at a facility.
<b>public notice</b>	<p>a notice published in—</p> <ol style="list-style-type: none"> <li>a) 1 or more daily newspapers circulating in the region or district of the local authority; or</li> <li>b) 1 or more other newspapers that have at least an equivalent circulation in that region or district to the daily newspapers circulating in that region or district; and</li> <li>c) includes any other public notice that the local authority thinks desirable in the circumstances.</li> </ol>



<b>recyclable material</b>	a material which can be processed in such a manner that the product can be reused.
<b>Landfill*</b>	A waste disposal site used for the controlled deposit of solid wastes onto or into land.
<b>transfer station</b>	a facility at which a receptacle is provided for the collection and storage of waste (and in some instances recyclables) prior to being transferred to landfill or diversion facilities.
<b>Waste</b>	anything disposed of or discarded; and includes a type of waste that is defined by its composition or source (for example, organic waste, electronic waste, or C&D waste); and to avoid doubt, includes any component or element of diverted material, if the component or element is disposed of or discarded.
<b>*As Defined in the WasteMINZ Technical Guidelines for Disposal to Land.</b>	



## Waste Disposal

### 7 Public Waste and Recycling Containers

- a) Public bins and containers are provided in Council spaces, parks and facilities for the convenience of visitors and users of these spaces
- b) When using or visiting public spaces, parks, or Council facilities:
  - Only litter and recyclables generated during the visit may be placed in the provided bins and containers;
  - All items must be placed in the appropriate bin (recycling or waste) as labelled. No household, commercial, or other waste may be disposed of using bins or container provided for the convenience of visitors and users;
  - Waste produced from camping, freedom camping, caravanning, or campervans of any type may not be deposited in bins or containers provided for the convenience of visitors and users;
  - Bins must not be used if they appear to be full or over capacity. Overfilling bins or placing items beside or on top of bins constitutes littering under the Litter Act 1979 and may result in enforcement action.

### 8 Containers for Kerbside Collection

#### 8.1 Approved Containers

- a) All waste and recycling presented for kerbside collection must be contained within:
  - A wheelie bin provided by the Council; and/or
  - A container that displays a current Council-approved label and meets Council specifications.
  - A pre-paid bag purchased or supplied from council.
- b) The Council shall determine:
  - The appropriate size, type, and specifications of containers for each waste stream.
  - The method of identification or labelling required for approved containers; and
  - The number of containers permitted per property for each waste stream.

#### 8.2 Container Allocation and Use

- a) Each property shall be allocated the following where the property either:
  - I. is located within an area designated for mandatory kerbside collection service; or;
  - II. is located on an existing collection route outside mandatory collection areas and has opted into the Council's kerbside collection service



Clutha District Council

- One approved container for each waste or recycling stream as determined by Council
  - One approved container shared across multiple occupancy dwellings,
- b) Where Council has identified there is a genuine need for additional capacity, that cannot be met through increased recycling or waste minimisation practices, the following applies:
- A waste audit is completed by council; and
  - Written approval from the Council is issue; and
  - Full payment is received.
- c) No person shall:
- Place waste or recycling for collection in any container other than a Council-provided or Council-approved container.
  - Place any container on the road corridor or public land for the purpose of waste collection unless it is:
    - A Council-provided container; or
    - Displays a current Council-approved label.
    - Use more containers than the number allocated by Council for their property.

### 8.3 Container Presentation

- a) Approved containers must be:
- Maintained in good condition; and
  - Clear of obstructions; and
  - Placed in locations specified by Council for collection; and
  - Presented and removed at times specified by Council: and
  - Were the council has prescribed a method of identification or labelling the container, this has been followed.

### 8.4 Waste that is prohibited from kerbside collection

- a) The following waste is prohibited from kerbside collection and must not be left at the kerb-
- Hazardous waste and difficult waste
  - Items that are too large to fit into the approved containers
  - Ashes or dusty material unless it is cold and wrapped
  - Waste that may damage the collection vehicle.
- b) From time-to-time Council may specify other waste that is prohibited from kerbside collection.

### 8.5 Recyclable materials

Only approved recyclable materials may be put out for kerbside collection. The Chief Executive of Council will advise by public notice, from time to time, the list of recyclable materials that may be collected.

### **8.6 Interference with waste for collection**

No person, other than authorised collection agents, may handle or remove approved containers or their contents once placed for collection.

### **8.7 Non-Compliance**

- a) Council may refuse to collect and dispose of any waste, including recyclables, that does not comply with this bylaw as well as:
  - Remove any unauthorised containers from public land and dispose of them without compensation to the owners; and/or
  - Issue infringement notices for breaches of this bylaw.
- b) The Council accepts no liability for any loss or damage resulting from the removal and disposal of unauthorised containers.

### **8.8 Retrieval of reusable approved container**

- a) Whether full or empty, approved containers must be removed from the kerbside before 8.30am on the day following the day for collection.

### **8.9 Removal of contaminated, uncollected or Missed collections**

Any waste not collected due to non-compliance with this bylaw, or for reasons beyond the control of the council or its authorised collection agents must be removed from the roadside by the occupier on the same day it was placed out for collection.

## **9 Transfer stations and drop off facilities**

### **9.1 Limits on quantities of waste:**

- a) All Council transfer stations and drop off facilities are restricted to household waste and recycling only
- b) The council may specify maximum quantities of waste that may be deposited by any one household by means of a sign posted at the entrance, no person shall deposit waste in excess of these specified quantities; and
- c) Where Council has designated a facility as a pre-paid sack only site, general waste and recycling will only be accepted in Council-approved, site-specific pre-paid sacks.

### **9.2 Waste that is prohibited at transfer stations and drop off facilities**

The following waste is prohibited at transfer stations and drop off facilities and must not be left at a transfer station:

- Hazardous waste and difficult waste
- Vehicle bodies
- Large farm implements
- Fridges or freezers
- Waste articles that are too large to fit into the provided receptacles

- Waste that may damage the collection vehicle.
- Commercial waste

### 9.3 Unauthorised removal

Removal of recyclables from a landfill, transfer station or drop off facility by anyone other than the occupier of the property of origin or those authorised by Council to do so, is prohibited.

### 9.4 Responsibilities

It is the responsibility of each person using a landfill, transfer station or drop off facility to-

- Pay the required user charge to the operator, if present.
- Follow the instructions of the operator or posted signs.
- Avoid lighting fires or actions that could cause a fire.
- Properly sort and dispose of waste:
- Place green waste in the designated area (if available).
- Deposit recyclables in the appropriate bins (if provided).
- Refrain from removing or disturbing materials without explicit permission from the operator.
- Ensure no waste is left outside the facility.
- Comply with all provisions of this bylaw..

## 10 Authorised operators

Where there is an operator present at a landfill or transfer station, that operator has the authority to collect user charges and instruct site users on best practice use of the facility and to abstain from any act which is inconsistent with this bylaw.

## 11 Changes to the types of waste that may be deposited

- An authorised officer of Council may specify prohibited types of waste from time to time in any of the waste categories given in the schedule to this bylaw.
- The information will be publicly notified and published on Council's website.

## 12 Recycling materials

- An authorised officer of Council will determine which materials are acceptable for reuse or recycling.
- The information will be publicly notified and published on the Council's website.
- Details of acceptable materials must be displayed on suitable signs at each facility.

# Waste Materials Accepted at Landfill

## 13 Clean fill Material

The Council currently accepts specified clean fill material at the landfill

## 14 Green waste

- a) Green waste may only be deposited at a green waste facility.
- b) Only green waste that is approved for disposal may be deposited.
- c) An authorised officer of Council will determine which green waste materials are acceptable.
- d) The information will be publicly notified and published on the Council's website.

#### 15 Car bodies

- a) Car bodies will be accepted for disposal if they comply with disposal requirements.
- b) Anyone who wishes to deposit a car body must sign a declaration that the waste complies with the requirements.
- c) An authorised officer of Council will determine whether car bodies meet requirements for disposal.

#### 17 End of life, Refrigeration and Air Conditioning Equipment

- a) Council will only accept refrigeration and air conditioning equipment for disposal where:
  - all refrigerant gases have been properly removed by a licensed technician; and
  - the item is accompanied by appropriate documentation confirming gas removal.
- b) Documentation requirements:
  - proof of refrigerant removal from a licensed technician; or
  - certification that the item never contained refrigerant gases.
- c) Council or its Contractors reserves the right to:
  - inspect any equipment prior to acceptance.
  - refuse any equipment that does not meet these requirements; and
  - recover costs from any person who disposes of non-compliant equipment

#### 18 Electronic Waste (E-Waste)

- a) Council will only accept electronic waste for disposal at Landfill and only where:
  - all batteries have been properly removed, where possible; and
  - data storage devices have been removed or wiped; and
  - the items are intact (not broken or crushed).
  - the correct fee has been paid.
- b) Council or its Contractors reserves the right to:
  - inspect any e-waste items prior to acceptance;
  - refuse any equipment that is damaged in a way that could release hazardous materials;
  - refuse items containing lithium batteries or other hazardous components; and
- c) The following e-waste items require special handling:
  - screens and monitors (LCD, LED, plasma, CRT);
  - printers and photocopiers containing toner;
  - items containing batteries that cannot be removed; and

- large commercial/industrial electronic equipment.

### 19 Hazardous, difficult, and special waste

The Council operates a Class 1 landfill facility as defined in the Technical Guidelines for Disposal to Land (WasteMINZ, 2023).

The facility, subject to the conditions in this bylaw accepts:

- Municipal solid waste from residential, commercial and industrial sources;
- Construction and demolition waste;
- Certain hazardous and difficult wastes (historically called "special wastes") that meet strict acceptance criteria;
- Contaminated soils that meet acceptance criteria;
- Bio-solids and water treatment residuals from Council's own treatment facilities include:
  - biofilter media and sludge from wastewater treatment processes; and
  - filter backwash residuals and treatment sludge from water treatment plants.
- All waste under this category, irrespective of this Bylaw must meet the Waste Acceptance Criteria (WAC) specified in the Technical Guidelines for Disposal to Land before being presented to Landfill.
- For potentially hazardous wastes, specific testing and permits are required before acceptance.

### 20 Acceptance Criteria. Hazardous, difficult, and special waste

- All hazardous and difficult wastes must be disposed of under a special waste permit with payment made in advance. Where the waste differs from that described in the permit application or does not meet the acceptance criteria for a Class 1 landfill facility as defined in the Technical Guidelines for Disposal to Land (WasteMINZ, 2023), no refund will be provided.
- Hazardous and difficult wastes require:
  - Compliance with WAC testing requirements
  - A Council permit before disposal
  - Delivery according to
    - Hazardous Substances and New Organisms Act 1996; and
    - Land Transport Rule: Dangerous Goods 2005; and
    - Health and Safety at work Act 2015; and
    - any additional Council requirements or condition
  - Payment as well as any additional handling or testing costs

- c) Council may:
- i. Require specialist advice before issuing permits
  - ii. Issue standing permits for regular disposal
  - iii. Attach specific conditions to permits
  - iv. Revoke permits for non-compliance
- d) The applicant must:
- i. Comply with all permit conditions
  - ii. Pay all associated costs
  - iii. Ensure waste characteristics remain consistent with the application

For detailed waste acceptance criteria, testing requirements and procedures, refer to the Technical Guidelines for Disposal to Land (WasteMINZ, 2023).

## 21 Breaches, offences, and penalties

- a) Council may apply to the District Court for an injunction to restrain a person from committing a breach of this bylaw.
- b) A person commits an offence under the Local Government Act 2002 or Waste Management Act 2018 or who fails to comply with this bylaw; and/or
- c) Contravenes any provision of this bylaw; or
- d) Contravenes any condition, term, restriction, obligation, prohibition, specification or requirement of any permit or notice granted or issued pursuant to this bylaw.
- e) A person who commits an offence under this bylaw is liable on conviction to:
  - A fine not exceeding \$20,000 on conviction, as specified under Section 242 of the Local Government Act 2002; or
  - A fine not exceeding \$20,000 on conviction, as specified under Section 56 of the Waste Minimisation Act 2008; or
- f) Where another enactment specifies the penalty for a breach of the Bylaw, that other penalty.

## 22 Fees and charges

- a) Council may by resolution prescribe fees or charges payable in respect of the use of any facility or service provided for by this bylaw or the processing and consideration of any application of permits made under this bylaw.
- b) Any such fees or charges payable must be publicly notified and published in Council's Schedule of Fees and Charges.
- c) All costs over and above any application fee for the processing and consideration of any application for a permit under this bylaw (including costs and disbursements incurred in obtaining independent specialist advice) must be paid by the applicant.
- d) Council may require a deposit, which may be refunded when the costs incurred by Council are less than the amount of the application fee and deposit paid.
- e) Council will not process an application until the application fee and any deposit are paid in Full



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# Clutha District Council

## Item for DECISION

<b>Report</b>	Youth Council Representation Report
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	6
<b>Prepared By</b>	Lilly Paterson – Community Support & Development Advisor
<b>File Reference</b>	922751

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### REPORT SUMMARY

We are seeking approval to update the current Youth Council Terms of Reference to include representation for home-schooled or those undertaking alternative educational or vocational pursuits within the district.

### RECOMMENDATIONS

- 1. That Council receives the ‘Youth Council Representation Report’.**
- 2. That Council approves/does not approve maintaining the current status quo,**  
**OR**
- 3. That Council approves/does not approve increasing the representation on the Clutha District Youth Council from 14 members to 16 members to include home-schooled or those undertaking alternative educational or vocational pursuits,**  
**OR**
- 4. That Council approves/does not approve revising the current structure of youth council to maintain the 14 positions with more flexibility.**

## REPORT

### 1. Background

The Clutha District Youth Council serves as a platform for young people to engage with local government, contribute to community initiatives, and develop leadership skills. It represents a diverse range of youth voices across the district, ensuring that decisions made by the Council are informed by a broad spectrum of perspectives.

Currently, the Youth Council is structured with representatives from various education and workplace settings to ensure balanced representation. This includes:

**Workplace Settings:** 2 positions.

**Telford SIT:** 2 positions.

**Local Secondary Schools:** 2 positions each from the five secondary schools within the district, totalling 10 positions.

While this structure has been effective in capturing input from these groups, it excludes young people who are home-schooled or engaged in alternative education or pathways outside the current framework. To address this gap, we propose introducing 2 positions dedicated to representing home-schooled students or those undertaking alternative educational or vocational pursuits.

This adjustment aims to ensure that all youth in the Clutha District, regardless of their educational or vocational pathway, can be represented and contribute to the Youth Council. By doing so, the Youth Council will better reflect the diversity and unique experiences of the district's youth, fostering a more inclusive approach to youth development and community engagement.

### 2. Assessment of Options

To address the inclusion of home-schooled and alternative education students in the Clutha District Youth Council, three options have been identified for consideration:

#### **Option 1: Maintain the Status Quo**

Description: No changes are made to the current Youth Council structure. Representation remains limited to workplace settings, Telford SIT, and local secondary schools.

#### Advantages:

- No additional administrative work or changes required.

- Maintains an established system that has been functional to date.

Disadvantages:

- Excludes home-schooled students and those in alternative education pathways.
- Missed opportunity to reflect the full diversity of youth in the district.
- Risk of alienating a portion of the youth population.

**Option 2: Add 2 Positions for Home-Schooled and Alternative Education Students**

Description: Amend the Terms of Reference to introduce two new positions specifically for home-schooled students or those engaged in alternative educational or vocational pathways. These positions would ensure representation for youth not covered by the current framework.

Advantages:

- Promotes inclusivity and reflects the diverse educational and vocational pathways in the district.
- Encourages broader participation and engagement with local government among underrepresented youth.
- Strengthens the Youth Council's credibility and relevance by representing all youth demographics.

Disadvantages:

- May require additional recruitment efforts and support to integrate these students effectively.
- Hard to calculate the relevant population and to determine the scale of representation needed (one or two positions)
- Small increase in workload for staff managing the Youth Council.

**Option 3: Revise the Youth Council Structure**

Description: Revise the Youth Council structure so that each school has 1 fixed representative, while the second representative from each school becomes a flexible position. The flexible position could be filled by either another student, a home-schooled or alternative education student, or a community representative, based on fit and need.

Advantages:

- Creates an adaptability in representation, allowing for more inclusivity without increasing total the membership.
- Encourages schools and communities to consider diverse candidates for the flexible position.

- Provides a mechanism to address the changing needs and different demographics over time.

Disadvantages:

- May add complexity to the recruitment and selection process.
- Risk of inconsistent representation.

**Option 3** is recommended as it offers a clear and consistent approach to ensuring inclusivity and diversity in the Youth Council without overcomplicating the structure.

### **3. Policy Consideration and References**

No policy to consider as such but should consider the current Terms of Reference, which is attached as document A.

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# Clutha District Council

## Item for DECISION

<b>Report</b>	Regulatory and Community Committee Recommendations
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	7
<b>Prepared By</b>	Wendy Copeland – Regulatory Services Administrator
<b>File Reference</b>	923419

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### REPORT SUMMARY

Recommendations made by the Regulatory and Community Committee to Council at a meeting held on 21 November 2024. As the Committee is a full Committee of Council it is not intended to replicate the original Committee report.

### RECOMMENDATIONS

**That the following recommendations made by the Regulatory and Community Committee to Council at the meeting on 21 November 2024 be adopted:**

**1. WHITEHAVEN STREET PLAYGROUND ADDITIONAL FUNDING**

**That Council approves funding of \$10,617 + GST from the investment surplus, for the completion of ground preparation work at the Whitehaven Street Playground.**

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## Clutha District Council

### Item for CONFIRMATION

<b>Report</b>	Confirmation of Council Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	8
<b>Prepared By</b>	Julie Gardner – EA/Governance Advisor
<b>File Reference</b>	923444

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#### REPORT SUMMARY

Attached for confirmation are the minutes of the meeting of the Clutha District Council held on 23 October 2024 and the minutes of the Bruce Community Facilities Submission Hearing held on 7 November 2024.

#### RECOMMENDATION

- 1. That the minutes of the meeting of the Clutha District Council held on 23 October 2024 be approved as a true and correct record.**
- 2. That the minutes of the Bruce Community Facilities Submission Hearing held on 7 November 2024 be approved as a true and correct record.**

## Clutha District Council

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Minutes of the meeting of Clutha District Council held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Wednesday 23 October 2024 commencing 1.30pm.

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**Present** His Worship the Mayor Bryan Cadogan, Councillors Kevin Barron, Dane Catherwood, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Michele Kennedy, Alison Ludemann, Simon McAtamney, Dean McCrostie, Brent Mackie, Jock Martin, Ken Payne and Bruce Vollweiler

**In Attendance** Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Sharon Jenkinson (Chief Financial Officer), Diane Byars (Communications Manager), Pauline Young (Communications Advisor) and Julie Gardner (EA/Governance Advisor)

**Apologies** There were no apologies.

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His Worship the Mayor Bryan Cadogan welcomed Councillors, staff and the media to the meeting and advised that this meeting was being livestreamed.

Mayor Cadogan said a Whakatauki to start the meeting.

### DECLARATIONS OF INTEREST

There were no declarations of interest.

### PUBLIC FORUM

#### ***Brodie Dodds – Furever Homes***

- Animal rescue and rehoming charity based in Invercargill.
- Highlighted the work the charity does rehoming dogs.
- Works alongside councils throughout the country.

- Purpose is to rehome dogs that have been taken from homes due to neglect and those that are unclaimed.
- Highlighted that the financial strain on people will cause an increase in unwanted dogs/puppies being dumped.
- Is working with CDC animal control officers to rehome unwanted dogs.
- Only funding is through fundraising or donations at this stage.
- Also rehome cats, birds, chickens, goats and fish.
- All Furever Homes dogs are vaccinated before rehoming.
- Not asking for funding but would like CDC to allow free microchipping and waiving of dog registration fees for each dog that comes into their care from the Clutha district and CDC pound.

## 1 2023/24 ANNUAL REPORT AND SUMMARY – REPLACEMENT REPORT

The Chief Financial Officer presented the 2023/24 Annual Report and summary for adoption. She advised that outstanding issues relating to prior year transactions have been resolved with audit and the Office of the Auditor General.

Comments from David Ward (Risk & Assurance Chair) were provided to Council prior to the meeting, and he was in attendance via teams.

Sharon highlighted the items in the annual report that had caused concern with the audit team and advised that there has since been a review by staff, David Ward (Risk & Assurance Chair) and the audit team from Deloitte.

The tabled report provided updated information that was picked up after this review.

She advised that any other minor items would be dealt with under CE's edits.

Sharon then took the elected members through the changes that had been made since Friday's initial report.

There was discussion on a number of items in the report with a query raised regarding the October 2024 weather event and why it was included in the 2023/24 annual report. Sharon explained that subsequent events need to be highlighted to give audit surety that there is nothing catastrophic that could cause issues in the next financial year.

David Ward advised that he had met with the auditors and staff and is comfortable that the edits made fairly reflect the annual report.

***Moved Councillor Vollweiler/Mayor Cadogan and Resolved:***

***"That Council receives the 'Adoption of 2023/24 Annual Report and Summary – REPLACEMENT REPORT'."***

**Unanimous.**



***Moved Councillors Vollweiler/Kennedy and Resolved:***

***“That Council confirms the Risk & Assurance Committee Chair’s clearance on the 2023/24 Annual Report and Summary.”***

**Unanimous.**

***Moved Councillors Finch/Felts and Resolved:***

***“That Council adopts the Accounting Policies contained within the Annual Report 2023/24.”***

**Unanimous.**

***Moved Councillors Finch/Herbert and Resolved:***

***“That Council adopts the 2023/24 Annual Report and Summary.”***

**Unanimous.**

***Moved Councillors Finch/McCrostie and Resolved:***

***“That Council receives the Letter of Representation for the 2023/24 Annual Report.***

***That Council approves the Mayor and Chief Executive sign the Letter of Representation for the 2023/24 Annual Report.***

***That Council approves the Chief Executive to make minor editorial changes if required.”***

**Unanimous.**

## **2 REPRESENTATION REVIEW 2024 – FINAL PROPOSAL REPORT**

The Chief Executive presented the final proposal for the Representation Review 2024 for Council’s approval.

Ben Roser (Election Services Ltd) was in attendance via teams for this item and summarised the key points ahead of the discussion.

He advised that after the final proposal is adopted it will need to be further advertised and a month-long submission period will ensue. Only those that submitted to the original proposal will be able to submit, unless there are any changes no matter how minor.

Elected members debated the item at length with a few stating that they believed the process had been rushed and felt there were a large number in the community that were unaware the review was happening.

Comments were made that there should have been other options of numbers considered along with different ward changes as the current proposal feels like a slimmed down version of the status quo.

However, the majority of the elected members disagreed reiterating that it had been a transparent process from the start and there was a legal obligation to do the review by the deadline of 28 October 2024 as advised by Ben Roser.

Reducing the number of Community Board members was also raised, with a Point of Order for Irrelevance called by Councillors Vollweiler and Catherwood, who stated that this had never been considered in the submission document so could not be discussed at this time.

The Chief Executive stated that the workshop had given clear direction to staff and the team to write up the initial proposal as the final proposal, so to change it now would require reasons that would be able to stand up to a legal challenge.

It was further highlighted that if this new structure does not work it can always be changed in 3 years. The consultation process had been thorough and if some did not know about it then it obviously hadn't been important enough for them to worry about.

***Moved Councillor Herbert/Mayor Cadogan and Resolved:***

***“That Council receives the ‘Representation Review 2024 – Final Proposal’ report.***

**Unanimous.**

***Moved Councillors Herbert/Vollweiler and Resolved:***

***“That Council receives the ‘2024 Representation Review – Initial Proposal submission hearings, reviewing and deliberations of the submissions, and direction setting for the Final Proposal’ report for the 12 September 2024 workshop.”***

**Vote by show of hands:**

**For (13)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McAtamney, Felts, Kennedy, Barron**

**Against (2) - Councillors McCrostie, Finch**

**Motion was carried.**

***Moved Councillors Herbert/Vollweiler and Resolved:***

***“That Council receives the 26 written submissions to its Initial Proposal including the minutes of the four verbal submissions heard on 12 September 2024.”***

**Unanimous**

***Moved Councillors Herbert/Payne and Resolved:***

***“That Council notes the initial proposal deliberations, following review and consideration of the submissions on 12 September 2024 at the Council workshop, including considering possible options based on the feedback.”***

**Vote by show of hands:**

**For (11)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McAtamney, Kennedy, Barron**

**Against (4)**

**Councillors Graham, McCrostie, Finch, Felts**

**Motion was carried.**

***Moved Councillors Herbert/Mackie and Resolved:***

***“That Council notes the justification of the rejection of submissions and the direction provided at the workshop for staff to develop the Final Proposal without any amendments to the Initial Proposal.”***

**Vote by show of hands:**

**For (11)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McAtamney, Kennedy, Barron**

**Against (4)**

**Councillors Graham, McCrostie, Finch, Felts**

**Motion was carried.**

***Moved Councillors Vollweiler/Herbert and Resolved:***

***“That Council, in accordance with sections 19H and 19J of the Local Electoral Act 2001, adopts its initial proposal as its final proposal for at least the 2025 triennial local elections, being:***

- *Clutha District Council to comprise nine councillors elected under the ward system, plus the mayor elected at large.***
- *Clutha District Council be divided into eight wards, these being:***

**Balclutha Ward (two councillors), comprising the urban area of Balclutha township, the boundaries of which are shown on Appendix 1 – Map 8.**

**Bruce-Waihola Ward (one councillor), comprising rural areas north of Milton township, including Taieri Mouth, Waihola, and Milburn, the boundaries of which are shown on Appendix 1 – Map 4.**

**Catlins Ward (one councillor), comprising the area from the southern Koau branch of the Clutha River Mata-Au, and including the rural areas of Paretai, Otanomomo and Romahapa, through to the southern coastline to the Otago and Southland regional border, and the Awatea and Slopedown areas, the boundaries of which are shown on Appendix 1 – Map 7.**

**Clinton-Clydevale Ward (one councillor), comprising the inland rural area around Clinton (noting the addition to the existing Clinton Ward of Te Houka, Clifton, Clydevale and Rongahere, along with the Waipahi area along the northern boundary), the boundaries of which are shown on Appendix 1 – Map 9.**

**Kaitangata-Matau Ward (one councillor), comprising the urban areas of Kaitangata, and including the urban and rural areas of Stirling, Benhar, Lovells Flat, Moneymore, Toko Mouth (from Koau Branch of the Clutha River on Inch Clutha), the boundaries of which are shown on Appendix 1 – Map 6.**

**Lawrence-Tuapeka Ward (one councillor), comprising the urban area of Lawrence, and rural areas to include the south and southwest areas of Pukeawa, Hillend, Awamangu, Adams Flat and Crichton, the boundaries of which are shown on Appendix 1 – Map 3.**

**Milton Ward (one councillor), comprising the urban area of Milton township, the boundaries of which are shown on Appendix 1 – Map 5.**

**West Otago Ward (one councillor), comprising the key areas around West Otago, including Tapanui and Heriot (noting some areas have been moved south into the Clinton-Clydevale Ward), the boundaries of which are shown on Appendix 1 – Map 2.**

**The eight wards, the population per ward, the number of councillors per ward and the population per councillor is as follows:**

Ward	Population	Councillors	Ratio
Balclutha	4,270	2	2,135
Bruce-Waihola	1,990	1	1,990
Catlins	1,910	1	1,910
Clinton-Clydevale	2,150	1	2,150
Kaitangata-Matau	2,140	1	2,140
Lawrence-Tuapeka	2,010	1	2,010
Milton	2,140	1	2,140
West Otago	2,270	1	2,270
<b>Total</b>	<b>18,880</b>	<b>9</b>	<b>2,098</b>

***In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the range of 2,099 plus or minus 10% (1,888-2,308). All of the proposed wards comply with this range."***

**Vote by show of hands:**

**For (10)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, Kennedy, Barron**

**Against (5)**

**Councillors Graham, McCrostie, Finch, McAtamney, Felts**

**Motion was carried.**

***Moved Councillors Herbert/Payne and Resolved:***

***"The reason the total number of councillors is proposed to be reduced from 14 to nine is to ensure effective representation of communities of interest in both rural and urban areas."***

**Vote by show of hands:**

**For (9)**

**Mayor Cadogan, Councillors Catherwood, Martin, Ludemann, Mackie, Herbert, Payne, Kennedy, Barron**

**Against (5)**

**Councillors Graham, McCrostie, Finch, McAtamney, Felts**

**Abstained (1) – Councillor Vollweiler**

**Motion was carried.**

***Moved Councillors Herbert/Vollweiler and Resolved:***

***"The reason for the boundary changes is to accommodate the reduction in the number of elected members and to ensure fair representation is provided."***

**Vote by show of hands:**

**For (11)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McAtamney, Kennedy, Barron**

**Against (4) - Councillors Graham, McCrostie, Finch, Felts****Motion was carried.**

Councillors discussed reducing the size of the Community Boards as they are now over-represented according to their population base, which would then increase the remuneration to make it more attractive to stand for a Board and reduce the risk of having to 'shoulder tap' when there are insufficient nominations for the number of positions.

However, the majority agreed that with a reduction in councillors it is now more important to retain the number of Board members as they are a great conduit to Council. It was further highlighted that it had not been part of the consultation so is irresponsible and unfair to the communities to be raising it now.

**Moved Councillors Herbert/Kennedy and Resolved:*****"Two community boards electing 12 members, these being:***

- ***Lawrence-Tuapeka Community Board (six members elected from the community at large, plus one councillor representing the Lawrence-Tuapeka Ward as appointed by Council), comprising the existing Lawrence-Tuapeka ward area as delineated on Plan LG072-2019-W-2 deposited with the Local Government Commission, the boundaries of which are shown on Appendix 1 – Map 18.***
- ***West Otago Community Board (six members elected from the community at large, plus one councillor representing the West Otago Ward as appointed by Council) comprising the existing West Otago ward area as delineated on Plan LG-0722013-W-1 deposited with the Local Government Commission, the boundaries of which are shown on Appendix 1 – Map 19.***

***The boundaries of the community boards are proposed to be retained as status quo under the existing ward boundaries. The reason for retaining the existing communities and their boundaries is to ensure the communities of interest in West Otago and Lawrence-Tuapeka continue to be effectively represented by their respective community boards."***

**Vote by show of hands:****For (13)**

**Mayor Cadogan, Councillors Catherwood, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Felts, Kennedy, Barron**

**Against (1) – Councillor Finch****Abstain (1) – Councillor Vollweiler****Motion was carried.**

***Moved Councillors Herbert/Payne and Resolved:***

***“The final proposal be publicly notified on 28 October 2024, providing the opportunity for appeals/objections to be lodged in the period 28 October 2024 to 28 November 2024, noting that any appeal or objection received must be forwarded on to the Local Government Commission for determination.”***

**Vote by show of hands:**

**For (14)**

**Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Felts, Kennedy, Barron**

**Against (1) - Councillor Finch**

**Motion was carried.**

Meeting was adjourned at 3.07pm.

Meeting was reconvened at 3.29pm.

### **3 LAND TRANSPORT PROGRAMME UPDATE 2024-27**

The Senior Asset Manager Transportation presented the NZTA Waka Kotahi approved 2024-27 Land Transport Programme to Council.

The report also asked Council to consider an adjustment in timing to enable the Milton Mainstreet Footpath Renewals to occur at the same time as the overall project.

Reymar Tiburcio (Project Management Team Leader) was in attendance for this item.

The Deputy Chief Executive highlighted the additional information regarding the Footpath Renewals that had been discussed at a previous meeting.

Councillors requested details of footpaths that were on the list that would not get done because of the reduced funding to ensure that funding was going in the right direction.

Any additional funding will need to be requested through the Annual Plan and rate funded as previously happened 6 years ago. A footpath funding discussion paper will be coming back to council for the annual plan process.

***Moved Councillors Ludemann/Finch and Resolved:***

***“That Council receives the ‘Land Transport Programme Update 2024-27’ report.***

***That Council notes the significant reduction in funding for the Walking and Cycling Activity Class (\$1.9M), with the resultant outcome that the Long-Term Plan Key Performance Indicator (KPI) for Footpaths for 2024-27 will not be able to be achieved.***

***That Council notes the significant reduction in funding for the Low-Cost Low-Risk Improvement Work Category (\$2.4M), with the resultant outcome that the funding of the Balclutha to Finegand Cycle Path (\$1.1M) and the Dual Laning of the Kaitangata Highway under the Balclutha railway bridge (\$1.1M) has not been approved and that these projects have been deferred to 2027-30.***

***That Council approve funding of the work by advancing the NZTA Footpath Renewals budget allocation for Years 2 & 3 to Year 1 and sourcing the additional Council share from the Roading Deferred Maintenance Fund for the 2024/25 year."***

**Unanimous.**

#### **4 CONFIRMATION OF COUNCIL MINUTES**

The minutes of the meeting of the Clutha District Council held on 12 September 2024 were submitted for confirmation.

***Moved Mayor Cadogan/Councillor Finch and Resolved:***

***"That the minutes of the meeting of the Clutha District Council held on 12 September 2024 be approved as a true and correct record."***

#### **5 CONFIRMATION OF REPRESENTATION REVIEW HEARING MINUTES**

The minutes of the Representation Review Hearing held on 12 September 2024 were submitted for confirmation.

***Moved Councillors Herbert/Felts and Resolved:***

***"That the minutes of the Representation Review Hearing held on 12 September 2024 be approved as a true and correct record."***

#### **6 REGULATORY AND COMMUNITY COMMITTEE MINUTES**

The minutes of the meeting of the Regulatory and Community Committee held on 10 October 2024 were submitted for confirmation.

***Moved Councillors Finch/Ludemann and Resolved:***

***"That the minutes of the meeting of the Regulatory and Community Committee held on 10 October 2024 be approved as a true and correct record."***



## **7 CORPORATE AND POLICY COMMITTEE MINUTES**

The minutes of the meeting of the Corporate and Policy Committee held on 10 October 2024 were submitted for confirmation.

***Moved Councillors Ludemann/Felts and Resolved:***

***“That the minutes of the meeting of the Corporate and Policy Committee held on 10 October 2024 be approved as a true and correct record.”***

## **8 INFRASTRUCTURE STRATEGY AND OPERATIONS COMMITTEE MINUTES**

The minutes of the meeting of the Infrastructure Strategy and Operations Committee held on 10 October 2024 were submitted for confirmation.

***Moved Councillors Martin/Payne and Resolved:***

***“That the minutes of the meeting of the Infrastructure Strategy and Operations Committee held on 10 October 2024 be approved as a true and correct record.”***

## **9 RISK & ASSURANCE COMMITTEE**

The unconfirmed minutes of the Risk & Assurance Committee meeting held on 10 October 2024 were submitted.

***Moved Councillors Herbert/Kennedy and Resolved:***

***“That the unconfirmed minutes of the Risk & Assurance Committee meeting held on 10 October 2024 be noted.”***

## **10 YOUTH COUNCIL MINUTES**

The unconfirmed minutes of the meeting of the Youth Council held on 23 September 2024 were submitted.

***Moved Councillors Payne/Finch and Resolved:***

***“That the unconfirmed minutes of the Youth Council meeting held on 23 September 2024 be noted.”***

## **11 WEST OTAGO COMMUNITY BOARD MINUTES**

The unconfirmed minutes of the meeting of the West Otago Community Board held on 25 September 2024 were submitted.

***Moved Councillors Herbert/Kennedy and Resolved:***

***“That the unconfirmed minutes of the West Otago Community Board meeting held on 25 September 2024 be noted.”***

## **12 LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES**

The unconfirmed minutes of the Lawrence/Tuapeka Community Board meeting held on 25 September 2024 were submitted.

***Moved Councillors Martin/Kennedy and Resolved:***

***“That the unconfirmed minutes of the Lawrence/Tuapeka Community Board meeting held on 25 September 2024 be noted.”***

## **13 MAYORAL REPORT**

The Mayor and Councillors provided updates on meetings and events they had attended since the previous meeting of Council.

***Moved Councillors Herbert/Felts and Resolved:***

***“That the ‘Mayoral Report’ dated 12 September 2024 be received.”***

## **14 CHIEF EXECUTIVE’S REPORT**

Reports on events attended, the award of tenders and other matters in hand at present.

***Moved Councillors Finch/Catherwood and Resolved:***

***“That the ‘Chief Executive’s Report’ dated 23 October 2024 be received.”***

## **15 DOCUMENTS FOR CONSENT AND SEAL**

Documents for consent and seal were presented for Council’s information.

***Moved Mayor Cadogan/Councillor Catherwood and Resolved:***

***“That Council approves the fixing of its seal, under the hands of the Chief Executive to the documents as listed.”***

<b>1</b>	<b>WARRANT OF APPOINTMENT</b>
<b>1.1</b>	Warranted under Local Government Act 2002 as an Enforcement Officer, Resource Management Act 1991 as Authorised Person/Officer

	<ul style="list-style-type: none"> <li>• Olivia Restieaux</li> <li>• Michaela Groenewegen</li> <li>• Jessica Craik</li> <li>• Olivia Dickson</li> </ul> <p>Warranted under Local Government Act 2002, Clutha District Council Water Services Bylaw 2019 and General Bylaws of Council</p> <ul style="list-style-type: none"> <li>• Sankar Ganesh</li> </ul>

## 16 REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

***Moved Councillors Finch/Martin and Resolved:***

***“That Council receives the ‘Reasons to Move to Public Excluded Session’ report.***

***That if required, Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:***

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Road Safety Funding Decision	To protect the privacy of individuals.	A2(a) Protect the privacy of natural persons, including that of deceased natural persons.
Risk & Assurance Minutes – 10 October 2024  Matters dealt with in these minutes: <ul style="list-style-type: none"> <li>• Annual Report 2023/24</li> </ul>	To allow the auditors time to verbally report on their findings from the Annual Report process.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Risk & Assurance meeting held on 10 October 2024.

***This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.”***

The meeting moved into public excluded session at 4.19pm.

The meeting moved out of public excluded session and closed at 4.51pm.

**Read and Confirmed**

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**B A Cadogan  
MAYOR**

UNCONFIRMED

## Clutha District Council

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Minutes of the hearing of verbal submissions to the Bruce Community Facility special consultation, held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday 7 November 2024 commencing at 9.00am.

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**Present** His Worship the Mayor Bryan Cadogan, Councillors Kevin Barron, Dane Catherwood, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Alison Ludemann, Simon McAtamney, Dean McCrostie, Brent Mackie, Jock Martin, Ken Payne and Bruce Vollweiler

**In Attendance** Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Pauline Young (Communications Advisor), Oliver Walker (Policy) and Julie Gardner (EA/Governance Advisor)

**Apologies** Councillor Michele Kennedy

***Moved Mayor Cadogan/Councillor Herbert and Resolved:***

***“That the apology be received.”***

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Mayor Cadogan welcomed everyone to the submissions hearing and advised that it was being livestreamed and recorded.

Mayor Cadogan started the meeting with a Whakatauki.

***Moved Councillors Finch/Felts and Resolved:***

***“That Council agrees to extend the duration of the Bruce Community Facility Submissions Hearing to enable all submitters to be heard during the hearing process.”***

### 1 PRELIMINARY OUTCOMES OF BRUCE COMMUNITY FACILITY CONSULTATION

The Chief Executive and Strategic Planning Manager provided a summary of outcomes of the Bruce Community Consultation.

The report highlighted that 620 submissions had been received and of those, 309 (49.84%) favoured Option 1: Community Library & Pool facility with a 6-lane swimming pool (\$19.4M), while 311 (50.16%) favoured Option 2: Do not build a new library and pool facility.

***Moved Councillors Finch/Ludemann and Resolved:***

***“That Council receives the ‘Preliminary Outcomes of Bruce Community Facility Consultation’ report.***

***That Council notes the ‘Preliminary Outcomes of Bruce Community Facility Consultation’ report.”***

## **2 VERBAL SUBMITTERS EXPECTED ATTENDANCE, PROGRAM AND SUBMISSIONS BOOKLET**

The Chief Executive and Strategic Planning Manager presented the proposed speakers for the hearing and the submissions booklet.

A technical update to one submission was tabled and noted.

***Moved Councillors Ludemann/McCrostie and Resolved:***

***“That Council receives the ‘Verbal submitters expected attendance, program and submissions booklet’ report.***

***That Council notes the ‘Verbal submitters expected attendance, program and submissions booklet’ report.”***

Submitters and notes of the main points of their verbal feedback follow:

### **Session 1**

#### ***Health NZ Te Whatu Ora – Gagan Gurung***

- Reiterated his submission and presented a power point supporting Option 1.
- Provided background on his role with public health.
- Crucial for health and wellbeing of people and this facility will help address these issues.
- Strengthen health and wellbeing within the community and promote a sense of belonging and social connection.
- Accessibility for all within the community is essential for maintaining a community’s vibrancy.
- Will also promote growth in the Milton area through having a modern facility within the town.

**Balmoral/Tuapeka Rural Water Scheme – Roger Cotton**

- Reiterated his submission – supports the community however not happy about 3 waters Better Off funding being used for this project.
- Has been stated that this funding is to be used for 3 waters projects and should be used for these and not the pool project.
- Congratulated Council for the use of their depreciation funds however this has fuelled the ‘nice to have/need to have’ debate from the government.
- Highlighted that the Greenfield bore project is in dire need of support and would better fit the profile for allocation of Better Off Funding.
- Does know that Council will do the right thing but just challenging Council to make the right decision.
- Reiterated once again his support for the pool project.

**Ron Cowie**

- Provided background information on himself.
- Highlighted that there was consultation 6-7 years ago, disagree where pool is going, should have been built back then and at Taylor Park.
- Doesn’t rank soap box meetings as consultation process.
- Doesn’t believe pool will be built for \$19.4M, more like \$23M.
- Better off funding should be used for 3 waters projects.
- Average ratepayer in Milton pays \$3K currently, with the pool this will increase Milton rates by up to 56%.
- Where are the people going to find this extra money?
- Fix the existing pool by adding a new liner, just don’t get consultants involved.
- Nice to have but not a necessity!
- Fix the water schemes first.
- Against the pool, fix it and stop spending the money.

*Councillor Ludemann left the meeting at 9.45am, returned at 9.50am.*

**Darlene Adam**

- Provided background on herself.
- Reiterated her submission.
- Noted the age of those in the room and highlighted that it would have been nice to ask the children and younger people in the town that will be paying the rates in the future what they want.
- It’s a shame that decisions are made by those that aren’t personally invested, it always comes down to the dollar.
- Free internet in this facility is important for those families that can’t afford their own.
- Yes it will increase rates but there is a subsidy that can be applied for to help with these.
- Cyclists that she has talked to have all been really positive about a new facility, as would be able to use the internet, find out about other tracks around the area etc.
- Generational investment for Milton which is important.

- Highlighted that there had been strong opposition when Moana Pool was built in Dunedin and now look at this facility – it is used by people from all over the place.
- A pool brings everyone together, becomes a hub for families and the community.
- Rehabilitation requirements would also be met in a new facility with easy access for everyone.
- So passionate about this complex for Milton – it's not just a pool!

#### ***Gilbert Black***

- Lives on Back Road, Milton.
- Highlighted points from his submission.
- Cost is the main concern.
- Unhappy with proposed rates increases as stated in the LTP.
- Believes there will be more need for social housing as people won't be able to afford to live here without subsidies.
- Council needs to look at what is essential and not nice to have.
- Disappointed that more investigation on other options has not been undertaken – could the pool be made smaller, do we need more meeting rooms, can some work be done now and some later?
- 1300 households in Milton area would need to service a debt of around \$7K each.
- Need to admit that we don't have the population to support these big projects and would like Council to look further at Option 2.

#### ***Mark Taylor***

- Lived in Clutha District for most of his life.
- Speaking on behalf of himself and his wife.
- Believes Milton's project is a bit out of timing, district is suffering a lot with other issues especially around water schemes.
- Collaborative approach with community library.
- Pool is still fit for purpose and doesn't need all the 'fluffy' stuff'.
- Perfect storm with cost of living increasing, changes in infrastructure, farming converting to forestry.
- Old pool is 50 years old, worthwhile looking at other options to utilise this facility as has been no detail around this.
- Can the new facility be buffered to help the financial loading on the community?

#### ***Joeline Ratana***

- Highlighted personal story.
- Strong support for proposed complex.
- Understands the financial implications but important not just for today but for the future.
- Perhaps look at increasing the policy around rates rebates as the current level is too low in this day and age.



- Never going to be the perfect time to build this complex and important to remember that.
- Acknowledged all the hard work that has been put into this by the groups involved.
- Believes there is a strong need for the complex in Milton, social and community hub for everyone.

The meeting was adjourned at 10.25am.

The meeting was reconvened at 11.00am.

## **Session 2**

### ***Fitz Gerwitz***

- Discussed 'Our Place Milton' and what the people of Milton wanted.
- All that the people wanted was to get their footpaths fixed but that got lost amongst the pool project discussions.
- Other projects have been completed along the way when all they wanted was the footpaths fixed.
- Finds the pool project terrifying, council is already up to its neck in debt and yet they want to borrow more.
- When debt has to be repaid where will the Councillors be? Not around the council table and it will be someone else's problem.
- Believes this Council is about impoverishing the district as a whole by plunging it further into debt.
- Cancel the project now, it is not required.
- If Council really cares about future generations, then it needs to get its finances under control.

### ***Wayne MacAulay***

- Reiterated his submission and the issues facing people in the current climate.
- Every dollar that people earn is being stretched to the limit.
- Huge increases in rates because of 3 waters, ORC rates are increasing, and people are struggling to survive.
- \$20m+ is a step too far for the pool/library complex.
- To fix the pool is still an option as it is still being used so why not just do that?
- Project that he would love to see go ahead but just a step too far at the moment.
- Government needs to help out more.
- Upgrade cost would be \$4-\$5M against \$20M+, and is it necessary to have a new pool/community library?
- If the pool had been maintained over the years we wouldn't be having this discussion.

**Don Sinclair**

- Reiterated his submission and provided copies of an October Clutha Leader as additional to his submission.
- Gave a rundown on the photos that he had taken of the Roxburgh Pool that were provided for the hearing.
- Highlighted that Roxburgh started this project 10 years ago and had raised \$3M, pool is heated with solar panels and heat pumps. Solar feeds back to the grid.
- Believes Council could do similar with the Milton Pool.

**Clutha Concerned Citizens/Clutha Rates Proposal – Phil Barrett**

- Highlighted the concerns that have been raised on the Group pages about the pool project.
- Unaffordable at this price.
- Concern about ability to meet their own personal needs with the proposed rates rises.
- Had run a poll but was disappointed with the results from the members of both groups, possibly because it was not anonymous.
- Most of those that voted wanted to investigate upgrading the existing pool.
- Would love Milton to have a pool but no option for this in the submission.
- Disposable income being eroded by cost of living, affecting more and more people.
- Is this Council in danger of just saying words and not keeping to a set goal?
- When it's time to vote what is the actual level of imposition you are willing to put on the community?
- People are on the brink, and some didn't even realise that rates were going up.

**Phil Barrett**

- Questioned Councillors as to whether they had had any more information given to them to help them make a decision.
- Foundation work required – why is this not included in the budget along with a funding option?
- Possible \$2M Trust funding – what happens if this is not achieved?
- \$1.9M Better Off funding – knows about the current government agreement but can this change? And if used for the pool, will this have an impact on future infrastructure funding?
- Actual running costs – these don't appear to have been explored that well.
- Unanswered questions on financial side that will impact rates – can these be sorted out before the vote is held?
- Timeframe is confusing – if it goes ahead when will it start and why is this not going out to tender or is it a fixed price contract?
- Shame that more work around refurbishment of pool was not added to consultation document.
- Not opposed to the pool but just wants people to know what the actual financial implications are if it goes ahead.

**Peter Wilson**

- Important to be able to speak to a concern.
- Services are great if we can afford them.
- Currently not a good time to be looking at this project when people are struggling to live.
- Prudent not to rate anyone outside the Milton catchment for this project.
- More and more farmers are wanting to sell up and move, farms become forestry.
- Community facilities should not be a debt to the ratepayer.
- Towns are struggling with shops closing.
- Need to look at other ways to fund the project.
- Thanked Council for the services we currently have but need to be mindful of not putting any more financial pressure on the district's ratepayers.
- Cut the cloth to suit the needs.
- Prioritise – water, wastewater are important.
- Find another way of funding the project instead of rating.
- Let the champions of our community have their say and lead the way.

The meeting was adjourned at 12.13pm.

The meeting was reconvened at 1.30pm.

**Session 3****Larry Frost**

- Submitting against the proposal as over 64% of respondents in the Our Place Milton consultation said they wanted the pool to remain in the Taylor Park area.
- Believes the responses from this consultation have been overlooked during the BCF consultation.
- Concerned about the costs associated with this project and believes it will increase even further.
- Have never received any costs about refurbishing the existing pool.
- Pool should not be on the main street but should remain where it is – close to the camping ground and other Taylor Park facilities.
- Affordability is the key issue here and needs to be considered further.
- He commented that under the representation changes he will no longer be in the Milton ward but in the Lawrence ward so should not be paying the Milton rate for the pool.

**Ray Powell**

- Milton and the district must have a modern pool available locally all year round.
- Old pool requires a lot of maintenance and is not fit for purpose.
- All children need to learn how to swim and sports people, and older people need to have a heated pool for their use – eg. Rehabilitation, exercise etc.
- A modern pool and facilities are not a nice to have, they are essential to have.

- Need to encourage people to the town and district as well as giving existing residents a reason to stay.

#### ***Therron Tapp***

- Urged council to revisit the idea of refurbishing the existing pool.
- Original plan involved upgrading heat pumps, roof replacement, filters etc.
- Council has a poor track record of completing projects on budget.
- Reiterated that previous consultations were overwhelmingly in favour of keeping the pool in its current location.
- Existing pool has a lack of maintenance and looks like it has been abandoned.
- Leave the pool beside the camping ground where families can have the opportunity to use it.
- Would rather spend money on maintenance than a replacement pool.

#### ***Nanetta Knowles***

- Not here about the statistics and the numbers.
- In support of a safe and accessible pool where people can learn to swim comfortably and confidently.
- Important that everyone learns to swim in a safe environment so that they can overcome their fear of the water and be confident around it.
- Adults can improve their fitness and wellbeing.
- Provides inclusivity for everyone and a social place to meet.
- Children currently swimming in unsafe and polluted areas which are a recipe for disaster.
- Will be a struggle but important to make the sacrifice for the young and old of the town.

#### ***Marie Smith***

- Chairperson of Bruce Community Facilities Trust and Life member of the Milton Swimming Club.
- Existing pool is past its use by date.
- Children need to enjoy the water to learn respect for the water and by having a pool available all year round this will reinforce that.
- Water safety skills need to be taught as our coastline is very close, along with rivers and lakes.
- Beneficial for older people to use the pool on a regular basis – commented she was aiming to get a medal at the Masters Games!
- Please build the pool now as the price will only increase and then Milton will end up with no pool.
- What is the cost of a life??

**Martin Kidd**

- Most Senior Orthopaedic Physiotherapist in the southern region.
- Only place for exercise currently is in Mosgiel due to the way the hydrotherapy pool has been designed with a ramp access.
- Children drowning has been an issue throughout the generations.
- Need to be engaging children through to elderly in water safety.
- A decent pool in the town would encourage those needing to use a hydrotherapy pool to go to Milton instead of further afield.
- Fundraising will ramp up once the go-ahead is given.
- Social aspect of a pool is also important and other businesses such as cafes will also benefit.
- Think long-term, global, and acknowledge there is an increased cost but will give us a better facility for the future.

**Milton Primary School & Tokomairiro High School Principals – Kayla McGregor & Vicki Wish**

- Advocating for young people and the residents of Milton who deserve equitable opportunities like the rest of NZ.
- Provide 16 hours a year of swimming, all within 6 months as the pool is unable to open in the winter and becomes unbearably hot in the summer months.
- Not large enough to allow children to properly gain their swimming skills.
- Students have worked on designs for the pool, and they are buzzing about the possibility of a new pool.
- Students have raised funds of \$4K towards the pool through a Wheel-a-thon.
- Fit for purpose hub would allow the children to have a safe space for them to meet in after school.
- Children of Milton deserve quality facilities.
- Would like Milton to truly be the 'Town of Opportunities' and a new pool/library would be a huge enhancement to the town.
- Unfeasible to take students out of town for school swimming, students gain NCEA credits for swimming.
- Current pool is very well-placed but even if it moves it would still be accessible.

**Carl Schiller**

- Presiding Chair of Milton Primary School Board of Trustees.
- Remember it's a Library and a Pool.
- Libraries support preschool and learning and supporting of children at school.
- Resources available to everyone in the town.
- Highlighted that the library is not just for books anymore but also digital, audiovisual, guest speakers etc.
- Important for children to get comfortable around water.
- Cost shifting – if new facility is not chosen then there is still maintenance and other issues that have been identified to deal with, and it has been highlighted in the report that No fix is guaranteed, so still a cost to ratepayers.
- Loss of revenue to local areas as pool users will do all their shopping out of town if they are using the pools at Mosgiel or Dunedin.

- Transporting children out of school is not financially feasible as children can only manage a one-hour session in the pool. Travelling would add 1.5 hours to the trip and take away learning time from the classroom.
- Parent support would not be readily available.
- What will make our district more attractive now and for our future community?

### **Kim Schiller**

- Community member, parent, homeowner and a ratepayer.
- Hardworking community full of amazing people.
- Need to spend money now to stop the town from stagnating further.
- 3 groups – positive people who want change and growth and development and are happy to contribute on their rates for the greater good, the opposers who have stated that the ‘more privileged in Milton have a strong voice’.
- Acknowledged that she falls into the ‘privileged’ group but that is through hard work and making the right choices. Not her family she is fighting for but the vulnerable in the community that are struggling and are affected by the entire economic situation.
- Problem solve and raise additional funds that can be used for subsidies, grocery vouchers, swim concessions, look at ways to extend rates rebates, pay it forward scheme.
- Small communities cannot do things on their own – they need the whole district to help.
- Abandoning this project will not be good for the district.
- The people that are most excited are those that have got the least.
- Perspective – group of people using cost as an excuse for resistance - more about nostalgia, sentimentality and loss of control, and a hatred and mistrust of council.
- Observation from Bruce Herald August 1892 - 142 years ago, there were people that were hindering council and that is still happening today.
- Wants Milton to be a nicer place, functional and attractive where people want to stay.
- If the facility doesn’t go ahead, it’s a signifier – demonstrates that Milton does not want change.
- Worried that the positive people will stop fighting for great things if the facility doesn’t go ahead.
- Future generations want to pay the rates and want the town to be better.
- Not just about a pool it’s about ambition and intention and a brighter future for our district.
- It all comes down to how this council wants to be remembered – a council who followed the 142 year old tradition and pulled the pin and allowed Milton to be the town of the ‘bare minimum’ or the council who is remembered for driving the town forward and making a difference.

The meeting was adjourned at 3.00pm.

The meeting was reconvened at 3.30pm.

## Session 4

### **Lyn Clark**

- Arguments in the community are all about money, not about the kids.
- Kids are not accessing swimming because the pool is not great.
- Mediocre facilities in Milton for kids, Taylor Park has not been updated for years.
- Swimming Pool/Library will breathe new life into the town and will be vibrant and appealing and attract newcomers to the community.
- Knows people in Milton that have lost family members in the water and it's not great.
- The right facility needs to be built for the benefit of the future generations.
- So much water around Milton that kids need to know how to swim and be confident when they get into the water.
- A year-round facility will ensure that they are swimming in a pool and not a river or a creek.
- Nothing appealing about the Milton Pool.
- Reiterated again that no one is talking about the kids!

### **Carlee McCaw**

- Lives at Milburn, business owner, mum, member of the community and annoyed she is standing here yet again regarding the pool.
- Has been stated in the media that 'everyone in Milton wants the pool/library' so why are we back again? Should be asking 'how do we make this happen'?
- Yes it's about money, but it's never ever not going to be about money, it's never going to get cheaper, so what is going to be done about it?
- Don't want to be standing here in 5 years' time arguing this again.
- Council's responsibility is not just fiscal its societal and it's important to remember that.
- How do we pay for it is the question that needs to be answered and how do we help the people who can't afford it?
- People already working on the 'How' so just help them.
- Question has been asked and answered multiple times so now it's 'How do we make this work?'

### **Aaleeya Sinclair**

- Reiterated that Milton needs a new pool.
- Goes to swimming lessons at Moana Pool as the pool at Milton is not fit for purpose.
- More opportunities in Mosgiel and Moana Pool as they are places that you can actually enjoy swimming.
- Loves to read but has read almost every book in the Milton Library and doesn't want to have to go to Mosgiel Library.
- Even if you say 'No' to the pool today you will eventually have to say 'Yes' one day.
- Milton needs this new Library/Pool facility for the future.

***Bruce Community Facilities Trust Committee - Stephen Woodhead***

- Highlighted key points from his submission.
- Important to recognise the price increase that has triggered this process.
- Not a swimmer or library user but recognises the importance of both of these facilities to the Milton area.
- Not just a library/service centre but the fabulous staff also supply crucial social services to the community from a day-to-day perspective.
- Library is not just a place for books, they are a modern interactive learning centre, and our library is not fit for purpose.
- Has visited Mosgiel Pool and viewed that facility and how well it is working for that community.
- Usage at Milton Pool has declined as the facility is not up to scratch and people are choosing to go elsewhere or not swim at all.
- It's time we bit the bullet with this project and deliver a fit for purpose facility for Milton.
- Focus on the positive and ask 'how can we help those in the community who will struggle with an increase' thinking about the long-term benefits that this key piece of infrastructure will provide for the town.
- Requests Council to commit to this project and move forward and deliver this project.
- Confident the committee can meet the \$2M target, currently have \$200K and working on relationships with potential major funders.
- Believes the consultation process and the conversation have been good for the community.

***Hugh Howat***

- Chief concern is about the people that cannot afford the increase in rates and are worried that if council keeps using the ratepayer as a bottomless bank, they will find it impossible to meet their commitments.
- Complimented the Committee on their efforts but reiterated that those who are struggling need to be given consideration and he is speaking on their behalf.
- He is for the pool project but is worried about those that will struggle if this project goes ahead.
- Wished Council well in their decision-making but urged them to consider those that cannot afford any increase in rates.
- Pro the pool but can see the flip side and it needs to be affordable for those that can't afford it in the meantime.
- A formal process needs to be put in place to help the people that need help – the genuine ratepayers and renters in this district.

***Moved Councillors Graham/Herbert and Resolved:***

***"That Council receives verbal submissions to the Bruce Community Facility Special Consultation Process."***



The meeting closed at 16.35pm.

**Read and Confirmed**

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**B A Cadogan  
MAYOR**

UNCONFIRMED

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# Clutha District Council

## Item for CONFIRMATION

<b>Report</b>	Infrastructure Strategy & Operations Committee Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	9
<b>Prepared By</b>	Angela Ferguson – Transportation Administrator
<b>File Reference</b>	923447

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### REPORT SUMMARY

Attached are the minutes of the meeting of the Infrastructure Strategy & Operations Committee held on 21 November 2024.

### RECOMMENDATIONS

1. That the minutes of the meeting of the Infrastructure Strategy & Operations Committee held on 21 November 2024 be approved as a true and correct record.

# Infrastructure Strategy & Operations Committee

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Minutes of the meeting of the Infrastructure Strategy & Operations Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Thursday, 21 November 2024, commencing at 1.30pm.

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**Present** Councillor Ken Payne (Acting Chairman), Mayor Bryan Cadogan, Councillors Kevin Barron, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Michele Kennedy, Alison Ludemann, Simon McAtamney, Dean McCrostie, Brent Mackie, Jock Martin, Bruce Vollweiler

**In Attendance** Linda Till (HoD Three Waters), Jason Foster (HoD Infrastructure Operations) Donna McArthur (HoD Infrastructure Strategy and Delivery) and Angela Ferguson (Transportation Administrator)

**Apologies** Councillor Dane Catherwood

***Moved Councillors Vollweiler / Ludemann and resolved:***

***“That the apology be sustained.”***

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## 1. OPERATIONS UPDATE – TRANSPORTATION

The Transportation Operations Manager submitted a report advising on operational matters within the Department.

James Allison was in attendance for this item.

Toilet vandalism was discussed and the identification and prosecution of offenders.

James advised that there is approximately \$1.5 million damage to the roading network from the weather event in early October. 25% of work has been completed. It was also noted how significant the event was, as evident in photos in the report.

Spraying continues to be an issue across the district and the Transportation Team continue to actively work with contractors to ensure their performance is acceptable.

***Moved Councillors Herbert / Graham and Resolved:***

***“That the Infrastructure Strategy & Operations Committee receives the ‘Operations Update – Transportation’ report dated 21 November 2024.”***

## 2. OPERATIONS UPDATE – GREENSPACE & WASTE

The Head of Infrastructure Operations submitted a report advising on operational matters within the Department.

Jason Foster was in attendance for this item.

There was discussion on the following –

- Clyde Street budget questioned, and it was explained this would come from Greenspace Non-Routine budget.
- Freedom camping infringements were questioned and whether these are being issued. An additional freedom camping officer has been hired for the summer period.
- Progress on Taieri Mouth rock wall was discussed and noted that there are still many options for this project. Short term vs long term.
- Closed landfill sites and how these are treated going forward, whether they are all identified.
- Budget at Mount Cooee was discussed and it was noted that while successful the level of solid waste has dropped so this affected income.

***Moved Councillors Kennedy / Graham and Resolved:***

***“That the Infrastructure Strategy & Operations Committee receives the ‘Operations Update – Greenspace & Waste’ report dated 21 November 2024.”***

## 3. OPERATIONS UPDATE - WATER

The Head of Three Waters submitted a report advising on operational matters within the Department.

Linda Till was in attendance for this item.

There was discussion on the following –

- Moa Flat - it was suggested that a meeting with the water committee and public would be useful. It would be good to share this with the people of Tapanui and North Bruce.
- Whether wastewater plants would be raised due to inundation in recent floods, it was noted that this was a significant event which hopefully will not happen again. ORC was happy with CDC handling of this event.
- Waihola township – need to know who is still on North Bruce scheme, rather than relying on rating database, there will need to be testing to confirm those who are on the scheme or not, there will be communication going out this week.

- I & I report needs updated to include movement up or down. This information will be included in future reports.
- Quality of water arriving at Lawrence seems to be better from Phoenix Dam and there is plenty of it.
- Tapanui has a project under way to investigate where infiltration is from at wastewater plant. Manholes are getting inspected and reported on.
- Request for communications in BME about water conservation for summer.
- Councillor Payne thanked Linda for her meeting at Stirling, he said it was very informative.

***Moved Councillors Felts / Finch and Resolved:***

***“That the Infrastructure Strategy & Operations Committee receives the ‘Operations Update – Water’ report dated 21 November 2024.”***

**4. COMPLIANCE UPDATE REPORT**

The Senior Compliance Engineer and the Team Leader Compliance & Reporting submitted a report advising on all compliance-related issues across the Department.

Daniel Pickup was in attendance for this item.

It was questioned whether we test raw water, this depends on the supplier as to the requirements.

Long term exposure to DBPs was questioned and what are the health effects? Daniel will provide information to update the committee.

***Moved Councillors Herbert / Kennedy and Resolved:***

***That the Infrastructure Strategy & Operations Committee receives the ‘Compliance Update’ report dated 21 November 2024.”***

**5. INFRASTRUCTURE STRATEGY & DELIVERY UPDATE**

The Head of Infrastructure Strategy & Delivery submitted a report advising on matters within the Department.

Donna McArthur was in attendance for this item.

There was discussion on the following –

- Whether to stop a report on discharge to land as the government have changed this. This will continue until advised otherwise.

- Fonterra collaboration – should CDC be having discussions with Fonterra as they appear to have capacity at Stirling and may be a way of saving costs. Staff will follow this up.
- Asset and Work Manager software - should this be put on hold until the future of local government collaboration with other councils for 3 waters projects has been decided?
- Fleet discussion and should we relook at fleet replacement timeframes? This has been increased to 150,000kms from 100,000kms. Also questions on the signwriting on vehicles and whether it needs to be more discreet.
- Milton/Tokoiti water line extension and whether sub-divisions must contribute to this financially. This project has been progressed due to current market pricing.
- Mt Cooe – is this flood prone and does this affect its future? Has consideration been given to upgrading this site when it is in a flood-prone area. Should all non-council buildings be included in the flood prone mapping?
- The stormwater main renewal project in Balclutha was discussed and the question asked as to where the location of this is. This has yet to be decided as each part of the pipeline needs to be prioritised depending on where the oldest/highest risk is.
- Hub pumpstation budget was confirmed as whole project budget.
- Stirling to Balclutha pipeline \$500,000 – is this for a feasibility study or whole project budget? Confirmed as whole project budget.
- *Mayor Cadogan left the meeting at 2.22pm and returned at 2.24pm.*
- Taylor Park Cabins and where the budget is at with this, shortfall to be funded via sales, reporting of this needs to be rewritten to be clearer that the actual costs/losses are from this entire project.
- Milton Pool project budgets have been over several years, these included consultation and land purchase.

***Moved Councillors Kennedy/Graham and Resolved:***

***“That the Infrastructure Strategy & Operations Committee receives the ‘Infrastructure Strategy & Delivery Update’ report dated 21 November 2024.”***

The meeting closed at 2.37pm

Read and Confirmed

Ken Payne  
**ACTING CHAIRPERSON**

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# Clutha District Council

## Item for CONFIRMATION

<b>Report</b>	Regulatory & Community Committee Minutes – 21 November 2024
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	10
<b>Prepared By</b>	Wendy Copeland – Regulatory Services Administrator
<b>File Reference</b>	922343

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### REPORT SUMMARY

Attached are the minutes of the meeting of the Regulatory & Community Committee held on 21 November 2024.

### RECOMMENDATIONS

- 1. That the minutes of the meeting of the Regulatory & Community Committee held on 21 November 2024 be approved as a true and correct record.**

## Regulatory and Community Committee

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Minutes of the meeting of Regulatory and Community Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 21 November 2024, commencing 2.41pm

**Present** Councillor Gaynor Finch (Chair), His Worship the Mayor Bryan Cadogan, Councillors Kevin Barron, Wayne Felts, Bruce Graham, John Herbert, Michele Kennedy, Alison Ludemann, Simon McAtamney, Dean McCrostie, Brent Mackie, Jock Martin, Ken Payne and Bruce Vollweiler

**In Attendance** Steve Hill (Chief Executive), Olivia Restieaux (Planning Manager), Kelly Gay, (Head of Community & Facilities Operations), Mike Goldsmith (Project Manager – Community Plan Implementation), Jill McIntosh (Senior Customer Experience Officer – Milton), Trudy Soper (Team Leader – Building & Regulatory Administration), Wendy Copeland (Building & Regulatory Administrator)

**Apologies:** Councillor Dane Catherwood

***Moved Councillor Graham / Vollweiler and Resolved:***

***'That the apology be sustained.'***

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### DECLARATIONS OF INTEREST

Councillor Martin declared an interest in Item 3 – Whitehaven Street Playground

### URGENT BUSINESS

There was no urgent business.

### PUBLIC FORUM

There was no public forum.



## 1. ROAD NAMING – ROSEBANK TERRACE SUBDIVISION

The Planning Manager presented a report requesting a decision on the naming of two roads in the new Rosebank Terrace subdivision. Several options were forwarded to the committee for consideration.

**Moved Councillors Cadogan / Mackie and Resolved:**

1. ***‘That the Regulatory and Community Committee receives the ‘Road Naming – Rosebank Terrace Subdivision Report’, dated 21 November 2024.’***

**Moved Mayor Cadogan / Councillor Ludemann and ‘Resolved:**

2. ***‘That the Regulatory and Community Committee confirms the road name for Road A in the Rosebank Terrace, Balclutha subdivision as Oswald Court.’***

**Moved Councillors Vollweiler / Felts:**

3. ***‘That the Regulatory and Community Committee confirms the road name for Road B in the Rosebank Terrace, Balclutha subdivision as Newnham Way.’***

***There was a vote by show of hands and the motion was carried 10:3***

<u>For</u>	<u>Against</u>	<u>Abstention</u>
Vollweiler	Ludemann	Finch
Martin	Cadogan	
Mackie	Payne	
Herbert		
Graham		
McCrostie		
McAtamney		
Felts		
Kennedy		
Barron		

## 2. COMPLIANCE STRATEGY DISCUSSION DOCUMENT REPORT

The Planning Manager requesting that consideration be given to the preferred approach to the Compliance Strategy developed by the Planning Department.

**Moved Councillors Herbert / Graham and Resolved:**

1. ***‘That the Regulatory and Community Committee receives the ‘Compliance Strategy Discussion Document Report’, dated 21 November 2024.’***

2. ***'That the Regulatory and Community Committee confirms the adoption of the Compliance Strategy with amendments.'***
3. ***'That the Regulatory and Community agrees to the Planning Department continuing to develop the following documents:***
  - ***Noise Control Policy***
  - ***Resource Consent Monitoring Policy***
  - ***Permitted Activity Monitoring Policy***
  - ***District Plan Non-compliance Policy.'***

### **3. WHITEHAVEN STREET PLAYGROUND ADDITIONAL FUNDING**

The Project Manager, Community Plan Implementation presented a report that requested additional funding from Council for the Whitehaven Street Playground.

Councillor Ludemann asked that it be recorded that she was disappointed that the Lawrence-Tuapeka Community Board was not prepared to support at least some of the funding for this work.

***Moved Mayor Cadogan / Councillor Mackie and Resolved:***

1. ***'That the Regulatory & Community Committee receives the 'Whitehaven Street Playground Additional Funding' report dated 21 November 2024.'***
2. ***'That the Regulatory & Community Committee recommend that Council approves funding of \$10,617 + GST from the investment surplus, for the completion of ground preparation work at the Whitehaven Street Playground.'***

**(Councillor Martin was ineligible to vote because of the conflict of interest)**

### **4. COMMUNITY PROJECTS UPDATE**

The Project Manager – Community Plan Implementation updating the Committee on progress with the Our Place community plans.

Mike Goldsmith – Project Manager, Community Plan Implementation was in attendance.

Ella King was present to speak about the Clinton Triangle Playground projects that she, her family and whanau have worked on in memory of their son Zeke. She thanked Council for the support and was grateful for the Our Place funding assistance.

***Moved Councillors Graham / Herbert and Resolved:***

***'That the Regulatory & Community Committee receives the 'Community Projects Update' report, dated 21 November 2024.'***

## **5. PLANNING UPDATE**

The Planning Manager updating the Committee matters in the Planning Department.

Olivia Restieaux – Planning Manager was in attendance.

***Moved Councillors McCrostie / Vollweiler and Resolved:***

***'That the Regulatory and Community Committee receives the report titled 'Planning Update Report', dated 21 November 2024.'***

## **6. COMMUNITY & FACILITIES UPDATE**

The Head of Community & Facilities submitted a report providing updating the Committee on activities within the Community & Facilities department.

Kelly Gay was present to answer any questions.

***Moved Councillors Vollweiler / Graham and Resolved:***

***'That the Regulatory and Community Committee receives the report titled 'Community & Facilities Update', dated 21 November 2024.'***

## **7. COMMUNITY LIBRARIES & VISITOR INFORMATION UPDATE**

The Head of Libraries and Visitor Information updating the Committee on activities within the Community Libraries & Visitor Information department.

In Debbie Duncan's absence, Jill McIntosh (Senior Customer Experience Officer – Milton) presented the report.

***Moved Councillors Vollweiler / Graham and Resolved:***

***'That the Regulatory & Community Committee receives the 'Community Libraries & Visitor Information Update' report, dated 21 November 2024.'***

## 8. BUILDING & REGULATORY UPDATE

The Head of Building & Regulatory Services updating the Committee on activities within the Building & Regulatory department.

In Malcolm Sinclair's absence – Trudy Soper and Arti Latchamma and Karenne Walker were in attendance.

***Moved Councillors Felts / Ludemann and Resolved:***

***'That the Regulatory and Community Committee receives the report titled 'Building & Regulatory Update Report', dated 21 November 2024.'***

The meeting closed at 4.04pm

Read and Confirmed

Gaynor Finch  
**CHAIR**

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# Clutha District Council

## Item for CONFIRMATION

<b>Report</b>	Corporate & Policy Committee Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	11
<b>Prepared By</b>	Sonia Farquharson – Finance & Policy Administrator
<b>File Reference</b>	97554

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### REPORT SUMMARY

Attached are the minutes of the meeting of the Corporate & Policy Committee held on 21 November 2024.

### RECOMMENDATIONS

1. That the minutes of the meeting of the Corporate & Policy Committee held on 21 November 2024 be approved as a true and correct record.

## Corporate & Policy Committee

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Minutes of the meeting of the Corporate & Policy Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 21 November 2024, commencing at 4.20pm

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**Present** Councillor Alison Ludemann (Chair), His Worship the Mayor Bryan Cadogan, Councillors Kevin Barron, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Michele Kennedy, Jock Martin, Simon McAtamney, Dean McCrostie, Brent Mackie, Ken Payne, Bruce Vollweiler

**In Attendance** Steve Hill (Chief Executive), Lilly Paterson (Community Support & Development Advisor), Linda Moore, Sarah Homer (Clutha Development), Trey Willis-Croft (Financial Support Accountant), Oscar Melad (Financial Support Accountant), Peter Stafford (Strategic Planning Manager), and Sonia Farquharson (Finance & Policy Administrator).

**Apologies** Councillor Dane Catherwood

***Moved Councillors Graham / McCrostie and Resolved:***

***“That the apology be sustained.”***

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### DECLARATIONS OF INTEREST

Item number 9 -The Clutha District Emergency Relief Fund Councillor Ludemann works for the Clutha Foundation.

Item number 9 - Clutha District Emergency Relief Fund Councillor Finch is on the board for Clutha Foundation as a council representative.

### URGENT BUSINESS

There was no urgent business.

### PUBLIC FORUM

There was no public forum.

## 1 LAWRENCE CHINESE CAMP REIMBURSEMENT REPORT

Council approved a \$11,500 (\$10,000 + GST) building consent waiver for the Lawrence Chinese Camp Charitable Trust during the Long-Term Plan meeting. The final invoice was \$18,689.93 (GST incl). After covering the approved amount, the Trust has requested a further reimbursement for the remaining balance.

Lilly Paterson – Community Support & Development Advisor was in attendance to speak to this report and answer any questions.

- There was discussion around the restoration project of the Lawrence Chinese Camp Charitable Trust and installation of the sewage line and CDC sewage station at market reserve. There has been correspondence between Lawrence Chinese Camp Charitable Trust and Council's water reticulation manager discussing ownership and handing over to Council to administer and look after. Anyone who wanted to tap into line would have to apply to council to connect.
- Clarification was provided that the fee reimbursement scheme is a physical amount of money budgeted to transfer to the activities doing the work so they still get their income and achieve their budget. This fund has already been overspent.
- Clarification was provided that the Lawrence Chinese Camp Charitable Trust have paid the balance of the invoice and are seeking reimbursement of this.
- There was discussion around the building consent and what it covered

***Moved Mayor Cadogan / Councillor Martin and Resolved:***

***"That the Corporate & Policy Committee receives the Lawrence Chinese Camp Council Reimbursement report dated 21 November 2024".***

*Moved Mayor Cadogan / Councillor Martin:*

*"That the Corporate & Policy Committee approves a fees reimbursement of \$7,189.93 (GST incl) to the Lawrence Chinese Camp Charitable Trust to cover the remaining balance of their building consent fee".*

There was further discussion relating to this being their second application for this reimbursement, noting that the budget for fee reimbursements is already overspent and that Council generally supports this project.

Vote by a show of hands:

For (7)

Councillors Felts, Finch, McAtamney, Mackie, Vollweiler, Martin and Mayor Cadogan

Against (7)

Councillors Ludemann, Graham, Herbert, McCrostie, Kennedy, Payne, and Barron.

Chair Ludemann used her casting vote to vote against the resolution.

Motion was lost.

Mayor Cadogan proposed an amendment to take the funds from the investment surplus.

**Moved Mayor Cadogan / Councillor Payne and Resolved:**

***“That the Corporate & Policy Committee approves a fees reimbursement of \$7,189.93 (GST incl) to the Lawrence Chinese Camp Charitable Trust to cover the remaining balance of their building consent fees to be taken out of the Investment surplus.”***

Clarification was provided that the investment surplus is the amount remaining from the surplus determined at the end of last financial year.

Vote by a show of hands:

For (10)

Councillors Felts, Finch, Herbert, McAtamney, Mackie, Vollweiler, Kennedy, Payne, Martin and Mayor Cadogan.

Against (4)

Councillors Ludemann, Graham, McCrostie, Barron

Motion Carried

## **2 CLUTHA DEVELOPMENT QUARTERLY REPORT**

This report presents Clutha Development’s report for the period 1 July 2024 – 30 September 2024.

Linda Moore and Sarah Homer – Clutha Development were in attendance to speak to this report and answer any questions. Linda highlighted the following:

- Land and house update from around our communities, Clinton are working with the council planning teams and contacted some landowners and hope to progress this further in the new year.
- The Lawrence community have formed a community group and hope to hold their first meeting soon.
- Established a Clutha District Volunteer network and are holding volunteering networking meetings around the district.
- Development training awards were celebrated last week, this was the highest number of recipients to date (35) across a variety of learning, a great achievement. There were 2 local guest speakers who shared their stories and experiences.
- In partnership held the Clutha careers pathway expo in October, the first in 5 or 6 years. It was an event to reconnect with our communities as there are increasing numbers of people unable to find work. There have been discussions between agencies around the different barriers people are facing around continued learning especially around transport.



- Stay for Good & Stay for a While marketing campaigns are continuing.
- Will be working with the regional waste advisor working across all Otago councils around construction and demolition waste and how we create learning opportunities early next year.

***Moved Councillors Finch / Felts and Resolved:***

***“That the Corporate & Policy Committee receives the Clutha Development Quarterly report dated 21 November 2024”.***

Linda Moore and Sarah Homer (Clutha Development) left the meeting at 5.02pm

### **3 CLUTHA STARS UPDATE REPORT**

A report providing updates on progress of the Clutha Stars 2024 program.

Steve Hill (Chief Executive) was present to speak to this report and answer any questions.

- Council will start to see results from the Finance and Planning teams going forward regarding their identified key objectives.
- We are experiencing positive change, 3 teams have gone through gone through building, planning and finance, the teams are feeling and acting differently. There are significant improvements within activities, moving towards the 100% of identified targets. Demonstrable improvement over time is the goal.

***Moved Councillors Finch / Martin and Resolved:***

***“That the Corporate & Policy Committee receives the Clutha Stars Update, dated 21 November 2024”.***

### **4 STRATEGIC PLANNING AND POLICY REPORT**

This report provides updates on activities within the Policy Team since the last meeting on 10 October 2024.

Peter Stafford (Strategic Planning Manager) was in attendance to speak to this report and answer any questions.

***Moved Councillors McCrostie / Vollweiler and Resolved:***

***“That the Corporate & Policy Committee receives the report titled ‘Strategic Planning and Policy Report’, dated 21 November 2024.”***

## 5 MANAGEMENT ACCOUNTS REPORT

The Financial Support Accountant presented the Management Accounts for the period 1 July 2024 to 30 September 2024.

Trey Willis-Croft (Financial Support Accountant) was in attendance to speak to this report and answer any questions.

- No commentary has been added for this month as we are currently working with Datacom to upload the budgets into our financial system at an individual cost centre level.

***Moved Councillors Payne / Herbert Resolved:***

***“That the Corporate & Policy Committee receives the Management Accounts Report, dated 21 November 2024”.***

## 6 INVESTMENT PORTFOLIO UPDATE REPORT

The Financial Accounting Team Leader presented a report showing the movement in Council’s investment portfolio for the month of April to October 2024. Please note that the reporting year starts from 1 April 2024.

Trey Willis-Croft (Financial Support Accountant) was in attendance to speak to this report and answer any questions.

***Moved Councillors Finch / Felts and Resolved:***

***“That the Corporate & Policy Committee receives the Investment Portfolio Update Report, dated 21 November 2024.”***

## 7 DEVELOPMENT PROPERTIES UPDATE REPORT

The Financial Accounting Team Leader provided a report updating the Committee on Council Development Properties.

Trey Willis Croft (Financial Support Accountant) was in attendance to speak to this report and answer any questions.

- To note there is an impairment charge on the Rosebank Industrial site.
- Keithmore Road waiting on landowner.
- To note that one section at Rosebank Terrace is sold.

***Moved Councillors Vollweiler / Mackie and Resolved:***

***“That the Corporate & Policy Committee receives the Development Properties Update Report, dated 21 November 2024.”***

## 8 CORPORATE FINANCE TEAM REPORT

This report provides updates on matters of interests within the Corporate Finance Area.

Steve Hill (Chief Executive) was in attendance to speak to this report and answer any questions.

- The fee reimbursement to Clinton Night market was questioned as it includes fees in addition to the hire of the Clinton Community Centre. The policy is due for review, clarification of criteria will be incorporated.
- There was discussion around the reimbursement of district swimming pool funding grants, at the time of this report been done not all pools had returned the questionnaire in time of this agenda being printed and as such have not been reimbursed. These pools were Clutha Valley, Taieri Beach School, Waitahuna and Kaitangata community pool. There are two pools that are not running this season, and these are Beaumont Swimming Pool and Waitepeka District Pool.
- There is an upcoming review of how Community Pools are funded.

***Moved Councillors Herbert / McCrostie and Resolved:***

***“That the Corporate & Policy Committee receives the Corporate Finance Team Report, dated 21 November 2024.”***

## 9 CLUTHA DISTRICT EMERGENCY RELIEF FUND REPORT

This report presents information relating to the newly established Clutha Foundation Clutha District Emergency Response Fund Policy. This policy provides guidelines for the establishment of a fund for any major event affecting the Clutha District. The fund operates like a Mayoral fund; however, it has a separate bank account set up to receive donations and all funds are passed through within 12 months. There will be a committee set up to administer this fund consisting of at least two trustees, the chair and the Executive Officer of the Foundation along with any other members considered relevant to the emergency. The Clutha Foundation is in the process of setting up a dedicated web page containing all relevant information which will only be activated in the case of an emergency.

This report is to inform this fund is available for our District should the need arise in case of an emergency.

***Moved Councillors Payne / Herbert and Resolved:***

***“That the Corporate & Policy Committee receives the Clutha District Emergency Relief Fund Report, dated 21 November 2024.”***

The meeting closed at 5.26pm.

Read and Confirmed

Alison Ludemann  
**CHAIRPERSON**

Unconfirmed

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# Clutha District Council

## Item for INFORMATION

<b>Report</b>	Risk & Assurance Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	12
<b>Prepared By</b>	Sonia Farquharson – Finance & Policy Administrator
<b>File Reference</b>	922336

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### REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the Risk & Assurance Committee held on 21 November 2024.

### RECOMMENDATIONS

1. That the unconfirmed minutes of the Risk & Assurance Committee held 21 November 2024 be noted.

## Risk & Assurance Committee

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Minutes of the meeting of the Risk & Assurance Committee held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Thursday 21 November 2024, commencing at 10.31am

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**Present** David Ward (Chairperson), Mayor Bryan Cadogan, Councillors John Herbert, Gaynor Finch, Michele Kennedy, Alison Ludemann, Ken Payne and Bruce Vollweiler.

**In Attendance** Steve Hill (Chief Executive), Daniel Pickup (Team Leader Compliance & Reporting), Linda Till (Manager Three Waters), Trey Willis Croft (Financial Support Accountant), Oscar Melad (Financial Support Accountant), Councillors Wayne Felts, Simon McAtamney, AJ Cross (ICT Support Specialist) and Sonia Farquharson (Finance & Policy Administrator).

**Apologies** Councillor Bruce Graham

***Moved by Chair Ward / Councillor Vollweiler and Resolved:***

***"That the apology be sustained."***

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The Chair David Ward welcomed Councillors, staff, members of the public and those watching on livestream to the meeting then said a Karakia.

### **DECLARATIONS OF INTEREST**

There were no declarations of interest

### **URGENT BUSINESS**

There was no urgent business.

### **PUBLIC FORUM**

There was no public forum.

## 1. CONFIRMATION OF MINUTES

The minutes of the meeting of the Risk & Assurance Committee held on 10 October 2024 were submitted for confirmation.

- Typo Page 12 – was recorded that the South Bruce Rural Scheme would be affected by new rules Taumata Arowai - should have been North Bruce Rural Scheme.
- At the bottom of page 13 a legal review of the contract was to be undertaken – has this been received? This is to be followed up.
- On Page 15 item 6 – “the following points were highlighted” should have been taken out.
- Flooding cost assessment – ongoing due to still compiling costs and working with insurers. We hope to provide an update at the Council Meeting on the 5 December 2024.

***Moved Councillor Herbert / Finch and Resolved:***

***“That the Risk & Assurance Committee confirms as a true and correct record the minutes of the Risk & Assurance Committee held 10 October 2024.”***

## 2. RISK & ASSURANCE CHAIR REPORT

This report provides a placeholder for a verbal update from David Ward chair of the Risk & Assurance Committee. Principally David will be talking to the Committee about the upcoming workshop on Tuesday 28 January 2025 and topics to be included in the 2025 Audit & Risk Workplan.

- Specifically, around the workshop 28 January 2025, expect some homework and more information around this in the next 2-3 weeks.
- Review terms of reference, does it help Council achieve goals, is it complete, what about reporting lines, there are reports that are duplicated in other committees, are they useful or is there a better way we can report?
- Review agenda reports - take note on the reports, do they provide you with good information? What is helpful in the reports we are reading or what’s missing? With respect to debt management what is the additional information you need, what is important to you in respect of treasury matters?
- Purpose and analysis of borrowing, projected debt requirements and timing, cost of that borrowing, debt repayment program and the available headroom.
- What is the Strategic purpose of Risk and Assurance?
- Training needs you may have to assist you to do your job, as legislation changes so do our needs.
- It will be a 4–5-hour workshop on Tuesday 28 January 2025.
- There will then be an agenda item outlining our work program on the next agenda for the remainder of the 2025 financial year.

***Moved by Chair Ward / Councillor Kennedy and Resolved:***

***“That the Risk & Assurance Committee receives the Risk & Assurance Chair Verbal Report dated 21 November 2024”.***

### **3. HEALTH & SAFETY, RISK AND MAJOR PROJECTS REPORT**

The purpose of this paper is to provide the Risk and Assurance Committee with risk status information for the organisation’s various risk themes.

This paper’s focus is on Top Risk #1: “Public health and resource consent breaches (Water Safety and continuity risks)”.

Steve Hill (Chief Executive) was in attendance to speak to the report and answer any questions. The following points were highlighted:

- It was questioned if the 3 waters reticulation contract had been signed? This is the contract between Council and Isaacs. With Isaacs having now signed it will be heading to the CE imminently.
- Comment page 24 Audit and Actions (template) around the vehicle checks, these are individual checks done by the individual responsible for the vehicle, pool vehicles also get checked.
- There was discussion regarding a vehicle rollover within the Water Team, the person was okay however the vehicle was a write off. It happened at night after a callout to a plant. From this awful event it was highlighted that the smart track system, our safety mechanism does not pick up rollovers if they happen in less than 3 seconds. We believe it was caused by speed and a build-up of gravel on the corner of the road.
- Page 22 there was a question as to why 15 plants certification had expired and how often are these to be recertified. This is an annual process, our previous certification was not up to standard, we have now changed providers. Worksafe are fully aware and provided us an alternative person to work with who will give us provisional sign off with improvements. We are now managing this workload.
- Page 23 under the issues reported as high – How was the issue around racial hate speech resolved? We will ask Christina to report back on this to you.
- Page 20 talks about health and safety issues open past 30 days – are there many and if so what is the issue? Christina to report back at the next meeting.
- On Page 21 there is a list of policies and a review date, some of which have expired – seeking some feedback from staff as to when these will be reviewed and signed off. Christina to report back at the next meeting.

***Moved Councillors Finch / Payne and Resolved:***

***“That the Risk & Assurance Committee receives the Health and Safety, Risk and Major Projects report dated 21 November 2024”.***



#### 4. PROTOZOAL AND BACTERIAL COMPLIANCE REPORT

This report provides an update for each Water Treatment Plant (WTP) and their compliance with the Drinking Water Quality Assurance Rules (DWQAR) for Bacterial and Protozoal treatment.

Daniel Pickup (Team Leader Compliance & Reporting) and Linda Till (Head of Three Waters) were in attendance to speak to the report and answer questions. The following points were highlighted:

- Staff advised reporting has changed to reporting on percentage instead of days on a recommendation from Beca as part of their audit for the year.
- There was discussion around the ongoing non-compliance for Moa Flat. Is the UV treatment right for the plant? Is it doing its job? The comments are the same each time. Staff advised that the quality of the water coming in also affects compliance. We would like more information to try and work out what we need to fix to get compliance.
- Staff advised the Moa Flat reservoir is filling slowly and we will be trialling the carbon filter process with a unit lent to us by our southern partners, arriving early December to see if that works. We met with Filtec last week, they are working on a plan to help achieve compliance at both North Bruce and Moa Flat, we have asked for the plan to be finished this week.
- The Moa Flat plant as it stands will not achieve the current water standards. All the things we have been trying to date have been to achieve this. That's why we are now trying the carbon filter option, to try and get compliance.
- Do we have a date when we expect to lift the boil water notice for Waiholā township? Staff advised results have been very good and this will be lifted in the very near future. However not everyone in Milton township is connected to the new pipeline, some are still connected to North Bruce. We are working on identifying these households and with the Communications department on how to get the message out to the community.
- Is it always going to be that when we have a wet weather event Tapanui becomes non-compliant? There are 2 issues in Tapanui the intake itself, an emerging issue, the rainfall event changed the course of the creek. There was an onsite meeting yesterday to discuss a plan, and we also need to talk to ORC about what we plan on doing. The second issue is the requirement to have UV Treatment at Tapanui, we have 3 prices in, so we need to select which supplier to go with and decide how it will be funded.

***Moved Councillors Herbert / Kennedy and Resolved:***

***“That the Risk & Assurance Committee receives the ‘Protozoal and Bacterial Compliance Report’, dated 21 November 2024.”***

## 5. 3 WATERS OPERATIONS 3 MONTH REPORT

This report displays the financial results for the 3 Waters activity for the first three months of the 2024/25 financial year.

Linda Till - Head of Three Waters was in attendance to speak to the report and answer any questions. The following points were highlighted:

- There was discussion about why the rural repairs are so high. As we are unable to inspect water pipes we need to repair as required and monitor if there are frequent breaks look at replacing.
- Staff were asked to quantify how much has been spent on consultants for Moa Flat and report back.

***Moved Councillors Herbert / Kennedy and Resolved:***

***“That the Risk & Assurance Committee receives the 3 Waters Operations 3 Month Report’, dated 21 November 2024.”***

## 6. RISK & ASSURANCE WORKPLAN REPORT

This report presents the workplan to the end of the 2024 year.

There has been one additional item added, a verbal report from David Ward, Risk & Assurance Chair, principally to talk about the workshop in January and the workplan for the 2025 year.

This workplan will be updated following 28 January 2025 workshop.

Steve Hill (Chief Executive) was in attendance to speak to the report and answer any questions.

- Councillors will need to provide some feedback for this program going forward per the Chairs verbal report earlier.

***Moved Chair Ward / Councillor Vollweiler and Resolved:***

***“That the Risk & Assurance Committee receives the Risk & Assurance Workplan Report’, dated 21 November 2024.”***

## 7. AUDIT RECOMMENDATION MONITORING REPORT

This report has been updated to reflect the recommendations arising from the Deloitte Final Report to Risk and Assurance Committee on the 30 June 2024 Annual Report Audit.

Steve Hill (Chief Executive) was in attendance to speak to the report and answer any questions. The following points were highlighted:

- On Page 45 – Progress reporting on major projects and review of WIP accounts – we are getting better reporting now through the Infrastructure Strategy committee, over the last few months we have received more information. Will we go further than this? Yes, we will be providing reporting around Category A projects, financially and risk wise.
- Chair Ward mentioned in the next few weeks he will send out an email asking about project reports, are they being reported to the right place, right information, better control of debt management and cost of that debt on rates and time frames which are very important.

***Moved Councillors Vollweiler / Ludemann and Resolved:***

***“That the Risk & Assurance Committee receives the ‘Audit Recommendation Monitoring Report’, dated 21 November 2024.”***

## **8. FINANCIAL MONITORING REPORT**

This report outlines the Financial Management Accounts for the period 1 July 2024 to 30 September 2024.

Trey Willis-Croft (Financial Support Accountant) was in attendance to speak to the report and answer any questions.

- Staff had hoped to have more detailed variances but was still unable to provide these as there has been further delays inputting the budget into Ozone (our operating system), this will be available by the next meeting in February 2025.
- There was discussion around why rates are lower than budgeted – staff to provide an explanation at the next meeting
- It was requested that staff provide a breakdown of the receivables and prepayments for the next meeting.

***Moved Councillors Ludemann / Mayor Cadogan and Resolved***

***“That the Risk & Assurance Committee receives the ‘Financial Monitoring Report’, dated 21 November 2024.”***

## **9. NON-FINANCIAL MONITORING REPORT**

This report outlines the non-financial key performance indicators within activities by month.

Trey Willis-Croft (Financial Support Accountant) was in attendance to speak to the report and answer any questions. The following points were highlighted:

- High wastewater medians in October due to the flooding and Isaacs needing to take on more of these cases while also doing urban and rural.

- Appears to be an issue with the roading contact % calculation. Staff will review this, quantify the differences and will report back on any changes to the next meeting in February 2025.
- October solid waste KPIs came in since agenda print date. KGs of solid waste per resident to Mt Cooee = 43.81kg vs a target of 35.82, kg of waste diverted from Mt Cooee = 4.72kg vs goal of 4.92kg

***Moved Councillors Payne / Ludemann and Resolved:***

***“That the Risk & Assurance Committee receives the ‘Non-Financial Monitoring Report’, dated 21 November 2024.”***

## **10. TREASURY MANAGEMENT REPORT**

This report covers Council’s Investment and Borrowing portfolios, the monitoring of these and compliance with Council Policy. The report also includes information regarding Council’s loans with LGFA, their maturity dates and interest rates.

Trey Willis Croft (Financial Support Accountant) was in attendance to speak to the report and answer any questions. The following points were highlighted:

**Summary of a few key points from Bancorp/MJW reports:**

- Reserve Bank of NZ cut the Official Cash Rate by 25 basis points to 5.25% in its August 2024 monetary policy statement, followed up with a 50-basis point cut after quarter end. The need for OCR cuts to address the weak economy was emphasised.
- Weak GDP figures are expected to help reduce inflation, RBNZ projects this to fall to 2.3% in the September 2024 year from 3.3% currently.
- Interest rate swap rates fell sharply over the quarter – more so at the shorter end of the yield curve where the presumed future OCR cuts have greater influence, than at the longer end of the curve which is largely driven by moves in US and global bond rates.
- September quarter held positive results for most investors. Positive momentum was built as more central bankers entered an interest rate easing cycle.
- There has been a spike in market volatility in the last quarter since the previous one, to levels not seen since the emergence of Covid-19. MJW notes they are cautious of market returns in the short-term, due to recent conflict in the Middle East expanding in scope, and the US election. They continue to advocate for well-diversified investment portfolios, managed under a robust governance regime.
- The definition of “headroom” on page 79 is total amount of money we can use on a few days’ notice = cash + Nikko + MOCL.
- Council have asked for a debt projection for the year, how we are getting to our projected debt levels. They would also like to know what we are using each tranche of borrowing for.

- Council asked for revised cashflow reporting on a monthly basis. Staff are intending to do this and are working on it with the business.
- It was noted that on Page 68 October percentages were the same as September and needed updated., and on page 69 closing balance of \$27,127,403 and closing balance on page 66 is \$27,111,246, can staff confirm why please
- There was discussion around interest rates on pages 70 and 71 and why they were different for our current tranche of debt. Staff explained that the interest rates on page 71 are the actual interest rates we pay on our debt, and the interest rates on page 70 are calculated by Bancorp and are the “cost of funds” which includes our interest rate swaps which we have to lower our cost of debt.

***Moved Councillors Vollweiler / Herbert and Resolved:***

***“That the Risk & Assurance Committee receives the ‘Treasury Management Report’, dated 21 November 2024.”***

## **11. REASONS TO MOVE INTO PUBLIC EXCLUDED**

***Moved Councillors Vollweiler / Herbert and Resolved:***

***“That the Risk & Assurance Committee receives the ‘Reasons to Move to Public Excluded Session’ report.***

***That the Risk & Assurance Committee approves moving Public Excluded Risk & Assurance Committee Minutes – 10 October 2024 into public, and***

***That the minutes of the public excluded section of the meeting of the Risk & Assurance Committee held on 10 October 2024 be approved as a true and correct record.”***

As this was the last meeting for the year everyone was thanked for their contributions and attendance and wished a Merry Christmas.

The meeting closed with a Karakia at 12.07pm.

Read and Confirmed

David Ward  
**CHAIRPERSON**

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## Clutha District Council

### Item for INFORMATION

<b>Report</b>	West Otago Community Board Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	13
<b>Prepared By</b>	Angela Ferguson – Transportation Administrator
<b>File Reference</b>	923448

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#### REPORT SUMMARY

Attached are the unconfirmed minutes of the meetings of the West Otago Community Board held on 13 November 2024.

#### RECOMMENDATIONS

1. That the unconfirmed minutes of the meeting of the West Otago Community Board held on 13 November 2024 be noted.

## West Otago Community Board

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Minutes of the meeting of the West Otago Community Board held in the West Otago RSA, 51 Northumberland Street, Tapanui on Wednesday 13 November 2024, commencing at 10.30am.

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<b>Present</b>	Barbara Hanna (Chairperson), Cecil Crawford, Mark Diamond, Councillor John Herbert, Councillor Michele Kennedy, Sonia Richardson, Bruce Robertson and Linda Roulston.
<b>In Attendance</b>	His Worship the Mayor Bryan Cadogan, Kelly Gay (Head of Community & Facilities Operations) and Angela Ferguson (Transportation Administrator)
<b>Apologies</b>	No apologies.

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The Chairperson welcomed everyone to the meeting.

### **PUBLIC FORUM**

Karen Kirk spoke to the meeting with her concerns about 18 Bushyhill Street, Tapanui, she has concerns about the unkempt property, she believes it is a safety issue due to the untrimmed vegetation and also has concerns about the height of trees as they are causing shading on her clothesline. Bryan will have a look at the site at the end of the meeting.

Raewyn questioned the ongoing Boil Water Notices experienced in West Otago, she expressed concern with the communications around these and why they were happening more often. Councillor Herbert explained the process and why these were happening more frequently.

### **1 WEST OTAGO COMMUNITY BOARD MINUTES**

The minutes of the meeting of the West Otago Community Board held on 25 September 2024 were presented for the Board's confirmation.

***Moved Councillor Herbert/L Roulston and Resolved:***

***"That the West Otago Community Board confirms the minutes of the meeting held on 25 September 2024, as a true and correct record."***

## 2 WORK IN PROGRESS UPDATE

The report updates the Community Board on progress in relation to issues that have been raised at previous meetings.

Update given on Paterson's Creek and the drainage issues around Saunders and McCutcheon properties. Both parties happy with the outcome, although it was noted there still needed to be clarification on ownership of the creek.

Kelso Settlement Dairy update – no progress has been made due to a medical event.

### 2.1 Projects

#### 2.1.1 Triangle Area Plantings

WIP – Nearing completion,

### 2.2 Items to stay on WIP.

#### 2.2.1 Hancox Park

To hold a working bee here to have a tidy up, maybe include local children as they will benefit from this area.

### 2.3 Aitchison Runs Road Grade Adjustment

WIP

### 2.4 Kelso Settlement Road

Work is complete, this can now be removed.

***Moved L Roulston/S Richardson and Resolved:***

***“That the West Otago Community Board receives the ‘Work in Progress Update’ report dated 13 November 2024.”***

## 3 INFRASTRUCTURE STRATEGY & OPERATIONS UPDATE

The report updates the Community Board on activities within the Infrastructure Strategy & Operations Department.

The Community Board have asked for an updated Service request report, it does not print very well and is impossible to read. Angela offered to work with Cheryl-Marie to come up with a new format.

The Board noted it was pleasing to see numbers improving in the I & I report.

***Moved Councillor Herbert/B Robertson and Resolved:***

***“That the West Otago Community Board receives the ‘Infrastructure Strategy & Operations Update’ report dated 13 November 2024.”***



#### 4 CORRESPONDENCE

The report provides copies of correspondence since the last Community Board meeting.

##### **Inwards Correspondence**

- TWO Promotions – application for Council reimbursement for traffic management plan and road closure for the 2024 Christmas Parade.
- West Otago Blokes Shed – Invoice for payment of two bench seats
- Stuart Timber Ltd - invoice for timber for surrounds at the triangle to be added.

##### **Outwards Correspondence**

- There was no outwards correspondence.

##### ***Moved Councillors Kennedy/Herbert and Resolved:***

***“That the West Otago Community Board receives the correspondence dated 13 November 2024 and approves reimbursement of up to \$1,000.00 for the Santa Parade, and payments to Stuart Timber Ltd (\$1,159.20) and West Otago Blokes Shed (\$974.00).”***

#### 5 REVENUE & EXPENDITURE REPORT

Attached is a copy of the Revenue and Expenditure Statement for the West Otago Community Board’s area for the period 1 July 2024 to 30 September 2024.

##### ***Moved L Roulston/C Crawford and Resolved:***

***“That the West Otago Community Board receives the ‘Revenue and Expenditure’ report dated 13 November 2024.”***

#### 6 COMMUNITY FUNDING AND GRANTS REPORT

The report covers funding schemes and general grant allocations administered by the Finance and Policy Administrator and Community & Facilities Operations Administrator.

The remuneration amount was zero in this report so there was a request to get this clarified.

##### ***Moved Councillor Kennedy/B Robertson and Resolved:***

***“That the West Otago Community Board receives the ‘Community Funding and Grants Report’ dated 13 November 2024.”***

## **7 BUILDING CONSENTS STATISTICS FOR SEPTEMBER 2024**

The Regulatory Administrator submitted a report on building statistics for September 2024.

***Moved Councillor Herbert/L Roulston and Resolved:***

***“That the West Otago Community Board receives the ‘Building Consents Statistics for September 2024’ report.”***

## **8 OUR PLACE COMMUNITY PLAN PROJECTS UPDATE**

This report provides an update on progress with Community Projects as outlined in the Our Place West Otago Community Plan.

Bushyhill Street playground has been put on hold due to builder injuries, need to find another builder, suggestions welcome.

Heriot tennis courts are progressing, and the wall is getting ready to go in.

Hancox Park needs a working bee to pick up the branches, maybe get some kids to help.

Heriot temporary speed sign request, maybe see if CDC have a mobile one available to trial in this area.

Cycle trail will have to be put on hold due to funding.

***Moved Councillor Kennedy/L Roulston and Resolved:***

***“That the West Otago Community Board receives the ‘Our Place Community Plan Projects Update’ report dated 13 November 2024.”***

## **9 MAYORAL UPDATE**

His Worship the Mayor Bryan Cadogan provided an update on the following:

Update on 3 waters and the funding required for this.

## **10 COMMUNITY BOARD UPDATES**

The report is a placeholder for verbal updates from Community Board members.

Michele is going to the citizenship ceremony, Creative Communities funding round is coming up, she encouraged all to make use of this if they are eligible, Spark rural funding coming up in December, and she is looking forward to summer.

John has had the Milton pool consultation; he reports that the numbers are big and even and that it is going to be a very difficult decision. Representation review has now closed, and they only received 26 submissions. He also updated all on the Moa Flat plant aluminium levels and how they work.

Mark reports the pool is up and running, the wee pool was painted over winter, and pool is open and heated, working bee this Saturday at Black Gully. Black Gully needs a secretary, and they are advertising locally for this.

Cecil has called the chairman of the Waikoikoi Hall about an issue. He reports that this is now sorted.

Bruce reported on Heriot for the motorhome rally over Labour Weekend, he said it was pleasing that the town was looking very tidy, and the main street tidy up certainly helped with that. He had concerns from residents that the streetlights are very dim, this could possibly be explained by the new LED lights not having the light pollution of the older model lights.

Barbara will do a last noticeboard report in BME this year. She will be going to Community Centre meeting, Christmas parade is going ahead on the 24 December at 7pm, and this Friday night they are having a soiree with 3 young men in the theatre.

Bryan thanked Barbara for her Christmas parade work and for the councillors for coming to Clutha for the Citizenship Ceremony to make everyone welcome.

Barbara closed the meeting by wishing all a Merry Christmas and safe New Year, she is looking forward to getting back into meetings in late January.

The meeting closed at 12.15pm.

**Confirmed**

**Barbara Hanna  
CHAIRPERSON**

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## Clutha District Council

### Item for INFORMATION

<b>Report</b>	Lawrence/Tuapeka Community Board Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	14
<b>Prepared By</b>	Angela Ferguson - Transportation Administrator
<b>File Reference</b>	923449

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#### REPORT SUMMARY

Attached are the unconfirmed minutes of the meetings of the Lawrence/Tuapeka Community Board held on 13 November 2024.

#### RECOMMENDATIONS

1. That the unconfirmed minutes of the meetings of the Lawrence/Tuapeka Community Board held on 13 November 2024 be noted.

## Lawrence/Tuapeka Community Board

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Minutes of the meeting of the Lawrence/Tuapeka Community Board held at the Lawrence Service Centre, Peel Street, Lawrence on Wednesday 13 November, commencing at 3.00pm.

**Present** Roger Cotton, Lindy Chinnery, Councillor Jock Martin, Tim Dickey, Suzanne Stephenson

**In Attendance** His Worship the Mayor Bryan Cadogan, Kelly Gay (Head of Community & Facilities Operations) and Angela Ferguson (Transportation Administrator)

**Apologies** Geoff Davidson, Matt Little

***Moved R Cotton /S Stephenson and Resolved:***

***“That the apologies be sustained.”***

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The Chairperson welcomed everyone to the meeting.

### 1. KATE LESLIE FUND REPORT

The report advises of requests from the Lawrence Playground Committee and Lawrence Creative Arts for funding from the Kate Leslie Trust.

The application from the Lawrence Creative Arts was received after the agenda had been published, however as there is not a meeting until January 2025 it is appropriate to consider this request at the November meeting, therefore this report is a replacement for agenda item 1 in the already published agenda.

Councillor Martin and Roger Cotton declared a conflict of interest and took no part in the discussion or vote.

***Moved T Dickey/S Stephenson and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the ‘Kate Leslie Fund – REPLACEMENT REPORT’ report.***

***That the Lawrence/Tuapeka Community Board does not agree to donate funding to the Lawrence Playground Committee from the Kate Leslie Fund.***

***That the Lawrence/Tuapeka Community Board agrees to donate funding of \$1,120 to the Lawrence Creative Arts from the Kate Leslie Fund."***

## **2. OUR PLACE COMMUNITY PLAN PROJECTS**

This report provides an update on progress with community projects as outlined in the *Our Place Lawrence-Tuapeka Community Plan*.

The report also requests a decision from the Board on whether to provide additional funding to enable the completion of the Whitehaven Street playground.

***Moved Councillor Martin/R Cotton and Resolved:***

***"That the Lawrence/Tuapeka Community Board receives the 'Our Place Community Plan Projects Update' report dated 13 November 2024.***

***That the Lawrence/Tuapeka Community Board does not approve funding of \$10,617 + GST for ground preparation at the Whitehaven Street playground, funded from project funds.***

***That the Lawrence/Tuapeka Community Board requests Council fund the remainder of the playground project."***

An agenda item will be included in the Council meeting on 5 December 2024.

## **3. LAWRENCE/TUAPEKA COMMUNITY BOARD MINUTES**

The minutes of the meeting of the Lawrence/Tuapeka Community Board held on 25 September 2024 were presented for the Board's confirmation.

Discussion on Item 6 from the last meeting and the need to get an answer on this, Kelly will follow this up and respond to the community board.

***Moved R Cotton/Councillor Martin and Resolved:***

***"That the minutes of the meeting of the Lawrence/Tuapeka Community Board held on 25 September 2024 be approved as a true and correct record."***

## **4. WORK IN PROGRESS**

### **4.1 Zig Zag Track Maintenance**

Stump will be removed while machinery is on site.

Also there have been rotten trees identified and need removed, a kowhai and a sycamore. Tim will contact Stacy about these.

Athenaeum will fund small amount of extra work.

#### 4.2 Cemetery Kiosk Panels

These are on hold until the new section is completed so they can be up to date

#### 4.3 Cemetery Maintenance

Friends of the Cemetery are waiting on cemetery extension until they put a plan in place.

#### 4.4 Peace Garden

Still a work in progress, just waiting on the painting to be completed.

#### 4.5 Lights in Lawrence

Roger Cotton still working with electrician.

#### 4.6 Market Reserve – Beautification

Stacy Ferguson reported he had left 2 trees as he does not like cutting down healthy trees, rubbish will be removed.

#### 4.7 Whitehaven Playground

Should be completed in the next few weeks. Hoping for a grand opening.

***Moved R Cotton/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Work in Progress Update report dated 13 November 2024.”***

### 5. INFRASTRUCTURE STRATEGY & OPERATIONS UPDATE

The report advises the Lawrence/Tuapeka Community Board of activities in respect to the Infrastructure Strategy & Operations Department.

R Cotton updated on water scheme issues.

***Moved R Cotton/S Stephenson and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Infrastructure Strategy & Operations Update Report 13 November 2024.”***

### 6. REVENUE & EXPENDITURE REPORT

Attached is a copy of the Revenue and Expenditure Statement for the Lawrence/Tuapeka Community Board’s area for the period 1 July 2024 to 30 September 2024.

There was a query about why the funds still have not been debited for the removal of trees by Toby Young arborist, the Board have asked for this to happen, and it has not. Angela will follow this up with Stacy.

***Moved S Stephenson/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Revenue and Expenditure report dated 13 November 2024.”***

## **7. COMMUNITY FUNDING AND GRANTS REPORT**

The report covers funding schemes and general grant allocations administered by the Finance and Policy Administrator and Community & Facilities Operations Administrator.

Discussion was held about the rebate offered for the building consent applied for, Kelly has agreed to ask for clarification on this.

***Moved R Cotton/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the Community Funding and Grants report dated 13 November 2024.”***

## **8. CORRESPONDENCE**

The report provides copies of correspondence since the last Community Board meeting.

### **Inwards Correspondence**

- Tuapeka Goldfields Museum & Visitor Centre – request for bike racks.

### **Outwards Correspondence**

- No outwards correspondence.

Discussion was held on the request to consider bike racks for the central area of Lawrence, it was agreed by all that this would be handed to CDC to provide a report on the best location, and this can be added to the Our Place plan.

***Moved L Chinnery/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the correspondence dated 13 November 2024.”***



## 9. BUILDING CONSENTS STATISTICS FOR SEPTEMBER 2024

The Regulatory Services Administrator submitted a report on Building Statistics for September 2024.

Board members voiced concern about timeframes for building consents, Kelly has offered for a spokesman to speak to the Board about the process.

***Moved R Cotton/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the report titled Building Consents Statistics for September 2024.”***

## 10. MAYORAL UPDATE

His Worship the Mayor Bryan Cadogan provided an update on the following:

- 3 waters and what it means for ratepayers of the Clutha District Council.

## 11. COMMUNITY BOARD UPDATE

The report is a placeholder for a verbal update from the Lawrence/Tuapeka Community Board.

No verbal updates apart from R Cotton who advised that he has a meeting in Dunedin tomorrow with Heritage NZ to progress work on a Heritage Toolbox for the district.

Mayor Cadogan left the meeting at 4.10pm.

## 12. REASONS TO MOVE TO PUBLIC EXCLUDED SESSION

The Lawrence/Tuapeka Community Board may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

***Moved S Stephenson/T Dickey and Resolved:***

***“That the Lawrence/Tuapeka Community Board receives the ‘Reasons to Move to Public Excluded Session’ report.***

***“That if required, the Lawrence/Tuapeka Community Board excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:***

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
TLCC Community Fund Report	To protect applicants' personal and financial information.	<p><i>Section A2(a)</i> Protect the privacy of natural persons, including that of deceased natural persons</p> <p><i>Section A2(b)(i) and A2(b)(ii)</i> Protect information where the making available of the information would:</p> <ul style="list-style-type: none"> <li>i. Disclose a trade secret; or</li> <li>ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</li> </ul>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.”

The meeting moved into public excluded session at 4.15pm.

The meeting moved out of public excluded session and closed at 4.50pm.

**Confirmed**

Lindy Chinnery  
**Acting Chairperson**

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## Clutha District Council

### Item for INFORMATION

<b>Report</b>	Youth Council Minutes
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	15
<b>Prepared By</b>	Cheryl-Marie Moana – Community & Facilities Administrator
<b>File Reference</b>	923856

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#### REPORT SUMMARY

Attached are the unconfirmed minutes of the meeting of the Clutha District Youth Council held on 4 November 2024.

#### RECOMMENDATIONS

1. That the unconfirmed minutes of the Youth Council meeting held on 4 November 2024 be noted.

## Youth Council

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Minutes of the meeting of Youth Council of the Clutha District Council held in the Council Chambers, 1 Rosebank Terrace, Balclutha, on Monday 4 November 2024 commencing at 6.30 pm.

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**Present** Youth Councillors Paige King (Chairperson), Yui Nakajima, Sophie Crawford, Hollie Crawford, Nancy Turner, Priya Baskar, Mauosamoa Fatialofa, AJ Nixon and Councillor's Gaynor Finch and Ken Payne

**In Attendance** His Worship the Mayor Bryan Cadogan, Kelly Gay (Head of Community & Facilities Operations), Lilly Paterson (Community Support & Development Advisor), Cheryl-Marie Moana (Community & Facilities Administrator).

**Apologies** Youth Councillors Briana Stanbra and Lucas Hopkins and Tess King (Clutha District Youth Worker)

**Non-attendance** Youth Councillor Nevaeh Hayward

**Moved Youth Councillors M Fatialofa/N Turner and Resolved:**

***"That the apologies be sustained."***

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### URGENT BUSINESS

There was no urgent business.

### PUBLIC FORUM

There was no public forum.

### 1. CONFIRMATION OF MINUTES

Attached are the minutes of the meeting of the Youth Council held on 23 September for confirmation.

**Moved Youth Councillors S Crawford/Y Nakajima and Resolved:**

***"That the Youth Council confirms as a true and correct record the minutes of the meeting held 23 September 2024."***

## 2. YOUTH DEVELOPMENT FUND REPORT

This report is a placeholder for Mauosamoa Fatialofa and Te Aroha Little to verbally report on their time in Samoa at the Future Leaders Academy.

***Moved Youth Councillors P Baskar/N Turner and Resolved:***

***“That the Youth Council receives the Youth Development report.”***

## 3. CLUTHA DISTRICT YOUTH DEVELOPMENT PROGRAMME REPORT

The report provides an update on the work being delivered by the Clutha District Youth Worker and the wider Southern Youth Development team through the Youth Development Programme.

***Moved Youth Councillors Y Nakajima/M Fatialofa and Resolved***

***“That the Youth Council receives Clutha District Youth Development report.”***

## 4. CULTURE OF ALCOHOL REPORT

The Community Support and Development Advisor submitted a report outlining details of the Culture of acceptance of alcohol in the Clutha District report.

This report is complete and will be removed from the agenda in 2025.

***Moved Youth Councillors S Crawford/N Turner and Resolved:***

***“That the Youth Council receives the Culture of Alcohol report.”***

## 5. BALCLUTHA BRIDGE PARK

The Community Support and Development Advisor submitted a report outlining details of the Balclutha bridge destination park project.

A request from Rotary was verbally presented at the meeting for Youth Council to take over the coordination of the poles of the fort. Nancy Antill and Yui Nakajima agreed to lead and work together on this by contacting the different ethnic and community groups.

AJ Nixon and Paige King to work together on a stencil of the Pou design that can be transferred on to the pole at the park, that represents youth council.

***Moved Councillors M Fatialofa/Y Nakajima and Resolved:***

***“That the Youth Council receives the Balclutha Bridge Park Project report.”***

## 6. WORK PROGRAMME REPORT

This report updates the Youth Council members on their various projects/events with a timeline to complete by.

CACTUS programme is underway.

***Moved Youth Councillors Y Nakajima/N Turner and Resolved:***

***“That the Youth Council receives the ‘Work Programme’ report.”***

## 7. FINANCE REPORT

This is a new report presented to the Youth Council, giving them an overlook of their budgets. Attached is a copy of the budgets and the actual expenditure for the period 1 July 2024 to 31 July 2024.

***Moved Youth Councillors S Crawford/Y Nakajima and Resolved:***

***“That the Youth Council receives the Revenue and Expenditure Report.”***

## 8. YOUTH COUNCIL CHRISTMAS PARADE FLOAT REPORT

This report is to hold a space for the Youth Council to plan and further workshop their float in the Clutha District Christmas Parade.

Was agreed on within the pre-meeting workshop that the Youth Council’s float theme will be “Superhero Christmas”.

***Moved Youth Councillors P Baskar/H Crawford and Resolved:***

***“That the Youth Council receives the Christmas Parade Float report.”***

## 9. YOUTH COUNCIL MEMBERS UPDATE

Members of the Youth Council are asked to give a verbal report to the meeting.

- Any issues or concerns in relation to youth within your community.
- Any events, programmes, or activities in your local area that Youth Council

Members of the Youth Council are asked to give a verbal report to the meeting.

## 10. YOUTH COUNCIL MEETING DATES 2024

The report outlines the meeting dates for the Youth Council meetings in 2024.

Calendar invites to be sent out for the 2025 dates.

**Moved Youth Councillors Y Nakajima/M Fatialofa and Resolved:**

***“That the Youth Council receives the ‘Youth Council Meeting Dates 2024’ report”.***

The meeting closed at 7.21pm.

Confirmed

Paige King

**CHAIRPERSON**

# Clutha District Council

## Item for INFORMATION

<b>Report</b>	Mayoral Report
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	16
<b>Prepared By</b>	Arna Smith - EA to the Mayor
<b>File Reference</b>	922311

### REPORT SUMMARY

This report details mayoral matters, the meetings, and functions I have attended since the last meeting. Councillors will report verbally on their attendances.

### RECOMMENDATIONS

1. That the Mayoral Report and councillors' attendances be received.
2. That Council receives the latest LGNZ four-monthly report July-October 2024.

### REPORT

#### 1 Mayoral Attendances

Date	Activity
23 October 2024	Attended meeting with Councillors at TPOMA
23 October 2024	Attended Council Meeting
24 October 2024	Travelled through to Dunedin to attend Zone 5 & 6 conference
24 October 2024	Meeting with Allan Prangnell from Taumata Arowai
25 October 2024	Attended day 2 of Zone 5 & 6 conference in Dunedin
25 October 2024	Travelled to Alexandra to attend farewell of Mayor Tim Cadogan
29 October 2024	Attended weekly Jobbortunities meeting in Balclutha



29 October 2024	Weekly catchup with Steve Hill
29 October 2024	Attended Careers Expo at TPOMA
29 October 2024	Attended staff farewell of Laura Gourley
30 October 2024	Attended meeting via TEAMS; Joint Mayoral Form Water Services
30 October 2024	Attended and presented South Otago High School senior prize giving at TPOMA
31 October 2024	Meeting with Jobbortunities team in Balclutha
31 October 2024	Attended meeting with Melanie Stevenson; independent reviewer of the recent Clutha November flood
1 November 2024	Attended meeting with Councillors
1 November 2024	Attended Zone 6 water meeting at TPOMA
1 November 2024	Attended Matt Chisholm community fundraiser evening in Tapanui
2 November 2024	Attended exhibit opening of the Lockerbie Museum in Owaka
2 November 2024	Attended and presented gold star award to deputy chief fire officer Paul Gouman from Clutha Valley
4 November 2024	Attended & participated in Cactus breakfast programme at Tokomairiro High School
4 November 2024	Meeting via TEAMS; MTFJ 6 monthly performance review
4 November 2024	Meeting debrief with Jobbortunities team
4 November 2024	Meeting with SOHS teachers and Jobbortunities team
4 November 2024	Attended Youth Council Workshop & Meeting
5 November 2024	Meeting with student leaver Paige King
5 November 2024	Catchup with Jules Witt
5 November 2024	Weekly catchup with Steve Hill
5 November 2024	Bi monthly meeting with Clutha Development Linda Moore

6 November 2024	Conducted staff performance review
6 November 2024	Introduction to staff member
6 November 2024	Meeting with Tuia program coordinator Jo Bradley
7 November 2024	Attended meeting via TEAMS; Mayors/CE's
7 November 2024	Attended Bruce Community Facility Submission Hearings
8 November 2024	Attended & participated in Cactus breakfast programme at South Otago High School
8 November 2024	Attended NZTA meeting
11 November 2024	Attended & participated in Cactus breakfast programme at Tokomairiro High School
11 November 2024	Attended Gore Women's Refuge Meeting
12 November 2024	Attended weekly Jobbortunities meeting in Milton
12 November 2024	Weekly catchup with Steve Hill
12 November 2024	MTFJ training awards preparation
12 November 2024	Meeting via TEAMS; Executive Committee meeting
13 November 2024	Met with Richard Saunders from Otago Regional Council re walkway & gravelling of the riverbank
13 November 2024	Attended Community Board meetings
13 November 2024	Attended & hosted MTFJ Training Award night
14 November 2024	Meeting with local psychologist & Jobbortunities team
14 November 2024	Meeting via TEAMS; Steph Voight MSD Regional Commissioner
14 November 2024	Attended & conducted citizenship ceremony at TPŌMA
15 November 2024	Meeting via TEAMS; Executive Committee meeting
17 November 2024	Meeting via TEAMS; Executive Committee meeting
18 November 2024	Meeting via TEAMS; Executive Committee meeting

19 November 2024	Attended weekly Jobbortunities meeting in Balclutha
19 November 2024	Weekly catchup with Steve Hill
19 November 2024	Catchup with Head of Three Waters Linda Till
19 November 2024	Attended Stirling water treatment plant public meeting
19 November 2024	Catchup with Otago Regional Council in Balclutha
19 November 2024	Meeting via TEAMS; Executive Committee meeting
20 November 2024	Catchup with Robb Stevens from Fonterra
21 November 2024	Attended Standing Committee meetings & Council Workshop
23 November 2024	Attended & presented gold star award to Blair Cockburn station officer at the Clinton Fire brigade
25 November 2024	Attended & participated in Cactus breakfast programme at Tokomairiro High School
25 November 2024	Travelled to Lawrence for the welcoming of the new principal at Lawrence Area School
26 November 2024	Weekly meeting with Jobbortunities team in Milton
26 November 2024	Weekly catchup with Steve Hill
26 November 2024	Meeting with Department of Corrections Senior Advisor Engagement and Community Reintegration team Sarah Johnson & Rachel Henry
26 November 2024	Attended Civil Defence Debrief of November Clutha Floods
26 November 2024	Attended & hosted Jobbortunities community event
27 November 2024	Attended end of year Youth Council event
28 November 2024	Attended and presented at the Telford Graduation
2 December 2024	Meeting via TEAMS; Mayors of MTFJ
3 December 2024	Weekly catchup with Steve Hill
3 December 2024	Attended & participated in the decorating of Rosebank Kindergarten's Christmas tree

4 December 2024	Judged the Christmas tree Extravaganza competition
4 December 2024	Attended Jobbortunities end of year event



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# LGNZ four-monthly report for member councils

// July-October 2024



## Ko Tātou LGNZ.

This report summarises LGNZ’s work on behalf of member councils and is produced three times a year. It’s structured around LGNZ’s purpose: to serve local government by **championing**, **connecting** and **supporting** members.

Many councils have found it useful to put this report on the agenda for their next council meeting so that all councillors can review it and provide feedback. Sam and Susan are also happy to join council meetings online to discuss the report or any aspect of it, on request.

This report complements our regular communication channels, including *Keeping it Local* (our fortnightly e-newsletter), providing a more in-depth look at what we do.

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## Introduction

This busy four months included our SuperLocal conference in Wellington, which attracted more than 700 people and dominated the news agenda all week. This was partly thanks to headline-grabbing comments from the Prime Minister and Local Government Minister, but also because of the LGNZ team's proactive generation of many other topics in the media spotlight at our conference, from four-year terms and tourism levies to localism and regional deals.

Alongside preparing for and delivering SuperLocal, our small team managed a huge range of other work, which is covered in this report. Highlights include:

- Launching our third rates rise toolkit in July, including NZIER's research uncovering the costs of unfunded mandates for councils. Unfunded mandates are costs that local government ends up carrying as a result of central government legislation.
- In October, launching our Electoral Reform Working Group's issues paper exploring the current state of participation in local election and asking for feedback.
- Local Government Minister Simeon Brown announcing a framework for Regional Deals that aligns with many of the elements LGNZ called for in our May proposal.

As you'll see below, we've had many meetings with Ministers, the Prime Minister and other politicians across a wide range of topics. And we've engaged in a range of policy issues, with our work driven by the high-level advocacy priorities that members and National Council agreed earlier this year:

- Funding and financing
- Water
- Resource management reform
- Transport
- Climate change

Right now, we're preparing for the 21 November Combined Sector meeting, focused on the Government's local government reform programme. It features a strong range of speakers including the Local Government Minister, Regional Development Minister, Opposition Finance Spokesperson, Australian local government speakers on their rates capping experience, and a briefing from the Treasury on New Zealand's fiscal situation.

During the meeting, we'll also be launching a funding and financing toolkit, showcasing a range of tools that could be used (alongside rates) to boost local government's financial position and help councils deliver for ratepayers. Watch out for an email direct to your inbox on 21 November with all the details. We'll be advocating strongly for these tools – and sharing resources so you can too.

Ngā mihi  
Sam and Susan



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# Champion

## Local government funding and financing

### Rates rise toolkit 3: Unfunded mandates

In July we released work we had commissioned from NZIER on the impacts of unfunded mandates on local government. NZIER's research highlighted:

- that many central government reforms have resulted in increased costs for ratepayers;
- that central government does not adequately estimate or address what its reforms cost councils;
- that constant policy changes lead to high sunk costs for councils with no tangible outcomes; and
- the true costs of government reform are hidden because councils absorb them by reducing other service delivery.

Our third rates rise toolkit packaged this research with slides and key messages that members could use. The release generated significant media interest and engagement from members.

### Tourism and cost recovery

From 1 October, the Government raised the International Visitor Conservation and Tourism Levy (IVL) from \$35 to \$100 to ensure visitors contribute to the upkeep of the facilities, services and natural environment they use and enjoy during their stay. LGNZ is advocating for councils to have a greater say in how the additional funding is spent on tourism-related initiatives. We are also continuing to advocate for the Government to enable cost recovery tools (such as a local tourism bed night charge).

### Revenue capping and other measures

At SuperLocal, the Government announced that they would investigate performance metrics, benchmarking, and revenue capping for councils modelled on New South Wales and Victoria. The policy team has been engaging with local government experts from New South Wales and Victoria to understand how these policies have worked for them and what the impact has been. We will provide insights from these discussions and research on these policies with members soon, including at the November Combined Sector meeting.

### Forthcoming funding and financing toolkit

We are working on a toolkit for release at the November Combined Sector meeting that details a range of 24 funding and financing tools that would benefit councils (but potentially require enabling legislation). This toolkit will include:

- Basic information about each tool, how it can be used and what it might deliver
- Data to support our approach and inform members' conversations
- Messages local government can use

- A drafted and draft letter to an MP that can be customised

The toolkit launch will be supported by media and advocacy activity, in the same way that the rates rise toolkits were.

## Regional deals

We were pleased that the Government made announcements around its Regional Deals framework at SuperLocal, and that our advocacy has been taken on board with the framework largely reflecting our position. This framework includes partnership, new funding tools and a commitment to long-term planning, and is modelled on LGNZ's proposal released earlier this year.

We know funding tools and regulatory relief will be made available in the regions that secure deals. We have been advocating for those benefits to be available for all of local government (where that makes sense).

Our focus now is on ensuring that the regional deals model has room to evolve and deepen – as it's become clearer that the first iteration will be limited in scope.

## Government relations

We appeared before select committees in support of our submissions on the water services preliminary arrangements and fast-track bills.

We've also had productive meetings with Hon Chris Bishop and Hon Casey Costello.

The meeting with Minister Bishop included Hastings District Council Mayor Sandra Hazlehurst and chief executive Nigel Bickle. They were able to provide the Minister with their reflections on the recent Kāinga Ora review and some examples of what they were doing locally to promote better housing outcomes, as part of our effort to position local government as a key partner in resolving the housing crisis.

The meeting with Minister Costello was about what role councils may play in reform of vaping regulations, and resulted in an agreement that LGNZ would further engage with health officials on what a system in which councils have greater control over where vape retailers are located could look like.

In early July we hosted MPs who were former local government elected members or staff for a casual evening function at parliament. Six MPs joined Sam and the LGNZ team for some good conversations and bridge-building across party lines.

We have reached out to ACT leader and Minister of Regulation David Seymour to work with him and his party on streamlining the regulatory burden on councils, and on the ACT commitment in its coalition agreement with National to look at improving housing incentives on councils through GST sharing.

At our July meeting with Minister Brown, we raised concerns regarding NZTA's proposed changes to emergency works funding. We also discussed the Ratepayers' Assistance Scheme (RAS), which is an

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innovative financing scheme that LGNZ has been developing with a group of Metro councils, the Local Government Funding Agency and Cameron Partners. The purpose of the RAS is to make local government policies and charges more affordable for ratepayers. RAS would provide ratepayers with:

- Flexibility to decide when to pay local government charges; and/or
- Very competitive finance terms (below standard mortgage rates).

The recess period gave us the opportunity to connect with staff in the Beehive. These conversations have provided insights into the Government's perception of local government and help myth-bust staffers' perceptions (where that's been required).

In late September, we met with the Prime Minister and Local Government Minister together, as part of our series of regular quarterly meetings. Talks took a practical approach to tackle the challenges facing local government. Before the meeting, we asked mayors and chairs for practical cost-cutting ideas to relieve pressure for ratepayers and help councils operate more efficiently. Here's a selection of the ideas you shared:

- Simplify audits with a tiered, risk-based system
- Review Long Term Plans less often
- Let councils set their own fees for things like parking and animal control
- Review District Plans and conduct Representation Reviews less frequently
- Encourage shared services between councils
- Better align local and central government decisions
- Create a "Fast Track" process for land rezoning
- Address the contributors to civil construction price increases.

The Prime Minister and Local Government Minister were interested to hear about possible changes.

In early October, we again met with the Minister for Local Government. The Minister was open to receiving further advice from us on how to cut costs for councils, including a proposal to change Schedule 10 of the Local Government Act to make it less cumbersome and more accessible for the community. The Minister was open to coming to our sector meetings in February and May next year.

The Government announced a raft of proposed changes to the building consents system in late October and we are meeting with Hon Chris Penk in early November.

## Media

The June Infrastructure Symposium, including Infrastructure Minister Chris Bishop's speech at our networking function the night before, received very strong media coverage, with stories in The Post, BusinessDesk, NBR and RNZ focused on our support for more funding tools to pay for infrastructure. We also used the opportunity of the Infrastructure Symposium to further our advocacy against proposed changes by NZTA to emergency works, which was a lead story on 1News. Other media interactions in July focused on elected members' behaviour and Christchurch City Council's exit from LGNZ.

SuperLocal24 generated widespread national coverage, making it one of the top stories of the week. The Prime Minister’s politically charged speech, rate increases, and large media attendance contributed to the event being so widely covered. The overall media result was the result of significant planning by LGNZ. We developed a range of proactive stories and pre-briefed media on issues important to members, which ensured balance in stories and coverage of our proactive angles.

Feedback from media about the conference experience was very positive.



**6 press conferences**



**33 accredited media**



**400+ media items**



**9 proactive story topics**

Earlier in August, LGNZ led out positively on the Government’s Local Water Done Well announcement. LGNZ Vice President Campbell Barry spoke to [1News](#) and said while it was a welcome step, we need to temper expectations about the effect on rates short-term. LGNZ National Council members Tim Cadogan and Neil Holdom spoke to [Stuff and Three News](#) about the need for certainty from all sides so councils can get on with business. Concerns still playing out in the media centre around [credit ratings](#) of the LGFA and the new CCOs, which S&P put a statement out about. LGNZ engaged with S&P at the end of last week and will share updates in the coming months.

Confirmation of time-of-use or congestion charging was also announced in August, with LGNZ Transport Forum Chair Neil Holdom putting LGNZ’s support [on the record](#) saying, “it’s a prudent and pragmatic step that LGNZ has long advocated for”.

Coverage of our unfunded mandates research launch included LGNZ Vice President Campbell Barry speaking to [The Post](#), [RNZ](#) and [Newsroom](#) about the report and joining [ZB’s Early Edition](#) to highlight the cost of flip-flops on policies when the government changes. Then in [The Post](#), Ex-Chief Press Secretary for the National Party Janet Wilson reflected on our research, reiterating the impossible situation for councils as “rates as a share of GDP have hovered around 2% for 20 years” and “central government ... have all the power, with local councils forced to carry out its wishes.”

Also in August, rates invoices began to hit letterboxes. LGNZ has consistently raised this as a national issue in the media and ensured there is good data to support these conversations with communities. Infometrics CE and economist Brad Olsen commented in [The Post](#), giving this perspective on rates rises – “if you look at the amount of money that people pay in their rates versus what they pay to central government, you’re talking chalk and cheese.”

In mid-July, in response to the Government’s announcement it would not progress the Future for Local Government report, we issued a media statement saying “LGNZ developed our own response to the FFLG review, in collaboration with members, and that underpins all our advocacy. We won’t give up advocating for these key changes.”

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Earlier in July, a disturbing story was front page in the [Herald on Sunday](#) with former Mayor of Nelson Rachel Reese telling her story after an intruder entered her home back in February. This targeting of former and current elected members is rising, and a poll at LGNZ's Combined Sector meeting in April showed 53% of elected members say it's worse than a year ago. LGNZ CE Susan Freeman-Greene spoke to NZ Herald about members' concerns and highlighted the work LGNZ has been doing to support members – including previously championing a removal of candidate addresses from election advertising, and our roundtable zooms with the likes of NZ Police and Netsafe.

Also in July, LGNZ President Sam Broughton joined the [On The Tiles](#) podcast to discuss our city and regional deals framework and what we could learn from the likes of Australia and the UK.

The Government's building consents reform was welcomed by LGNZ: Sam was interviewed on RNZ and Newstalk ZB. A few days later, when the International Visitor Levy went up, we proactively called for the Government to share the increase with councils to support tourism costs. This advocacy was picked up by the radio stations.

In October, LGNZ was in the media spotlight as we advocated for central government funding of emergency responses. This was part of [our response](#) to the Government's announcement following the North Island Severe Weather Events report. Our President Mayor Sam Broughton and National Council member Mayor Rehette Stoltz shared the workload, with Sam speaking to outlets like [Newsroom](#) and Radio NZ, while Rehette had interviews with TVNZ's Breakfast news and Newstalk ZB.

We marked one year until local body elections by [calling](#) for candidates to start thinking about getting prepared. LGNZ Deputy CE Scott Necklen chatted with Newstalk ZB and RNZ on the subject. During our YEM Hui in Christchurch last month we shone the [spotlight](#) on young leaders in local government, pointing to YEM numbers doubling over the past three elections. We used speakers at the YEM hui to tell a breadth of stories about the importance of this network.

With the Electoral Reform issues paper being released this week, we set up an interview with the Electoral Reform Working Group's Chair Mayor Nick Smith and Jack Tame on [Q & A](#). Securing an interview with one of the only longform political news programmes was a crucial part of our work to raise these issues in the political sphere – and to ensure the work helps inform the Government's decisions. Following our Electoral Reform [article](#) on Sunday, we also organised interviews with Mayor Rehette Stoltz (who is also part of the Working Group) on [Hosking Breakfast](#) and Radio NZ to discuss some of the issues.

LGNZ also [spoke out](#) about the Government's proposal for self-certification for building professionals, speaking to [Three News](#) and Newstalk ZB about the issue of long-term security over the indemnity insurance – to ensure that neither councils nor affected homeowners are saddled with costs if an issue occurs.

Amid public calls for tougher booze rules, Sam Broughton also spoke with both [The Press](#) and [Stuff](#) about how Local Alcohol Policies work.

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## Electoral Reform Working Group

The Electoral Reform Working Group, chaired by Mayor Nick Smith, developed an issues paper that was launched in late October. It sets out the current state of participation in elections. It explores:

- Understanding of local government and why it is important
- How easy it is to vote, especially with the decline of post
- Knowing candidates and what they stand for
- Administration and promotion of elections
- Four-year terms including their implementation and transition

From mid-October to 5 January, we will seek feedback on the paper from members, key stakeholders, and the wider public. This will include presentations at all zone meetings.

Engagement on the issues paper will inform a draft position paper, which will be engaged on from March-May, before a final paper is drafted. National Council will be asked to adopt that final position paper, which will be launched at SuperLocal25.

## Remits

This year, to better prioritise resource allocation to remits, National Council adopted a two-step process for remits agreed at LGNZ's AGM. As part of this process, the AGM ranked remits in order of priority, with the following results:

1. Appropriate funding models for central government initiatives
2. GST revenue sharing with local government
3. Local government Māori wards and constituencies should not be subject to a referendum
4. Proactive lever to mitigate the deterioration of unoccupied buildings
5. Representation Reviews
6. Community Services Card
7. Graduated Licensing System

At its September meeting, National Council decided to take the maximum approach for the first four remits. This means commissioning advice or research, or in-depth policy or advocacy work. National Council decided to take a less resource-intensive approach to the remaining remits, which could involve writing a letter to the relevant minister or agency. However, remits may get additional resource if they align with other existing work programmes.

LGNZ's policy team will shortly be in touch with all councils who proposed successful remits to agree on next steps.

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## Māori wards

Forty-five councils established or resolved to establish Māori wards since the law change in 2021. The Coalition Government enacted legislation that required those 45 councils to make decisions to retain or disestablish their Māori wards by Friday 6 September. If councils chose to keep the wards, they have to fund a poll at next year's local elections.

Two councils decided to disestablish their Māori wards: Upper Hutt City Council and Kaipara District Council. The other 43 decided to retain their wards and a number of these decisions were unanimous, including: Far North, Porirua, South Taranaki, South Wairarapa, Hauraki, Stratford, Marlborough, Whakatāne, Rangitīkei, and Ruapehu.

Some councils indicated they would investigate the implications of refusing to hold a binding referendum. Palmerston North City Council will present a report at an upcoming council meeting; Whakatāne District Council has sought legal advice; and Far North District Council has asked the chief executive "to investigate options of not conducting a binding poll at the next local body election in 2025".

LGNZ is supporting councillors affected by this legislation. Connected to this is our work around supporting Iwi Māori to stand for (re)election in 2025 and promoting voter participation.

## Water services reform

The passing of the Local Government (Water Services Preliminary Arrangements) Act in August marked the second stage of the Government's *Local Water Done Well* reforms. This Act provides the framework and preliminary arrangements for the new water services system. There is a requirement for councils to develop and adopt Water Services Delivery Plans (WSDPs) by 3 September 2025. Successful elements of [our submission](#) include the expansion of streamlining provisions for water service entity creation, the scope and timeframe for WSDPs, and the Secretary for Local Government's role in making regulations. However, we were unsuccessful in securing a longer timeframe for WSDP development or greater support for councils in implementing this legislation, including funding.

The Government has announced the third stage of these reforms, which will shape the final bill, due to be introduced by the end of 2024. We released an [explainer](#) covering the key elements of this reform in *Keeping it Local*.

We're engaging with the Commerce Commission on how transitional and permanent economic regulation would work under Local Water Done Well. The Commission will be presenting at the November Metro and Rural & Provincial sector meetings to support members to develop a greater understanding of what economic regulation is and how it operates in other sectors.

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## Resource management reform

RMA Reform Minister Chris Bishop outlined the Government's plans for stage two of its resource management reform at SuperLocal. These will be progressed via a package on national direction and a second piece of legislation amending the RMA. There will be new national direction issued for infrastructure, housing, and natural hazards, as well as amendments to a wide range of existing national direction, with seven new national direction instruments and amendments to fourteen existing ones in total.

The changes cover four areas:

- infrastructure and energy,
- housing,
- farming and the primary sector, and
- emergencies and natural hazards.

Also included are measures to put into effect the Government's Going for Housing Growth and Electrify New Zealand reforms.

The expansion in national direction must be undertaken in close consultation with local government to be workable, and we will raise this with the Minister and officials. We have met with Simon Court to discuss the NPS-Infrastructure, which he is taking responsibility for developing. This was a positive meeting and further engagement with officials is likely to follow.

The Government has announced that two pieces of legislation would be passed to replace the Resource Management Act as part of stage three of their three-stage approach to resource management reform. One piece of legislation will deal with managing "environmental effects arising from activities", while the other one will "enable urban development and infrastructure".

Cabinet has agreed to 10 core design features for the new resource management system. These will guide the work of an Expert Advisory Group (EAG), which was also announced by the Minister. This group will report back to the Minister before the end of the year with a "blueprint" for new legislation.

Resource management lawyer and former Environmental Defence Society director Janette Campbell will chair the EAG, which also features local government experience in Christine Jones (General Manager – Strategy Growth & Governance at Tauranga City Council) and Gillian Crowcroft (former Auckland Council and Auckland Regional Council staffer).

We will be keeping a close eye on how development of the new RM "blueprint" unfolds between now and the end of the year, ahead of our final catch-up of the year with Minister Bishop in December.

## Transport

In August, the Government announced that legislation to enable congestion charging schemes would be introduced by the end of the year. This is a significant and long-awaited announcement,



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particularly for metro councils. We will submit on the legislation when it makes its way to Select Committee.

We submitted on the Commerce Commission's review of Auckland Airport's pricing decisions for the 2022-2027 period. We expressed concern about the flow-on effects that Auckland Airport's proposed increased charges to airlines could have for ticket prices, regional connectivity, and the competitiveness of New Zealand's aeronautical sector.

In August, Sam and Transport Forum chair Neil Holdom met with the NZTA board just ahead of an in-person meeting of the Transport Forum.

In September, the Government released its 2024-27 National Land Transport Programme, which is largely in line with the Government Policy Statement on Land Transport 2024. It includes significant funding increases for major roading projects and road maintenance, balanced by a decrease in funding for active and public transport initiatives.

Following the release of the National Land Transport Programme 24-27, we have been building a picture of the impact on members, including through a discussion at the in-person meeting of the Transport Forum. While funding decisions were largely as anticipated (based on the signals from the GPS Transport earlier this year), some members were surprised about the extent of funding cuts for safety improvements and public/active transport. The lack of alignment between the NLTP and LTP planning cycles has also created instances in which projects in LTPs no longer have expected co-funding from central government, meaning councils need to find alternative funding sources or scale the project back.

The impact of the reversal of speed limit reductions will be a focus over the coming month, particularly the fiscal impact given the need for new signage around schools. The new Government's speed limit rule includes:

- Reversing Labour's blanket speed limit reductions on local streets, arterial roads, and state highways by 1 July 2025.
- Requiring reduced variable speed limits outside schools during pick up and drop off times by 1 July 2026.
- Enable speed limits up to 120km/h on Roads of National Significance where it is safe.

We will be engaging with councils to get a picture of the overall fiscal impact of these changes.

## Climate change

We submitted supporting the intent of the Government's draft Second Emissions Reduction Plan (2026–30). We also highlighted that most of the actions would require direct or indirect contributions from councils.

We sponsored the Aotearoa Climate Adaptation Network's (ACAN) annual hui again this year, which was held in the Bay of Plenty in October. ACAN is a network of council staff working in climate adaptation focused roles. We engage closely with ACAN on all our climate adaptation work.

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The Finance and Expenditure Committee has completed its [inquiry into climate adaptation](#). The high-level objectives and principles it set out will inform the development of New Zealand's climate change adaptation policy framework. The report acknowledges the leading role councils will play in climate adaptation, and adopted much of what was proposed in [LGNZ's submission](#). The report does not resolve crucial questions relating to roles and responsibilities or how to decide who pays for adaptation and retreat.

The Department of Internal Affairs is consulting on an exposure draft of regulations for natural hazard information in Land Information Memoranda (LIMs). The regulations have been drafted to support local authorities in implementing changes to the Local Government Official Information and Meetings Act that are due to come into effect on 1 July 2025. LGNZ submitted on the amendment Bill in February 2023. We supported the Bill but said we would like to see a few changes, many of which have now been incorporated into the updated Bill and proposed regulations. These regulations, in conjunction with the legislative changes that are due to come into effect next year, will provide certainty for councils about sharing natural hazard information in LIMs and reduce their risk of legal liability.

## Localism

At SuperLocal, Susan launched our Choose Localism guide and research showing public attitudes to councils and localism.

To produce this research, we worked with Curia to poll members of the public. [The data](#) looks at perceptions around the effectiveness of councils, how councils could improve their effectiveness, and who should deliver services.

[Localism: A Practical Guide](#) sets out a wide range of tools and approaches councils can use to make a localist future a reality and apply a localism lens across their day-to-day work. This is a high-quality, comprehensive piece of work featuring many council cases studies. When we launched the guide to members during SuperLocal, this email had a 65% open rate (which is incredibly high by direct-email standards). We will be posting a physical copy of this guide to all Mayors and Chairs later in November.

## Other policy issues

### Earthquake prone buildings

In August we submitted on the Building (Earthquake-prone Building Deadlines and Other Matters) Amendment Bill, which delivers on the Government's commitment to extend remediation deadlines for earthquake-prone buildings. We expressed strong support for the legislation and outlined local government's expectations for the upcoming wider review of earthquake prone buildings.

We have also engaged with MBIE to make sure there is suitable local government representation in the wider review's steering group, particularly individuals from the South Island and/or medium risk councils.

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We understand that decisions on the MBIE steering group for the review of the earthquake strengthening regime are imminent. We put forward a number of names to represent local government on this group, and are following up with MBIE to determine if any of them were ultimately chosen.

### **Emergency management system improvement**

We engaged on the Government's response to the North Island Severe Weather Event Inquiry's report and wider emergency management system improvement as a member of the steering group. We facilitated engagement between the project group and a group of Mayors, Chairs and CEs, to test the group's current proposals. A Cabinet paper will set out a new Emergency Management Bill (to be introduced next year) along with budget bids and other system changes.

The Government's response to the North Island Severe Weather Event Inquiry's report, and wider emergency management system improvement, has been released. We have been contributing to this work as a member of the Steering Group. This response will form the basis for the development of a new Emergency Management Bill to be introduced next year, along with budget bids and other system changes. The key recommendation is to retain the locally led, regionally coordinated approach – but with NEMA taking on a standard setting and assurance role. This could require increased investment by councils, but at this stage there are no additional funding mechanisms proposed.

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## Connect

### Member visits

In June, Susan and Sam visited 14 councils. These visits are vital for connecting with members, helping them understand what LGNZ delivers, and hearing their feedback and ideas. Visits resumed in early September with visits to a range of Zone 2 councils. Susan visited the Chatham Islands in late September, with Susan and Sam's other member visits scheduled for October and November.

NC members and LT members have also appeared at several member council meetings via zoom to support their consideration of the LGNZ four-monthly report.

### SuperLocal24

This year's conference was the "place to be" for local government, with the PM, many Ministers and the Leader of Opposition all speaking alongside impressive international and New Zealand keynote speakers. SuperLocal dominated media and public discourse that week.

We had nearly 800 people attend – and generated 394 media mentions across a huge range of topics (bed tax, PM speech, regional deals, localism, women in local government, four-year term, SuperLocal award winners, and much more).

We asked attendees to complete a feedback survey. While feedback was again positive, there were slightly more negative/neutral comments this year, partially driven by the political polarisation prompted by the PM's speech.

We are incorporating feedback into our planning for SuperLocal25, which will be held in Christchurch (supported by the councils in the region). In response to comments about this year's conference length and timing, we will be starting SuperLocal25 on the Wednesday morning (with the AGM prior) and wrapping up the conference by the end of Thursday, with the awards dinner on the Thursday night.

### Combined Sector meetings

We received a huge amount of positive feedback on the programme and organisation of the Infrastructure Symposium on 14 June. Nearly 200 people attended, with Peter Nunns of the New Zealand Infrastructure Commission/Te Waihanganga and Sir Bill English particularly popular speakers.

Our November Combined Sector meeting will take a deep dive into the Government's local government reform, including benchmarking, efficiencies and rates capping. Confirmed speakers include Local Government Minister Simeon Brown, Regional Development and Assoc Finance Minister Shane Jones, Labour Finance spokesperson Barbara Edmonds, Auckland Mayor Wayne

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Brown (via zoom), and New South Wales and Victorian speakers on their experience of rates capping.

We are planning for the 2025 Combined Sector meetings, with the theme for February to be around accountability and demonstrating value, and May to be around delivering infrastructure for growth.

## 2025 calendar

We released our [calendar of events for 2025](#) in October. This will be updated with Zone 5/6 events shortly.

## Te Maruata

Te Maruata Rōpū Whakahaere have met regularly, and also initiated a regular Teams drop-in session Piki te Ora that enables members to come in and kōrero, share thoughts and ideas on their mahi and what is happening in their rohe.

Te Maruata's pre-conference hui was attended by approximately 100 people. The hui is the annual face-to-face event for the wider membership but also welcomes non-members who have a strong connection to LG and Kaupapa Māori. The Rōpū welcomed Green MP Hūhana Lyndon, and MP Willie Jackson and MP Shanan Halbert were also in attendance. The programme included a workshop on sharing issues, ideas and solutions given the current climate, and a panel on "how to move the waka forward" with a particular focus on action on the ground, rangatahi participation and civics education.

## YEM

Our Young Elected Members held a successful pre-SuperLocal hui in Wellington attended by around 40 YEM. It included a presentation from Dr Jess Berentson-Shaw on how to communicate effectively to achieve change, and a workshop on how to increase young people's participation in local government.

The annual YEM Hui took place in Christchurch regardless of Christchurch City Council's decision to withdraw from LGNZ. This is because the YEM Committee decided earlier this year to shift away from having a host council, with the Committee taking on full responsibility for hosting. We worked closely with Cr Deon Swiggs (Environment Canterbury and member of the YEM Committee) on planning for the event. Former Christchurch Mayor Lianne Dalziel delivered the keynote address, with the theme of the hui being "mā mua kite a muri, mā muri ka ora a mua" – driving change through community leadership. The programme was about councils empowering community leaders to make real change and equipping YEM with the key skills needed to make good decisions around council tables. Tikanga sessions were organised to support members to prepare for the whakatau at the commencement of their hui.

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## Women's lunch

Before SuperLocal, we hosted a lunch for women that was attended by more than 100 elected members including nearly every woman Mayor. Finance Minister Nicola Willis was a very effective speaker and the event was well covered by media, with [this local democracy reporter story](#) carried prominently by every major outlet. The lunch also included a workshop. We are now considering next steps for this work.

## CBEC

Christchurch City Council's decision to withdraw from LGNZ means that Co-Chair of CBEC Simon Britten stepped down in July, with Sarah Lucas becoming the sole Chair.

CBEC has been focused on the Community Boards Conference which, for the first time, was held in conjunction with the LGNZ SuperLocal Conference. While organising the two conferences at the same time was challenging, the Community Boards Conference went well. At their September meeting CBEC resolved not to hold a community board conference in 2025. Instead, they are investigating the possibility of having a dedicated session at the 2025 Super/Local conference that would attract community board members. They are also looking at facilitating smaller zone or regional-based seminars for community boards.

CBEC is continuing to develop a work plan to implement recommendations around community board members' satisfaction and their relationships with their councils. A key part of the work plan is developing a guide to assist councils and community boards to build effective relationships. This will include a model agreement to enable councils and boards to set out mutual expectations.

Sarah Lucas has been actively assisting community boards going through representation reviews.

Work is progressing on the development of an approach to enable the Remuneration Authority to fairly recognise and compensate those community boards with additional responsibilities.

## Metro Sector

The Metro Sector held a workshop in September to discuss metro-specific priorities and agree on actions that will complement and support LGNZ's broader advocacy work programme over the next year. Members agreed that the key priorities for metros are centred around enabling growth and economic prosperity, and achieving these priorities requires removing obstacles and improving things that currently slow us down. This is reflected in the following agreed areas of focus:

1. Improve alignment of central and local government investment cycles to reduce inefficiencies and encourage more bipartisan agreement on key infrastructure decisions.
2. A strategic approach to supporting economic development and growth.
3. Lift governance and accountability in order to improve LGNZ's impact in the Metro space.

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## Te Uru Kahika/Regional Sector

The online meeting of the Regional Sector in June covered a number of key issues for the sector, including emergency management system improvement, Taumata Arowai's work on wastewater performance standards, and work on the climate adaptation framework. Their October online meeting focused on the Finance and Expenditure Committee's Inquiry on Climate Adaptation, the Regional Sector's views on how Core Services should be defined in upcoming legislative changes, and NZTA's Public Transport programme's priorities.

The Regional Sector's ever-popular Regional Tour prior to SuperLocal explored a range of flood protection, recovery, and biosecurity and biodiversity initiatives across the Hawke's Bay and Wellington regions.

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## Support

### Ākona

Ākona users continue to grow, with another 138 people logging in for the first time since July. We have started a monthly email that highlights new Ākona courses and content. Please let us know if you're not receiving it.

In July we launched a new course on the CE Relationship – featuring the insight of Mayor Sandra Hazelhurst, Nigel Bickle, Nigel Corry and Chair Daran Ponter. This course was developed after receiving multiple requests from members. In August we launched a course on Leading Complex Communities, which will eventually include at least two Ako hours with expert host Jo Cribb.

The Climate Change course (released two months ago) caught the attention of the Aotearoa Council Climate Network, who were impressed with the content and keen to encourage elected members to engage with the learning. To support that mahi, a cloned copy of the Climate Change course was made available to sustainability staff from all member councils two weeks ago.

Five Ako hours were run from June-August, including a session that was arranged in response to the change in Māori ward legislation. Another three Ako hours were scheduled during September/October. These sessions are becoming increasingly popular, whether through attending the live sessions or viewing the recordings later.

We are working to confirm logistics and continue development of materials for Induction 2025 before the end of 2024. A draft design was produced and tested with members across October along with a prototype for an upgraded Ākona platform and programme that delivers a more personalised learning experience. The response from testers was very positive and the tīma have now begun development, starting with the production of pre-elected materials ready for release in March 2025. Existing courses have been reviewed in preparation for the shift in format with their redevelopment due to begin in November.

### Roundtable zooms

Our second zoom in this series on sovereign citizens was popular and provoked a lot of conversation and positive feedback. We then held a well-attended zoom for elected members on physical security in early August. Our next zoom on 24 September featured the Security Intelligence Service speaking about the new threat assessment for New Zealand, which contained specific commentary on the vulnerability of local government. The presentation provoked a lot of member questions.

These recordings and all other security-related resources can be found in a [special section of Ākona](#).

### Hūtia te Rito – LGNZ Māori Strategy

Work continues on the development of this strategy. Related kaupapa include:



- **Toitū te Reo** – This annual symposium launched in Hastings at the start of August and is a partnership between Heretaunga District Council and Ngāti Kahungunu, with the support of many others. Three LGNZ team members attended.
- **Tangihanga of Kiingi Tuuheitia Pootatau te Wherowhero VII** – The Māori King passed away on 30 August and his tangi was held from 31 August-5 September at Tūrangawaewae. LGNZ acknowledged the King’s passing on social media and issued a media release acknowledging the ascension of the King’s daughter to the throne, to become Te Arikinui Kūiini Ngā wai hono i te po Pootatau te Wherowhero VIII. The team will firm up a plan to connect with the Kiingitanga in the coming months, in support of the Kōtahitanga vision.

### Governance guides/support

LGNZ has worked with the Taituarā Democracy and Participation Working Party to update the LGNZ standing orders template. The update will ensure legislative consistency and introduce plain English. A draft has been circulated for member feedback and the final draft is now being legally reviewed. The changes made to the template involve updating it to include legislative amendment from the past three years and introducing plain English where possible. The templates, which include a territorial/unitary council version, a regional council version, and a community board version, are expected to be ready in early 2025.

### MTFJ

MTFJ members and networks gathered for the Annual Breakfast meeting at the SuperLocal conference. At this event, Social Development and Employment Minister Louise Upston confirmed \$9 million in funding for the next financial year. Justin Lester of Dot Loves Data launched a revamped youth employment data dashboard, which sets out a council’s local landscape in terms of youth and NEETs.

We would like to acknowledge Mayor Max Baxter’s service and mahi for MTFJ. Max stepped down from the role in early October. MTFJ held a thank-you and farewell afternoon tea in his honour to celebrate his contribution.

Mayor Alex Walker has been elected as the new MTFJ Chair.

### Moata Carbon Portal

This month we’ve extended the Moata portal subscription for Queenstown Lakes District Council for another 12 months. We’ve also provided a demo of the portal and had conversations on carbon accounting with Horowhenua District Council.

Mott MacDonald, LGNZ and the Infrastructure Sustainability Council held the 2<sup>nd</sup> Aotearoa Carbon Crunch event in Auckland on 12 September, with approximately 100 industry players and council staff attending the breakfast event.

# Clutha District Council

## Item for INFORMATION

<b>Report</b>	Chief Executive's Report
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	17
<b>Prepared By</b>	Steve Hill – Chief Executive
<b>File Reference</b>	922312

### REPORT SUMMARY

Reports on events attended, the award of tenders and other matters in hand at present.

### RECOMMENDATIONS

1. That the Chief Executive's report be received.

### REPORT

- 1 Activities I have attended since the previous Council meeting.

Date	Activity
24 October	Meeting with Dunedin City Council CE
30 October	Joint Mayoral Forum
31 October	Attended Te Ropu Taiao in Invercargill
	Met with independent reviewer - Flood Response (Hospital Creek primarily)
	Regional LWDW stand up meeting
1 November	Zone 6 Water Meeting at Te Pou O Matu-Au
4 November	Regional LWDW Working Group
5 November	Clutha Development Bi Monthly meeting
7 November	Bruce Community Facility – Submissions Hearing
08 November	NZTA/CDC catch up meeting
	Met with TPŌMA delegates
11 November	Teams meeting with Strategic Pay

<b>Date</b>	<b>Activity</b>
12 November	Introductory Meeting – CDC and Business Leaders Health and Safety Forum
13 November	Training and Development Awards
14 November	Citizenship Ceremony
15 November	Attended Otago CE Forum in Dunedin Attended Civil Defence Emergency Management CEG meeting
18 November	Monthly meeting with Clutha Development
19 November	Public Meeting for consumers on Stirling, South Bruce RWS
20 November	Clutha Health Inc AGM
21 November	Project Control Group Meeting Risk and Assurance Meeting Standing Committees Meeting
25 November	Civil Defence Monthly Meeting
26 November	Riskpool Update – Webinar Civil Defence Debrief
27 November	Met with Ratepayer regarding Property Lease
29 November	Site Visit - Lawrence Water Treatment Plant
5 December	Council Workshop Council Meeting

- Attended 3 x per week meetings regarding Three Waters Operations with the Water Incident Management Team.

## 2 Deputy Chief Executive

**Activities I have attended since the last Council meeting.**

<b>Date</b>	<b>Activity</b>
24 October	Mt Cooee discussion with ORC
29 October	Careers Expo - TPŌMA
31 October	Meet with representative from Fluent re October flood event
1 November	Mayoral Forum - Balclutha

<b>Date</b>	<b>Activity</b>
4 November	Regional LWDW meeting
5 November	Whitelea Road WTP site visit
6 November	CODC Civil Defence Exercise - Alexandra
7 November	Bruce Community Facility submissions hearing
12 November	Introductory meeting Business Leaders Health & Safety Forum
14 November	Filtec discussion re Moa Flat and North Bruce
15 November	Otago Southland Regional Electoral meeting
19 November	CDC/SouthRoads Governance meeting
	Public meeting – Stirling water issues
20-21 November	Electoral Officers Training - Wellington
25 November	Civil Defence monthly meeting
26 November	Civil Defence debrief – October flooding event
28 November	GECC Exercise - Ohotata 2024 – AF8 - Dunedin
5 December	Council workshop
	Council meeting

### **3 Contracts Awarded**

No contracts have been awarded since the last Chief Executive's Report dated 23 October 2024.

### **4 Staffing**

#### **Staff Appointments**

#### **4.1 External Appointments**

**Vinu Gangadharan** – Cleaner Balclutha Pool as of 24 November 2024

**Erica Craig** – Customer Services Officer as of 25 November 2024

**Cambell Savage** – Lifeguard (Milton) 24/25 season

**Jessica Allen** - Lifeguard (Milton) 24/25 season

**Zoe McElrea** - Lifeguard (Milton) 24/25 season

**Jesse Bawi** – Information Management Officer as of 2 December 2024

**Peter Burtonwood** – Freedom Camping Officer as of 2 December 2024

**Hannah Bardsley** – Water Operations Administrator as of 6 January 2024

#### 4.2 Internal Appointments

**Mike Foley** – Supervisor Rural Reticulation as of 29 October 2024

**Sherwin Vivas** – Facilities Caretaker as of 4 November 2024

#### 4.2 Staff Resignations

**Robbie Owen** – Wastewater Treatment Operator as of 11 November 2024

**Lisa Cochrane** – Cleaner Balclutha Pool as of 15 November 2024

#### 4.3 Position Disestablishment (reduction in Government Funding)

**Rachel Harrison** – Road Safety Coordinator as of 6 December 2024

### 5 Requests received under the Official Information Act -

Name	Request
Member of the public	Information about types of Council's IT roles
Member of the public	Rules/policies/objectives to avoid adverse effects on penguins
Member of the public	Information about relationship with Council and Clutha Hub Charitable Trust
Member of the public	Fluoride chemicals source
Member of the public	Amount of Māori freehold land in Clutha
Member of the public	Email relating to voting for latest consultation
Member of the public	Public Tree Removal and Planting Records
Member of the public	Clutha Community Hub Charitable Trust conflict of interest
Mataura Licensing Trust	Number of on, off, club, restaurant, etc under the relevant MLT area in Clutha
Community Law Centres Aotearoa	Number of off licences and the Sale and Supply of Alcohol Act (Community Participation) Bill Amendments
ACT - Cameron Luxton	Building Consent Authority insurance and liability information
350 Aotearoa	Correspondence any councillors or staff have had with any MPs in relation to fast-track projects.

Member of the public	Bruce Community Facility - Submission numbers
The Platform	Money paid to iwi authorities
Member of the public	Reduction of Elected Representatives
Canine Research NZ	Dog Control Activity
Headway Systems Ltd	Rating RID Data

## 6 Health and Safety -

86 Health and Safety events have been reported in this Financial Year from 1 July.

17 issues were reported in the Month of October.

1 was categorised as High = 6% of total

6 were categorised as Medium = 35% of total

10 were categorised as Low = 59% of total

The “High” event related to erosion exposing services from the weather event. This has been managed and resolved.

# Clutha District Council

## Item for CONFIRMATION

<b>Report</b>	Documents for Consent and Seal
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	18
<b>Prepared By</b>	Melanie Scott – Executive Assistant
<b>File Reference</b>	922313

### REPORT SUMMARY

Documents for consent and seal are scheduled here under.

### RECOMMENDATIONS

1. That Council approves the fixing of its seal, under the hands of the Chief Executive to the documents as listed.

<b>1</b>	<b>WARRANT OF APPOINTMENT</b>
<b>1.1</b>	Warranted under Local Government Act 2002 as an Enforcement Officer, Resource Management Act 1991 as Authorised Person/Officer <ul style="list-style-type: none"> <li>• Amber-Marie Marsh</li> </ul>



# Clutha District Council

## Item for DECISION

<b>Report</b>	Reasons to Move to Public Excluded Session
<b>Meeting Date</b>	5 December 2024
<b>Item Number</b>	19
<b>Prepared By</b>	Steve Hill - Chief Executive
<b>File Reference</b>	918009

### REPORT SUMMARY

The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

### RECOMMENDATIONS

1. That Council receives the 'Reasons to Move to Public Excluded Session' report.
2. That Council agrees to allow '*specified*' persons to remain as they possess the following knowledge relating to *Item X*: **(IF REQUIRED)**.
3. That if required, Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Bruce Community Facility Contractor – Procurement Process	The information contained in the report contains commercially sensitive financial information about specific commercial businesses.	<b>A2 (bii)</b>  That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

		<p>Protect information where the making available of the information would:</p> <p>Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
Our Place Project Funding Update	The information contained in the report contains sensitive financial information about a council contractor.	<p><b>A2 (bii)</b></p> <p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:</p> <p>Protect information where the making available of the information would:</p> <p>Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>
<p>Public Excluded Council Minutes – 23 October 2024</p> <p>Matters dealt with in these minutes:</p> <ul style="list-style-type: none"> <li>• Road Safety Funding Decision</li> <li>• Risk &amp; Assurance Committee Minutes – 10 October 2024</li> </ul>	To protect the privacy of individuals.	The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Council meeting held on 23 October 2024.
Lawrence/Tuapeka Community Board Minutes – 13 November 2024		The specific provisions of the Act that relate to these minutes can be found in the open minutes of the Lawrence/Tuapeka Community Board meeting held on 13 November 2024.

Matters dealt with in these minutes: <ul style="list-style-type: none"> <li>• TLCC Community Fund</li> </ul>		
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

### Appendix 1: Grounds to exclude the public

A local authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the following grounds:

- A1** That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information would be likely:
- (a) To prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
  - (b) To endanger the safety of any person.
- A2** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:
- (a) Protect the privacy of natural persons, including that of deceased natural persons; or
  - (b) Protect information where the making available of the information would:
    - i. Disclose a trade secret; or
    - ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
  - (ba) In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Māori, or to avoid the disclosure of the location of waahi tapu; or
  - (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would:
    - i. Be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
    - ii. Be likely otherwise to damage the public interest.

- (d) Avoid prejudice to measures protecting the health or safety of members of the public; or
- (e) Avoid prejudice to measures that prevent or mitigate material loss to members of the public; or
- (f) Maintain the effective conduct of public affairs through –the protection of such members, officers, employees, and persons from improper pressure or harassment; or
- (g) Maintain legal professional privilege; or
- (h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

*See s.7 LGOIMA 1987.*

*Where A2 of this Appendix applies the public may be excluded unless, in the circumstances of a particular case, the exclusion of the public is outweighed by other considerations which render it desirable and in the public interest, that the public is not excluded.*

- A3** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information, the public disclosure of which would:
  - (a) Be contrary to the provisions of a specified enactment; or
  - (b) Constitute contempt of Court or of the House of Representatives.
- A4** That the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that Council by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a Council named or specified in Schedule 1 to this Act).
- A5** That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation in:
  - (a) Any proceedings before a Council where:
    - i. A right of appeal lies to any Court or tribunal against the final decision of the Council in those proceedings.
    - ii. The Council is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
    - iii. Proceedings of a local authority exist in relation to any application or objection under the Marine Farming Act 1971.

*See s. 48 LGOIMA.*

#### **48 Right of local authorities to exclude public**

- (1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:

- (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—
- (i) where the local authority is named or specified in [Schedule 1](#), under [section 6](#) or [section 7](#) (except section 7(2)(f)(i)):
  - (ii) where the local authority is named or specified in [Schedule 2](#) of this Act, under [section 6](#) or [section 7](#) or [section 9](#) (except section 9(2)(g)(i)) of the Official Information Act 1982:
- (b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—
- (i) be contrary to the provisions of a specified enactment; or
  - (ii) constitute contempt of court or of the House of Representatives:
- (c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under [section 30\(1\)](#) or [section 38\(3\)](#) of this Act (in the case of a local authority named or specified in [Schedule 1](#)) or under [section 30\(1\)](#) or [section 35\(2\)](#) of the Official Information Act 1982 (in the case of a local authority named or specified in [Schedule 2](#) of this Act):
- (c) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

*See s. 48 LGOIMA.*