

MEETING OF THE
Clutha District Council

26 July 2024

Commencing at 9.30am

At the Council Chambers

1 Rosebank Terrace

BALCLUTHA

CLUTHA DISTRICT COUNCIL

Notice is hereby given that a Meeting of the Clutha District Council will be held in the Council Chambers, 1 Rosebank Terrace Balclutha on Friday 26 July 2024, commencing at 9.30am.

Steve Hill
CHIEF EXECUTIVE OFFICER

Committee Members

Mayor: Bryan Cadogan

Councillor Kevin Barron
Councillor Dane Catherwood
Councillor Wayne Felts
Councillor Gaynor Finch
Councillor Bruce Graham
Councillor John Herbert
Councillor Michele Kennedy

Councillor Alison Ludemann
Councillor Simon McAtamney
Councillor Dean McCrostie
Councillor Brent Mackie
Councillor Jock Martin
Councillor Ken Payne
Councillor Bruce Vollweiler

CLUTHA DISTRICT COUNCIL

Friday 26 July 2024

APOLOGIES

Councillors Kevin Barron, Michele Kennedy

DECLARATIONS OF INTEREST

None at the time of printing this agenda.

PUBLIC FORUM

There will be no public forum for this meeting as this is an additional Council meeting to consider specific items. The next public forum can occur at Council's next regular meeting scheduled for Thursday 1 August 2024.

Item	Page #	Title
1	4	Reasons to move into Public Excluded <i>(For Council's Decision)</i> The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.
2	8	Confirmation of Council Minutes - LTP Decisions Meeting <i>(For Council's Confirmation)</i> Minutes of the Council Meeting held from 12 to 14 June 2024 regarding Council Decisions for the LTP 2024/34.
3	66	Long Term Plan 2024/34 <i>(For Council's Decision)</i> This report presents the Long-Term Plan 2024/34 Consultation Document and supporting information for adoption.
4	79	Rates Resolution 1 July 2024-30 June 2025 <i>(For Council's Decision)</i> Report requests Council's decision on setting the rates for the financial year 1 July 2024 to 30 June 2025.
5	87	Representation Review <i>(For Council's Decision)</i> Report provides an initial proposal for the review of representation arrangements and asks Council to confirm the submission process.

Clutha District Council

Item for DECISION

Report	Reasons to Move to Public Excluded Session
Meeting Date	26 July 2024
Item Number	1
Prepared By	Steve Hill – Chief Executive
File Reference	904242

REPORT SUMMARY

The Council may upon resolution or upon motion being made, exclude the public from the whole or any part of the proceedings of any meeting.

Grounds to exclude the public under the Local Government Official Information and Meetings Act 1987 are contained in Appendix 1 of the Clutha District Council's Standing Orders as attached.

RECOMMENDATIONS

1. That Council receives the 'Reasons to Move to Public Excluded Session' report.
2. That Council agrees to allow '*specified*' persons to remain as they possess the following knowledge relating to *Item X*: **(IF REQUIRED)**.
3. That if required, Council excludes the public from the following part of the proceedings of this meeting pursuant to the provisions of the Local Government Official Information and Meetings Act 1987 namely:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Long-Term Plan 2024-34	To allow the auditors and elected members to have a free and frank discussion which they would be unable to have during a public meeting.	A2(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information

		from the same source, and it is in the public interest that such information should continue to be supplied.
Council Insurance Update	The information provided is commercially sensitive as it discusses Council's insurances.	<p>A2(h) Enable Council holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>A2(i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown after each item.

Appendix 1: Grounds to exclude the public

A local authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the following grounds:

- A1** That good reason exists for excluding the public from the whole or any part of the proceedings of any meeting as the public disclosure of information would be likely:
- (a) To prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
 - (b) To endanger the safety of any person.
- A2** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:
- (a) Protect the privacy of natural persons, including that of deceased natural persons; or
 - (b) Protect information where the making available of the information would:
 - i. Disclose a trade secret; or
 - ii. Be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

- (ba) In the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Māori, or to avoid the disclosure of the location of waahi tapu; or
- (c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would:
 - i. Be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - ii. Be likely otherwise to damage the public interest.
- (d) Avoid prejudice to measures protecting the health or safety of members of the public; or
- (e) Avoid prejudice to measures that prevent or mitigate material loss to members of the public; or
- (f) Maintain the effective conduct of public affairs through –the protection of such members, officers, employees, and persons from improper pressure or harassment; or
- (g) Maintain legal professional privilege; or
- (h) Enable any Council holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (i) Enable any Council holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (j) Prevent the disclosure or use of official information for improper gain or improper advantage.

See s.7 LGOIMA 1987.

Where A2 of this Appendix applies the public may be excluded unless, in the circumstances of a particular case, the exclusion of the public is outweighed by other considerations which render it desirable and in the public interest, that the public is not excluded.

- A3** That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information, the public disclosure of which would:
 - (a) Be contrary to the provisions of a specified enactment; or
 - (b) Constitute contempt of Court or of the House of Representatives.
- A4** That the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that Council by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a Council named or specified in Schedule 1 to this Act).
- A5** That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation in:
 - (a) Any proceedings before a Council where:

- i. A right of appeal lies to any Court or tribunal against the final decision of the Council in those proceedings.
- ii. The Council is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
- iii. Proceedings of a local authority exist in relation to any application or objection under the Marine Farming Act 1971.

See s. 48 LGOIMA.

48 Right of local authorities to exclude public

- (1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:
 - (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—
 - (i) where the local authority is named or specified in [Schedule 1](#), under [section 6](#) or [section 7](#) (except section 7(2)(f)(i)):
 - (ii) where the local authority is named or specified in [Schedule 2](#) of this Act, under [section 6](#) or [section 7](#) or [section 9](#) (except section 9(2)(g)(i)) of the Official Information Act 1982:
 - (b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—
 - (i) be contrary to the provisions of a specified enactment; or
 - (ii) constitute contempt of court or of the House of Representatives:
 - (c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under [section 30\(1\)](#) or [section 38\(3\)](#) of this Act (in the case of a local authority named or specified in [Schedule 1](#)) or under [section 30\(1\)](#) or [section 35\(2\)](#) of the Official Information Act 1982 (in the case of a local authority named or specified in [Schedule 2](#) of this Act):
 - (c) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

See s. 48 LGOIMA.

Clutha District Council

Item for CONFIRMATION

Report	Confirmation of Council Minutes
Meeting Date	26 July 2024
Item Number	2
Prepared By	Julie Gardner – EA/Governance Advisor
File Reference	902459

REPORT SUMMARY

Attached for confirmation are the minutes of the LTP Decisions meeting of the Clutha District Council held on 12 to 14 June 2024.

RECOMMENDATION

1. That the minutes of the LTP Decisions meeting of the Clutha District Council held 12 to 14 June 2024 be approved as a true and correct record.

Clutha District Council

Minutes of the Long-Term Plan Decisions meeting of the Clutha District Council, held in the Council Chambers, 1 Rosebank Terrace, Balclutha on Wednesday 12 June 2024 commencing at 9.00am.

Present His Worship the Mayor Bryan Cadogan, Councillors Kevin Barron, Dane Catherwood, Wayne Felts, Gaynor Finch, Bruce Graham, John Herbert, Michele Kennedy, Alison Ludemann, Simon McAtamney, Dean McCrostie (arrived at 9.52am), Brent Mackie, Jock Martin, Ken Payne and Bruce Vollweiler

In Attendance Steve Hill (Chief Executive), Jules Witt (Deputy Chief Executive), Sharon Jenkinson (Chief Financial Officer), Natasha Munro (Policy Advisor), Diane Byars (Communications Manager), Beki McCabe (Communications Advisor) and Julie Gardner (EA/Governance Advisor)

Apologies Councillors Dean McCrostie (lateness)

Moved Mayor Cadogan/Councillor Vollweiler and Resolved:

“That the apology be sustained.”

Mayor Cadogan welcomed everyone to the Decisions meeting and advised that it was being livestreamed and recorded to Youtube.

Mayor Cadogan said a Whakatauki and then moved into hearing feedback.

Moved Councillors Finch/Vollweiler and Resolved:

“That Council agrees to extend the duration of the LTP Decisions meeting to enable all business to be completed.”

DECLARATIONS OF INTEREST

The following conflicts of interest were declared:

Mayor Cadogan – Gore & Balclutha Women’s Refuge
 Councillor Payne – TPŌMA
 Councillor Ludemann – Clutha Foundation
 Councillor Vollweiler – Project Bruce Charitable Trust

Moved Mayor Cadogan/Councillor Finch and resolved:

“That the conflicts of interest are noted.”

1 CONFIRMATION OF HEARING MINUTES

The minutes of the meeting of the Clutha District Council Long-Term Plan 2024/34 hearing held from 23-28 June 2024 were submitted for confirmation.

Moved Councillors Payne/Herbert and Resolved:

“That the minutes of the meeting of the Clutha District Council Long-Term Plan 2024/34 hearing held from 23-28 June 2024 be approved as a true and correct record.”

2 RECEIVES FEEDBACK AND SUBMISSIONS

The Senior Policy Advisor presented a list of the feedback and submissions received to the Long-Term Plan 2024/34.

Moved Councillors Finch/Herbert and Resolved:

“That Council receives the ‘Receives Feedback and Submissions’ report.

That Council approves late or missed feedback and submissions as listed, with the addition of Dale Taipeti as circulated.”

3 MANAGING RATING IMPACTS

The Chief Financial Officer submitted a report with the proposed rates starting position for Council to agree the estimated rates increase prior to final calculations being made.

Sharon Jenkinson was in attendance and answered questions as to how the final calculations would be made, along with how much would be borrowed. She explained that the starting figure for debt would be around \$111M highlighting that this would change depending on decisions made as the meeting progressed.

Moved Mayor Cadogan/Councillor Catherwood and Resolved:

“That Council receives the ‘Managing Rating Impacts’ report.

Moved Councillors Vollweiler/Kennedy and Resolved:

“That Council notes an estimated overall increase of 20.97% from 2023/24 to 2024/25, prior to final decisions and calculations being made for the final 2024/25 Long Term Plan.”

Moved Councillors Payne/Ludemann and Resolved:

“That Council confirms the option of using borrowing to keep rates under the limit set in Council’s Financial Strategy.”

Moved Mayor Cadogan/Councillor Ludemann and Resolved:

That Council approves the tabled 10-year LTP 2024/34 overall rates increases subject to minor adjustments to be made by Council at their meeting on 26 July 2024.”

Unanimous.

Moved Councillors Ludemann/Herbert and Resolved:

“That Council notes the tabled overall rates for the 2024/34 LTP meets the 30% cap in accordance with section 21 of the Local Government (Rating) Act.”

Councillors discussed what to do with the investment surplus and agreed to leave it where it is.

Moved Councillors Barron/Catherwood and Resolved:

“That Council defers Project 402006: Milton WWTP by one year.”

4 LIVING & WORKING ANALYTICS

The Senior Policy Advisor submitted a report summarizing feedback received via the LTP process in regard to the Living and Working in Clutha Strategy.

Moved Councillors Finch/Herbert and Resolved:

“That Council receives the ‘Living & Working Analytics’ report.

Moved Councillors Payne/Vollweiler and Resolved:

That Council confirm that the Living & Working in Clutha Strategy in general has the right priority areas for the Clutha District.”

Councillor Ludemann left the meeting at 9.24am, and returned at 9.27am.

5 INFRASTRUCTURE ANALYTICS

The Senior Policy Advisor submitted a report summarizing feedback received via the LTP process about the Infrastructure Strategy.

Moved Mayor Cadogan/Councillor Finch and Resolved:

“That Council receives the ‘Infrastructure Analytics’ report.”

Moved Councillors Herbert/Felts and Resolved:

“That Council confirm that the Infrastructure Strategy in general has the right priority areas for the Clutha District.”

6 CAPITAL WORKS PROGRAMME REVIEW PART 1 – CARRY FORWARDS

The Head of Infrastructure Strategy & Delivery submitted a report highlighting existing project budgets in the 2023/24 year where projects are underway and/or contract commitments are already made.

Donna McArthur was in attendance and highlighted that the Richardson South/Puerua project had been missed off the list so would need to be added. There is \$846K budget and of this, \$391K is to carry forward to the next financial year. This would move the rating requirement from year 1 to year 2.

Elected members queried the carry forwards wanting to know how concrete these are. Donna explained that these are the balance of already approved project budgets that have been tendered. When questioned further she advised that while there is a contingency with all projects it is impossible to quantify any future discoverables.

Gaining approval for these funds to continue and complete the projects doesn't affect year 1 as these are not rated until year 2.

Moved Councillor Herbert/Mayor Cadogan and Resolved:

“That Council receives the ‘Capital Works Programme Review Part 1 – Carry Forwards’ report.”

Moved Councillors Vollweiler/Herbert and Resolved:

“That Council considers the proposed Carry Forwards List and approve the Proposed Budget amendments adding Richardson South/Puerua of \$846K as follows:

CONTRACT #	PM	CAPITAL PROJECTS 2023/24	Proposed CF Amount
845	Grant	Milton Main Street/Streetscape Project	\$ 1,610,000
872	Krunal	Waiholo Reservoir renewals programme	\$ 652,000
872	Krunal	Kaka Point Reservoir renewals programme	\$ 489,000
845	Grant	Milton Main Street/Utilities - Milton Water	\$ 401,000
863	Kuben	Moa Flat Treatment Plant reservoir renewals	\$ 207,000
872	Krunal	Richardson Oakleigh Road Reservoir renewals	\$ 292,000
872	Krunal	Richardson Moffat Road Reservoir renewals - underway	\$ 120,000
872	BF	Pomahaka Main Reservoir upgrade - change of scope to 30 m3 tanks	\$ 442,000
868	Krunal	Clydevale Bore Security Improvements	\$ 112,000
872	BF	Tuapeka West Main (Cockleshell) Reservoir upgrade - change of scope to 30 m3 tanks	\$ 489,000
872	Krunal	Tuapeka East Breakneck Reservoir upgrade - change of scope to 30 m3 tanks	\$ 544,000
846	Hebe J	Balclutha WWTP Upgrade	\$ 589,000
846	Hebe J	Clinton WWTP Upgrade	\$ 263,000
846	Hebe J	Waiholo WWTP Upgrade	\$ 107,000
-	Ian E	Tapanui WWTP - Compliance upgrades	\$ 561,000
-	Ian E	Lawrence WWTP - Compliance upgrades	\$ 248,000
883	Dredd	Owaka Pump Station	\$ 1,361,000
845	Grant	Milton Main Street/Utilities - Milton Sewer	\$ 251,000
841	Hebe J	Hospital Creek Embankment	\$ 299,000
883	Dredd	Mt Cooee Waste Water Pump Station and Leachate Pond	\$ 401,000
			\$ 9,438,000

Project Code	Project Name	Funding Source	Budget 2023/24	Expenditure 2023/24	Expected Expenditure rest 2023/24	Balance to Carry Forward to 2024/25
900017	Software Customisation	Loan	22,000	12,402		9,598
900018	Hardware Asset Purchases	Loan	73,474	0		73,474
900019	Digitisation Project - Property File Scanning	Loan	130,731	41,659	56,000	33,073
900021	Digitisation Project - Project Management	Loan	45,649	43,183		2,466
900037	Computer Network and Security Support for Projects	Loan	124,863	88,491		36,372
900038	M-Files Project Support	Reserve	35,160	23,891		11,269
900050	ERP upgrade - Datascape	Loan	340,000	48,605	100,000	191,395
900052	Datascape upgrade Project management and Business Process analysis	Loan	145,000	18,200	30,000	96,800
900053	Rosebank Office upgrade Audio and Visual equipment and installation	Loan	100,000	0	55,000	45,000
900056	M-Files workflows, automation and integrations	Loan	69,865	68,177		1,689
900057	Phone system upgrades and integrations	Loan	69,939	680	1,000	68,259
900058	Assetfinda, Datascape and CityCare integrations	Loan	20,765	9,680	2,000	9,085
900062	End user cyber security training program setup	Loan	4,518	0		4,518
900063	Kaon IT Policy Procedure implementation	Loan	8,800	0	6,500	2,300
900064	SQL server and licencing review and consolidation	Loan	6,040	0		6,040
900051	Corp planning upgrade - Datascape	Loan	110,000	52,235	30,000	27,765
	Total		1,306,804	407,201	280,500	619,103

7 LAND TRANSPORT PROGRAMME UPDATE 2024-27

The Senior Asset Manager – Transportation presented a report highlighting the impact a budget deferral from year 1 (2024-25) to year 2 (2026-27) in the draft LTP will have, as reflected within the 2024-27 Land Transport Programme submitted to NZTA.

The Deputy Chief Executive highlighted the uncertainty over the level of funding to be received as this is not generally available until later in the year, so the figures are based on looking at previous years and working out the average over past years.

He further explained that while we have interim funding from NZTA for our programme, the final figure will not be available until September, so changing the timing to take 15%

out of next year and into year 3 better reflects what is actually happening. This would avoid overrating when there is no need to.

Moved Councillors Vollweiler/Herbert and Resolved:

“That Council receives the ‘Land Transport Programme Update 2024-27’ report.

Moved Councillors Ludemann/Martin and Resolved:

That Council notes the 2024-27 Land Transport budget confirmation date of September 2024.

Further discussion on deferring a percentage of the budget occurred with the Chief Executive stating that the programme is still a 3-year programme which needs to be delivered, however the issue has always been that it is rated equally over the 3 years and has always been an issue in year 1 with the programme being under-delivered but over-rated. By deferring a percentage this would be avoided.

Councillor McCrostie joined the meeting at 9.52am.

After discussion where concern was raised that the ratepayer was being rated unnecessarily when the work was still going to be done in the 3-year period, Councillor Vollweiler proposed an amendment to the original motion:

Moved Councillors Vollweiler/Ludemann:

“That Council defers 10% (Council share of \$891K) to the 2026-27 year.”

Vote by show of hands:

For (2)

Councillors Vollweiler, Ludemann

Against (13)

Mayor Cadogan, Councillors Catherwood, Martin, Mackie, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Motion was lost.

Moved Councillors Finch/Herbert and Resolved:

“That Council defers 15% (Council share of \$891K) to the 2026-27 year.”

Vote by show of hands:

For (13)

Mayor Cadogan, Councillors Catherwood, Martin, Mackie, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (1) - Councillor Ludemann

Abstained (1) - Councillor Vollweiler

Motion was carried.

8 KEEPING RATES DOWN

The Chief Executive submitted a report which addresses a request from an elected member to investigate reducing the rates cap to 15% and setting the workloads to a maximum rating increase of 15%.

The Elected Members debated this item at length with one questioning what would happen if an extra \$1.6M was borrowed as using debt could reduce the rates to 15%. However, it was also pointed out that it had been highlighted in submissions that ratepayers did not want the debt to be increased.

Mayor Cadogan commented that with the credit rating there is now an option of increasing the debt but suggested that decision be made at the end of the meeting once we know what the final position is.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘Keeping Rates Down’ report.”

Moved Councillors Payne/Barron and Resolved:

“That Council leaves the rates cap decision till after all funding decisions are made.”

After all agenda items had been discussed, a further resolution was made to set the rates cap.

Moved Councillors Vollweiler/Catherwood and Resolved:

“That Council agrees that the rates cap be set at 20% for 3 years and 10% for 7 years.”

Unanimous.

9 BALCLUTHA COMMUNITY LIBRARY

The Chief Executive submitted a report which provides budget and program decisions on the capital program for the Balclutha Community Library.

He outlined the details in the report, highlighting that the information it contained needed to be addressed as it had been raised during the LTP submission process. It addressed the 10-year programme without putting any investment in at this stage.

The Elected Members debated this item at length with discussion focussed on including the Library within TPŌMA, however this was met with a mixed reaction from around the table, with the comment being made that it had recently been reroofed so why would we now consider shifting it?

The Chief Executive advised that while council is a significant funder of TPŌMA, a feasibility study would need to be completed with the trustees of TPŌMA agreeing to this before anything further could happen.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘Balclutha Community Library’ report.”

Further discussion on the various options available occurred, where it was pointed out that a library is not just books and some of the activities currently undertaken at the library could be of benefit to TPŌMA. It would not be impossible for the library to be split and there are opportunities for part of it to be relocated to the Main Street, with the option of using the current building for social housing.

There is a substantial amount of money included in the LTP for the library but there is also an obligation to the ratepayers to consider all options. A feasibility study would enable council to get ratepayer feedback and then make a long-term plan for the library.

Moved Councillors Finch/McCrostie and Resolved:

“That Council approves Option 1: Set up a Steering Group in Year 1 to determine the feasibility of transferring the Balclutha Community Library into TPŌMA or any other site.”

In response to a concern voiced by an Elected Member that discussion should have been had with the TPŌMA Trustees before a feasibility study was considered, the Chief Executive advised that while no formal discussion had occurred, there had been communication with the Trustees before the report was written.

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Martin, Mackie, Herbert, Graham, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (1) - Councillor Ludemann

Abstained (2) - Councillors Payne, Vollweiler

Motion was carried.

Moved Councillors Vollweiler/Finch and Resolved:

“That Year 2 \$30K funding be brought forward to Year 1 to contribute to the feasibility work.”

Unanimous.

Meeting was adjourned at 11.10am.

Meeting was reconvened at 11.31am.

10 GREENFIELD PROJECT – ADDITIONAL FUNDING REPORT

The Senior Project Manager submitted a report requesting additional funding for the completion of the Greenfield Bore Project.

Dambar Yadav and Donna McArthur were in attendance for this item.

The Deputy Chief Executive provided additional information for this item that was read at the meeting and Elected Members were also given a hard copy of this.

Concerns were expressed by the Elected Members regarding the budget blowouts on this project with questions asked about how this could be mitigated in the future for other projects.

Donna advised that there are firm estimates for the remainder of the project and her team are working very hard with the contractors, with work progressing extremely well to get to this point. When questioned about the cost to bring the 3 existing treatment plants up to standard she advised that this would have been far more expensive than what is now being proposed.

The completion date for the project is 31 December 2024 and they are currently on track to meet this.

Donna highlighted the work that had been done to date by her team and acknowledged Mayor Cadogan’s positive comments regarding this. She also provided responses to questions that had been asked prior to this meeting.

When questioned about how to avoid budget blowouts in the future, Donna advised that scoping and planning of projects are being highly scrutinised as well as working more

closely with the 3 Waters team and the Operations team to ensure that any potential 'fishhooks' are identified early in the project.

Mayor Cadogan reiterated his thanks to the team, while reinforcing that it all stemmed from Wellington.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

"That Council receives the 'Greenfield Project – Additional Funding' report."

Debate on the next resolution highlighted concerns that while the new Greenfield scheme was necessary for the communities that it will service, the current unit rate being considered would force some farmers out of business and there was also a high probability that some may choose to withdraw from the scheme, which would then add additional pressure to those that remained.

Elected Members are unhappy that they have been forced to make this decision when it is as a direct result of central Government decisions being forced on them and want Council and the communities they represent to lobby central Government to let them know their concerns.

After further discussion it was agreed that the project could not be stopped as the water quality has been an issue for a long time, and this will get it sorted. The unit rate blow out happens in year 4 so there is time to sort a solution and this would include initiating discussions with central Government.

Moved Councillors Kennedy/Ludemann and Resolved:

"That Council approves the additional funding of \$5,435,000 needed to complete the Greenfield Bore Project works including the fibre connection."

Vote by show of hands:

For (10)

Councillors Vollweiler, Martin, Ludemann, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy

Against (4)

Mayor Cadogan, Councillors Catherwood. Mackie, Herbert

Abstained (1) - Councillor Barron

Motion was carried.

The meeting was adjourned at 1.01pm.

The meeting reconvened at 1.31pm.

Moved Mayor Cadogan/Councillor Graham and Resolved:

"That Agenda Item 11 is taken out of sequence."

Mayor Cadogan/Councillor Finch and Resolved:

"That Agenda Item 17 moves to Agenda Item 11."

11 INVESTMENT FUND SURPLUS UPDATE was Item 17

The Financial Accounting Team Leader provided an update on available funding from the investment fund surplus.

Moved Councillor Finch/Mayor Cadogan and Resolved:

"That Council receives the 'Investment Fund Surplus Update' report."

Moved Councillors Finch/Ludemann and Resolved:

"That Council notes the availability of \$2,240,758 surplus funds as funding source option for Long Term Plan 2024/34 requirements."

Moved Councillor Finch/Mayor Cadogan and Resolved:

"That Council notes the \$4,131,924 return in FY24 on the Nikko portfolio."

There was discussion about the use of the investment funds and what would be the best way to utilise these for the benefit of the ratepayers, with some Elected Members stating that putting it all into the UAGC would be the fairest way to reduce rates for everyone.

The Chief Executive stated that while this is possible, using cash to reduce rates means that there would be nothing for community projects as the investment returns have historically been used to support community groups.

Moved Councillors McAtamney/Barron and Resolved:

"That Council defers decision on the application of the funds to the individual decision reports."

Unanimous.

The Chief Executive further clarified that any investment returns not allocated in funding decisions during the meeting would stay in the investment fund

12 STAFF SUBMISSIONS – VARIOUS

The Chief Executive presented staff submissions for consideration by Council.

Moved Councillors Ludemann/Payne and Resolved:

“That Council receives the ‘Staff Submissions – Various’ report.”

There was debate about the demolition of the Kaitangata Hall and why funds from the Kaitangata Hall Reserve could not be used, however it was explained that there are no longer funds available as these had already been used up. It had also been previously agreed that 50% UAGC and 50% Community Facilities rate would not be an option.

Moved Councillors Ludemann/Payne:

“That Council confirm funding of \$237,000 to clear the outstanding balance from the Kaitangata Hall Demolition and this is loan funded through the UAGC.”

Vote by show of hands:

For (6)

Councillors Vollweiler, Ludemann, Graham, Payne, McCrostie, McAtamney

Against (8)

Councillors Catherwood, Martin, Mackie, Herbert, Finch, Felts, Kennedy, Barron

Abstained (1) – Mayor Cadogan

Motion was carried.

Moved Councillors Herbert/Felts and Resolved:

“That Council confirm funding of \$237,000 to clear the outstanding balance from the Kaitangata Hall Demolition and this is funded by a loan on the Lower Clutha rating area.”

Vote by show of hands:

For (14)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (1) - Councillor Graham

Motion was carried.

Replanting and maintenance of the Plantation Heights Greenspace Gullies was discussed in-depth with Elected Members emphasising that this subdivision was council's jewel in the crown, and it was important to keep it looking good. There are 71 new homes that are now paying rates so maintaining the gorse and broom needs to be addressed.

This development is an exemplar of our council developments, and it is important to keep this in mind as we look to future developments.

The Greenspace Supervisor was congratulated on this report which highlighted the future maintenance and plantings required for the subdivision.

Moved Councillors Finch/Felts and Resolved:

"That Council decline \$80,000 to replant the Plantation Heights Greenspace Gullies."

Vote by show of hands:

For (10)

Councillors Catherwood, Martin, Mackie, Herbert, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (4)

Councillors Vollweiler, Graham, Ludemann, Payne

Abstain (1) - Mayor Cadogan

Motion was carried.

Elected Members also commented that it is important to get the section owners to maintain their sections.

Moved Councillors Vollweiler/Finch and Resolved:

"That Council approve up to \$20,000 per annum operating costs for the Plantation Heights Greenspace areas for ongoing maintenance and that this is funded through the Balclutha Greenspace Parks & Reserves."

Unanimous.

There was discussion on the non-routine budgets and why these needed to be increased. The Deputy Chief Executive advised that as these are for reactive work, as part of the contract award process the budgets for these had been reduced.

Comment was made that our greenspace areas are looking outstanding and as a core service the improvements are being well-received.

Moved Councillors Ludemann/Herbert and Resolved:

“That Council approve \$130,400 of additional greenspace, cemetery and public toilet operating expenditure to enable reactive maintenance work to be funded and that this is funded through the various funding areas that they relate to.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Vollweiler, Martin, Ludemann, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy

Against (3)

Councillors Catherwood, Mackie, Barron

Motion was carried.

Moved Councillors Finch/Felts and Resolved:

“That Council approves to change the name “Waste Management Rate” to the “Kerbside Collection Rate”.

Unanimous.

Moved Councillors Finch/Felts and Resolved:

“That Council approve \$3,000+GST per annum on an ongoing basis for Non-Routine Maintenance around the leased properties at Toko Mouth and that this is funded by lease rental income.”

Unanimous.

Moved Councillors Graham/Herbert and Resolved:

“That Council approve an additional Water Chemical Operating Cost of \$51,000+GST per annum for a change in dosing system for the Kaitangata, Tapanui and Balclutha Water Treatment Plants.”

Unanimous.

The meeting was adjourned at 3.01pm.

The meeting was reconvened at 3.20pm.

Moved Mayor Cadogan/Councillor Payne and Resolved:

“That Agenda Item 16 be moved to Agenda Item 14.”

13 ICT STAFF SUBMISSION

The Chief Information Officer submitted a report advising of additional funding that is required for systems and technology for the organisation.

Schalk Breytenbach was in attendance for this item, and he highlighted the importance of having appropriate IT systems in place which help to create efficiencies that are utilised by other departments within council. He also said that we run the risk of non-compliance and legal liability if our systems are not kept up-to-date.

The Chief Executive further highlighted that our IT team is the envy of the country with what is being achieved by such a small team.

Moved Councillors Ludemann/Payne and Resolved:

“That Council receives the ‘ICT Staff Submission’ report.

That Council approves the proposed investment and funding option for the ICT staff submission report through depreciation.”

Unanimous.

14 CAPITAL WORKS PROGRAM REVIEW – PART 2 – was Item 16

The Head of Infrastructure Strategy & Delivery submitted a report which looks at some overarching areas for specific review and then moves into a line-by-line review of the 10-year work program.

Moved Councillors Finch/Kennedy and Resolved:

“That Council receives the ‘Capital Works Program Review – Part 2’ report.”

Moved Councillors Vollweiler/Finch and Resolved:

“That Council confirms any overarching principles of the capital delivery review process and notes that some projects will be subject to reports with more information in this agenda.”

Vote by show of hands:

For (13)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Barron

Councillors Herbert & Kennedy did not vote.

As part of the discussion on this item the Deputy Chief Executive explained how and why the capital programme could be reduced in the Long-Term Plan, highlighting that this had been suggested by several submitters and other feedback. He also noted the team are currently on track to deliver 76% of this year's capital projects.

Moved Councillors Vollweiler/Ludemann and Resolved:

"That Council confirms an overall funding reduction of 15% for the Urban Three Waters Capital Programme for the first three years of the 2024/34 Long Term Plan."

Unanimous.

Moved Councillors Herbert/Catherwood and Resolved:

"That Council confirms/removes specific capital projects of the existing 2024-34 Long Term Plan Capital Programme."

Moved Councillors Catherwood/McCrostie and Resolved:

"That Council notes the amended changes to the existing 2024-34 Long Term Plan Capital Programme."

The meeting was adjourned at 5.39pm.

The meeting was reconvened at 9.00am on Thursday 13 June 2024.

Mayor Cadogan called the meeting to order and advised of emails that were circulating after yesterday's meeting in relation to *Item 10 – Greenfield Project – Additional Funding Report*.

Councillor Herbert reiterated the importance of considering these emails and asked if the item could be brought back to the table.

Councillor Vollweiler stated that he thought the issue was too big to be addressed as part of the LTP and needs to be addressed line by line with the affected water schemes.

The Chief Executive stated that a previous email had been circulated to some of the Elected Members, questions had been asked and were discussed and debated in the decision making prior to the decisions being made. Additional information had also been provided outlining the options before the decisions were made.

Councillor Martin stated that the RWS committees are elected to work side by side with Council and consideration should be given to this letter.

Mayor Cadogan reiterated that we cannot go back and relitigate the option unless a Notice of Motion was presented.

The Chief Executive advised that the information only came to light in time for the agenda item and this had been provided as soon as possible.

The Elected Members are unhappy with the situation they now find themselves in and asked for direction on what they can do moving forward to help as the water situation is literally drowning them.

They believe that the latest information has reinforced the 'house of cards' situation that was discussed yesterday.

Councillor McAtamney commented that the project needs to be completed as it is 80% done but he was stunned by the additional cost and is very unhappy with the latest predictions of the cost of the water per unit.

15 STAFFING – was Item 14

This report addresses submissions and requests from elected members and highlights current resourcing and provides consequences on levels of service if staff numbers are determined to be reduced.

The Chief Executive highlighted key points in the report and noted that it was included due to the number of submissions received commenting about the number of staff that Council currently employs.

Elected Members debated this item in-depth looking at various areas where potential reductions in staff could be made highlighting that swimming pools was possibly an area that could be looked at and suggested that volunteers could be used at Balclutha and Milton as happens in community-owned pools.

The Chief Executive advised that there are consequences to these decisions but that it would be up to the Elected Members to decide.

A number of Elected Members pointed out that council has moved to maintain and improve levels of service as the community has requested so to reduce staff is not an option as this would be counterproductive. The district is seeing an improvement in roading, greenspace and 3-waters and it is up to the Chief Executive to work out the staffing levels and it should not be a governance issue.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘Staffing’ report.”

In further discussion comment was made that council owes it to the ratepayer to look at every cost to try and reduce rates, however while people want to pay less for a service they are requesting more from council. Loss of service is not an option.

Moved Councillors Finch/Ludemann and Resolved:

“That Council notes savings on the agreed remuneration budget based on 95% of the budget to reflect vacancies throughout a year.”

Unanimous.

Moved Councillors Ludemann/Felts and Resolved:

“That Council notes the ‘Staffing’ report.”

Unanimous.

16 UAGC REVIEW – was Item 15

This report addresses a request from an Elected Member to model a 25% reduction and what it would mean for Clutha District Council.

The Chief Executive highlighted items within the report and answered Elected Members questions.

Moved Councillor Kennedy/Mayor Cadogan and Resolved:

“That Council receives the ‘UAGC Review’ report.”

There was discussion about the Clutha Stars program, with comment being made that staff engagement, training and development are important in any organisation.

Moved Councillors Ludemann/Finch and Resolved:

“That the Clutha Stars program savings be confirmed as \$2,531,737 over the 10 years.”

Unanimous.

17 COMMUNITY HOUSING – FUNDING & RENT – was item 16

The Head of Community & Facilities submitted a report which reviews the LTP feedback as it relates to Community Housing and requests a decision from Council on rates subsidisation and rental means testing.

Kelly Gay was in attendance for this item and summarised feedback that had been received during the LTP process.

Further reports will be coming to Council in the near future that cover items raised in the discussion e.g. means testing/community services card.

Moved Mayor Cadogan/Councillor Vollweiler and Resolved:

“That Council receives the ‘Community Housing – Funding & Rent’ report.”

Moved Councillors Catherwood/Finch and Resolved:

“That Council confirm a rates neutral approach to Community Housing.”

Moved Councillors Catherwood/Ludemann and Resolved:

“That Council rejects rates subsidisation.”

The meeting was adjourned at 10.34am.

The meeting was reconvened at 10.45am.

18 CLIMATE CHANGE -was item 19

This report summarises feedback received via the Long-Term Plan process in regard to the draft Climate Change Strategy.

Olivia Restieaux was in attendance and highlighted points within the item for discussion.

Councillor Felts joined the meeting at 10.48am.

Elected Members discussed the item and queried whether the budget is enough to do what needs to be done. Olivia responded saying that while more would be better, we need to work with what we have and collaborating with other councils is a way to try and save costs.

Moved Mayor Cadogan/Councillor Vollweiler and Resolved:

“That Council receives the ‘Climate Change’ report.”

Other issues such as the gravel buildup in rivers was also discussed and it was requested that this be brought up with the ORC as part of the collaboration. Climate change is real and there is a need to mitigate this as much as possible and the Climate Change report is supportive of this.

Moved Councillors Herbert/Finch and Resolved:

“That Council confirm that the draft Climate Change Strategy Report is adopted.”

Vote by show of hands:

For (14)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (1) - Councillor Mackie

Motion was carried.

Moved Councillors Ludemann/Graham and Resolved:

“That Council will use the additional LTP budget of \$40,000 allocated for each year of the LTP (as well as existing budget from the previous Annual Plan) for Climate Change matters.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Herbert, Graham, Payne, Finch, McAtamney, Felts, Kennedy

Against (2)

Councillors Mackie, McCrostie

Abstained (1) - Councillor Barron

Motion was carried.

19 DRAFT 2024 WASTE MANAGEMENT AND MINIMISATION PLAN – was item 20

The Waste Management Officer (Strategic) submitted a report which summarises the submissions received concerning the Draft 2024 Waste Management and Minimisation Plan as part of the Long-Term Plan 2024/34 consultation.

Laura Gourley was in attendance for this item.

Questions were asked about waste minimisation specifically in regard to recycling of plastic bottles and glass and how much of this was going to landfill via kerbside bins.

Mt Coeee was also discussed with Laura stating that this is a Class B landfill and therefore not lined but a new landfill would be lined. This will allay some of the submitters concerns about the river's flood levels and damage to the Mt Coeee site.

Moved Councillors Herbert/Martin and Resolved:

“That Council receives the ‘Draft 2024 Waste Management and Minimisation Plan’ report.”

Moved Councillors Herbert/Martin and Resolved:

“That Council adopts the Draft 2024 Waste Management and Minimisation Plan.”

20 TRANSFER STATIONS – was item 21

The Waste Management Officer (Strategic) submitted a report which summarises the submissions received concerning transfer stations as part of the Long-Term Plan 2024/34 consultation.

Laura Gourley was in attendance for this item.

Councillor Ludemann left the meeting at 11.15am and rejoined at 11.17am.

Laura highlighted that all our recycling goes to Green Island unless it has been contaminated. 10-15% does end up in landfill from the Full Circle recycling plant due to people doing the wrong thing. 3-strike system is run on yellow bins, and this is currently being refined by the Operations Team.

She further highlighted that the outlying communities want transfer stations judging by all the submissions that were in favour of this option.

Moved Councillors Martin/Vollweiler and Resolved:

“That Council receives the ‘Transfer Stations’ report.”

Moved Councillors Finch/McCrostie and Resolved:

“That Council agrees to a review of Council Transfer Stations to include how the potential extension of kerbside collections services and the operations of Mt Cooe landfill may impact, and to include further consultation with the community.”

Unanimous.

21 GROWTH PROJECTS – PRECURSOR REPORT – was item 22

The Chief Executive submitted a report which introduces and summarises Council’s outstanding Living and Working capital projects prior to deciding on funding for such projects.

Moved Councillors Finch/Herbert and Resolved:

“That Council receives the ‘Growth Projects – Precursor Report’ report.”

22 BALCLUTHA STREETScape – STAGES 2 AND 3 – was item 23

The Deputy Chief Executive submitted a report for Council to consider the scope of works and any changes to the budget for Stage 2 (Central Car Park) and Stage 3 (Destination Toilets Landscaping) as part of the Long-Term Plan process.

Councillor Payne declared a conflict of interest and took no part in the discussion or decision.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘Balclutha Streetscape – Stages 2 and 3’ report.”

The Chief Executive confirmed that a local developer was prepared to contribute to sealing the carpark as they would be using a portion of this for their own purposes and if this was to be pushed back or the level of service was changed, then further discussion would need to take place.

After some debate it was agreed that as TPŌMA is a premier facility it needs more than a gravel carpark, so it was decided to do a basic chipseal option to tidy up the area.

Moved Councillors Vollweiler/Felts and Resolved:

“That Council confirms the ‘Balclutha Streetscape – Stage 2 Car Park Scope of Works’ and Council budget of \$394,000 for a chipseal carpark.”

Vote by show of hands:

For (8)

Mayor Cadogan, Councillors Vollweiler, Herbert, Ludemann, McAtamney, Felts, Kennedy, Barron

Against (5)

Councillors Martin, Mackie, Graham, McCrostie, Finch

Abstained (1) - Councillor Catherwood

Motion was carried.

Discussion on the Destination Toilets Landscaping highlighted the importance of finishing a project instead of leaving it part finished. It was agreed that concreting the area would still allow for raised gardens, planter boxes in this area at a later date. It is also important to add signage to highlight that the toilets are situated there.

Moved Councillors Ludemann/Payne and Resolved:

“That Council approves the ‘Balclutha Streetscape – Stage 3 Destination Toilets Landscaping’ project and a budget of \$143K with council staff to advise on options for the scope of works.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Payne, McCrostie, McAtamney, Felts, Kennedy, Barron

Against (3)

Councillors Herbert, Graham, Finch

Motion was carried.

The meeting was adjourned at 12.18pm.

The meeting was reconvened at 12.48pm.

LATE ITEM

Moved Councillors Vollweiler/Payne and Resolved:

“That the ‘Request to Accept a Late Item to the Council Meeting Agenda’ report be received.

That Council accepts the following item as Item 24 on the public agenda:

- ***Clutha District Council Submission: Local Government (Water Services Preliminary Arrangements) Bill.”***

23 CLUTHA DISTRICT COUNCIL SUBMISSION: LOCAL GOVERNMENT (WATER SERVICES PRELIMINARY ARRANGEMENTS) BILL

The Chief Executive provided a submission to the Finance and Expenditure Committee of Government for Council’s approval.

Moved Mayor Cadogan/Councillor Graham and Resolved:

“That Council agrees that the Clutha District Council Submission to the Local Government (Water Services Preliminary Arrangements) Bill is approved.”

24 MILTON MAIN STREET UPGRADE UPDATE

The Senior Asset Manager – Transportation presented the Landscape Architect’s Concept Design, dated 31 October 2023 and associated Scope of Work, for the Milton Main Street Upgrade project, which has been used by the Quantity Surveyor for rough order cost estimates to confirm the available options for completion of the project.

Moved Mayor Cadogan/Councillor Felts and Resolved:

“That Council receives the ‘Milton Main Street Upgrade Update’ report.”

Elected members debated this item for some time and stressed the importance of carrying out some of the proposed works even though a reduced budget would limit the original programme of works. Altering the budget significantly would mean that council would be required to undergo further public consultation, delaying the work unnecessarily and it was agreed that this was not an option.

An amendment was proposed:

Moved Councillors Vollweiler/Graham:

“That Council confirms its preferred option for the continuation of the Milton Main Street Upgrade project as:

- 2.3 ***Completion of the Gray Street Plaza (inclusive of the carpark at the toilets with a budget of up to \$2.9M.”***

A further amendment was proposed:

Moved Councillors Ludemann/McAtamney and Resolved:

“That Council confirms its preferred option for the continuation of the Milton Main Street Upgrade project as Completion of the Gray Street Plaza (inclusive of the carpark at the toilets) with a budget of up to \$2.25M.”

Vote by show of hands:

For (9)

Councillors Vollweiler, Ludemann, Herbert, Payne, McCrostie, McAtamney, Felts, Kennedy, Barron

Against (5)

Mayor Cadogan, Councillors Catherwood, Mackie, Graham, Finch

Abstained (1) - Councillor Martin

Motion was carried.

The amendment became the substantive motion:

Moved Councillors Ludemann/McAtamney and Resolved:

“That Council confirms its preferred option for the continuation of the Milton Main Street Upgrade project as Completion of the Gray Street Plaza (inclusive of the carpark at the toilets) with a budget of up to \$2.25M.”

Vote by show of hands:

For (11)

Mayor Cadogan, Councillors Vollweiler, Ludemann, Herbert, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (3)

Councillors Catherwood, Mackie, Graham

Abstained (1) - Councillor Martin

Motion was carried.

25 MILTON SWIMMING POOL & COMMUNITY LIBRARY

The Chief Executive submitted a report asking Council to consider options for the Milton Swimming Pool and Community Library project.

Donna McArthur – HoD Infrastructure Strategy & Delivery was on hand to answer questions and she advised of the revised quote that had been received which, while also including the nice-to-haves did not include the cost of temporarily relocating the library.

While the Elected Members were unhappy with the new project costs and did not want the Committee to feel like council is squashing their plans, they acknowledged that the only way forward now is to go through a Special Consultative Process. Committee members have been made aware of this but are continuing to fundraise and will wait on the completion of final designs before approaching major organisations for funds.

Moved Councillors Catherwood/Vollweiler and Resolved:

“That Council receives the ‘Milton Swimming Pool & Community Library’ report.”

Moved Councillors Finch/McCrostie and Resolved:

“That Council confirms that the Milton Swimming Pool & Community Library project will need to go to a Special Consultative Process to confirm the preferred option forward.”

Unanimous.

Moved Councillors Vollweiler/Catherwood and Resolved:

“That Council notes the existing budget (subject to where in the 10-year plan it sits) remains in the Long-Term plan until a decision is made via the Special Consultative Process.”

Unanimous.

26 KAKA POINT TOILETS

The Project Manager – Community Plan Implementation submitted a report which addresses the consultation results for the Kaka Point Toilets.

Mike Goldsmith was in attendance for this item.

In response to a question from Mayor Cadogan about whether or not there had been a meeting of the groups involved given that the KP Surf Lifesaving Club wanted a combined facility, Mike advised that he had been working with both groups since the idea of a combined facility was first raised and the community group had decided to put forward their own suggestion.

Moved Councillor Finch/Mayor Cadogan and Resolved:

“That Council receives the ‘Kaka Point Toilets’ report.”

Moved Councillors Catherwood/Felts and Resolved:

“That the Kaka Point Community Group build a new toilet and changing facility on the existing site with Council support and building consent waivers, with a budget of \$440K, funded 50% from the UAGC and 50% District-wide.”

Vote by show of hands:

For (14)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (1) – Councillor Graham

Motion was carried.

Moved Councillors Catherwood/Felts and Resolved:

“That Council grant a budget of \$310K to the Kaka Point Surf Lifesaving Club towards their new facility, funded from the Investment Fund.”

Vote by show of hands:

For (13)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McCrostie, Finch, Felts, Kennedy, Barron

Against (1) – Councillor McAtamney

Abstained (1) - Councillor Barron

Motion was carried.

The meeting was adjourned at 2.47pm.

The meeting was reconvened at 3.01pm.

27 WEST OTAGO VINTAGE CLUB – FACILITY EXTENSION

The Community Support & Development Advisor submitted a report with recommendations to Council regarding funding support for the West Otago Vintage Club's project to build a new storage facility for their vintage farm machinery collection.

Lilly Paterson was in attendance for this item.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘West Otago Vintage Club – Facility Extension’ report.”

The Elected Members discussed this item in-depth and the importance of supporting this request was highlighted by one of the West Otago Councillors and the Catlins Ward Councillor. Whilst the sustainability of museums is of concern, this club has around 100 active members ranging in age from young to old, with a large amount of machinery stored in various sheds around the district. Getting funding from council will enable them to apply for more funding to give the project further traction.

Moved Councillors Herbert/Vollweiler and Resolved:

“That Council agrees with ‘Option 3’ and approves funding of up to \$200k for the West Otago Vintage Club as a grant from the Investment Surplus.”

Unanimous.

28 WEST OTAGO COMMUNITY CENTRE – ROOF RENEWAL REQUEST

The Community Support & Development Advisor submitted a report with recommendations to Council regarding funding support for the West Otago Community Centre Upgrade – Stage 3.

Lilly Paterson was in attendance for this item.

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council receives the ‘West Otago Community Centre – Roof Renewal Request’ report.”

Moved Councillors Ludemann/Felts and Resolved:

“That Council defer its decision for funding the West Otago Community Centre Roof Renewal to the 2025/26 Annual Plan to enable future refinement of costs and assessment of Tapanui Community Library inclusion options.”

Moved Councillors Ludemann/Felts and Resolved:

“That Council considers the potential inclusion of the Tapanui Community Library into the West Otago Community Centre complex;

If the Library incorporation is to be considered, then:

- i. That Council brings forward \$60,000 to the 2024/45 year to investigate works at Tapanui Community Library and***
- ii. That Council removes from the LTP a budget of \$696,800 from the 2028/29 year until the scope of work and funding requirement has been confirmed.”***

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Vollweiler, Martin, Ludemann, Mackie, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Barron

Against (2)

Councillors Herbert, Kennedy

Abstained (1) – Councillor Catherwood

Motion was carried.

29 DESTINATION MANAGEMENT – TOURISM

The Policy Advisor submitted analysis of the feedback received during the Long-Term Plan consultation process regarding annual investment in destination management funding.

The Chief Executive spoke to this report and answered questions from the Elected Members.

Some of the Elected Members were concerned that there is no way to quantify whether money previously spent did bring an increase in numbers to the Clutha District. It was pointed out that SH1 plus other major tourist routes all bring travellers to our district regardless so unless there was a way of quantifying this then it is hard to justify.

It was also felt that under the current climate, this is not a good time to be spending money on tourism when other areas need it more, something has to give and this time it is possibly the destination marketing.

It was felt that while Clutha Development do a great job helping various activities around the district, they need to look at promoting themselves a lot better than they currently do.

Moved Councillors Ludemann/Vollweiler and Resolved:

“That Council receives the ‘Destination Management – Tourism’ report.”

After further discussion, the Elected Members reinforced that they were not wanting to cut the funding, just wanting to pause it to try and gauge the benefits. They noted that they are under pressure to keep the rates down and are looking at all options to do so.

An amendment was proposed –

Moved Councillor Vollweiler/Mayor Cadogan:

“That Council approves funding of \$100,000 to Clutha Development for destination management activities for 2024/25, to be funded from investment surplus.”

Vote by show of hands:

For (2)

Mayor Cadogan, Councillor Vollweiler

Against (13)

Councillors Catherwood, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Amendment was lost.

Moved Councillors Ludemann/Graham and Resolved:

“That Council approves funding of \$195,000 to Clutha Development for destination management activities for 2024/25, to be funded from investment surplus.”

Vote by show of hands:

For (9)

Councillors Vollweiler, Martin, Ludemann, Herbert, Graham, Payne, Finch, Felts, Kennedy

Against (5)

Mayor Cadogan, Councillors Catherwood, Mackie, McCrostie, Barron

Abstained (1) - Councillor McAtamney

Motion was carried.

30 COMMUNITY BOARD & COMMUNITY COMMITTEE SUBMISSIONS

The Deputy Chief Executive submitted a report which notes all the LTP submissions from the Lawrence/Tuapeka Community Board and various Community Committees.

Moved Mayor Cadogan/Councillor Vollweiler and Resolved:

“That Council receives the ‘Community Board & Community Committee Submissions’ report.”

Moved Councillors Martin/Mayor Cadogan and Resolved:

“That Council investigates a rate and its impact against the Lawrence/Tuapeka ward if it was applied to resource the development of the Lawrence/Tuapeka ward.”

Unanimous

Mayor Cadogan provided some background information on the next recommendation and highlighted the damage that had been done by a previous council in the 1980s.

Moved Councillors Vollweiler/Martin and Resolved:

“That Council approve a budget of \$25,000 in the 2024/25 year to enable the Chinese Remembrance Memorial and maintenance works project to proceed and that this is funded from Cemetery reserves.”

Unanimous.

Cr Vollweiler left the meeting at 4.07pm and returned at 4.09pm.

There was considerable discussion about the funding of Museums as the funding model was decided by an Act of Parliament and the funding model is unfair. Otago Museum has been unsuccessfully lobbying central government for a change for some time.

Moved Mayor Cadogan/Councillor Payne and Resolved:

“That Council note the request about i-Site funding and that this is considered with the next review of the Revenue and Financing Policy.”

Vote by show of hands:

For (14)

Mayor Cadogan, Councillors Catherwood, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Abstained (1) - Councillor Vollweiler

Motion was carried.

Moved Councillors Ludemann/Martin and Resolved:

“That Council approves an additional \$60K for the Zig Zag Track improvements to be funded through the Lawrence Parks & Reserves Rate.”

There was discussion on the use of otta seal on Water Street, Kaitangata and it was highlighted that this street is very well used by trucks as an alternative route through Kaitangata. Sealing a short stretch would determine whether the otta seal was successful with the number of trucks using this piece of road.

Moved Councillors Ludemann/Payne and Resolved:

“That Council confirm a trial Otta Seal in two sections of Water Street Kaitangata in the 2024/25 year from existing budgets.”

Unanimous.

Moved Councillor Finch/Mayor Cadogan and Resolved:

“That Council engage with the Clinton Community Committee and further refine work programmes and funding options for consideration during the 2025/26 Annual Plan process.”

Unanimous.

31 COMMUNITY PLAN FUNDING REQUESTS – TAIERI MOUTH

The Project Manager – Community Plan Implementation submitted a report which identifies options for Council to fund Taieri Mouth Community Plan projects as part of the 2024/34 Long-Term Plan process.

Moved Mayor Cadogan/Councillor Finch and Resolved:

“That Council receives the ‘Community Plan Funding Requests – Taieri Mouth’ report and approves the funding from the Investment Account.”

32 COMMUNITY FUNDING REQUESTS

The Community Support & Development Advisor submitted community requests to the proposed Long-Term Plan 2024/34 and asks Council to make decisions on allocation.

Lilly Paterson was in attendance for this item.

Moved Mayor Cadogan/Councillor Payne and Resolved:

“That Council receives the ‘Community Funding Requests’ report.”

Clutha Agility Dog Training Society

Moved Councillors Finch/Payne and Resolved:

“That Council does not approve funding of \$5,000 to Clutha Agility Dog Training Society in 2024/25.”

Clutha Community Riding Inc.

The Elected Members felt that they didn’t have enough information about this group and requested that more information be provided before agreeing to any support.

Moved Councillors Ludemann/Herbert and Resolved:

“That Council does not approve funding of \$60,000 to Clutha Community Riding Inc. in 2024/25, towards upgrading their facility or buying back the facility, but Council staff are directed to work with them to determine their requirements.”

Henley Boat Ramp Toilet

The Elected Members discussed this item and requested that consideration be given to the future site of the new toilets. While they acknowledged that these toilets are in the Clutha District, they would also like DCC to be approached for comment.

Moved Councillors Herbert/Finch and Resolved:

“That Council approves funding of \$30,000 for a new toilet at the Henley Boat Ramp in 2024/25, funded from Investment Surplus.

That Council approves a budget allowance of approximately \$6,000 per annum for the toilets to be cleaned periodically to be funded from Bruce community facilities rate.”

Lawrence Chinese Camp Charitable Trust

Moved Councillors Vollweiler/Martin and Resolved:

“That Council approves the Lawrence Chinese Camp Charitable Trust’s request to waiver all building consent fees made by the trust in 2024/25 funded by the Fees Reimbursement Scheme.”

Paul Jesson

Elected Members queried eligibility as Paul is an individual and not backed by an organisation. Lilly advised that he is trying to get a committee together but if unable to, he is still planning to run this event this year and then biannually after that.

Moved Councillors Kennedy/Felts and Resolved:

“That Council does not approve funding of \$10,000 to Paul Jesson for the Blue Mountain Cycle Classic in 2024/25.”

Vote by show of hands:

For (14)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Felts, Kennedy, Barron

Against (1) - Councillor Finch

Motion was carried.

Southern Youth Development (bikes)

Lilly advised that this initiative would be set up out of the St John rooms where the Youth Team are based, and a trained person would come from Dunedin initially to start up the pilot programme and after that it would be run by volunteers.

She highlighted that approximately 30-40 bikes per month on average get dumped at Mt Cooe so this initiative would see them removed from Mt Cooe and recycled.

Moved Councillors Vollweiler/Ludemann and Resolved:

“That Council approves Southern Youth Development’s funding request of \$11,100 in 2024/25 to initiate the ‘Bikes Refurbishment Programme’ in the Clutha District, funded from Investment Surplus.”

Vote by show of hands:

For (8)

Mayor Cadogan, Councillors Vollweiler, Payne, Mackie, Herbert, Ludemann, Kennedy, Finch

Against (7)

Councillors Catherwood, Martin, Graham, McCrostie, McAtamney, Felts, Barron

Motion was carried.

The meeting was adjourned at 5.08pm.

The meeting was reconvened at 5.18pm.

Simpson Park Sporting Complex

Councillor Martin advised that Simpson Park complex had never been to council to ask for funding and they are currently in the process of upgrading their facility.

Moved Councillors Ludemann/Herbert and Resolved:

“That Council approves Simpson Park Sporting Complex Committee’s funding request of \$2,088.50 in 2024/25 to replace the bench seating on the Simpson Park Field, funded from Investment Surplus.”

Owaka Going Forward

Moved Councillors Herbert/Catherwood and Resolved:

“That Council does investigate a ‘Lighting’ Policy to align with Owaka Going Forward’s initiative to register the Catlins as an International Dark Sky Reserve.”

Tuapeka Aquatic Centre

When considering this submission, Elected Members requested that a report be provided to council on funding for all swimming pools across the district. Annual funding has not been revisited for some time so is overdue.

Moved Councillors Vollweiler/Graham

“That Council approves funding of \$26,289 in 2024/25 for the Tuapeka Aquatic Centre for purchasing chemical testers to be funded from the Investment Surplus.”

Vote by show of hands:

For (4)

Councillors Vollweiler, Martin, Ludemann, Graham

Against (11)

Mayor Cadogan, Councillors Catherwood, Mackie, Herbert, Payne, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Motion was lost.

Moved Councillors Vollweiler/Finch and Resolved:

“That Council does not approve funding up to \$100,000 in 2024/25 for the Tuapeka Aquatic Centre to support installation of a new heating system.”

Unanimous.

Council staff are to go back to the Tuapeka Aquatic Centre and advise that consideration will be given in the Annual Plan.

Big River Kahui Ako

In declining this application, the Elected Members commented that this should be led and funded by central government, and they are unhappy that this is not the case. While they acknowledged the great work that this group does, it is not council's core service and they felt that there were other health funders that they could go to for funding.

Moved Councillors Ludemann/Vollweiler:

"That Council confirms funding of \$15,000 per annum to Big River Kahui Ako in 2024/25, funded by Investment Surplus.

Vote by show of hands:

For (6)

Mayor Cadogan, Councillors Vollweiler, Payne, Ludemann, Finch, McAtamney

Against (9)

Councillors Catherwood, Martin, Mackie, Herbert, Graham, McCrostie, Felts, Kennedy, Barron

Motion was lost.

Catlins Historical Society

Moved Councillors Catherwood/Graham and Resolved:

"That Council confirms funding of \$22,030 per annum to the Catlins Historical Society towards the provision of information services in 2024/25, 2025/26 and 2026/27, funded by the UAGC."

Unanimous.

Catlins Coast Inc. (CCI)

Moved Councillors Catherwood/Graham and Resolved:

"That Council confirms funding of \$1,650 per annum to Catlins Coast Inc. towards the continued development and review of the Care Code in 2024/25, 2025/26 and 2026/27 funded by the UAGC.

That Council confirms funding of \$3,300 per annum to Catlins Coast Inc. towards the printing of the Tear Off Map in 2024/25, 2025/26 and 2026/27, funded by the UAGC."

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Mackie, Herbert, Graham, Payne, McCrostie, Finch, Kennedy, Barron

Against (3)

Councillors Ludemann, McAtamney, Felts.

Motion was carried.

Clutha Community Hub Charitable Trust

Councillor Payne declared a conflict of interest in this item and took no part in the discussion or vote.

Moved Councillors Vollweiler/Ludemann:

“That Council confirms funding of \$80,000 per annum to the Clutha Community Hub Charitable Trust in 2024/25, 2025/26 and 2026/27, funded by the UAGC 50% and Lower Clutha Community Facilities Rate 50%.”

An amendment was made:

Moved Councillors Finch/Mackie and Resolved:

“That Council confirms funding of \$80,000 per annum to the Clutha Community Hub Charitable Trust in 2024/25 funded by the UAGC 50% and Lower Clutha Community Facilities Rate 50%.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Martin, Mackie, Herbert, Graham, McCrostie, Finch, McAtamney, Felts, Kennedy, Barron

Against (2)

Councillors Vollweiler, Ludemann

The amendment became the substantive vote:

Moved Councillors Finch/Mackie and Resolved:

“That Council confirms funding of \$80,000 per annum to the Clutha Community Hub Charitable Trust in 2024/25 funded by the UAGC 50% and Lower Clutha Community Facilities Rate 50%.”

Unanimous.

Clutha District Combined Museums Group**Moved Councillors Ludemann/Finch and Resolved:**

“That Council confirms funding of \$58,994 per annum to the Clutha District Museums Group in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Unanimous.

Clutha District Emergency Services Trust (CDEST)**Moved Councillors Finch/Martin and Resolved:**

“That Council approves a funding increase to Clutha District Emergency Services Trust of \$300 from \$2,200 to \$2,500 in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Unanimous.

Clutha Foundation

Councillor Ludemann declared a conflict of interest in this item and took no part in the discussion or vote.

It was highlighted that the Foundation has become an essential service to our community and needs to be supported and grow as quickly as possible so that those that are currently applying for Council funding can apply to the Foundation instead of coming to Council.

Moved Councillors Finch/Payne and Resolved:

“That Council confirms funding of \$10,000 per annum to Clutha Foundation in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Vote by show of hands:

For (7)

Councillors Vollweiler, Martin, Ludemann, Payne, Finch, Felts, McAtamney

Against (7)

Councillors Catherwood, Mackie, Graham, Herbert, McCrostie, Kennedy, Barron

Casting vote – Mayor Cadogan voted FOR – MOTION WAS CARRIED.

Clutha Super Masters Games

Moved Mayor Cadogan/Councillor Vollweiler and Resolved:

“That Council approves a funding increase to Clutha Super Masters Games of \$100 from \$600 to \$700 in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Unanimous.

Clutha Recreation Centre Inc.

Moved Councillors Ludemann/Felts and Resolved:

“That Council confirms funding of \$54,944 per annum to the Clutha Recreation Centre Inc. (trading as Cross Recreation Centre) in 2024/25 funded by the UAGC 50% and 50% Lower Clutha Community facilities rate.

That Council confirms Cross Recreation Centre’s operating grant is inflation-adjusted in 2025/26 and 2026/27.”

Unanimous.

Gore & Clutha Whanau Refuge

Mayor Cadogan declared a conflict of interest in this item and Deputy Mayor Payne took the chair.

Lilly confirmed they had had a name change; funding amount has not changed just changed the service they have previously been funded for.

It was also highlighted that this house is not in our district but is located in Gore.

She explained that Women’s refuge still has a house in Balclutha, but this home enables police to remove the male from the home instead of relocating the women and children.

Moved Councillors Ludemann/McCrostie:

“That Council does not confirm funding of \$35,000 per annum to the Gore & Clutha Whanau Refuge towards the Police Safety Order House in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Vote by show of hands:

For (7)

Councillors Catherwood, Martin, Graham, Ludemann, McCrostie, Kennedy, Barron

Against (7)

Councillors Vollweiler, Payne, Mackie, Herbert, McAtamney, Felts, Finch

Casting vote –Deputy Mayor Payne voted AGAINST – MOTION WAS LOST.

Moved Councillors Vollweiler/Finch and Resolved:

“That Council confirms funding of \$35,000 per annum to the Gore & Clutha Whanau Refuge towards the Police Safety Order House funded from Investment surplus in 2024/25.”

Vote by show of hands:

For (7)

Councillors Vollweiler, Payne, Mackie, Herbert, Finch, McAtamney, Felts

Against (7)

Councillors Catherwood, Martin, Graham, Ludemann, McCrostie, Kennedy, Barron

Casting vote- Deputy Mayor Payne voted FOR – MOTION WAS CARRIED.

The meeting was adjourned at 6.27pm.

The meeting reconvened on Friday 14 June 2024 at 10am.

Apologies: Councillors Wayne Felts, Gaynor Finch

Moved Mayor Cadogan/Councillor McCrostie and Resolved:

“That the apologies be sustained.”

ITEM 16: CAPITAL WORKS PROGRAM REVIEW – PART 2

The Chief Executive advised of an additional resolution to Item 16 – Capital Works Program Review – Part 2 as a consequence of work that the Finance Team have been doing as part of the debt review process.

Steve Hill explained how and why this had come about highlighting that it would breach our 280% loan cap if these changes were not implemented.

This option can be reviewed after 3 years.

Additional Resolution:

Moved Mayor Cadogan/Councillor Barron and Resolved:

“That Council confirms an overall funding reduction of 15% for the Urban Three Waters Capital Programme for SEVEN years FROM 2027/28 to 2034/35.”

Unanimous.

ITEM 32 CONTINUED: COMMUNITY BOARD & COMMUNITY COMMITTEE SUBMISSIONS

Life Education Trust Heartland Otago Southland

Moved Councillors Ludemann/McCrostie and Resolved:

“That Council approves a funding increase to Life Education Trust Heartland Otago Southland of \$97.05 from \$5,902.95 to \$6,000 in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Graham, Payne, McCrostie, McAtamney, Kennedy, Barron

Against (1) - Councillor Herbert

Motion was lost.

Milton Information Centre

Moved Councillors Vollweiler/Graham and Resolved:

“That Council confirms funding of \$13,108.84 per annum to the Milton Information Centre towards the provision of information services in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Unanimous

The Southern Youth Development Trust Board

Moved Councillors Ludemann/Payne:

“That Council approves a funding increase to The Southern Youth Development Trust Board of \$7,716 from \$38,580 to \$46,296 in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Vote by show of hands:

For (6)

Mayor Cadogan, Councillors Vollweiler, Payne, Herbert, Ludemann, Kennedy

Against (7)

Councillors Catherwood, Martin, Mackie, Graham, McCrostie, McAtamney, Barron

Motion was Lost.

Moved Catherwood/McCrostie and Resolved:

“That Council confirms the existing budget to The Southern Youth Development Trust Board of \$38,580 in 2024/25, 2025/26 and 2026/27, funded by the UAGC.”

Unanimous.

Sport Otago

Moved Councillors Ludemann/Payne and Resolved:

“That Council confirms funding of \$49,247 per annum to Sport Clutha in 2024/25, funded by the UAGC.

That Council confirms Sport Clutha’s operating grant is inflation-adjusted in 2025/26 and 2026/27.”

Unanimous.

Surf Life Saving New Zealand (SLSNZ)

The Elected Members voiced their frustration that the funding has to go to SLSNZ instead of to the local club, however they acknowledged that the only way to continue funding the Kaka Point Life Saving Club was through SLSNZ.

The local club is in a hiatus with young ones currently but are hopeful this will be resolved within the next year or two.

It was also noted that the club provides a service to the wider community, so the benefit is wider than just to the club members.

Moved Councillors Vollweiler/Ludemann and Resolved:

“That Council approves a funding increase to Surf Life Saving New Zealand of \$5,480 to \$30,000 in 2024/25, by the UAGC.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McCrostie, McAtamney, Kennedy, Barron

Against (1) - Councillor Graham

Motion was lost.

South Otago Historical Society

The Elected Members voiced their frustration regarding the overall museum funding situation stating that there is a need to look at the bigger picture of all museums including the Otago Museum.

They commented that the museums are all moving in different directions so would like to see an MOU or policy that covers them all and would rather see the Combined Museums Fund grow as opposed to all the individual ones.

A request has been made to council staff for a district-wide review of museums.

Moved Councillors Barron/McCrostie:

“That Council approves the base budget of \$24,920 for the South Otago Historical Society in 2024/25 for the museum curator salary, funded by the UAGC.”

An amendment was made:

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council approves the base budget of \$35,000 for the South Otago Historical Society in 2024/25 for the museum curator salary, funded by the UAGC.”

Vote by show of hands:

For (8)

Mayor Cadogan, Councillors Vollweiler, Mackie, Herbert, Payne, McCrostie, Kennedy, Barron

Against (5)

Councillors Catherwood, Martin, Graham, Ludemann, McAtamney

Motion was lost.

The amendment became the substantive motion:

Moved Councillor Vollweiler/Mayor Cadogan and Resolved:

“That Council approves the base budget of \$35,000 for the South Otago Historical Society in 2024/25 for the museum curator salary, funded by the UAGC.”

Vote by show of hands:

For (11)

Mayor Cadogan, Councillor Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, Kennedy, Barron

Against (2)

Councillors Catherwood, McAtamney

Motion was carried.

Councillor McCrostie left the room at 11.21am and returned at 11.23am.

Moved Councillors Barron/Catherwood and Resolved:

“That Council does not approve South Otago Historical Society’s request for additional funding of \$17,595 per annum in 2024/25, 2025/26 and 2026/27 for the museum assistant salary, funded by UAGC.”

Vote by show of hands:

For (11)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Payne, McCrostie, McAtamney, Kennedy, Barron

Abstained (2)

Councillors Herbert, Graham

Motion was carried.

Tuapeka Goldfields Museum Society Incorporated

The importance of this museum to the Lawrence/Tuapeka area was highlighted by the Ward Councillor who stated that in the last quarter there had been 2,500 visitors to the Information Centre/Museum.

Moved Councillors Martin/Herbert and Resolved:

“That Council approves a funding increase to the Tuapeka Goldfields Museum Society Incorporated of \$9,200 from \$55,800 to \$65,000 in 2024/25, 2025/26 and 2026/27, for the provision of information services, funded by the UAGC.”

Vote by show of hands:

For (12)

Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Kennedy, Barron

Abstained (1) - Mayor Cadogan

Motion was lost.

There was discussion about the number of volunteer hours that the current curator/manager donates each week to the museum as well as helping out around the district.

This further highlights the need to have a Combined Museums discussion to get a model for the district’s museums.

Moved Councillors Martin/Mackie and Resolved:

“That Council approves the Tuapeka Goldfields Museum Incorporated Society’s request for additional funding of \$19,000 per annum in 2024/25 for the museum curator salary, funded by the UAGC.”

Vote by show of hands:

For (9)

Councillors Vollweiler, Martin, Ludemann, Mackie, Herbert, McCrostie, McAtamney, Kennedy, Barron

Against (2)

Councillors Catherwood, Graham

Abstained (2)

Mayor Cadogan, Councillor Payne

Motion was lost.

The meeting was adjourned at 11.26am.

The meeting reconvened at 11.40am.

Waikoikoi Hall Board

Moved Councillors Payne/McCrostie and Resolved:

“That Council approves a funding increase to the Waikoikoi Hall Board of \$1,054.51 from \$945.49 to \$2,000 in 2024/25, 2025/26 and 2026/27, funded by 50% UAGC and 50% West Otago Community Facilities Rate.”

Unanimous.

Owaka Swimming Baths Inc.

Moved Councillors Catherwood/

“That Council approves a funding increase to Owaka Swimming Baths Inc. of \$5,000 from \$10,200 to \$15,000 in 2024/25, 2025/26 and 2026/27, funded by UAGC.”

An amendment was proposed:

Moved Councillors Vollweiler/McAtamney and Resolved:

“That Council approves a funding increase to Owaka Swimming Baths Inc. of \$2,330 from \$10,200 to \$12,530 in 2024/25, 2025/26 and 2026/27, funded by UAGC.”

Unanimous.

The amendment became the substantive motion:

Moved Councillors Vollweiler/McAtamney and Resolved:

“That Council approves a funding increase to Owaka Swimming Baths Inc. of \$2,330 from \$10,200 to \$12,530 in 2024/25, 2025/26 and 2026/27, funded by UAGC.”

Unanimous.

Tuapeka Aquatic Centre

The Elected Members reiterated that this request also highlighted the need for a review of all pools in the district.

Moved Councillors Vollweiler/Martin:

“That Council approves funding of \$16,250 per annum to the Tuapeka Aquatic Centre in 2024/25, 2025/26 and 2026/27 for an employee salary, funded by 50% UAGC and 50% Lawrence Tuapeka Community Facilities Rate.”

An amendment was proposed:

Moved Councillors Ludemann/McCrostie and Resolved:

“That Council approves funding of \$16,250 per annum to the Tuapeka Aquatic Centre in 2024/25 for an employee salary, funded by 50% UAGC and 50% Lawrence Tuapeka Community Facilities Rate.”

Vote by show of hands:

For (7)

Mayor Cadogan, Councillors Ludemann, Mackie, Herbert, Payne, McCrostie, Kennedy

Against (5)

Councillors Catherwood, Vollweiler, Martin, Graham, McAtamney

Abstained (1) – Councillor Barron

Motion was carried.

The amendment became the substantive motion:

Moved Councillors Ludemann/McCrostie and Resolved:

“That Council approves funding of \$16,250 per annum to the Tuapeka Aquatic Centre in 2024/25 for an employee salary, funded by 50% UAGC and 50% Lawrence Tuapeka Community Facilities Rate.”

Vote by show of hands:

For (9)

Mayor Cadogan, Councillors Vollweiler, Martin, Ludemann, Mackie, Herbert, Payne, McCrostie, Kennedy

Against (3)

Councillors Catherwood, Graham, McAtamney

Abstained (1) – Councillor Barron

Motion was lost.

Sport New Zealand Rural Travel Fund

The Elected Members reiterated their support for this application highlighting that it enables rural children to travel to participate in sports competitions that they may not otherwise be able to.

Moved Councillors Payne/Ludemann and Resolved:

“That Council approves top up funding of \$5,500 in 2024/25, 2025/26 and 2026/27 to the Sport New Zealand Rural Travel Fund, administered by the Sport New Zealand Rural Travel Fund Assessment Committee (Council appointed) to be funded by the UAGC.”

Unanimous.

Youth Development Fund

Moved Councillors Ludemann/Kennedy and Resolved:

“That Council approves an increase of funding to \$4,000 in 2024/25, 2025/26 and 2026/27 to the Youth Development Fund, administered by the Clutha District Youth Council, to be funded by the UAGC.”

Unanimous.

33 COMMUNITY PROJECTS UPDATE

The Project Manager – Community Plan Implementation presented an update on funding for community projects which includes recommendations to carry forward funding from previous years and summarises requests for new funding from community groups for ‘Our Place’ community plan-related projects.

Mike Goldsmith was in attendance for this item.

Moved Councillors Ludemann/Martin and Resolved:

“That Council receives the ‘Community Projects Update’ report.”

Balclutha – Centennial Park Playground Stage 2

In response to questioning from the Elected Members, Lilly stated that the purpose of this request is so that the Group can apply for further funding from other sources knowing that they have Council money identified as a 50% share for stage 2 of the destination playground.

Councillor Kennedy stated that she was proud of the Balclutha group for getting involved in raising funds to get this project up and running and it was a tremendous asset.

The 'Our Place' projects for our communities are all important and it is essential that these are supported.

Moved Councillors Vollweiler/Ludemann and Resolved:

"That Council does identify \$300,000 in 2025/26 as a 50% share towards the stage 2 destination playground at Centennial Park, funded from the investment fund surplus."

Vote by show of hands:

For (7)

Mayor Cadogan, Councillors Vollweiler, Payne, Herbert, Graham, Ludemann, Kennedy

Against (6)

Councillors Catherwood, Martin, Mackie, McCrostie, McAtamney, Barron

Motion was carried.

Catlins – Kaka Point Public Toilets

Moved Councillors Ludemann/Catherwood and Resolved:

"That Council does not carry forward existing funding \$15,826 to the 2024/25 financial year to be combined with any additional funding allocated towards the provision of toilets and changing rooms at Kaka Point."

Unanimous.

Catlins – Kaka Point Esplanade Playground

Moved Councillors Catherwood/Kennedy and Resolved:

"That Council carries forward existing funding \$42,400 for Kaka Point Esplanade Playground improvements from 2023/24 to the 2024/25 financial year."

Unanimous.

Moved Councillors Ludemann/Catherwood and Resolved:

"That Council confirms that the \$50,000 previously allocated in 2023/24 year as a 50% share towards equipment at the Kaka Point Esplanade Playground in the 2024/25 year is noted."

Unanimous.

Catlins – Kaka Point Tarata Street Playground

Moved Councillors Ludemann/Catherwood and Resolved:

“That Council carries forward existing funding \$20,000 for Tarata Street Playground improvements from 2023/24 to the 2024/25 financial year.”

Unanimous.

Catlins – Pounaweia Playground

Moved Councillors Catherwood/Ludemann and Resolved:

“That Council carries forward existing funding \$20,000 for improvements to the Pounaweia Playground from 2023/24 to the 2024/25 financial year.”

Unanimous.

Catlins – Papatowai Picnic Area

Moved Councillors Herbert/Ludemann and Resolved:

“That Council carries forward existing funding \$20,000 for improvements to the Papatowai Picnic Area from 2023/24 to the 2024/25 financial year.”

Unanimous.

Catlins – Owaka to Pounaweia Cycle Trail

Moved Councillors Martin/Vollweiler:

“That Council does fund \$15,000 per annum for the first three years of the 2024/34 Long Term Plan to enable a cycle trail from Owaka to Pounaweia to be completed, to be funded from investment surplus.”

An amendment was proposed:

Moved Councillors McAtamney/Ludemann and Resolved:

“That Council does fund \$15,000 per annum for the first three years of the 2024/34 Long Term Plan to enable a cycle trail from Owaka to Pounaweia to be completed, to be funded from community support grant.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Kennedy, Barron

Against (1) – Councillor Vollweiler

Motion was carried.

The amendment became the substantive motion:

Moved Councillors McAtamney/Ludemann and Resolved:

“That Council does fund \$15,000 per annum for the first three years of the 2024/34 Long Term Plan to enable a cycle trail from Owaka to Pounaweia to be completed, to be funded from Community support grants (UAGC).”

Unanimous.

Milton – Parks & Reserves

Moved Councillors Herbert/Payne and Resolved:

“That Council carries forward existing funding of \$176,000 for improvements to Milton reserves from previous years to the 2024/25 year.

“That Council does fund \$30,000 of the funding previously allocated to improving Milton reserves for the development of a Dog Park at Taylor Park in the 2024/25 financial year.”

Unanimous.

Lawrence – Entrance to Gabriel’s Gully

Moved Councillors Martin/Herbert and Resolved:

“That Council carries forward existing funding of \$50,000 for design plans and improvements at the entrance to Gabriel’s Gully in the 2024/25 financial year.”

Unanimous.

Lawrence – Mountain Bike Trail Network

Moved Councillors McAtamney/Payne:

“That Council does approve funding of \$40,000 towards the ongoing development of the Lawrence Mountain Bike Trail Network in the 2024/25 year, to be funded from Community support grants (UAGC).”

Vote by show of hands:

For (4)

Councillors Catherwood, Graham, Payne, McAtamney

Against (9)

Mayor Cadogan, Councillors Vollweiler, Martin, Ludemann, Mackie, Herbert, McCrostie, Kennedy, Barron

Motion was lost.

Moved Councillors Ludemann/Herbert and Resolved:

“That Council does approve funding of \$40,000 towards the ongoing development of the Lawrence Mountain Bike Trail Network in the 2024/25 year, to be funded from investment surplus.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, McAtamney, Kennedy, Barron

Abstained (1) - Councillor Catherwood

Motion was carried.

West Otago Community Plan Projects

Moved Councillors Herbert/Payne and Resolved:

“That Council carries forward existing funding of \$189,054 for community plan projects in West Otago in the 2024/25 year.

That Council confirms that \$18,150 of the funds previously allocated to improvements at Whiskey Gully is redirected to be used for improvements at reserves across the West Otago Ward.”

Unanimous.

Clinton – Residential Development

Moved Councillors Herbert/Ludemann and Resolved:

“That Council carries forward existing funding of \$14,087 for projects to enable residential development in Clinton in the 2024/25 year.”

Clinton – Community Facilities and Reserve Improvements

Moved Councillors Vollweiler/Martin and Resolved:

“That Council carries forward existing funding of \$9,329 for community facilities and reserve projects in Clinton to the 2024/25 year.”

Moved Councillors Mackie/Herbert and Resolved:

“That Council does allocate funding of \$20,000 towards community facilities and reserve projects in the Clinton Ward in the 2024/25 year, to be funded from investment surplus.”

Vote by show of hands:

For (12)

Mayor Cadogan, Councillors Catherwood, Vollweiler, Martin, Ludemann, Mackie, Herbert, Graham, Payne, McCrostie, Kennedy, Barron

Abstained (1) - Councillor McAtamney

Motion was carried.

Clinton – Walking & Cycling

Moved Councillors Ludemann/Mackie and Resolved:

“That Council carries forward existing funding of \$10,000 for walking and cycling projects in Clinton in the 2024/25 year.”

Clutha Valley – Community Facilities and Reserve Improvements

Moved Councillors Herbert/Mackie and Resolved:

“That Council carries forward existing funding of \$50,000 for community facilities and reserve projects in Clutha Valley in the 2024/25 year.”

Clutha Valley – Tuapeka Mouth Punt

Moved Councillors Herbert/Mackie and Resolved:

“That Council carries forward existing funding of \$10,000 for work to develop and/or promote the Tuapeka Mouth Punt in the 2024/25 year.”

Clutha Valley – Promote Heritage

Moved Councillors Vollweiler/Mackie and Resolved:

“That Council carries forward existing funding of \$10,000 for work to protect and enhance heritage values in the Clutha Valley Ward in the 2024/25 year.”

Clutha Valley – Walking and Cycling

Moved Councillors Kennedy/Mackie and Resolved:

“That Council carries forward existing funding of \$10,000 for work to enable the development of walking and cycling trails in the Clutha Valley Ward in the 2024/25 year.”

34 CHANGES TO WASTE MANAGEMENT CHARGES AND RATES

The Head of Infrastructure Operations submitted a report asking Council to consider increases to the Wheelie Bin charges and Mt Cooee Gate fees to fund increased operating costs.

Jason Foster was in attendance for this item.

Moved Mayor Cadogan/Councillor Payne and Resolved:

“That Council receives the ‘Changes to Solid Waste Charges’ report.”

Moved Mayor Cadogan/Councillor Herbert and Resolved:

“That Council approves an increase in Landfill charges at Mount Cooee of \$68 per tonne, inclusive of GST to achieve a Target income of \$1.96 million for the 2024/25 year based on current waste volumes.”

Unanimous.

Moved Councillors Ludemann/Kennedy and Resolved:

“That Council note that other 2024/25 waste charges will be increased on a pro-rata basis at the same proportion of the gate fees at approximately 27%.”

Unanimous.

Moved Councillors Ludemann/Payne and Resolved:

“That Council approves a revised Wheelie Bin Rate Income of \$1.824 million for the 2024/25 year and notes that this requires an increase in the wheelie bin rate from \$252 to \$339 inclusive of GST per annum.”

Unanimous.

35 SCHEDULE OF FEES & CHARGES 2024/2025

The Financial Support Accountant submitted the Schedule of Fees & Charges 2024/2025 for adoption.

Moved Mayor Cadogan/Councillor Herbert and Resolved:

“That Council receives the ‘Schedule of Fees and Charges 2024/25’ report.”

Moved Councillors Ludemann/Graham and Resolved:

“That Council adopts the Schedule of Fees and Charges for 1 July 2024 to 30 June 2025, subject to any changes that may arise prior to finalization of the 2024/23 Long Term Plan.”

Moved Councillors Ludemann/Vollweiler and Resolved:

“That Council adopts dog registration fees contained within the Schedule of Fees and Charges for 1 July 2024 to 30 June 2025 and publicly notifies these prior to 1 July 2024, in accordance with section 37(6) of the Dog Control Act 1996.”

The meeting was adjourned at 12.57pm.

The meeting was reconvened at 1.56pm.

Councillor Payne was an apology for the last session.

36 RURAL WATER SCHEMES UPDATE – was Item 11

The Financial Accounting Team Leader presented budgets and capital project updates from the Rural Water Scheme Committee meetings from around the district. These financial reports and unit rate figures have all been approved by the individual RWS committees at their recent meetings.

Councillor Herbert stated that it's the compliance that is driving these water scheme prices up and it's important that central Government is aware of this.

There was a further discussion about the Greenfield water scheme.

Moved Councillors Herbert/McCrostie and Resolved:

“That Council receives the ‘Rural Water Schemes Update’ report.

That the Clydevale/Pomahaka water rate income is set at \$1,003,220 for the 2024/25 year so that the water rate is set at \$412+GST.

That the Glenkenich water rate income is set at \$856,855 for the 2024/25 year so that the water rate is set at \$419+GST.

That the Greenfield scheme water rate is set at \$664+GST for the 2024/25 year.

That the Moa Flat Water rate income is set at \$723,524 for the 2024/25 year so that the water rate is set at \$277+GST.

That the North Bruce water rate income is set at \$746,136 for the 2024/25 year so that the water rate is set at \$387+GST.

That the Richardson water rate income is set at \$764,256 for the 2024/25 year so that the water rate is set at \$304+GST.

That the South Bruce water rate income is set at \$360,725 for the 2024/25 year so that the water rate is set at \$235+GST.

That the Wangaloa water rate income is set at \$189,420 for the 2024/25 year so that the water rate is set at \$451+GST.

That the Waipahi Stock Water Scheme rate income is set at \$188,936 for the 2024/25 year so that the water rate is set at \$250+GST. Note that this is an increase of \$20,064 (or 0.05% of total rates) on the draft rates budget.”

Councillor Mackie left the meeting at 2.41pm.

37 ADDITIONAL RATES REBATE – was Item 36

The report requests Council to decide whether to approve an additional rates rebate or not.

The Chief Executive spoke to this item and answered questions.

The feeling amongst the Elected Members was that everyone is in hardship no matter what your situation so by allowing a rates rebate you are singling out one part of the community over another.

Moved Mayor Cadogan/Councillor Ludemann and Resolved:

“That Council receives the ‘Additional Rates Rebate’ report.”

Moved Councillors Vollweiler/Herbert and Resolved:

That Council will not provide an additional rebate of \$250 per person, per year who is eligible for the maximum rebate under the New Zealand Government Rates Rebate Scheme, using investment returns, to lessen financial hardship for vulnerable ratepayers.”

Unanimous.

38 APPROVAL OF RESPONSES TO SUBMITTERS - was Item 37

The report asks Council to approve responses to submitters as circulated under separate cover.

Moved Councillors Vollweiler/Herbert and Resolved:

“That Council agrees to move the ‘Approval of Responses to Submitters’ report to 20 June 2024 Council meeting.”

In closing the meeting Mayor Cadogan thanked Elected Members and all staff for their efforts and input over the three days of the LTP Decisions meeting. He acknowledged that the process wasn't perfect and had been far from easy.

The Chief Executive reminded all that there was a caveat that this now had to go through the audit process for a 'hot' review with minor changes to be confirmed at the 26 July meeting.

The meeting closed at 2.56pm.

Read and Confirmed

**B A Cadogan
MAYOR**

Clutha District Council

Item for DECISION

Report	Long Term Plan 2024/34
Meeting Date	26 July 2024
Item Number	3
Prepared By	Sharon Jenkinson - Chief Financial Officer Peter Stafford - Strategic Planning Manager
File Reference	904163

REPORT SUMMARY

This report presents the Long-Term Plan 2024/34 for adoption.

Note: The Our Place Clutha District Long Term Plan 2024/34 document referred to in this report is attached under separate cover.

RECOMMENDATIONS

- 1 That Council receives the ‘Long Term Plan 2024/34’ report.**
- 2 That in accordance with section 100(2) of the Local Government Act 2002 Council resolves the unbalanced budget in year 1 and 2 of the Financial Strategy and Financial Statements contained within the Our Place Clutha District Long Term Plan 2024/34 is considered by Council to be prudent.**
- 3 That Council adopts the Long-Term Plan 2024/34, and strategies and policies contained within it, including:**
 - a. Infrastructure Strategy 2024/54**
 - b. Financial Strategy 2024/34**
 - c. Revenue and Financing Policy 2024**
 - d. Policy on Rates Remissions**
 - e. Policy on Rates Postponement**
 - f. Policy on Remission and Postponement of Rates on Māori Freehold Land**
 - g. Financial Contributions Policy.**
- 4 That Council adopts the Significance and Engagement Policy 2024.**

5 That Council delegates approval of final corrections and formatting for these documents to the Chief Executive.

REPORT

1 Background

This item presents key strategies, policies and the Long-Term Plan covering the period of 2024 to 2034 for adoption.

This follows an extensive process to develop the plan, which has involved key inputs from elected members, staff, contractors, along with residents and ratepayers who provided their views.

These final strategies, policies and Long-Term Plan presented for adoption incorporate information and changes as a result of deliberations and decisions made at the meetings on 12-14 June 2024.

2 Balanced Budget

Section 100(1) of the Local Government Act 2002 (the 2002 Act) requires local authorities to set each year's operating revenue at a level sufficient to meet operating expenses, i.e. "balance the budget".

Council is forecasting a deficit (unbalanced budget) of \$12.2M in 2024/25 and \$6.5M in 2025/26. These deficits are the result of Council's decision to loan fund increased costs relating to the continued supply of water in the first two years of the long-term plan and repaying these loans in future years. Council considers this to be the only sustainable and affordable way of achieving the required revenue increases over time.

Section 100(2) of the 2002 Act allows a local authority to set projected operating revenues at a different level from that which would be necessary to meet operating expenses, provided that the local authority resolves that it is financially prudent to do so, having regard to –

- (a) the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term council community plan, including the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
- (b) the projected revenue available to fund the estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
- (c) the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
- (d) the funding and financial policies adopted under section 102.

For the reasons outlined above it is proposed that the requirements of section 100(2) and financial prudence test has been met. A Council resolution to this effect has been presented for resolution.

3 Audit Opinion

The audit of Council's Long-Term Plan is complete and it has been through "Hot Review" with the Office of the Auditor General. Early next week our Long-Term Plan will go to the Opinion Review Committee. Following that we will be advised of the audit opinion. Indications from Deloitte and the Office of the Auditor General are that we will receive a qualified audit opinion around three waters, primarily relating to the 15% reduction of funding and also possibly the position on reliability of capex costing for significant portions of the 3 waters capex program, however they think this may be rolled into one.

The opinion will be tabled at the meeting.



SIGNIFICANCE AND ENGAGEMENT POLICY 2024			
Approved by:	Council		
Department:	Policy		
Date Approved:	26 July 2024	Next Review Date:	February 2027
Relevant Legislation:	Local Government Act 2002		
Clutha District Council Documents referenced:	Not applicable		

Clutha District Council has developed the Significance and Engagement Policy (the Policy) to determine the significance of issues within the District, and how to align our engagement with the public based on the degree of significance of the issue. The Policy aligns with provisions in the Local Government Act (2002) (the Act).

1. PURPOSE

Clutha District Council is committed to making the best decisions possible on behalf of our communities. To help towards this goal, Council has developed this Significance and Engagement Policy. It contains our “house rules” to help explain when and how people are able to take part in and contribute to Council’s decisions.

The purpose of the policy is to:

- Set out how we work out how important something is i.e. its level of significance.
- Provide some clarity around how and when our communities and stakeholders can expect to be engaged in Council decisions.
- Inform and guide elected members and staff on the extent of engagement required before a decision is made, and give an indication of ways we can go about it.

By putting this policy into practice, the aim is it will help us work towards:

- Taking a clear and consistent approach to how we engage with residents, ratepayers and stakeholders.
- Ensuring people have access to timely and accurate information – so that they can understand and participate if they choose to.
- Anticipating conflict and encouraging early engagement among affected parties.
- Making better use of feedback from residents, ratepayers and stakeholders.
- Strengthening relationships with key stakeholders, community groups and organisations in the district.

DEFINITIONS

Community - A group of people living in the same place or having a particular characteristic in common. Includes interested parties, affected people and key stakeholders.

Decisions - Refers to all the decisions made by or on behalf of Council including those made by officers under delegation. Management decisions made by officers under delegations during the implementation of Council decisions will not be deemed to be significant.

Engagement - A term used to describe the process of seeking information from the community as a whole or specific communities of interest to inform and assist decision making. It provides an opportunity for the public to express a view on decisions or proposals being considered by Council. Engagement may not necessarily result in a win-win situation, complete agreement or consensus. However, engagement should allow all relevant views and options to be identified and then considered before a decision is made.

Consultation - Consultation is a subset of engagement, at the more formal end of the level of engagement spectrum – see table 1 on page 87.

Significance - As defined in Section 5 of the LGA2002 “in relation to any issue, proposal, decision, or other matter that concerns or is before a local authority, means the degree of importance of the issue, proposal, decision, or matter, as assessed by the local authority, in terms of its likely impact on, and likely consequences for,—

- a) The district or region:
- b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter:
- c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.

As defined in Section 5 of the LGA2002 “in relation to the assets held by a local authority, means an asset or group of assets that the local authority needs to retain if the local authority is to maintain the local authority's capacity to achieve or promote any outcome that the local authority determines to be important to the current or future well-being of the community; and includes—

- a) Any asset or group of assets listed in accordance with section 76AA(3) by the local authority; and
- b) Any land or building owned by the local authority and required to maintain the local authority's capacity to provide affordable housing as part of its social policy; and
- c) Any equity securities held by the local authority in—
 - i) A port company within the meaning of the Port Companies Act 1988:
 - ii) An airport company within the meaning of the Airport Authorities Act 1966.”

2. Policy

Engaging with the community helps Council understand the views and preferences of people likely to be affected by a proposal or decision.

2.1 Step 1: Determining the Level of Significance

Our general approach to determining the significance of proposals or decisions is to have regard to a range of criteria prior to decisions being made. Whilst not an exclusive list Council will be guided by the following:

- The potential level of financial consequence, in particular rates impact.
- The degree of impact on or change to levels of service, positive or negative.
- How many residents and ratepayers might be affected by the proposal or decision.
- The likely degree of community interest in the proposal or decision.
- The extent to which the consequences of the decision might be controversial.
- The degree to which the decision or proposal deviates from community outcomes or Long Term Plan, Annual Plan or policy.
- The potential impact on current and future well-being of the community.
- Whether there is a legal requirement to engage with the community.
- The degree of impact on a strategic asset, particularly if it involves transferring ownership or control.

A matter will be considered significant when one or more of the above criteria are considered high, or are met.

2.2 Strategic Assets

In respect to “strategic assets”, a key consideration is whether the assets are essential to the continued delivery of an “outcome” that Council has identified in the Long Term Plan as important to the well-being of the community. Decisions to transfer ownership or control of a strategic asset away from Council, or to construct, replace or abandon a strategic asset cannot be made unless they are first included in the Long Term Plan.

Council considers the following groups of assets as “strategic assets”:

- The roading network
- Urban and rural water supply networks
- Sewerage networks
- Stormwater networks
- Solid Waste Management, specifically the urban wheelie bin service and Mt Cooee landfill
- Community Services, specifically Cemeteries, Libraries, Balclutha Swimming Pool, Balclutha Memorial Hall, Community Housing, Reserves and Sportsgrounds – specifically Naish Park, Coronation Park, Riverside Reserve and Greater Taylor Park.

2.3 Engagement

- 2.3.1 In terms of engagement, the method and the amount of effort made to engage is often related to the degree of significance of an issue, proposal, decision or other matter.
- 2.3.2 The elected members of Council will approve the method of engagement where an issue, proposal, decision or other matter has a high degree of significance. In most other cases the method of engagement will be determined as a matter of operational procedure under delegated authority. In any cases where formal submission processes are contemplated, Council approval is required.
- 2.3.3 Council will consider community preferences about engagement by looking for consistent trends and preferences in community responses. Council will respond to and consider these preferences against the community outcomes identified in the Long Term Plan. Council will consider all preferences in an open minded manner and where practicable will incorporate them into its decisions.
- 2.3.4 Council recognises its obligations under section 81 of the Local Government Act 2002 to establish and maintain processes to provide opportunities for Maori to contribute to decision-making processes. Council's response is provided in the Long Term Plan and Annual Report. Council will continue to seek to develop relationships and consult in appropriate ways with Maori, taking into account the nature and significance of the decision to Maori.
- 2.3.4. Council staff will decide if and how Council will engage with the community on a case-by-case basis on other non-significant matters (not discussed above).
- 2.3.5 Council is unlikely to engage when:
- The proposal or decision is not of a nature or significance that requires it, e.g. there would be little public interest, or
 - The matter has already been addressed by Council's policies or plans, which have previously been consulted on, or
 - There is a need for commercial sensitivity, or
 - There is a threat to public health or safety or a risk to the environment, and a decision needs to be made quickly.

When the above circumstances apply and engagement is not to be undertaken, Council will still give consideration to the views and preferences of persons likely to be affected by, or have an interest in the matter. This will be in proportion to the significance of the matter.

2.4 Special Consultative Procedure

2.4.1. A special consultative procedure (SCP) is one specific part of engagement, used often where an issue, proposal, decision or other matter has a high degree of significance. In some circumstances Council is required by legislation to undertake an SCP. Where an SCP is undertaken Council will publish a proposal which is open for the Community to provide views and will be open for not less than one month. Examples where an SCP will be required include, but are not limited to:

- The adoption, amendment or revocation of bylaws
- The adoption, amendment or revocation of a Local Alcohol Policy
- The preparation, amendment or revocation of a waste management and minimisation plan
- The adoption or amendment of a policy for the early payment of rates.

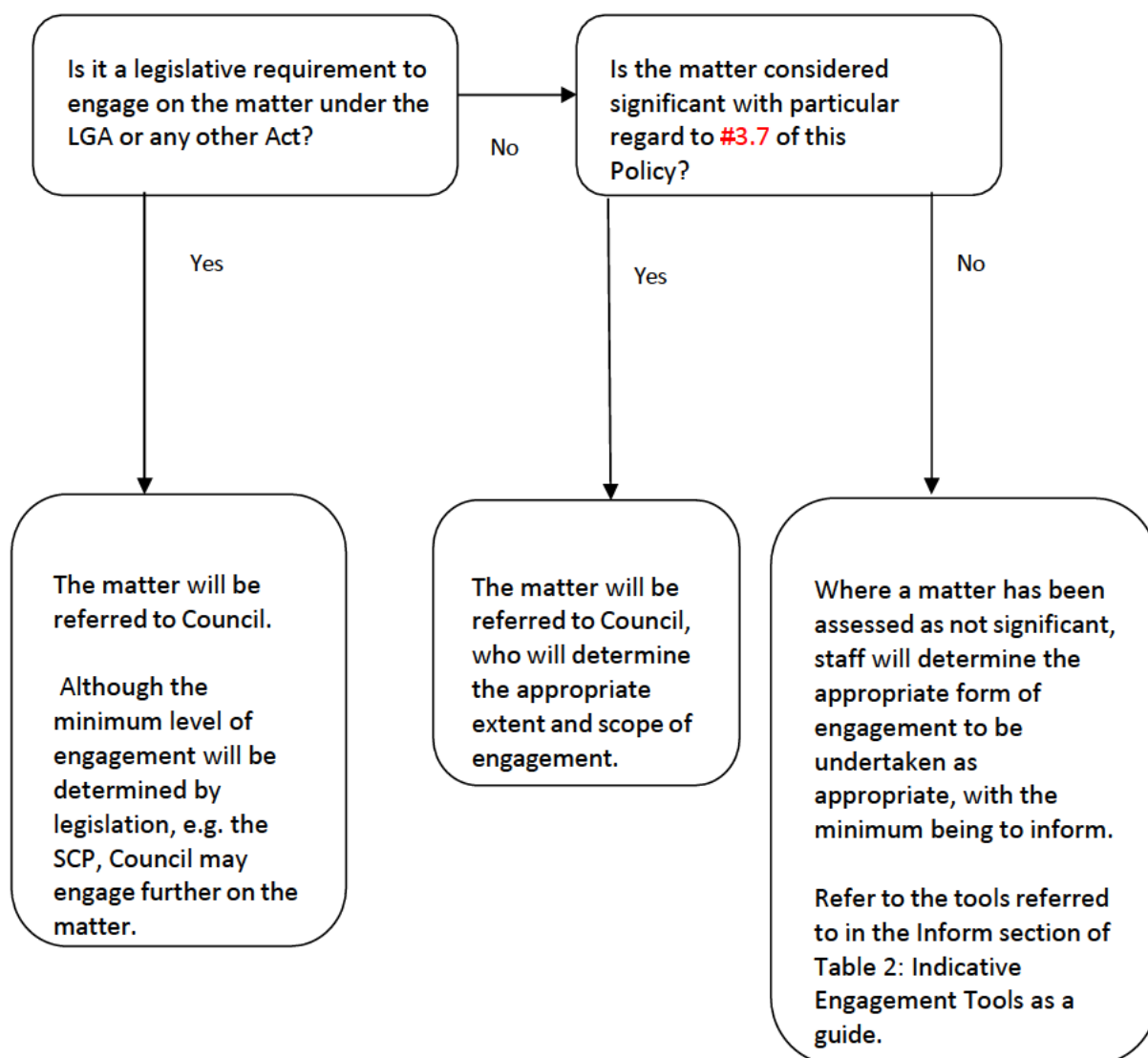
2.4.2 In addition to legislative requirements, Council will include an SCP as a mandatory element of a specific engagement plan where there is a high level of significance attached to a proposal to:

- Alter the level of service for any activity undertaken by or on behalf of Council; or
- Transfer the ownership or control of strategic assets.

2.4.3 When Council consults it will do so in a manner that gives effect to the principles of consultation specified in section 82 of the Local Government Act.

3. PROCEDURES

3.1 Significance and Engagement Flowchart



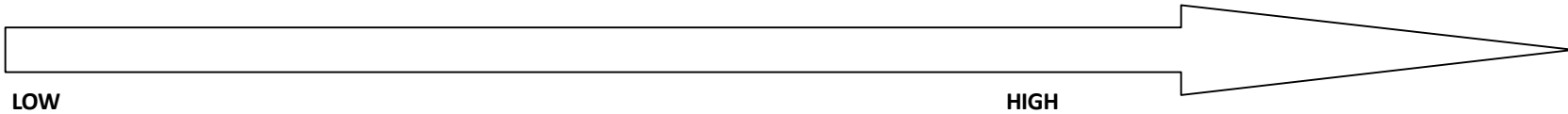
3.2 In the first instance Council staff will be responsible for assessing what level of engagement is required. They will be guided firstly by legislation and secondly by the significance of the matter.

3.3 If the issue, proposal, decision or other matter is considered to be significant Council is required to approve the method of engagement. Council approval is still required even if legislation requires an SCP because an SCP is only one part of possible engagement. Reports will include a statement explaining why there is a high level of significance and provide alternatives for engagement methods.

3.4 Each year the known significant matters requiring Council approval of engagement methods will be presented to Council for a decision. Where matters arise through the year decisions as to significance and engagement methods will be made on a case-by-case basis, guided by this Policy.

- 3.5 Where an issue, proposal, decision or other matter comes before Council the report will identify previous decisions relating to significance and the engagement method decided upon. This is the same requirement whether Council or staff made the decision on significance and engagement. Any decision report will include an assessment in regard to sections 77, 78, 80, 81 and 82 of the Local Government Act 2002 as applicable.
- 3.6 Council's approach to engagement will be informed by the International Association of Public Participation spectrum and decision-orientation approach as the foundation for its engagement. The spectrum will help Council to decide what type of engagement is required to enable decisions to be made. Refer to Table 1 for more information about the spectrum and its proposed application.
- 3.7 Over the time of decision making, Council may use a variety of engagement techniques on any issue or proposal based on a range of other factors, including history and public awareness of the issue, stakeholder involvement, and timing related to other events and budgets. Council will also take into consideration that the community can feel 'over consulted'. Each situation will be assessed on a case-by-case basis. Table 2: Indicative Engagement Tools outlines some of the methods of engagement.

Table 1: Level of Engagement Spectrum



LEVEL OF SIGNIFICANCE	LOW				HIGH	
LEVEL OF ENGAGEMENT	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER	
What it involves	One-way communication providing balanced and objective information to assist understanding about something that is going to happen or has happened.	Two-way communications designed to obtain public feedback about ideas on rationale, alternatives and proposals to inform decision making.	Participatory process designed to help identify issues and views to ensure concerns and aspirations are understood and considered prior to decision-making.	Working together to develop understanding of all issues and interests to work out alternatives and identify preferred solutions.	The final decision making is in the hands of the community. Under the LGA 2002, the Mayor and Councillors are elected to make decisions on behalf of their constituents.	
When the community can expect to be involved	Council would generally advise the community once a decision is made	Council would advise the community once a draft decision is made. Council would generally provide the community with up to 4 weeks to participate and respond.	Council would generally provide the community with a greater lead in time to allow them time to be involved in the process.	Council would generally involve the community at the start to scope the issue, again after information has been collected and again when options are being considered.	Council would generally provide the community with a greater lead in time to allow them time to be involved in the process. e.g. typically a month or more.	
Council's Commitment to the Community	If it affects you, we will aim to keep you informed	We will aim to keep you informed, listen to and acknowledge your concerns and provide feedback on how public input influenced the decision.	We will aim to ensure your concerns and aspirations are directly reflected in the alternatives developed, and provide feedback on how public input influenced the decision.	We will aim to look to the community for direct advice and involvement in formulating solutions.	We implement what you decide.	
Types of issues that we might use this for	<ul style="list-style-type: none"> Operational issues, e.g. Summer water restrictions, conserve water notices Advisories or warnings e.g. weather warnings 	<ul style="list-style-type: none"> Liquor bans Freedom Camping areas 	<ul style="list-style-type: none"> Reserve Management Plans Local Alcohol Policy Significant service level changes 	<ul style="list-style-type: none"> Community Plans 	<ul style="list-style-type: none"> Election voting systems (MMP, STV or first past the post) Triennial elections 	

Table 2: Engagement Tools

Level of Engagement	Indicative Tools
Inform	<ul style="list-style-type: none"> • Council newsletter • Weekly/daily newspaper • Community newsletter • Electronic message (e.g. email, social media posts, website) • Radio advertising or talkback • Letter/email • Media release
Consult	<ul style="list-style-type: none"> • Submissions • Hearings • Surveys, e.g. phone, postal or online • Focus groups • Stakeholder meetings and feedback
Involve	<ul style="list-style-type: none"> • Workshops • Community presentations/meetings e.g. service clubs and existing community organisations • Social media • Focus groups • Resident Panel
Collaborate	<ul style="list-style-type: none"> • Stakeholder/community meetings • Joint working parties or steering committees • Key partnerships with existing committees e.g. community boards, hall committees, rural water scheme committees, community committees
Empower	<ul style="list-style-type: none"> • Binding referendum • Local body elections

4. Version Control

Version History			
Date:	Action:	Name:	Version:
6 Nov 2014	Adopted by Council	Council	1
5 Oct 2017	Updated Policy to match corporate standards	A King	2
17 Jun 2021	Update adopted by Council	Council	3
15 Feb 2024	Draft for consultation agreed by Council	Council	4
19 July 2024	Update adopted by Council	Council	5

Clutha District Council

Item for DECISION

Report	Rates Resolution for the Financial Year from 1 July 2024 to 30 June 2025
Meeting Date	26 July 2024
Item Number	4
Prepared By	Sharon Jenkinson – Chief Financial Officer
File Reference	904318

REPORT SUMMARY

The Local Government (Rating) Act 2002 requires Council to adopt by Council resolution the rates it intends to set for the financial year. The rates for 2024/25 can only be set once the Council has adopted the Long-Term Plan 2024/34.

The resolution must also include installment due dates and any penalty amounts and dates Council intends to apply penalties.

RECOMMENDATIONS

- 1 That Council receives the ‘Rates Resolution for the Financial Year from 1 July 2024 to 30 June 2025’ report.**
- 2 That Council notes that the Rates Resolution for the financial year from 1 July 2024 to 30 June 2025 has been reviewed by Council’s lawyers.**
- 3 That Council sets the rates for the year 1 July 2024 to 30 June 2025 as follows (All rates and amounts are inclusive of GST):**

UNIFORM ANNUAL GENERAL CHARGE (UAGC)

A UAGC of \$771.90 on each separately used or inhabited part of a rating unit in the district.

COMMUNITY BOARD TARGETED RATES

A Community Board Targeted Rate on all land in the West Otago Community Board area of a \$83.60 per separately used or inhabited part of a rating unit.

A Community Board Targeted Rate on all land in the Lawrence/Tuapeka Community Board area of \$160.20 per separately used or inhabited party of a rating unit.

WEST OTAGO HEALTH TRUST TARGETED RATE

A targeted rate of \$90.50 per separately used or inhabited part of a rating unit on all land within the West Otago Health Trust service catchment area (which is the same as the West Otago Community Board area).

DISTRICT ROADING TARGETED RATE

A District Roading Targeted Rate on every rating unit in the district of 0.029377 cents per \$ of capital value.

LOCAL ROADING TARGETED RATES

A Local Roading Targeted Rate as a fixed amount on every rating unit in the district. The rate is set as an amount per separately used or inhabited part of a rating unit and is differentiated based on the location of the rating unit, as set out in the table below.

A Local Roading Targeted Rate as a rate in the dollar of land value differentiated based on location as set out in the table below.

	AMOUNT (\$) PER SUIP	CENTS PER \$ OF LAND VALUE
Balclutha	61.30	0.09054
Clinton	61.30	0.18019
Heriot	61.30	0.03442
Kaitangata	61.30	0.20700
Kaka Point	61.30	0.03881
Lawrence	61.30	0.08371
Milton	61.30	0.05243
Owaka	61.30	0.14855
Papatowai	61.30	0.03612
Pounawea	61.30	0.03580
Stirling	61.30	0.09901
Taieri Mouth	61.30	0.02337
Tapanui	61.30	0.07281
Waihola	61.30	0.01441
Rural	58.30	0.06876

NEW FOOTPATHS TARGETED RATE

A New Footpaths Targeted Rate set as an amount per separately used or inhabited part of a rating unit in each of the following local roading rating areas and differentiated based on the location of the rating unit:

	AMOUNT (\$) PER SUIP
Balclutha	41.40
Kaitangata	14.60
Kaka Point	24.30
Lawrence	10.60
Milton	59.30
Owaka	11.50
Stirling	54.10
Tapanui	9.80

URBAN WATER SUPPLY TARGETED RATE

An Urban Water Supply Targeted Rate set as an amount per SUIP on all land in the following scheme areas, differentiated based on the scheme area and whether a rating unit is connected or serviceable, as set out in the table below.

	AMOUNT (\$) PER SERVICED SUIP	AMOUNT (\$) PER SERVICEABLE SUIP
Balclutha	593.40	296.70
Benhar	593.40	0.00
Clinton	504.40	252.20
Kaitangata	593.40	296.70
Kaka Point	504.40	252.20
Lawrence	593.40	296.70
Milton	593.40	296.70
Owaka	504.40	252.20
Stirling	593.40	296.70
Tapanui	593.40	296.70
Waihola	504.40	252.20

RURAL WATER SCHEMES TARGETED RATE

A Rural Water Scheme Targeted Rate set on all rating units connected to one of the rural water schemes below as an amount per unit of water supplied (being one cubic metre of water per day) and differentiated based on the scheme, as set out in the table below:

	AMOUNT (\$) PER UNIT SUPPLIED
Balmoral 1	763.60
Balmoral 2	763.60
Clydevale/Pomahaka	472.20
Glenkenich	480.60
Moa Flat	317.30
North Bruce	444.80
Richardson	346.60
South Bruce	269.40
Tuapeka	763.60
Waipahi	284.00
Wangaloa	517.90

WASTEWATER UPGRADE SUPPORT

A District Wastewater Upgrade Support Targeted Rate on every rating unit in the district of 0.000853 cents in the dollar of capital value.

WASTEWATER TARGETED RATE

A Wastewater Targeted Rate set as an amount per separately used or inhabited part of a rating unit (SUIP) on all land in the relevant scheme areas and differentiated based on the scheme serving the rating unit and whether the rating unit is connected or serviceable, as set out in the table below:

	AMOUNT (\$) PER CONNECTED SUIP	AMOUNT (\$) PER SERVICEABLE SUIP
Balclutha (including Benhar)	488.70	244.35
Clinton	488.70	244.35
Heriot	488.70	0.00
Kaitangata	488.70	244.35
Kaka Point	488.70	244.35
Lawrence	488.70	244.35
Milton (including Tokoiti)	488.70	244.35
Owaka (including Pounaweia)	488.70	244.35
Stirling	488.70	244.35
Tapanui	488.70	244.35
Waihola	488.70	244.35

WASTEWATERLOAN RATE

Wastewater Loan Targeted Rate on all rating units in the scheme areas set out in the table below that did not elect to make a lump sum contribution and set as an amount per separately used or inhabited part of a rating unit (SUIP) and differentiated based on the scheme and the location of the rating unit.

	AREA A FIXED CHARGE (\$) PER SERVICED SUIP	AREA B FIXED CHARGE (\$) PER SERVICED SUIP
Benhar	894.00	814.10
Tokoiti	745.10	588.80

STORMWATER TARGETED RATE

A Stormwater Targeted Rate on all rating units in the following areas set as an amount per separately used or inhabited part of a rating unit (SUIP) and differentiated based on the level of service (being full service or limited service)

	AMOUNT (\$) PER FULL SERVICE SUIP	AMOUNT (\$) PER LIMITED SERVICE SUIP
Balclutha	211.10	105.55
Clinton	211.10	105.55
Kaitangata	211.10	105.55
Kaka Point	211.10	105.55
Lawrence	211.10	105.55
Milton	211.10	105.55
Owaka	211.10	105.55
Tapanui	211.10	105.55
Heriot	211.10	105.55
Pounaweia	211.10	105.55
Stirling	211.10	105.55
Taieri Mouth	211.10	105.55
Waihola	211.10	105.55

COMMUNITY FACILITIES TARGETED RATE

A Community Facilities Targeted Rate on all rating units in the district set as a fixed amount per SUIP and differentiated based on location, as set out in the table below:

	AMOUNT PER SUIP (\$)
Bruce	193.20
Catlins	62.70
Clinton	85.30
Lawrence Tuapeka	170.60
Lower Clutha	379.10
West Otago	54.00

SOLID WASTE MANAGEMENT TARGETED RATE

A Waste Management Targeted Rate on all land to which the waste management service is provided and set as a fixed amount of \$322.90 per standard service provided to the rating unit (standard service is one pair of bins per SUIP).

DISTRICT-WIDE FACILITIES TARGETED RATE

A District-wide Facilities Targeted Rate on every rating unit in the district of 0.006282 cents per dollar of capital value.

COMMUNITY PROJECTS TARGETED RATE

A Community Projects Targeted Rate on all rating units in the Bruce community rating area of \$25.10 per separately used or inhabited part of a rating unit.

PLANNING/REGULATORY TARGETED RATE

A Planning/Regulatory Targeted Rate on every rating unit in the district of 0.016611 cents per dollar of capital value.

- 4 That Council resolves that rates be payable in four equal instalments with the due dates set out below:**
 - Instalment 1: Friday 30th August 2024
 - Instalment 2: Friday 29th November 2024
 - Instalment 3: Friday 28th February 2025
 - Instalment 4: Friday 30st May 2025.
- 5 That Council resolves to apply penalty charges of 10% to so much of any instalment not paid on or before the due date on 6th September 2024 (for instalment 1), 16th December 2024 (for instalment 2), 7th March 2025 (for instalment 3), 6th June 2025 (for instalment 4).**
- 6 That Council resolves to apply penalty charges of 10% to all rates and penalties unpaid from previous years as at 1st July 2024. This penalty will be added on 1st July 2023. A further penalty of 10% will be added on 6th January 2025 to any amounts to which a penalty was added on 1 July 2024 if they still remain unpaid.**
- 7 That Council resolves not to collect rates that have been assessed on a rating unit where the amount assessed is under \$10, on the basis that it is uneconomic to do so.**

REPORT

1 Background

All local authorities are required to prepare a Long-Term Plan every three years under Section 95 of the Local Government Act 2002. The Funding Impact Statement and Detailed Funding Mechanisms form part of the Annual Plan and must comply with Part 1 of Schedule 10 of the Local Government Act 2002, and the Local Government (Rating) Act 2002.

2 Strategic Goals and Outcomes

Long Term Plan 2024/34 containing the Funding Impact Statement and Detailed Funding Mechanisms contributes to all Council's strategic goals and outcomes.

3 Assessment of Options

Options have been assessed during the development of the Long Term Plan 2024/34, resulting in the final plan.

4 Consultation

Consultation has been completed for the Long Term Plan 2024/34 in accordance with relevant legislation.

5 Policy Considerations

The Funding Impact Statement forms part of the Long-Term Plan 2024/34 which has been prepared on the basis it is consistent with all Council policies.

6 Legal Considerations

The Funding Impact Statement has been prepared in accordance with the Local Government (Rating) Act 2002, and the Local Government Act 2002.

7 References

Clutha District Council Long-Term Plan 2024/34

Clutha District Council

Item for DECISION

Report	Representation Review 2024 - Initial Proposal
Meeting Date	26 July 2024
Item Number	5
Prepared By	Natasha Munro – Policy Advisor
File Reference	905384

REPORT SUMMARY

The purpose of this report is to provide an initial proposal for the review of the representation arrangements, and for Council to consider the initial proposal as outlined in the recommendation.

The formal submission process will occur from 1 August 2024 – 2 September 2024.

If required, Council will hold a hearing on 12 September 2024 and consider any changes before adopting a Final Proposal. If no submissions are received the Initial Proposal becomes the basis of election.

RECOMMENDATIONS

- 1 That Council receives the *Representation Review 2024 – Initial Proposal* report, dated 26 July 2024;**
- 2 That Council receives the early feedback from the community from the ‘Representation Review 2024 – early feedback’ held between May – June 2024 (Appendix 5);**
- 3 That Council, in accordance with sections 19H and 19J of the Local Electoral Act 2001, adopts the following as its Initial Proposal for the representation arrangements of the Clutha District Council for at least the 2025 triennial election:**
 - a. The Clutha District Council to comprise the mayor elected ‘at-large’ and nine councillors elected from eight wards, these being:
 - i. **Balclutha Ward** (represented by two councillors), comprising the urban area of Balclutha township, the boundaries of which are shown on Appendix 2 – Map 2.8;
 - ii. **Bruce-Waihola Ward** (represented by one councillor), comprising rural areas north of Milton township, including Taieri Mouth, Waihola, and Milburn, the boundaries of which are shown on Appendix 2 – Map 2.4;

- iii. **Catlins Ward** (represented by one councillor), comprising the area from the southern Koau branch of the Clutha River | Mata-Au, and including the rural areas of Paretai, Otanomomo and Romahapa, through to the southern coastline to the Otago and Southland regional border, and the Awatea and Slopedown areas, the boundaries of which are shown on Appendix 2 – Map 2.7;
 - iv. **Clinton-Clydevale Ward** (represented by one councillor), comprising the inland rural area around Clinton (noting the addition to the existing Clinton Ward of Te Houka, Clifton, Clydevale and Rongahere, along with the Wapahi area along the northern boundary), the boundaries of which are shown on Appendix 2 – Map 2.9;
 - v. **Kaitangata-Matau Ward** (represented by one councillor), comprising the urban areas of Kaitangata, and including the urban and rural areas of Stirling, Benhar, Lovells Flat, Moneymore, Toko Mouth (from Koau Branch of the Clutha River on Inch Clutha) , the boundaries of which are shown on Appendix 2 – Map 2.6;
 - vi. **Lawrence-Tuapeka Ward** (represented by one councillor), comprising the rural areas to include the south and southwest areas of Pukeawa, Hillend, Awamangu, Adams Flat and Crichton, the boundaries of which are shown on Appendix 2 – Map 2.3.
 - vii. **Milton Ward** (represented by one councillor), comprising the urban area of Milton township, the boundaries of which are shown on Appendix 2 – Map 2.5;
 - viii. **West Otago Ward** (represented by one councillor), comprising the key areas around West Otago, including Tapanui and Heriot (noting some areas have been moved south into the Clinton-Clydevale Ward), the boundaries of which are shown on Appendix 2.2;
- b. The eight wards, the number of ward councillors per ward, the populations (population estimates as at 30 June 2023) and the population ratios per ward councillor are:

Ward	Population	Members	Population–member ratio	Difference from quota	% Difference from quota
Balclutha Ward	4,280	2	2,140	41	1.96%
Bruce-Waiholo Ward	1,990	1	1,990	-109	-5.19%
Catlins Ward	1,910	1	1,910	-189	-9.00%
Clinton-Clydevale Ward	2,150	1	2,150	51	2.44%
Kaitangata-Matau Ward	2,140	1	2,140	41	1.96%
Lawrence-Tuapeka Ward	1,990	1	1,990	-109	-5.19%
Milton Ward	2,170	1	2,170	71	3.39%
West Otago Ward	2,260	1	2,260	161	7.68%
Total	18,890	9	2,099		

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the range of 2,099 plus or minus 10% (1,889-2,309).

- c. The reason for the boundary changes is to reduce the number of elected members to ensure effective representation of communities of interest in both urban and rural areas, and to ensure fair representation is provided.
- d. The Clutha District Council is to comprise of two community boards, these being:
 - i. West Otago Community Board (represented by six elected members and one appointed member of the Council representing the West Otago Ward), comprising the area delineated on Plan LG-0722013-W-1 deposited with the Local Government Commission and shown on Appendix 2 – Map 2.19;
 - ii. Lawrence-Tuapeka Community Board (represented by six elected members and one appointed member of the Council representing the Lawrence-Tuapeka Ward), comprising the area delineated on Plan LG072-2019-W-2 deposited with the Local Government Commission and shown on Appendix 2 – Map 2.20.
- e. The reason for retaining the existing communities and their boundaries is to ensure the communities of interest in West Otago and Lawrence-Tuapeka continue to be effectively represented by their respective community boards.
- f. This will result in non-alignment between the West Otago Community Board and the West Otago Ward, and between the Lawrence-Tuapeka Community Board and the Lawrence-Tuapeka Ward.

4 The above initial representation arrangements review proposal be submitted for formal consultation, including receiving submissions in the period 1 August 2024 to 2 September 2024.

5 That Council notes the ongoing process and timeline as outlined in section 9 – next steps.

REPORT

1 Background

The Local Electoral Act 2001 (LEA) requires local authorities to undertake a review of their representation arrangements at least once every six years. The last review was undertaken in 2018, and therefore Council is required to undertake a review in 2024 for at least the 2025 triennial elections.

Council has also resolved to retain the First Past the Post electoral system (3 August 2023) and has resolved not to establish one or more Māori wards (26 October 2023).

The objective of a representation review is to ensure fair and effective representation for individuals and communities. The three principles of the review are:

1. Defining communities of interest
2. Effective representation of communities of interest, and
3. Fair representation of electors

The Local Government Commission guidelines on undertaking a representation arrangements review contains the following information:

Communities of Interest:

- not defined in legislation and may mean different things to different people
- essential part of review process
- one definition describes it as a three-dimensional concept
 - perceptual – a sense of belonging to a clearly defined area or locality
 - functional – the ability to meet with reasonable economy the community's requirements for comprehensive physical and human resources
 - political – the ability of the elected body to represent the interests and reconcile the conflicts of all its members
- sense of community identity and belonging can be influenced by geographic features such as distinctive physical and topographical features
- community of interest can be identified by access to goods and services needed every day
- rohe or takiwa of local iwi and hapu may also be factors
- dependence on shared facilities (schools, recreational, retail, cultural)
- must be able to be defined as a single geographical area i.e. a physical boundary must be able to be defined.

Effective Representation:

- once communities of interest have been defined by geographical boundaries, how these communities will be most effectively represented must be considered
- does each community of interest require separate representation?
- can communities of interest be grouped together to achieve effective representation?
- is effective representation best achieved by an at large system, a ward system or a mixed system?
- if at large - how many members would provide effective representation for the district as a whole?
- if wards - how many members for each ward would provide effective representation?
- should there be communities and community boards?
- ward and community board boundaries to coincide with mesh block boundaries.

Fair Representation:

- population equity (plus/minus 10% of average representation) – applies to wards and subdivisions of community boards.

The process to follow when undertaking a representation arrangements review is to:

- identify the communities of interest;
- identify the total number of councillors for the district and their basis of election - whether at 'large', by ward or a combination of both;
 - if wards, identify the number, boundaries and names of wards, and the number of councillors elected from each ward;
- identify whether there should be community boards in the district and, if so, the number, boundaries and names of community boards, the number of councillors elected and appointed to each community board, and whether community boards are subdivided for electoral purposes.

The following steps have been taken in the representation review arrangements, including:

	Process	Timeline	Status
1	Agenda item for discussion and consideration	Council meeting: 7 Dec 2023	Completed
2	Council Workshop 1 - elected members provide direction on proposed options and development of scenarios, consultation method and questions for the preliminary consultation process.	11 April 2024	Completed
3	Council meeting – preliminary consultation – early feedback consultation document was approved by Council	9 May 2024	Completed
4	Preliminary consultation period	10 May – 2 June 2024	Completed
5	Council Workshop 2 (Summary of preliminary consultation feedback and development of scenarios.	Workshop: Thursday 20 June 2024	Completed

During the workshop on 11 April 2024, it was agreed that preliminary consultation would be carried out. This is following the determination in 2019 from the Local Government Commission, which recommended further consultation on community boards as part of this review.

2 Current arrangements

The current arrangements are the mayor elected 'at large', 14 councillors elected from eight wards and 12 community board members elected from two community boards. The representation make up is:

Ward	Population	Councillors	Population–councillor ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,220	4	1305	-44	-3.28%
Bruce Ward	4,720	3	1573	224	16.60%
Catlins Ward	1,400	1	1,400	51	3.76%

Clinton Ward	1,350	1	1,350	1	0.05%
Clutha Valley Ward	1,400	1	1,400	51	3.76%
Kaitangata-Matau Ward	1,170	1	1,170	-179	-13.29%
Lawrence-Tuapeka Ward	1,230	1	1,230	-119	-8.84%
West Otago Ward	2,400	2	1,200	-149	-11.06%
Total	18,890	14	1,349*		

* plus/minus 10% range 1,214 – 1,483

Community Board	Population	Members
Lawrence-Tuapeka Community Board	1,230	6
West Otago Community Board	2,400	6

Section 19V(2) of the Local Electoral Act 2001 directs that the population of each ward divided by the number of members to be elected by that ward, produces a figure no more than 10% greater or smaller than the population of the district divided by the total number of elected members, unless a particular community of interest considerations justify otherwise. For the current arrangements, the range is 1,214 to 1,483 (or 1,349 +/-10%).

Three current wards: Bruce (+16.60%), Kaitangata-Matau (-13.29%) and West Otago (-11.06%) are non complaint with the Local Electoral Act 2001 in terms of the fair representation rule of +/-10%.

3 Discussion

The preliminary consultation was held community wide. Following this 'Workshop 2' was held on 20 June 2024 to review the feedback received during the preliminary consultation phase from the community wide engagement (see attached Appendix 5 – Preliminary Consultation – Early Feedback Report). 58 submissions were received and key findings including:

- 92.73% agreed that the current wards which are based on communities of interest, reflecting geographical areas and population figures are working well.
- 89.09% thought the 14 (status quo) is the right number of councillors to reflect the interests of the different communities in the district.
- 88.89% thought councillors should be elected from wards, 11.11% thought a combination of both wards and at large, and 0% thought councillors should be elected at large. There were a mixture of comments (26) and views as to why, including:
 - Councillors know their own wards individual needs, local issues
 - Different needs across different communities
 - People need to have suitable skills
 - Fair representation through a combination of wards and at large
- 83.02% thought community boards should be kept the same with the two existing Lawrence-Tuapeka and West Otago Community Boards. 13.21% thought there should be more community boards and 3.77% thought there should be less.
- 4 comments suggested 4 key areas for where more community boards should be established, including:

- Bruce/Milton/Waihola – 4 comments
- Catlins – 2 comments
- Kaitangata – 1 comment
- Clinton - 1 comment

This preliminary consultation - early feedback was considered and was used to inform the preferred option for this initial proposal.

Options considered

The following options for ensuring effective and fair representation for the various communities of interest in the Clutha District were scoped by Council, including:

- Option 1: keep the status quo (**non-compliant**)
- Option 2: status quo but combine Bruce and Kaitangata-Matau (**compliant**)
- Option 3: status quo but move parts of Bruce to Kaitangata-Matau (**compliant**)
- Option 4: add 1 councillor to Bruce, move 2 meshblocks (**compliant**)
- Option 5: amalgamate rural wards, keeping West Otago + 5 'at-large' (**compliant**)
- Option 6: amalgamate wards except West Otago and Bruce, expand Balclutha and 5 'at-large' (**compliant**)
- Option 7: amalgamate rural wards, but mostly keep West Otago (**compliant**)
- Option 8: elect all councillors 'at large' (**compliant**)

See attached Appendix 6 - Workshop 2 – options and maps for more information on the above options that were considered.

Preferred option

As determined at Workshop 2 on 20 June 2024, the preferred option for the initial proposal was Option 7 (see Appendix 6 – Option 7 for a copy of this map).

This option retained the West Otago Ward with one councillor (less 3 meshblocks with 140 people) to make it compliant with the fair representation criteria. Without these changes it would be non-compliant at +14.35%. One councillor elected from the Milton township and two from Balclutha. 5 councillors elected from the remainder of the district, which makes up all of Clinton, Catlins, Lawrence-Tuapeka, Clutha Valley, Kaitangata-Matau and parts of Bruce and Balclutha.

Ward	Population	Councillors	Population–councillor ratio	Difference from quota	% Difference from quota
Balclutha Ward	4,280	2	2,140	41	1.96%
Milton Ward	2,110	1	2,110	11	0.53%
Rural Ward	10,240	5	2,048	-51	-2.42%
West Otago Ward	2,260	1	2,260	161	7.68%
Total	18,890	9	2,099		

Elected members proposed a variation to Option 7, dividing the rural ward into five smaller wards with one councillor each. The current elected members deemed these communities of interest as being distinctly different, and that they would benefit from individuals elected as representatives from within those communities of interest, rather than across one large rural ward.

Discussion was also held around the number of councillors against the population ratio and felt that significant changes could be made to get a better representation from fewer councillors than the current fourteen.

Subsequently, Option 7 was modified to include five rural wards reflecting specific communities of interest. Some of the proposed wards aligned to existing ward boundaries, and some new boundaries encompass the rural areas around the urban areas of Balclutha and Milton. This option is fully compliant within the population range of 2,099 +/- 10% per councillor.

Additional feedback or confirmation was sought of this proposed option from elected members post the workshop, including:

- the ward boundaries
- proposed names of the wards
- consideration of existing community boards reflected in this proposal.

They agreed with this option and this has been included as the preferred option in this initial proposal.

Community boards

Preliminary consultation sought the views of the community regarding community boards. Four submitters were interested in a Bruce/Milton area community board, however, the majority of feedback was interested in retaining the status quo.

The direction during the workshop from elected members was to retain the current community boards as status quo, along with their names and their boundary areas. Under the changes to the ward boundaries, this means there will be non-alignment between the community boards and the wards. Some electors based in Clinton-Clydevale Ward will be voting for the West Otago Community Board. Some electors in the Lawrence-Tuapeka Ward will not be able to vote for the Lawrence-Tuapeka Community Board as they would reside outside of the community board area.

4 Engagement and Consultation

The submission period will occur between Thursday 1 August – Monday 2 September 2024.

Sample questions include:

Submitters details:
 Submitter type*
 • Individual

- Organisation
- Group of individuals
- Business
- Other (Please specify below) _____

Which Ward do you live in?*

- Balclutha Ward
- Bruce Ward
- Catlins Ward
- Clinton Ward
- Clutha Valley Ward
- Kaitangata-Matau Ward
- Lawrence-Tuapeka Ward
- West Otago Ward
- Don't know

Name*:

Contact person (Organisation or group):

Postal address:

Post code:

Phone number:

Email* address for communication purposes:

*These fields are required.

Hearings will be held on Thursday 12 September 2024 at the Clutha District Council's Rosebank Office (if required).

Do you wish to speak about your submission at this hearing? Yes No
(If no boxes are ticked, it will be considered you do not wish to be heard).

Do you agree with the initial proposal. Yes/No. [Comment box].

Do you agree that the ward boundaries appropriately group communities of interest together? If not, what changes would you propose?

Do you agree that we have the right number of elected members to represent the interest of the Clutha District? If not, what do you see at the right number of elected members?

Do you agree with the proposed names of the wards? If not, what do you suggest?
Community boards – Do you agree with keeping the same arrangements for community boards? Yes. No [Comment box].

Do you have any other comments or feedback? [Comment box].

Attachment – If you would like to submit any further supporting information please attach it to this form.

A copy of the proposed draft hardcopy consultation document is attached in Appendix 4.

The online consultation management Social PinPoint will provide the platform for the management of the submissions and will make information easy to navigate, engaging and easy to understand based on the hard copy information. Hardcopies of the submission forms and proposal will be available from community libraries and Clutha isite. They will be available to download via <https://connect.cluthadc.govt.nz/representation-review-2024>

Advertising of the preliminary feedback consultation will include:

- Clutha District Council website
- Antenno app
- Social media – Facebook and Instagram sponsored ad
- Community newspapers district wide, including the Otago Daily Times, Clutha Leader, Genesis, Blue Mountain Express,
- Council news section – Clutha Leader
- Rates newsletter
- Available in hardcopy form from community libraries and isite across the district.

Targeted consultation has been identified with the following key stakeholders:

- Community boards
- Mana whenua

5 Strategic Goals and Outcomes

5.1 Community Outcomes

- Vibrant Rural Towns and Communities
- Connected and Collaborative

5.2 Key Priority Areas

- Healthy Safe Communities

6 Consultation

7 Policy Considerations

Significance and engagement considerations

Under the significance and engagement policy the level of significance for this matter is determined to be high. The rationale for determining this level of significance includes:

- This is a legal process that Council is required to undertake under the Local Electoral Act 2001, at least once every six years.
- There are significant changes to the representation arrangements that are currently in place, therefore it will impact all residents in the different communities in the Clutha District. Some of the specific changes may create higher interest than others.

The proposed engagement method is community wide consultation as Council is legally required to consult on the initial proposal.

8 Legal and Financial Considerations

Legal	
Considerations and identified risks	Risk mitigation
<p>The review is a requirement under the Local Electoral Act 2001 (LEA).</p> <p>The Act provides the set out statutory dates and risk is not undertaking the representation review within the legislative requirements.</p>	<p>Note and adhere to the timelines in accordance with the dates in the timeline, especially the statutory dates in section 9.</p> <p>Working with Election Services as contracted to provide advice and guidance.</p> <p>Accessing to advice and guidance from the Local Government Commission.</p>
Political	
Considerations and identified risks	Risk mitigation
<p>There has been intense and comprehensive community engagement due to the long-term plan process of Council's processes in general. With the changes proposed there is a risk there will be a negative reaction to any proposal from individuals or local interest groups.</p>	<p>There will be a clear, transparent and comprehensive communications plan in place to explain the process, make it accessible to the whole community and to provide different ways for people to have their say on the proposal.</p> <p>There is planned engagement</p>
Financial	
Considerations and identified risks	Risk mitigation
<p>The cost of the consultation process.</p> <p>The changes in elected member numbers will have budget implications.</p>	<p>The consultation process has been allowed for in existing budgets.</p> <p>Regardless of the changes in the number of elected members, the remuneration pool available to council for the costs of elected members is set by the Remuneration Authority and will not have a significant impact on budgets.</p> <p>Community boards are rated in their area of interest.</p>

9 Next steps

The following table shows the next steps and key dates in the representation review process. It has been developed to ensure all statutory deadlines are met.

	Process	Timeline	Statutory deadline	Status	LEA Ref
1	Council meeting to adopt the initial proposal	Council meeting: 26 July 2024 (LTP Approval)	31 July 2024		19H
2	Public notice of the initial proposal, submission period opens	1 August 2024			19M
3	Submission period	1 August 2024- 2 September 2024			19M
4	<i>If no submissions are received:</i> Initial proposal becomes basis of election, and public notice given				19N
5	<i>If submissions are received:</i> Council will hear submissions at a submission hearing	12 September 2024			19N
6	Council meeting to resolve final proposal following the submissions process (including any amendments)	Council meeting: 24 October 2024	3 November 2024		19N
7	Public notice of final proposal given; appeal/objection period opens	28 October 2024	3 November 2024		19N
8	Appeal/objection period closes	28 November 2024			19O
9	<i>If no appeals/objections, give public notice of basis of election</i>	December 2024			
10	<i>If appeals/objections received, proposal is referred to Local Government Commission</i>		20 Dec 2024		19Q
11	Provisional hearing date with Local Government Commission	26 February 2025 2.00pm-6.00pm			
12	Local Government Commission issues a final determination	by 10 April 2025	10 Apr 2025		19R
13	Election day	11 October 2025			

10 References

Local Electoral Act 2001:

<https://www.legislation.govt.nz/act/public/2001/0035/latest/whole.html>

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Appendix 3: Draft Consultation Document

Appendix 4: Draft Consultation feedback form

Appendix 5: Preliminary Consultation – Early Feedback report

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APPENDIX 1

DRAFT EXAMPLE ONLY

Public Notice – INTIAL PROPOSAL FOR REPRESENTATION ARRANGEMENTS

On 26 July 2024 the Clutha District Council reviewed its representation arrangements, and resolved that the following initial proposal apply for the Council for the elections to be held on 11 October 2025.

Council Representation

It is proposed that the Council will comprise of the elected ‘at-large’ and nine councillors elected from eight wards. The eight wards reflect the following identified communities of interest:

WARD	COMMUNITIES OF INTEREST
Balclutha Ward	Comprising the urban area of Balclutha township.
Bruce-Waihola Ward	Comprising rural areas north of Milton township, including Taieri Mouth, Waihola, and Milburn
Catlins Ward	Comprising the area from the southern Koau branch of the Clutha River Mata-Au, and including the rural areas of Paretai, Otanomomo and Romahapa, through to the southern coastline to the Otago and Southland regional border, and the Awatea and Slopedown areas
Clinton-Clydevale Ward	Comprising the inland rural area around Clinton (noting the addition to the existing Clinton Ward of Te Houka, Clifton, Clydevale and Rongahere, along with the Wapahi area along the northern boundary.
Kaitangata-Matau Ward	Comprising the urban areas of Kaitangata, and including the urban and rural areas of Stirling, Benhar, Lovells Flat, Moneymore, Toko Mouth (from Koau Branch of the Clutha River on Inch Clutha)
Lawrence-Tuapeka Ward	Comprising the urban area of Lawrence, and rural areas to include the south and southwest areas of Puekawa, Hillend, Awamangu, Adams Flat and Crichton
Milton Ward	Comprising the urban area of Milton township.
West Otago Ward	Comprising the key areas around West Otago, including Tapanui and Heriot (noting some areas have been moved south into the Clinton-Clydevale Ward)

The population that each member will represent will is as follows:

Ward	Population	Members	Population– member ratio
Balclutha Ward	4,280	2	2,140
Bruce-Waihola Ward	1,990	1	1,990
Catlins Ward	1,910	1	1,910
Clinton-Clydvale Ward	2,150	1	2,150
Kaitangata-Matau Ward	2,140	1	2,140
Lawrence-Tuapeka Ward	1,990	1	1,990
Milton Ward	2,170	1	2,170
West Otago Ward	2,260	1	2,260
Total	18,890	9	2,099

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the range of 2,099 plus or minus 10% (1,889-2,309). All of the proposed wards comply with this range/

The reason for the boundary changes is to reduce the number of elected members to ensure effective representation of communities of interest in both urban and rural areas, and to ensure fair representation is provided.

Community Board Representation

The Clutha District Council is to comprise of two community boards, these being:

Community Board	Elected Members	Appointed member of the Council	Area of community
West Otago Community Board	6	1 appointed from West Otago Ward	Comprising the existing West Otago ward area as delineated on Plan LG-0722013-W-1 deposited with the Local Government Commission.
Lawrence-Tuapeka	6	1 appointed from Lawrence-Tuapeka Ward	Comprising the existing Lawrence-Tuapeka ward area as delineated on Plan LG072-2019-W-2 deposited with the Local Government Commission.

The boundaries of the community boards are proposed to be retained as status quo under the existing wards. The reason for retaining the existing communities and their boundaries is to ensure the communities of interest in West Otago and Lawrence-Tuapeka continue to be effectively represented by their respective community boards.

Further information

Copies of the consultation document, maps setting out the areas of the proposed wards, community boards and all other information about the representation review process can be found:

Online – <https://www.cluthadc.govt.nz/representation-review>

In person – Rosebank Balclutha Office, community libraries, offices.

Any queries should be directed to: Natasha Munro, Policy@cluthadc.govt.nz 0800

Submissions are invited

Persons with an interest in the proposed representation arrangements are invited to make written submissions on the Council's representation proposal.

Submissions are to be forward to:

Online - <https://www.cluthadc.govt.nz/representation-review>

Posted to – Clutha District Council, PO Box 25, Balclutha 9240

Physical address:

- Council office: 1 Rosebank Terrace, Balclutha
- Community Libraries
- Clutha isite Visitor Information Centre: 6 Clyde Street, Balclutha

Emailed – policy@cluthadc.govt.nz

You are welcome to speak to your submission at hearing as indicated on your feedback form.

Submissions must be received by Council no later than 2 September 2024.

Jules Witt

Acting Chief Executive

1 August 2024



Appendix 2: Maps

Clutha District Council

Representation Review 2024 - Initial Proposal

Map 1	All Wards
Map 2	West Otago
Map 3	Lawrence – Tuapeka
Map 4	Bruce – Waihola
Map 5	Milton
Map 6	Kaitangata – Matau
Map 7	Catlins
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Clutha District Council Representation Review Initial Proposal 9 Councillors from 8 Wards


Proposed Ward Boundaries 
Existing Ward Boundaries 




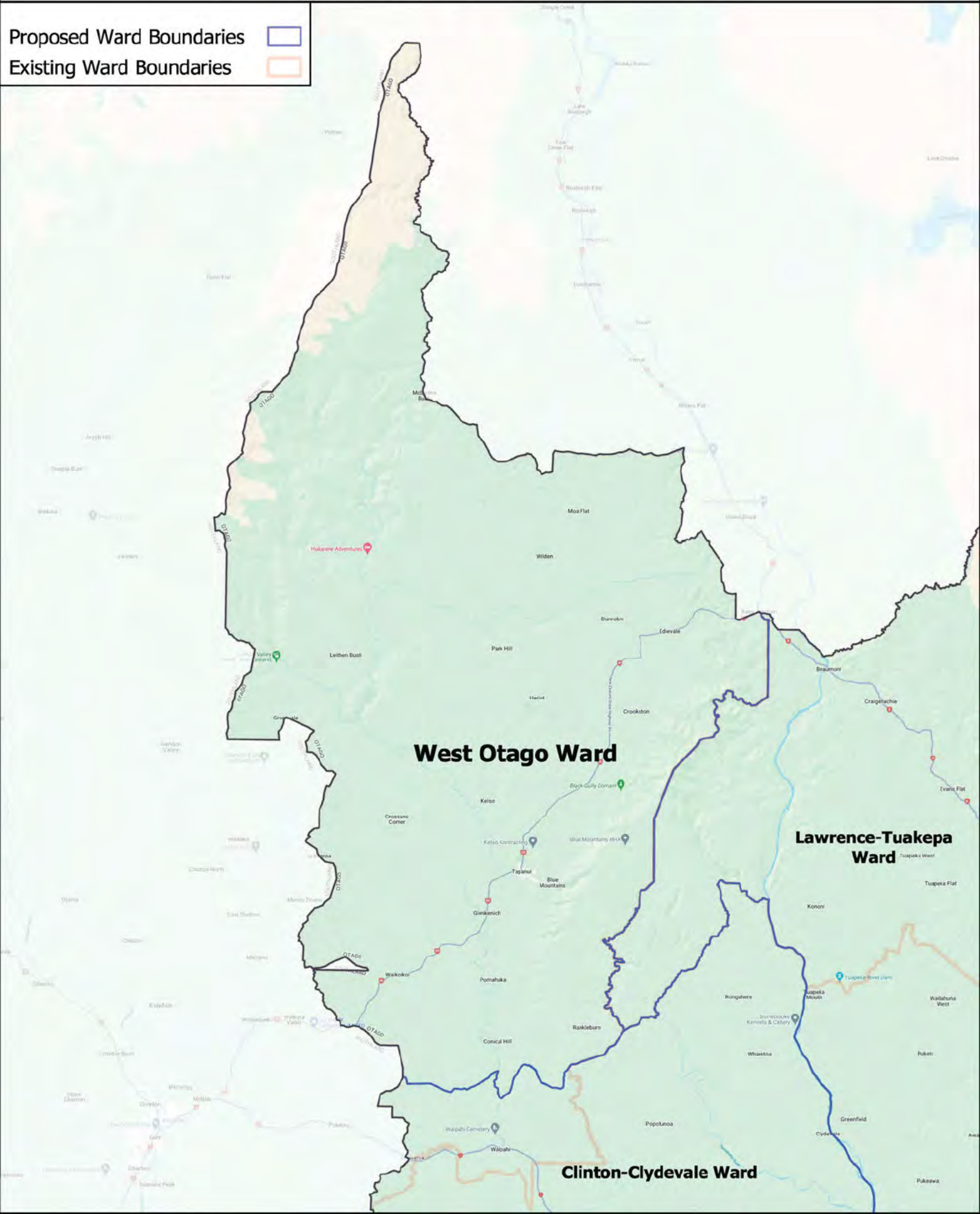
Clutha District Council - Initial Proposal

9 Councillors from 8 Wards

West Otago Ward (1 Councillor)

Proposed Ward Boundaries 

Existing Ward Boundaries 



Clutha District Council - Initial Proposal

9 Councillors from 8 Wards

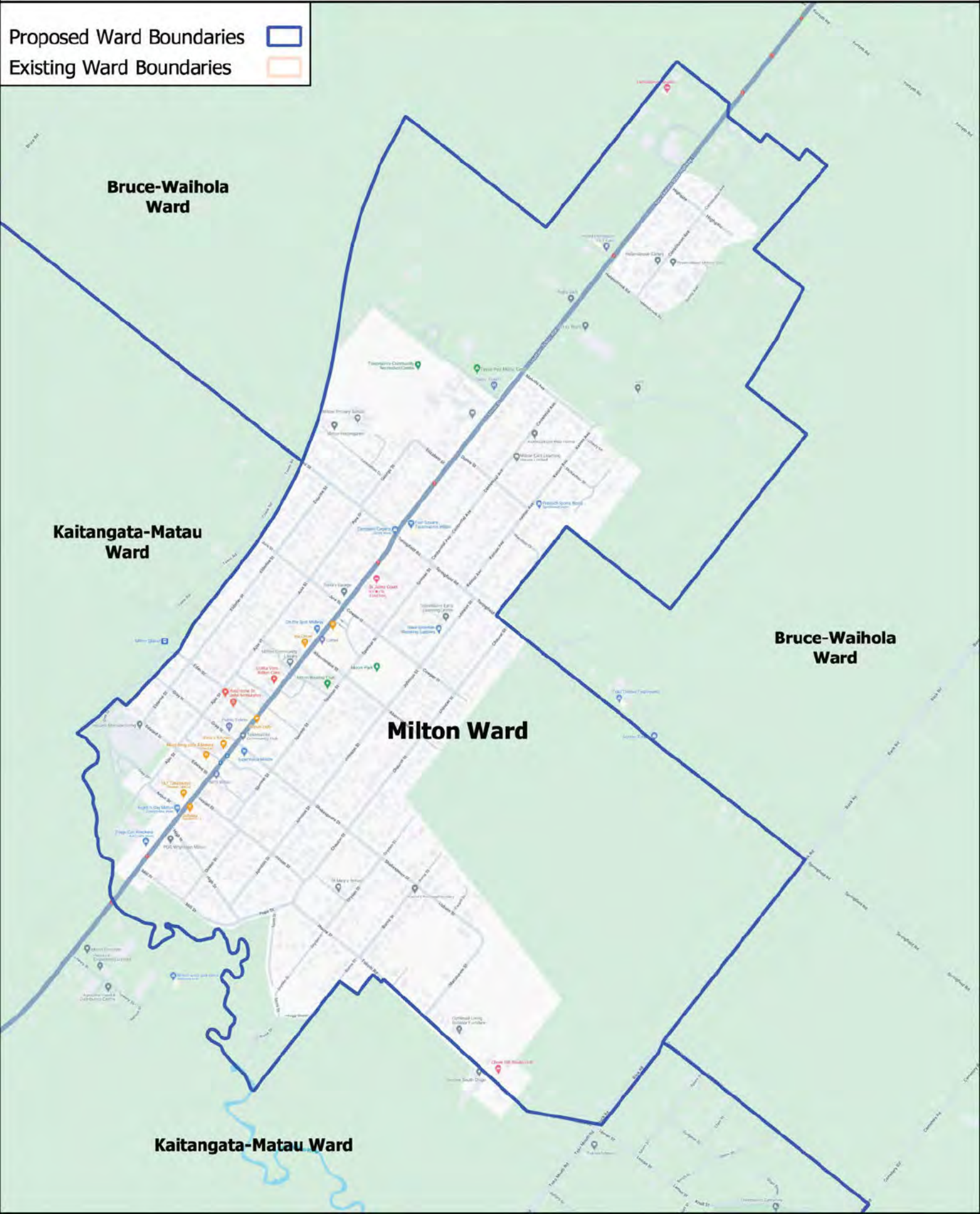
Bruce-Waihola Ward (1 Councillor)



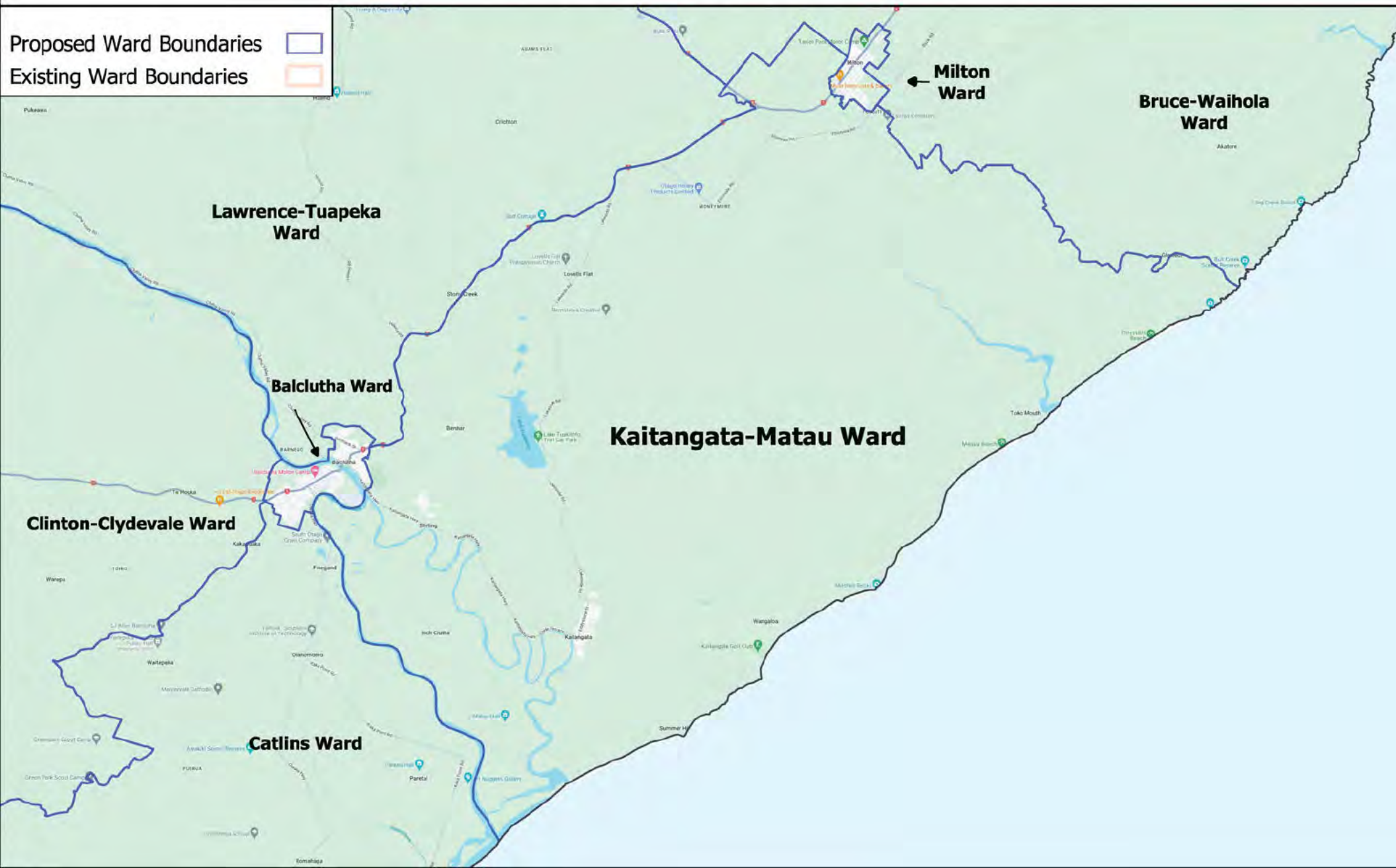
Clutha District Council - Initial Proposal

9 Councillors from 8 Wards

Milton Ward (1 Councillor)



Clutha District Council - Initial Proposal 9 Councillors from 8 Wards Kaitangata-Matau Ward (1 Councillor)



Clutha District Council - Initial Proposal

9 Councillors from 8 Wards


Catlins Ward (1 Councillor)




Clutha District Council - Initial Proposal

9 Councillors from 8 Wards

Balclutha Ward (2 Councillors)



Proposed Ward Boundaries 

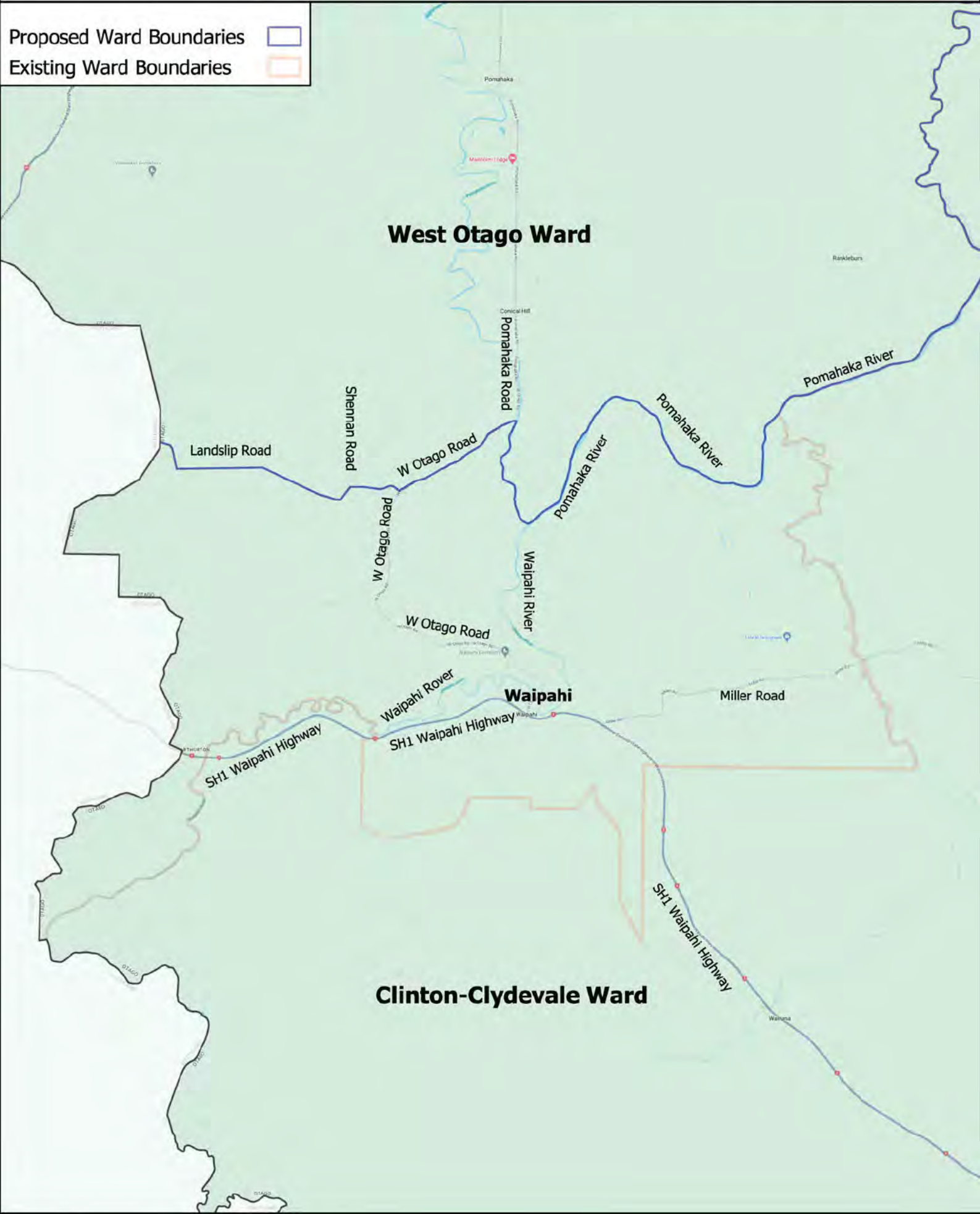
Existing Ward Boundaries 





Clutha District Council - Initial Proposal 9 Councillors from 8 Wards

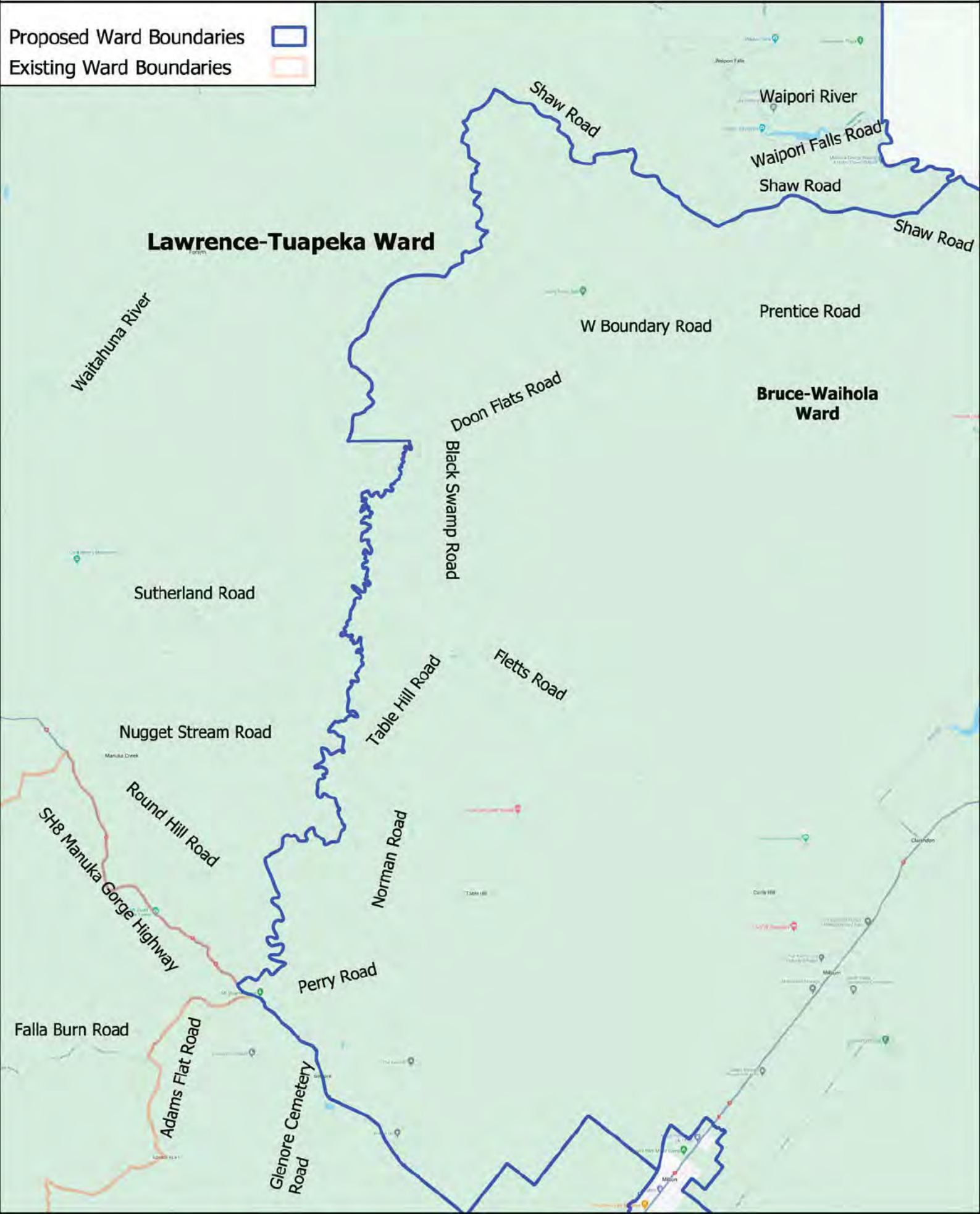
Boundary between West Otago Ward and Clinton-Clydevale Ward

Proposed Ward Boundaries 
Existing Ward Boundaries 

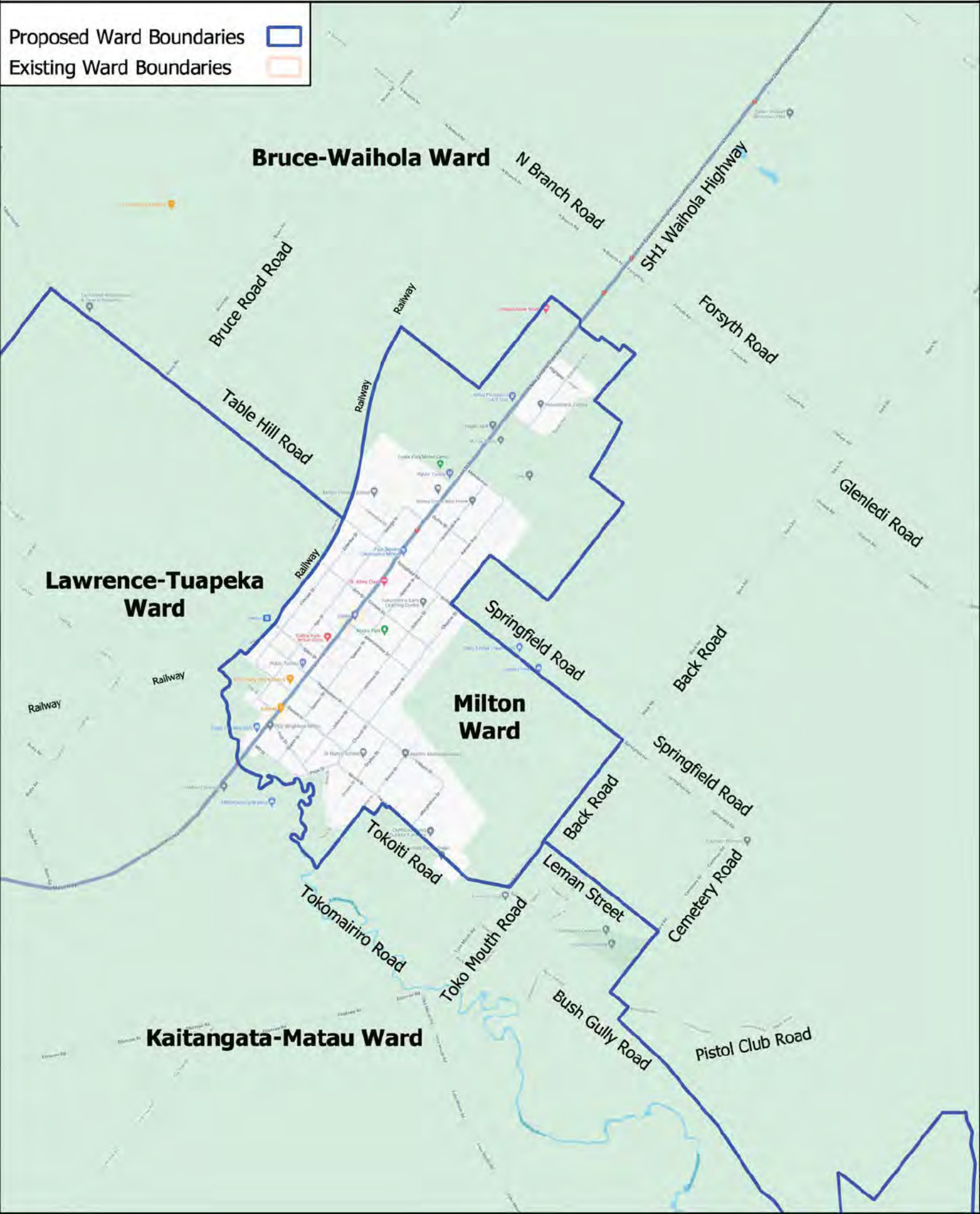


Clutha District Council - Initial Proposal Boundary between Lawrence-Tuapeka Ward and Bruce-Waihola Ward

Proposed Ward Boundaries 
Existing Ward Boundaries 

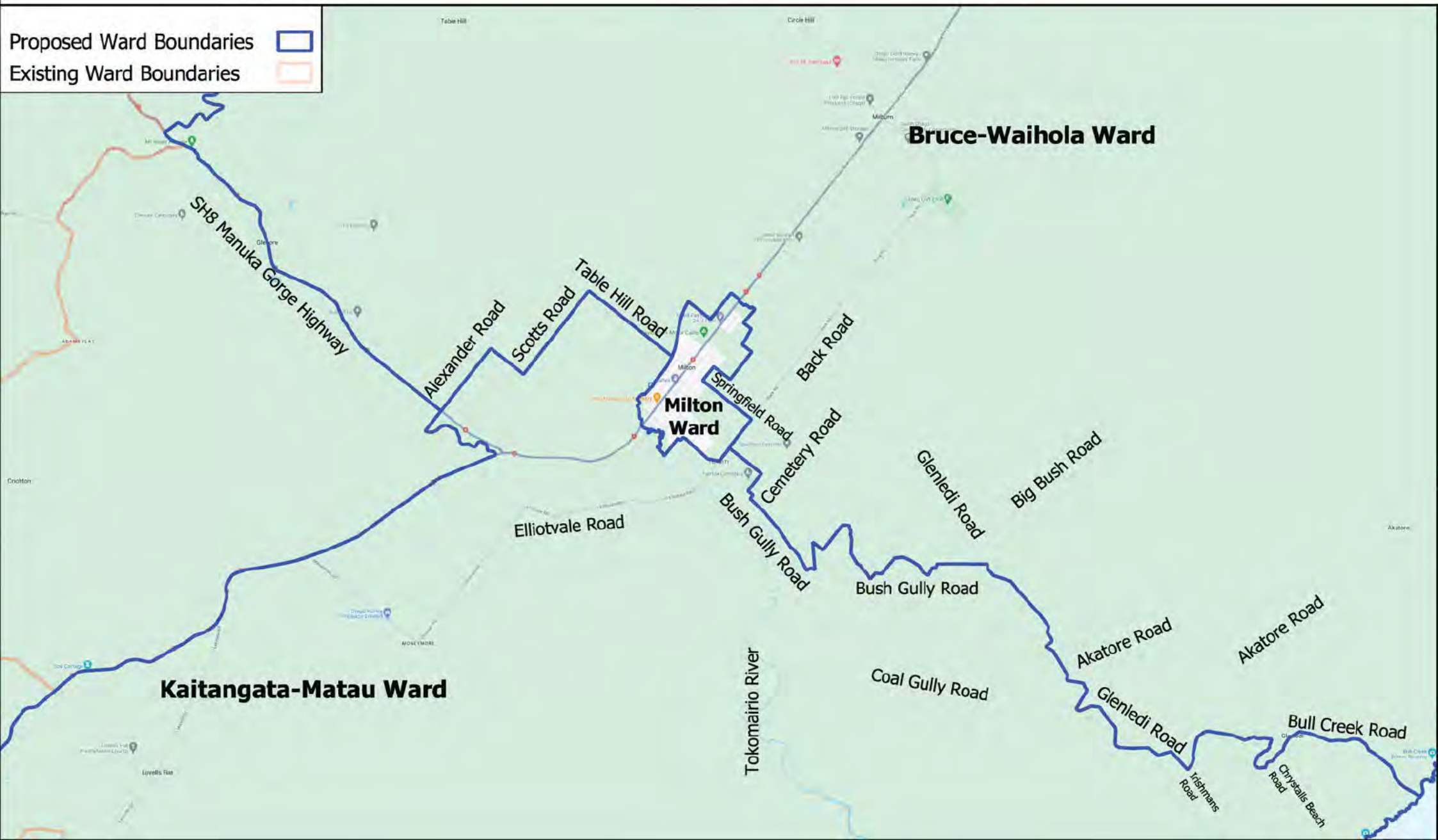


Clutha District Council - Initial Proposal Boundaries between Bruce-Waihola and Milton Ward



Clutha District Council - Initial Proposal

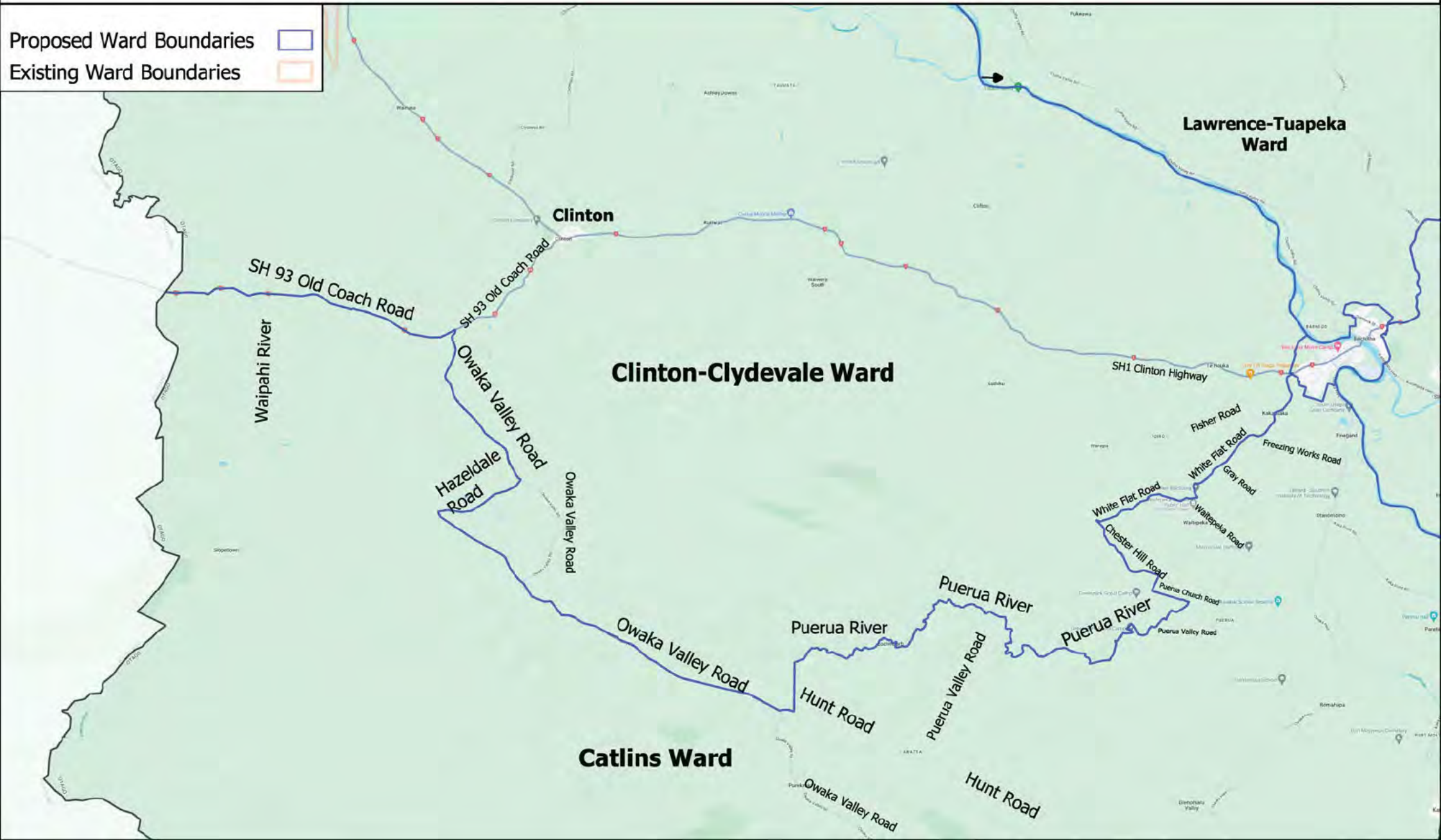
Boundaries between Bruce-Waihola and Kaitangata-Matau Ward





Clutha District Council - Initial Proposal Boundary between Kaitangata-Matau Ward and Catlins Ward



Clutha District Council - Initial Proposal Boundary between Catlins Ward and Clinton-Clydevale Ward



Clutha District Council Representation Review Initial Proposal 12 Community Board Members from 2 Community Boards


Proposed/Existing Community Board Boundaries 
Proposed Ward Boundaries 




Clutha District Council - Initial Proposal

12 Community Board Members from 2 Community Boards

West Otago Community Board (6 Members)

Proposed/Existing Community Board Boundaries 

Proposed Ward Boundaries 

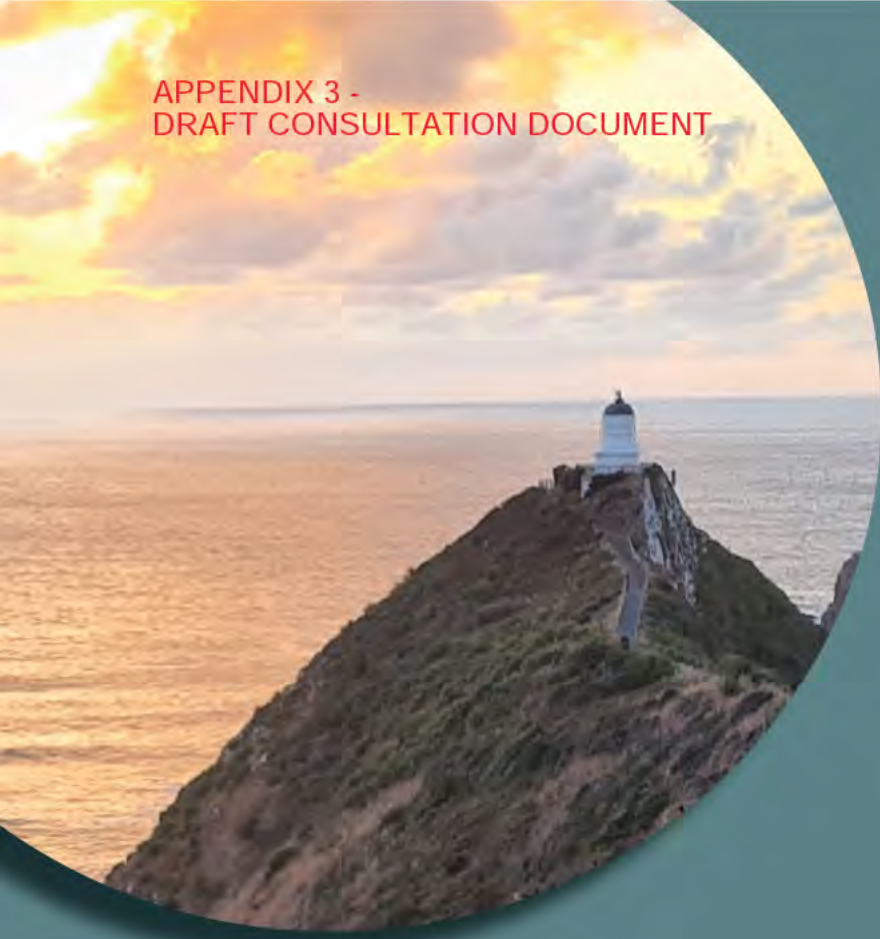


Clutha District Council - Initial Proposal

12 Community Board Members from 2 Community Boards

Lawrence-Tuapeka Community Board (6 Members)





Have your
SAY!

Have your say on how Council is
elected and how you are represented
in the 2024 Clutha District
Representation Review

REPRESENTATION REVIEW 2024

DRAFT CONSULTATION
DOCUMENT
INITIAL PROPOSAL



CONTENTS

	Page
What is the Representation Review?	3
What do we have now?	4
The Initial Proposal	6
- What are we proposing to change?	6
- Council Representation	6
- What are the changes and why?	7
- Number for elected members & boundaries of wards	8
- Names of wards	10
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Early feedback - Preliminary consultation	17
The Representation Review process	18
What do we need to consider?	19
The process so far	21
Frequently asked questions	22
Further information	23

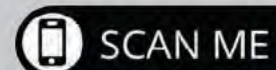
This booklet contains information about the Initial Proposal (on pages 6 to 16), and a separate form for you to give us your feedback.

To have your say online please visit our website.

Let us know what you think, visit our website and have your say.



www.cluthadc.govt.nz/representation-review



What is the Representation Review?

Representation reviews give the community an opportunity to consider whether the existing representation arrangements are fair and effective.

We are required under the Local Electoral Act 2001 to review the arrangements for the Clutha District every six years, and the last time we did this was 2018.

We held a round of early feedback in May 2024, and Council has considered the feedback received. We are now required to develop an initial proposal which sets out our preference for representation arrangements.

The full details of the Initial Proposal are set out on pages 6 to 16 of this booklet, and we need you to let us know whether you think the proposal will provide fair and effective representation for the Clutha District, now and in the future.

The Representation Review involves a review of:

- The total number of councillors for the district and the way they are elected ('at large', by ward, or a combination).
- Ward boundaries and their names.
- Whether there should be community boards in the district and, if so, the number of community boards, their names and boundaries, the number of members for each board (including any appointed members), and whether the board area should be subdivided for electoral purposes.

Have your
SAY!

Consultation closes
2 September 2024

The easiest way to give your feedback is online:
www.cluthadc.govt.nz/representation-review

Scan the QR code to go straight to our website.



What do we have now?

In the Clutha District, our current arrangements are the mayor elected 'at large', 14 councillors elected from eight wards and 12 community board members elected from two community boards.

Our 14 councillors are elected by ward, and the Mayor elected to represent the entire district.

Our 8 wards are named Balclutha, Bruce, Catlins, Clinton, Clutha Valley, Kaitangata-Matau and Lawrence-Tuapeka.

The number of Councillors representing each ward is shown below.

Our two community boards are the West Otago Community Board and the Lawrence-Tuapeka Community Board.

The number of elected members elected for each community board is shown overleaf.

COUNCILLORS

Number of Councillors representing each ward

4 Balclutha Ward

3 Bruce Ward

1 Catlins Ward

1 Clinton Ward

1 Clutha Valley Ward

1 Kaitangata-Matau Ward

1 Lawrence-Tuapeka Ward

2 West Otago Ward

See more information about the representation for each ward overleaf.



You can view our ward maps online, scan the QR code to see more.



What do we have now? (continued)

The table below shows how many councillors represent each ward within our district, as well as a breakdown of ratio to population per councillor.

Ward	Population	Councillors	Population/ Councillor ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,220	4	1305	-44	-3.28%
Bruce Ward	4,720	3	1573	224	16.60%
Catlins Ward	1,400	1	1,400	51	3.76%
Clinton Ward	1,350	1	1,350	1	0.05%
Clutha Valley Ward	1,400	1	1,400	51	3.76%
Kaitangata-Matau Ward	1,170	1	1,170	-179	-13.29%
Lawrence-Tuapeka Ward	1,230	1	1,230	-119	-8.84%
West Otago Ward	2,400	2	1,200	-149	-11.06%
Total	18,890	14	1,349*		

* In accordance with the Local Electoral Act 2001, the population that each councillor represents must be within the range of 1,349 plus or minus 10% (1,214-1484). Bruce ward, West Otago ward and Kaitangata-Matau ward do not comply with this rule.

COMMUNITY BOARDS

Our two community boards, the West Otago Community Board and the Lawrence-Tuapeka Community Board, are represented by 6 elected members each.

Number of elected members representing each Community Board

6 West Otago Community Board

6 Lawrence-Tuapeka Community Board

Community Board	Population	Members
Lawrence-Tuapeka Community Board	1,230	6
West Otago Community Board	2,400	6

Read more about the current arrangements on our website

Scan the QR code or visit www.cluthadc.govt.nz/representation-review



The Initial Proposal

WHAT ARE WE PROPOSING TO CHANGE?

As part of the representation review process, we are required by the Local Electoral Act 2001 to adopt an Initial Proposal which sets out the representation arrangements.

These will be the arrangements of the Clutha District Council for at least the triennial 2025 election in October.

On 26 July 2024 the Clutha District Council adopted the following initial proposal, and we are now seeking your feedback.

COUNCIL REPRESENTATION

It is proposed that the Clutha District Council will comprise of the mayor elected 'at-large' and nine councillors elected from eight wards. The eight wards reflect the following identified communities of interest:

Ward	Communities of interest
Balclutha Ward	Comprising the urban area of Balclutha township.
Bruce-Waihola Ward	Comprising rural areas north of Milton township, including Taieri Mouth, Waihola, and Milburn.
Catlins Ward	Comprising the area from the southern Koau branch of the Clutha River Mata-Au, and including the rural areas of Paretai, Otanomomo and Romahapa, through to the southern coastline to the Otago and Southland regional border, and the Awatea and Slopedown areas.
Clinton-Clydevale Ward	Comprising the inland rural area around Clinton (noting the addition to the existing Clinton Ward of Te Houka, Clifton, Clydevale and Rongahere, along with the Waipahi area along the northern boundary.
Kaitangata-Matau Ward	Comprising the urban areas of Kaitangata, and including the urban and rural areas of Stirling, Benhar, Lovells Flat, Moneymore, Toko Mouth (from Koau Branch of the Clutha River on Inch Clutha).
Lawrence-Tuapeka Ward	Comprising the urban area of Lawrence, and rural areas to include the south and southwest areas of Pukeawa, Hillend, Awamangu, Adams Flat and Crichton.
Milton Ward	Comprising the urban area of Milton township.
West Otago Ward	Comprising the key areas around West Otago, including Tapanui and Heriot (noting some areas have been moved south into the Clinton-Clydevale Ward).

Continued overleaf.

COUNCIL REPRESENTATION (CONTINUED)

The population that each elected member will represent is as follows:

Community Board	Population	Members	Population/Member ratio
Balclutha Ward	4,280	2	2,140
Bruce-Waihola Ward	1,990	1	1,990
Catlins Ward	1,910	1	1,910
Clinton-Clydevale Ward	2,150	1	2,150
Kaitangata-Matau Ward	2,140	1	2,140
Lawrence-Tuapeka Ward	1,990	1	1,990
Milton Ward	2,170	1	2,170
West Otago Ward	2,260	1	2,260
Total	18,890	9	2,099

In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the range of 2,099 plus or minus 10% (1,889-2,309). All of the proposed wards comply with this range.

WHAT ARE THE CHANGES AND WHY?

There are **significant changes proposed** to the current arrangements ('the status quo') in this initial proposal. We think what we are proposing is necessary to ensure representation continues to be fair and effective.

Change

1

Number of elected members and ward boundary changes (page 8-9)

We are proposing to make changes to the ward boundaries within our district, based on 8 identified communities of interest.

We are also proposing to reduce the number of elected members that make up the Clutha District Council.

Change

2

Ward name changes (page 10-11)

We are proposing to change the names of some of our wards, to reflect the adjusted boundaries and communities of interest.

Change

3

Community board boundaries to be retained (page 12)

We are proposing to retain the existing boundaries for our two community boards, even though changes to the existing ward boundaries are being proposed.

Read more about each proposed change in more detail overleaf

Change

1

NUMBER OF ELECTED MEMBERS AND BOUNDARIES OF WARDS

There are significant changes to the status quo proposed. In this section we are focusing on proposed changes to the boundaries of wards, and the number of elected members representing each ward.

We think what we are proposing is necessary to ensure representation continues to be fair and effective.

We are proposing that the number of elected members is reduced from 14 to 9.

When discussing the proposed changes, councillors reflected on their effectiveness with a large number of elected members around the governance table and determined

that fewer councillors may enable more effective and robust discussions.

The map of all wards on the next page highlights the changes by showing new and existing boundaries, and the proposed number of elected members per ward.

We have created a variety of maps that outline the proposed boundary changes in closer detail.

You can view paper copies of these maps by visiting your local community library, the Rosebank Council office, or the Clutha isite Visitor Information Centre.

Visit our website to see our collection of maps outlining the boundary changes



Scan the QR code or visit www.cluthadc.govt.nz/representation-review

Proposed number of Councillors to represent each ward

2	Balclutha Ward
1	Bruce-Waihola Ward
1	Catlins Ward
1	Clinton-Clydevale Ward
1	Kaitangata-Matau Ward
1	Lawrence-Tuapeka Ward
1	Milton Ward
1	West Otago Ward

What do you think about these changes? Head to our website and submit your feedback

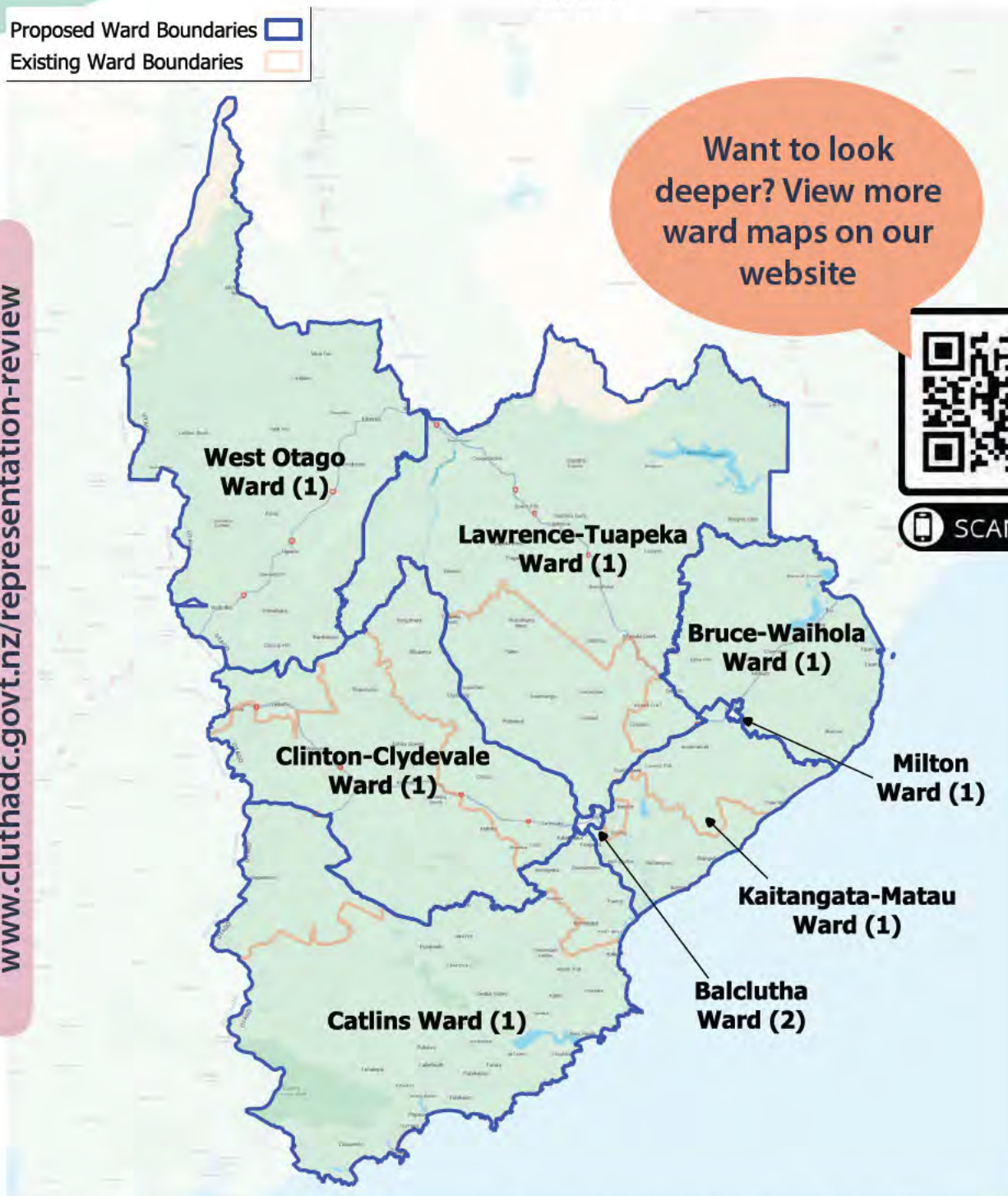
Continued overleaf.

NUMBER OF ELECTED MEMBERS AND BOUNDARIES OF WARDS (CONTINUED)

The reason for the boundary changes is to reduce the number of elected members to ensure effective representation of communities of interest in both urban and rural areas, and to ensure fair representation is provided to our communities.

Please refer to the map below, to compare the proposed ward boundaries (blue) to the existing ward boundaries (orange).

Detailed maps of each ward are also available to view at our website, or at your local community library, the Rosebank Council office or the Clutha isite Visitor Information Centre.



Change
2

NAMES OF WARDS

To reflect the changes in the ward boundaries, we are proposing name changes to some of our wards.

The names of these wards have been changed or altered to reflect the proposed boundary changes and to align with the geographical areas and communities of interest both rurally and urban.

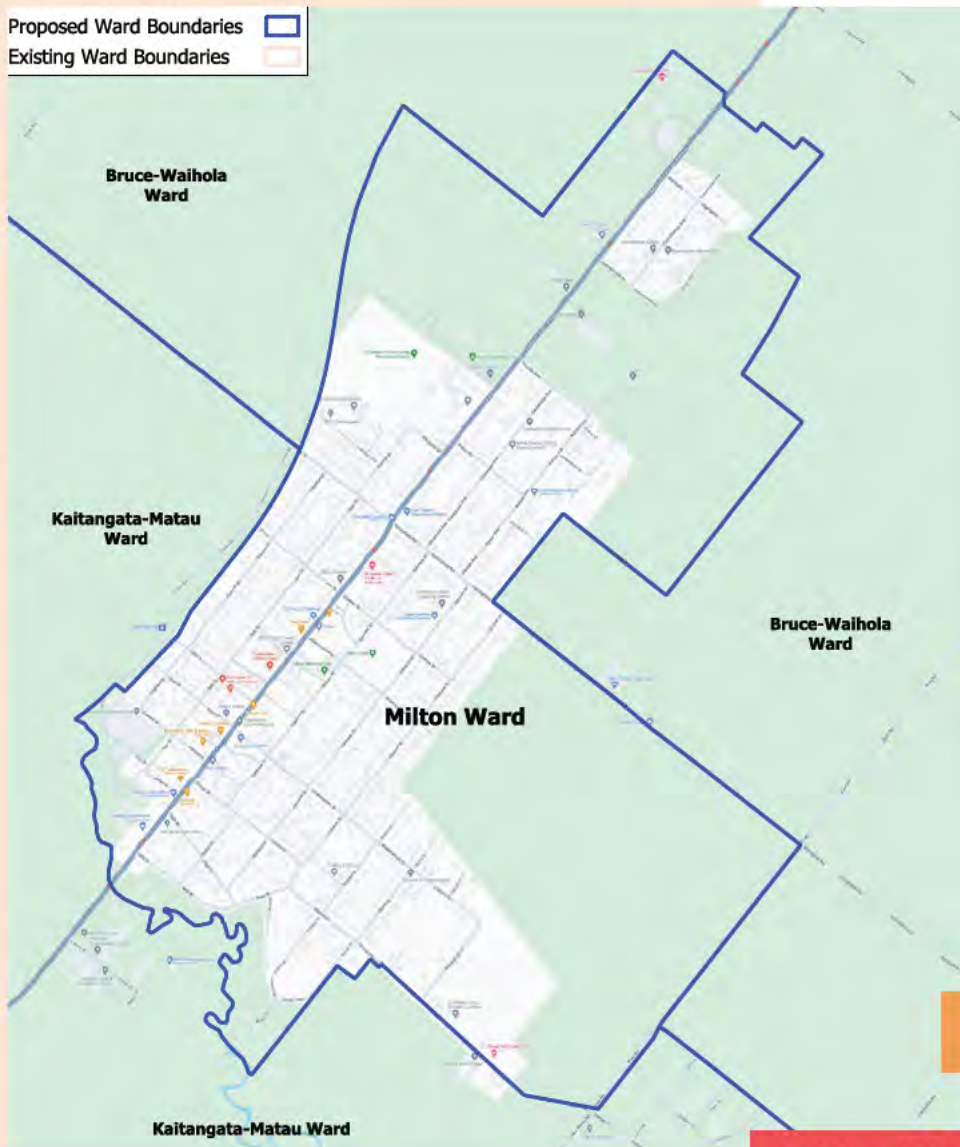
Refer to the following maps to see the boundaries for these wards.

We think that the following three proposed wards names are logical and easy to understand, as they will better reflect the geographical areas within the district.

Milton Ward (below)

Bruce-Waihola Ward (overleaf)

Clinton-Clydevale Ward (overleaf)



These maps and other proposed ward boundary maps are available for viewing on our website.



Milton Ward

NAMES OF WARDS (CONTINUED)



Bruce-Waiholā Ward

Visit our website to read more.
www.cluthadc.govt.nz/representation-review

Want to look closer? We have created a variety of maps that outline the proposed boundary changes in closer detail.

You can view paper copies of these maps by visiting your local community library, the Rosebank Council office, or the Clutha isite Visitor Information Centre.



Clinton-Clydevale Ward

Change

3

COMMUNITY BOARD REPRESENTATION

Although the ward boundaries are changing, we are proposing to keep the current boundaries of our two community boards the same.

Currently the Clutha District is comprised of two community boards, and we propose that this does not change.

COMMUNITY BOARDS

Community Board	Elected members	Appointed member of Council	Area of community
West Otago Community Board	6	1 appointed from West Otago Ward	Comprising the existing West Otago ward area as delineated on Plan LG-0722013-W-1 deposited with the Local Government Commission.
Lawrence-Tuapeka Community Board	6	1 appointed from Lawrence-Tuapeka Ward	Comprising the existing Lawrence-Tuapeka ward area as delineated on Plan LG072-2019-W-2 deposited with the Local Government Commission.

The boundaries of the community boards are proposed to be retained as status quo under the existing wards.

The reason for retaining the existing communities and their boundaries is to

ensure that the communities of interest in West Otago and Lawrence-Tuapeka continue to be effectively represented by their respective community boards.

Maps of these two community board boundaries, with a comparison to the proposed ward boundaries, can be viewed on [page 16](#) of this booklet.

You can also read more and view maps on our website.

Scan the QR code or visit www.cluthadc.govt.nz/representation-review



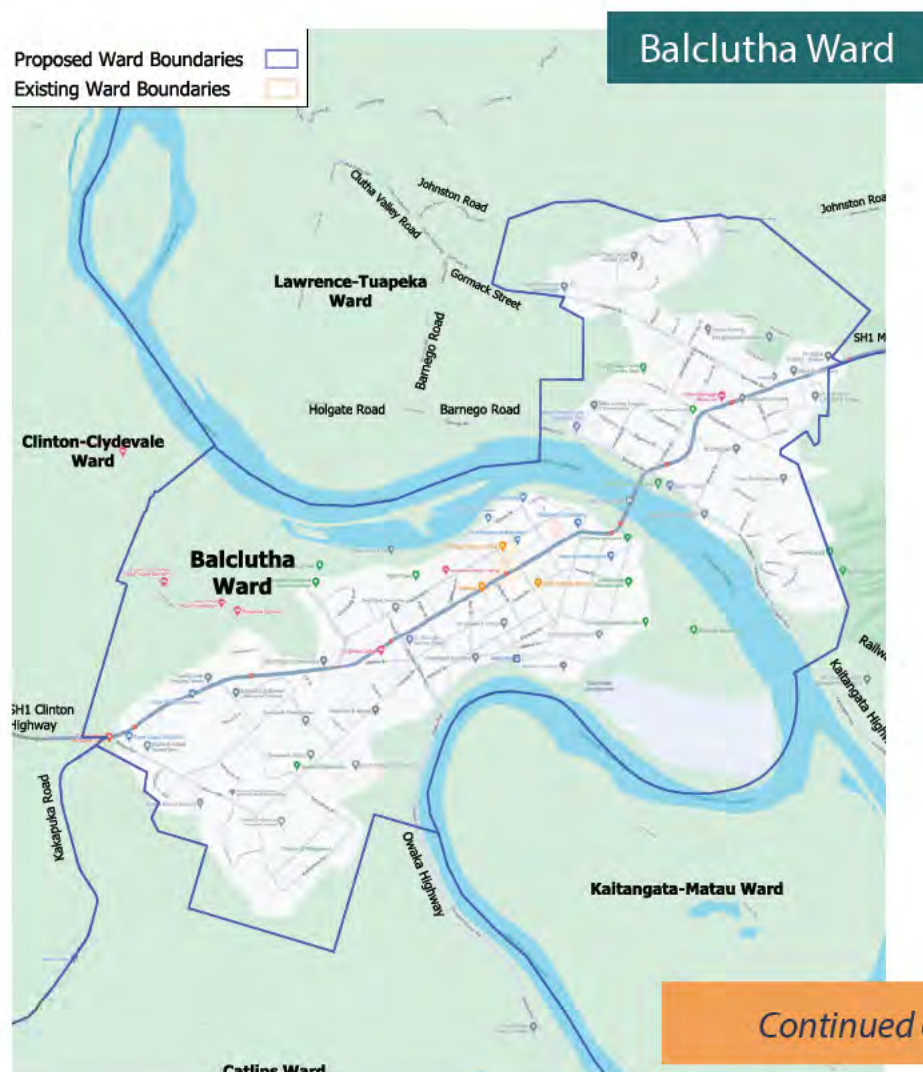
BOUNDARY MAPS

We have prepared maps which reflect the proposed ward boundaries in this Initial Proposal.

Some maps are shown on previous pages of this Consultation Document, and the remainder are shown here. The list below reflects which page to refer to for each ward map.

Maps are also available for viewing at a larger scale on our website.

Combined ward map	page 9	Kaitangata-Matau Ward map	page 14
Balclutha Ward map	page 13	Lawrence-Tuapeka Ward map	page 15
Bruce-Waihola Ward map	page 11	Milton Ward map	page 10
Catlins Ward map	page 14	West Otago Ward	page 15
Clinton-Clydevale Ward map	page 11	Community Board maps (x2)	page X



BOUNDARY MAPS (CONTINUED)





Catlins Ward



Kaitangata-Matau Ward

Continued overleaf..

BOUNDARY MAPS (CONTINUED)

Proposed Ward Boundaries 
 Existing Ward Boundaries 



Lawrence-Tuapeka Ward



Want to look closer?
 We have created a variety of maps that outline the proposed boundary changes in closer detail.

You can view paper copies of these maps by visiting your local community library, the Rosebank Council office, or the Clutha isite Visitor Information Centre.

West Otago Ward

Proposed Ward Boundaries 
 Existing Ward Boundaries 





View these maps on our website

Scan the QR code or visit:
www.cluthadc.govt.nz/representation-review



Continued overleaf. 

BOUNDARY MAPS (CONTINUED) COMMUNITY BOARD MAPS



Proposed/Existing Community Board Boundaries 
Proposed Ward Boundaries 



Lawrence-Tuapeka Community Board

These maps and other proposed ward boundary maps are available for viewing on our website.



Proposed/Existing Community Board Boundaries 
Proposed Ward Boundaries 



West Otago Community Board

Early Feedback - Preliminary consultation

We received 58 submissions from the community during the early consultation period, when we asked for your thoughts on representation arrangements in the district.

Below is a summary of the general feedback we received.

93%

93% agreed that the current wards which are based on communities of interest, reflecting geographical areas and population figures are working well.

89%

89% thought the 14 (status quo) is the right number of councillors to reflect the interests of the different communities in the district.



89% thought councillors should be elected from wards.
11% thought a combination of both wards and at large.
Nobody thought councillors should be elected at large.

There were a mixture of comments (26) and views as to why, including:

- Councillors know their own wards individual needs, local issues
- Different needs across different communities
- People need to have suitable skills
- Fair representation through a combination of wards and at large.



83% thought that community boards should be kept the same, with the existing Lawrence-Tuapeka Community Board and the West Otago Community Boards.
13% thought there should be more community boards.
4% thought there should be less.



4 comments suggested 4 key areas for where more community boards should be established, including:

- Bruce/Milton/Waihola – 4 comments
- Catlins – 2 comments
- Kaitangata – 1 comment
- Clinton - 1 comment

The Representation Review process

The Local Electoral Act 2001 (LEA) requires local authorities to undertake a review of their representation arrangements at least once every six years.

The last review was undertaken in 2018, and therefore Council is required to undertake a review in 2024 for at least the 2025 triennial elections.

This Initial Proposal presents the proposed arrangements for the next six years.

On Thursday 12 September, submitters will have the opportunity to present their views in support of their written submission to Council in person at the hearing.

Councillors will consider these verbal submissions, along with the feedback received from the written submissions to decide a Final Proposal.

The Final Proposal is then advertised for appeals and objections. Where there are no appeals or objections, the proposal will then apply until the next representation.

If the Final Proposal receives objections or appeals, these will be referred to the Local Government Commission, and a final decision will be made.

The easiest way to give your feedback is online at our website.

www.cluthadc.govt.nz/representation-review

Scan the QR code to go straight there.



REPRESENTATION REVIEW TIMELINE

Public submissions

1 August - 2 September 2024

Submission period on the initial proposal, where you can have your say on the options.

Hearings

September 2024

Hearing for submitters to speak to Council

Council adopts the final proposal

24 October 2024

Council meeting to adopt the final proposal.

Appeal/objection period

28 October – 28 November 2024

One month for the appeal/objection period

LGC determination (if required)

By 10 April 2025

If required, a determination by Local Government Commission.

WHAT DO WE NEED TO CONSIDER?

The objective of a representation review is to ensure fair and effective representation for individuals and communities.

THE THREE PRINCIPALS OF THE REVIEW ARE:

Defining
communities of
interest

Effective
representation
of communities
of interest

Fair
representation
of electors

WHEN REVIEWING OUR REPRESENTATION ARRANGEMENTS WE IDENTIFY:

- ✓ The total number of elected members for our district,
- ✓ Their basis of election, whether 'at large', by ward, or a combination of both,
- ✓ How many wards in the district, ward names and their boundaries, and how many councillors are elected from each ward, and
- ✓ Whether there should be community boards and, if so, how the community boards are structured, their boundaries and names, and whether they are subdivided for electoral purposes.

More on the review process over the page, or on our website



Scan the QR code or visit
www.cluthadc.govt.nz/representation-review

WHAT DO WE NEED TO CONSIDER? (CONTINUED)

Defining communities of interest

To achieve effective representation, wards should be based on communities of interest - that means areas that people identify with and relate to.

The legislation doesn't define what a community of interest is, but describes a concept that includes:

- ✓ people feeling a sense of identity and belonging to an area and influenced by geographic features;
- ✓ people having access to the same goods, services and facilities, like schools, swimming pools or roading networks;
- ✓ rohe or takiwa of local iwi and hapu may also be a factor.

Once the communities of interest have been defined by geographical boundaries, how these communities will be most effectively represented must be considered.

Effective representation considers factors like the number of councillors in relation to the size and geography of the area, and the diversity of its people.

- ✓ Can communities of interest be grouped together to achieve effective representation?
- ✓ How many elected members would provide effective representation to a ward, and should there also be a community board?
- ✓ How easily accessible are the elected members to their community, and how well can they represent the people and interests of the area?
- ✓ Is effective representation best achieved by an at large system, a ward system, or a mixed system?

Effective representation of communities of interest

Fair representation of electors

When reviewing our representation, we have to take into account the number of residents each councillor represents. This is called a 'population-member ratio' or the '+/- 10% rule'. This rule helps us to consider whether our proposed representation arrangements provide for fair representation.

To calculate this, we take the total district population and divide it by the number of councillors (excluding the mayor). The number of councillors per ward cannot be 10% higher or lower than this ratio.



Ready to have your say?
Scan the QR code or visit
www.cluthadc.govt.nz/representation-review

The process so far..

Council has reached this stage in the Representation Review process by taking the following steps:

Council meeting
3 August 2023

Council resolved to retain the First Past the Post (FPP) electoral system for the 2025 local election.

Council meeting
26 October 2023

Council resolved not to establish one or more Māori wards.

Council meeting
7 December 2023

Council discussed the representation review and gave consideration to the review process.

Council workshop #1
11 April 2024

Direction was given on the proposed options, the method of consultation and questions for the preliminary consultation process.

Council meeting
9 May 2024

The Early Feedback preliminary consultation document and feedback questions were approved by Council.

Early Feedback
10 May to 2 June
2024

The Early Feedback period opened and we asked for your feedback on the way Council is elected and how you would like to be represented.

Council workshop #2
20 June 2024

Council considered the feedback received from the preliminary consultation. This was used to inform the preferred option for the initial proposal.

Frequently asked questions

Looking for more information? Check out our FAQ's below.

? What's changed?

There are significant changes to all of our representation arrangements. Changes include:

- Reducing Councillors from the current 14 to 9, elected from eight wards.
- Most ward boundaries have changed.

There are also a couple of new names to represent the areas of interest, including:

- Milton Ward
- Bruce-Waiholo Ward
- Clinton – Clydevale Ward

? Why are there changes?

The opportunity for reviewing the representation arrangements is once every six years. Community feedback, non-compliance (not meeting the fair representation rule) of current wards, and the direction proposed by elected members provided the basis for the different options that were explored. The new proposed option addresses these areas to ensure we are meeting the legal requirements set out in the Local Electoral Act 2001.

? What other options were considered?

Other options explored by Councillors included a combination of district-wide 'at-large' and ward scenarios, and ward-only scenarios.

? What is a community board?

Community boards typically represent a smaller geographic area or 'community of interest' within their council, to ensure smaller communities' voices aren't lost in the big picture conversations.

Most members are elected during local body elections although council members can also be appointed to a community board. Note: this would entail an extra cost as currently each ward's ratepayers pay for their own community board.

? Will it be cheaper to have less councillors?

No, the pool of remuneration (cost) stays the same regardless of the number of councillors. The Remuneration Authority sets this budget for the district.

? What electoral system does Clutha District Council use?

Council resolved to use the First Past the Post system for the 2025 elections on 3 August 2023.

? Do we have Māori wards?

Council gave consideration to establishing a separate Māori ward, however, in consultation it was resolved not to establish one on 26 October 2023.

? What is fair and effective representation?

Fair representation means each elected member represents about the same number of people (within +/- 10 percent of the district's population divided by the total number of Councillors). This ensures an equal representation across the district.

Effective representation relates to the Councillors' ability to represent their constituency and ensure matters important to their electorate are heard.

? What is an election 'at large'?

An election that is 'at-large' means that members are elected from the whole district and not on a ward basis. The Mayor is elected 'at-large'.

? What are communities of interest?

When looking at boundaries for local representation, we are required to consider communities of interest. These consider:

- A sense of belonging to an area.
- An ability to meet the community requirements for services.
- An ability politically to represent the interests of the community.

Ready to have your say? Find out how over the page, or head to our website.



Scan the QR code or visit www.cluthadc.govt.nz/representation-review

Have your SAY!

THE EASIEST WAY TO HAVE
YOUR SAY IS ONLINE!



Scan the QR code or visit
our website to submit
your feedback.

WWW.CLUTHADC.GOV.T.NZ/REPRESENTATION-REVIEW

Further information

Copies of this Representation Review Initial Proposal consultation document, maps showing areas of the proposed wards, community board boundaries and all other information about the representation review process can be found on our website.

WWW.CLUTHADC.GOV.T.NZ/REPRESENTATION-REVIEW

In person: Hardcopy versions of of this consultation document, maps showing areas of the proposed ward boundaries and hardcopy submission feedback forms can be found at our Clutha District Council offices and community libraries. Call into any of the following locations in person and our staff can assist you:

- ✓ Clutha District Council Rosebank office, Rosebank Terrace, Balclutha
- ✓ Your local community library in Balclutha, Milton, Owaka, Tapanui or Lawrence
- ✓ Clutha isite Visitor Information Centre, Balclutha

Phone or email: Any queries should be directed to:
help.desk@cluthadc.govt.nz or phone: 0800 801 350

Have your say:

To submit your feedback on the proposed representation arrangements please complete a written submission online via our website, or obtain a hardcopy submission form from one of the above locations and return by:

Post: Clutha District Council, PO Box 25, Balclutha 9240

In person: To one of the above locations.

Email: to help.desk@cluthadc.govt.nz

You are welcome to ***speak to your submission*** at a hearing, please let us know when you complete your submission.

SUBMISSIONS MUST BE RECEIVED BY COUNCIL NO LATER THAN 5 PM, 2 SEPTEMBER 2024.

CONSULTATION
CLOSES
2 SEPTEMBER 2024

REPRESENTATION REVIEW 2024

Have your say on how Council is elected and how you are represented in the 2024 Clutha District Representation Review

DRAFT CONSULTATION
DOCUMENT
INITIAL PROPOSAL

REPRESENTATION REVIEW 2024 | DRAFT INITIAL PROPOSAL



INITIAL PROPOSAL

Do you agree with the initial proposal?

Yes

No

Your comments?

WARD BOUNDARIES

Do you agree that the ward boundaries appropriately group communities of interest together?
If not, what changes would you propose?

Yes

No

Your comments?

ELECTED MEMBERS

Do you agree that we have the right number of elected members to represent the interest of
the Clutha District? If not, what do you see at the right number of elected members?

Yes

No

Your comments?

WARD NAMES

Do you agree with the proposed names of the wards? If not, what do you suggest?

Yes

No

Your comments?

COMMUNITY BOARDS

Do you agree with keeping the same arrangements for community boards?

Yes

No

Your comments?

FURTHER FEEDBACK

Do you have any other comments or feedback?

If you would like to submit any further supporting information please attach it to this form.

Your comments?

REPRESENTATION REVIEW 2024

INITIAL PROPSAL | FEEDBACK FORM

Have your say in the representation arrangements for the October 2025 elections.

Please submit your feedback before 2 September 2024.



FOLD HERE



We want to hear from you

Fill out the attached form and return by freepost by folding and taping this page where indicated (no staples). Or visit our website www.cluthadc.govt.nz/representation-review and submit your feedback online.

FOLD HERE

ReplyPaid Authority Number 253534



Clutha District Council
P O Box 25
Balclutha 9240

FOLD HERE

TAPE HERE (NO STAPLES)



Clutha District Council

Representation Review 2024

Preliminary Consultation – Early Feedback data and analytics report

Date: 5 June 2024

Prepared by: Natasha Munro – Policy Advisor

Prepared for: Election Services – Dale Ofsoske and Ben Roser

Consultation process – early feedback

The purpose of this report is to provide the data and analysis from the preliminary consultation process to Election Services. This will then inform their development of scenarios and the initial proposal that will be workshopped with councillors on 20 June 2024.

Following on from the workshop on 11 April 2024 and Council meeting on 9 May 2024, early feedback was sought. See attached appendix 1 for a copy of the hardcopy consultation document.

The online consultation management Social PinPoint provided the platform for the management of the submissions. Hardcopies were available from community libraries and Clutha isite. They were available to download via

<https://connect.cluthadc.govt.nz/representation-review-2024>

Advertising of the preliminary feedback consultation included:

- Clutha District Council website
- Antenno app
- Social media – Facebook and Instagram sponsored ad
- Community newspapers district wide, including the Otago Daily Times, Clutha Leader, Genesis, Blue Mountain Express,
- Council news section – Clutha Leader
- Available at community libraries and isite across the district.

The consultation period was from 5 May to 2 June 2024.

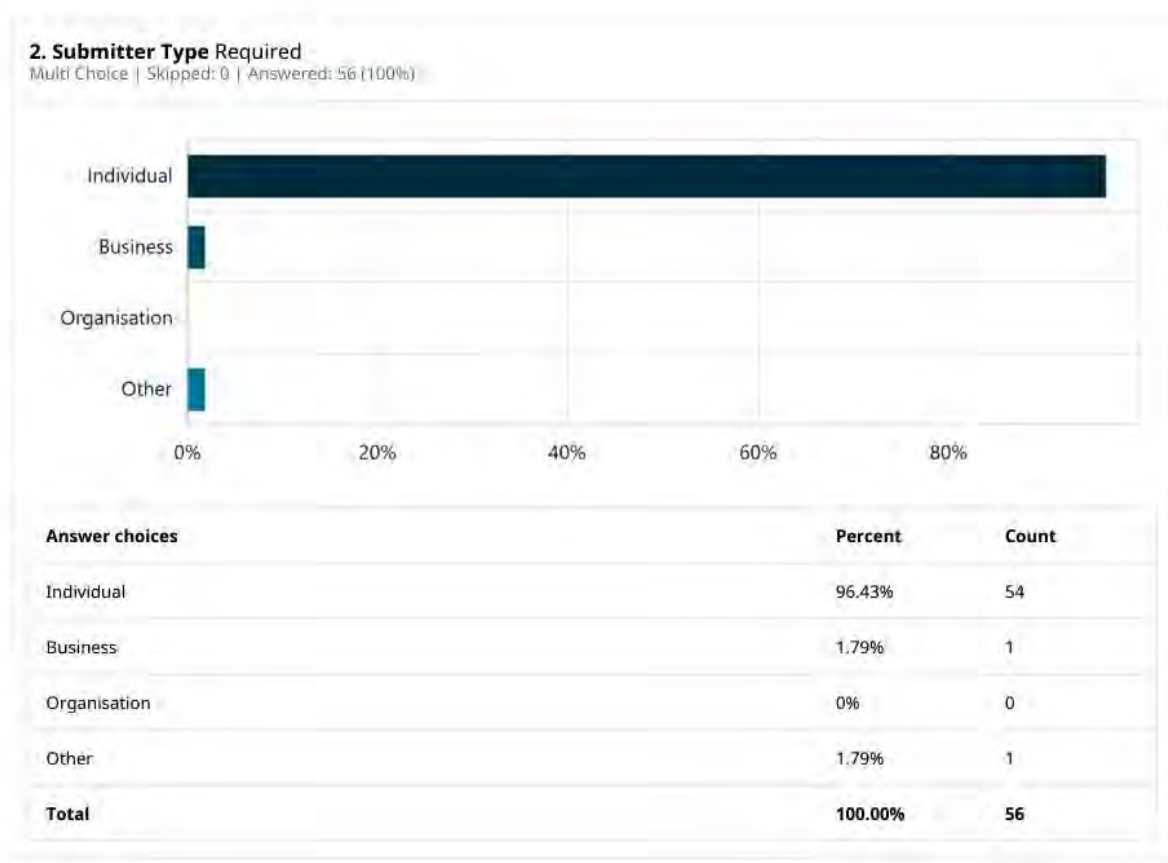
Analysis of data

56 submissions were received, which is a successful response rate in comparison to previous years.

The response rate is highlighted for each question, along with comments summarised under each question.

The sections that included comments have an analysis of the sentiments.

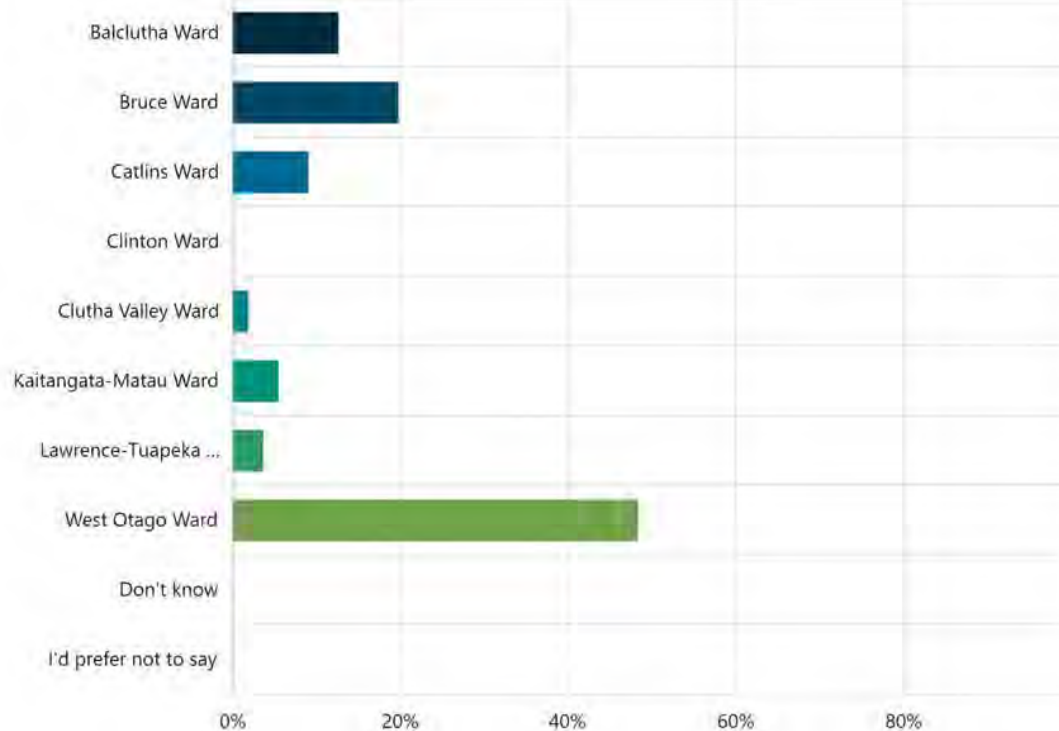
Question 2



Question 3

3. Which ward do you live in? Required

Select Box | Skipped: 0 | Answered: 56 (100%)

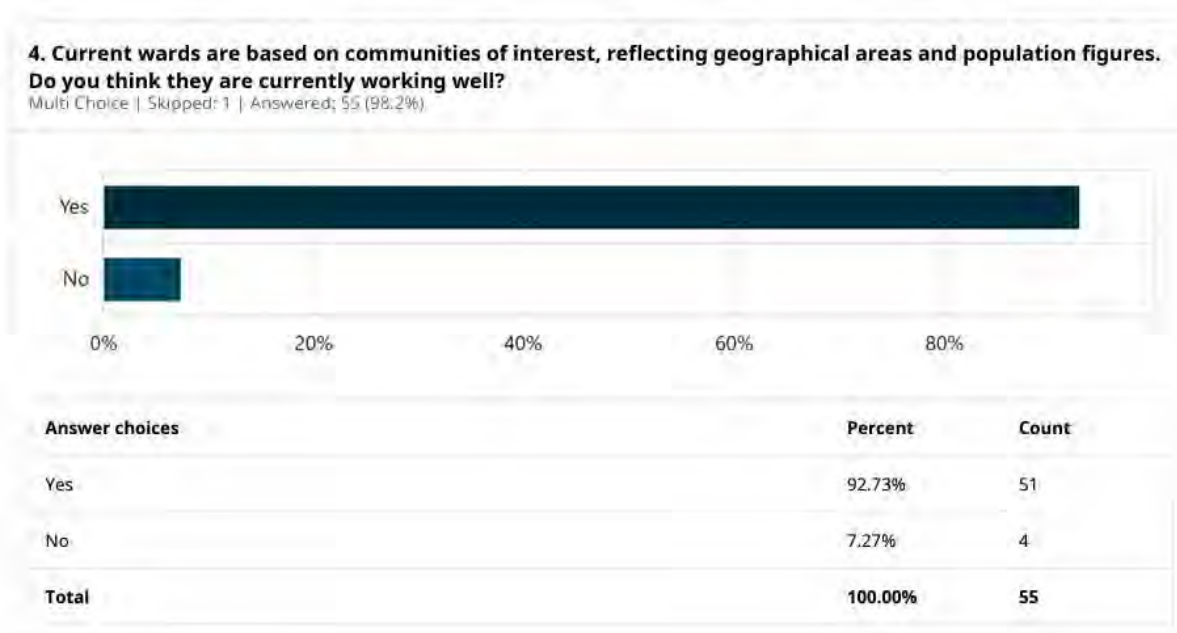


Answer choices	Percent	Count
Balclutha Ward	12.50%	7
Bruce Ward	19.64%	11
Catlins Ward	8.93%	5
Clinton Ward	0%	0
Clutha Valley Ward	1.79%	1
Kaitangata-Matau Ward	5.36%	3
Lawrence-Tuapeka Ward	3.57%	2
West Otago Ward	48.21%	27
Don't know	0%	0
I'd prefer not to say	0%	0
Total	100.00%	56

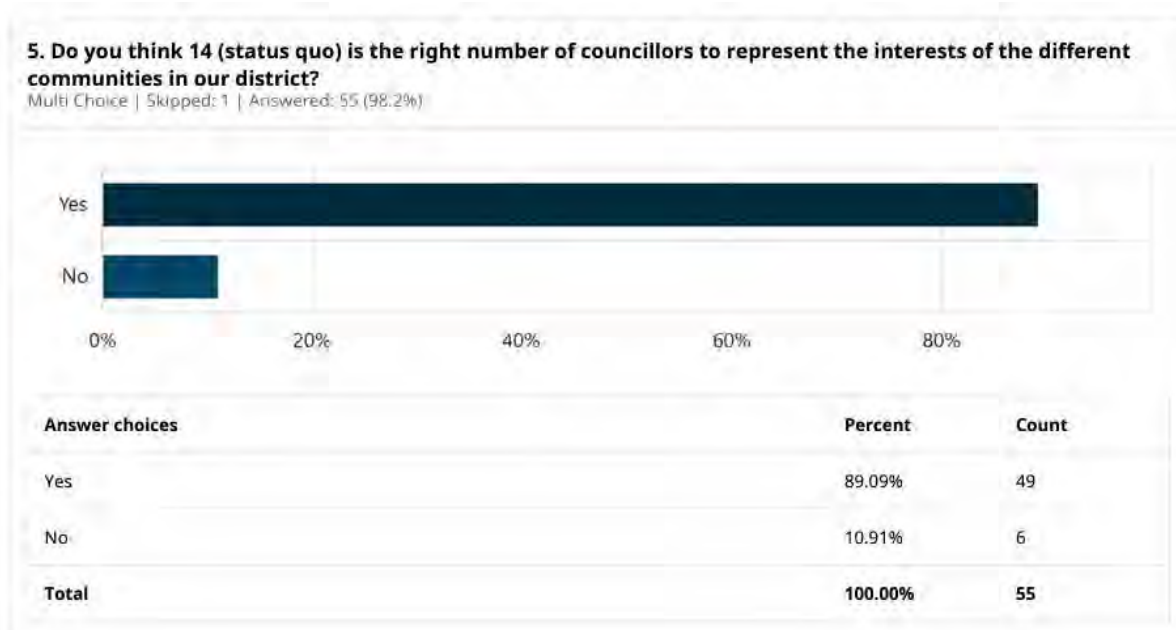
Points to note:

- There were a high number of written, individual submissions from West Otago, proportionately and significantly more than submitters from other wards.

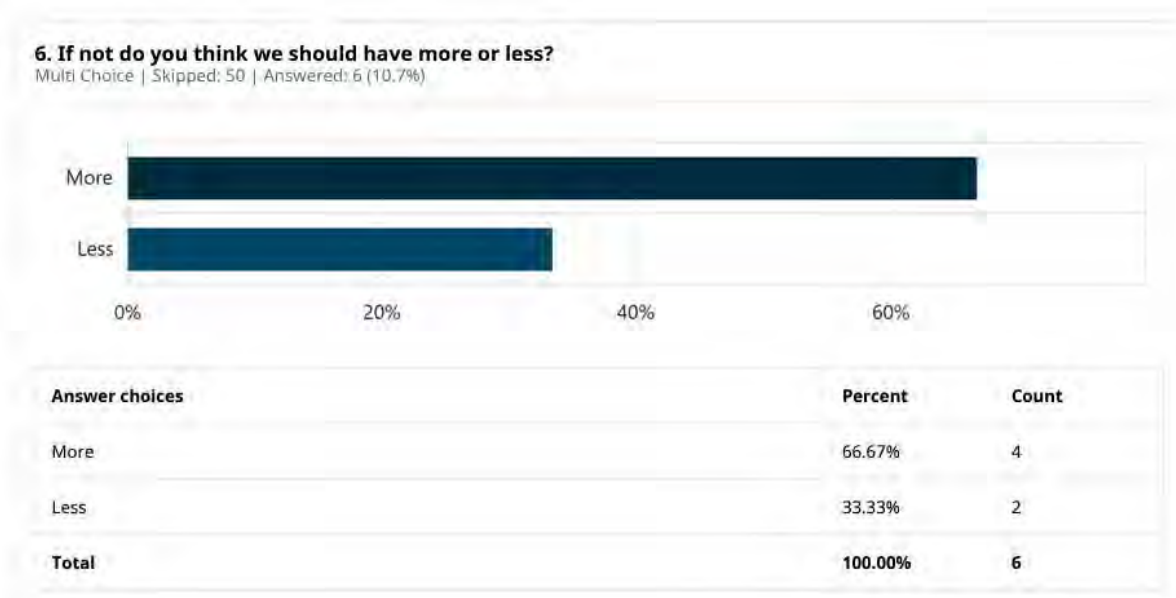
Question 4 – Current wards are based on communities of interest, reflecting geographical areas and population figures. Do you think they are currently working well?



Question 5 – Do you think 14 (status quo) is the right number of councillors to represent the interests of the different communities in our district?



Question 6 – If not do you think we should have more or less?



Question 7 – Why?

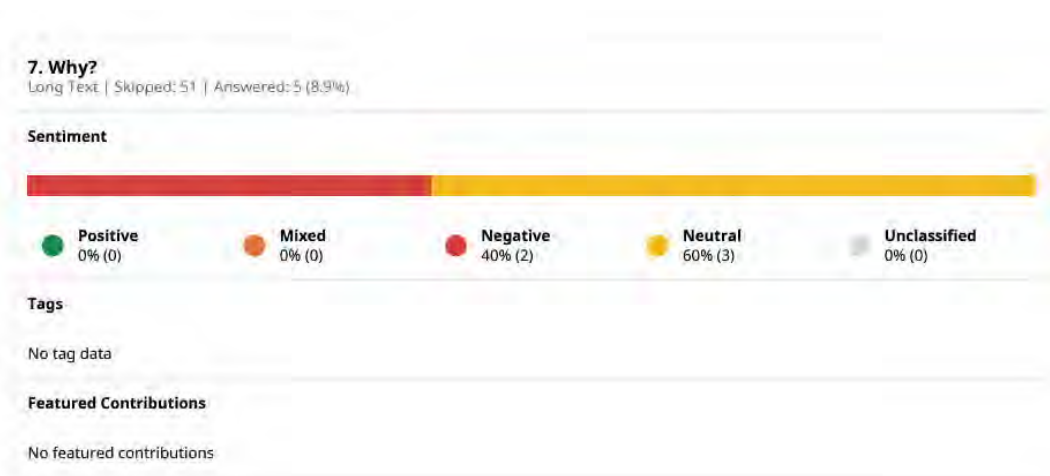
I feel like we need more councillors to better represent the interests of the community at large. That being said we also need some younger members as the current councillors are all over 50 (I believe) and the younger demographic have different concerns etc compared to the older part of the population

Too many councillors from balclutha. Should be two max from each ward

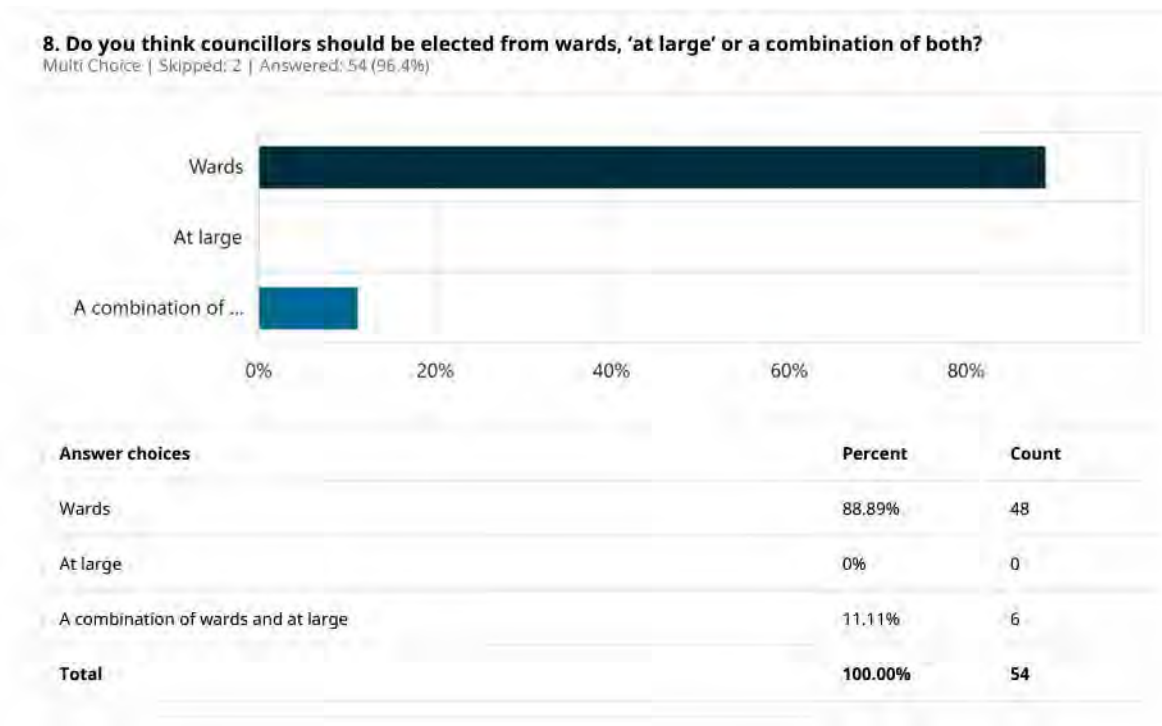
we should have a Maori ward

Milton area is a growing area and deserve more equal say as Clutha

Keep costs down



Question 8 – Do you think councillors should be elected from wards, ‘at large’ or a combination of both?



Question 9 - Why?

Councillors need to be a part of their individual communities to fully understand their needs. However, I feel the council at large have already set their own agenda, and take little notice of the concerns of their outer constituents. The councils I've advised, unnecessary spending on beautification rather than infrastructure is unacceptable. The recent rate increases notification is so extreme and clearly shows no grasp of the hardships of many households. Especially for those who pay for their own services, like water and waste. Recycling in Clutha is an embarrassment. Non-existent. The lack of active progression or encouragement of new business is non-existent and the council act as a deterrent instead of encouragement.

We need equal representation across the wards, not weighted by population, as larger centres will always have more representation. We want to see equal representation across the wards so Balclutha and the Catlins are not overly favoured as they are now.

Voters within each ward are more likely to know who the candidates are and vote accordingly for who they think best represents them and issues within the ward.

Voters outside of a ward may be inclined to not vote, or not care who they vote for, leaving the ward with Councillor(s) that the majority of voters inside the ward didn't want.

<p>A combination of both approaches, such as having some councillors elected from wards and others elected at-large, could potentially offer the benefits of both systems. This hybrid model allows for both local representation and city-wide perspective, striking a balance between grassroots advocacy and holistic governance. However, implementing such a system requires careful consideration of factors like district boundaries, representation equity, and voter engagement to ensure fairness and effectiveness.</p>
<p>It could be possible to have more than 2 candidates from an area but all would make good councilors. If it is limited to 2 to an area a third candidate may choose to stand on a district wide platform.</p>
<p>We think this is the fairest way.</p>
<p>To ensure fair representation across the district, otherwise it risks Balclutha dominating seats and therefore decisions.</p>
<p>It is easier for someone to represent a smaller number of constituents in a particular geographic area of interest. There is also a go to person for local issues. Obviously where there is more than one councilor in a Ward the dynamics may change.</p>
<p>They must live locally</p>
<p>To ensure that the councillors are connecting with their community and representing those interests at council.</p>
<p>Local people listening to local people about their local issues</p>
<p>People know there individual area needs.</p>
<p>every ward has it's own problems and situations/issues. we need to have councillors that live in each ward, who know their area well as well as the issues within the ward</p>
<p>People who elected living in the area know what's needed an going on</p>
<p>so we get councillors that represent our ward</p>
<p>We need suitably people, capable of directing the Clutha Organization</p>
<p>Residents of the wards need to be represented by their elected councillors to have a voice</p>
<p>It is extremely important councillors are elected from the ward they live in to best represent the ratepayers of their specific area</p>
<p>As the Clutha District Council covers a large Geographical area only the ward system would give a fair representation for the whole area.</p>
<p>Individuals representing that ward</p>
<p>Clutha District contains a variety of communities with different requirements.</p>

Mayor election must be at Large , but Councilors have strong considerations to areas of interest to start with , but as they come to the Council table they must share greater Council interest overall they are elected in the interest of the wider community

challenge is to balance passion for community / balanced with skill set needed to support Governances decisions before them from Ratepayers / Community interests & the quality of Staff in evaluate all proposals/ plans / Health & Safety for the wider Council needed .

We live in a demanding time so the skill sets for councilors is far reaching BUT they must hold the values of community they serve at heart

People are more familiar with Councilors within their wards.

Local people representing locals is best.

People are well known within their own ward and the district as a whole.

Smaller areas have different needs so should have local representation.

9. Why?

Long Text | Skipped: 30 | Answered: 26 (46.4%)

Sentiment



Positive
8% (2)

Mixed
0% (0)

Negative
8% (2)

Neutral
85% (22)

Unclassified
0% (0)

Tags

No tag data

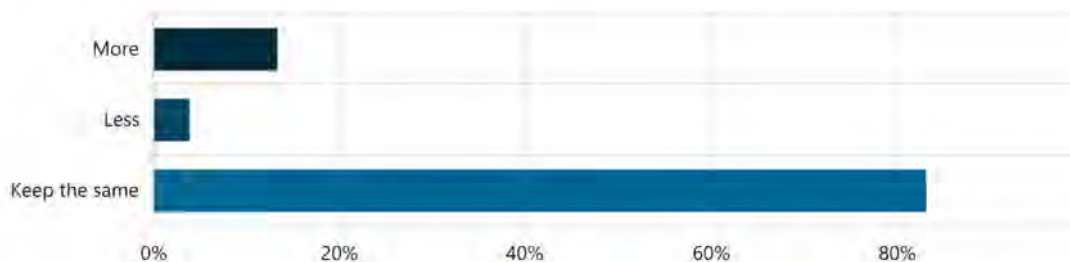
Featured Contributions

No featured contributions

Question 10 – There are currently two community boards – Lawrence/Tuapeka and West Otago. Do you think we should establish more or less or keep them the same?

10. There are currently two community boards - Lawrence/Tuapeka and West Otago. Do you think we should establish more or less or keep them the same?

Multi Choice | Skipped: 3 | Answered: 53 (94.6%)



Answer choices	Percent	Count
More	13.21%	7
Less	3.77%	2
Keep the same	83.02%	44
Total	100.00%	53

Question 11 – Why do you think we should establish more or less?

Because they are focussed on their community area and are a bigger face than the council in some regards

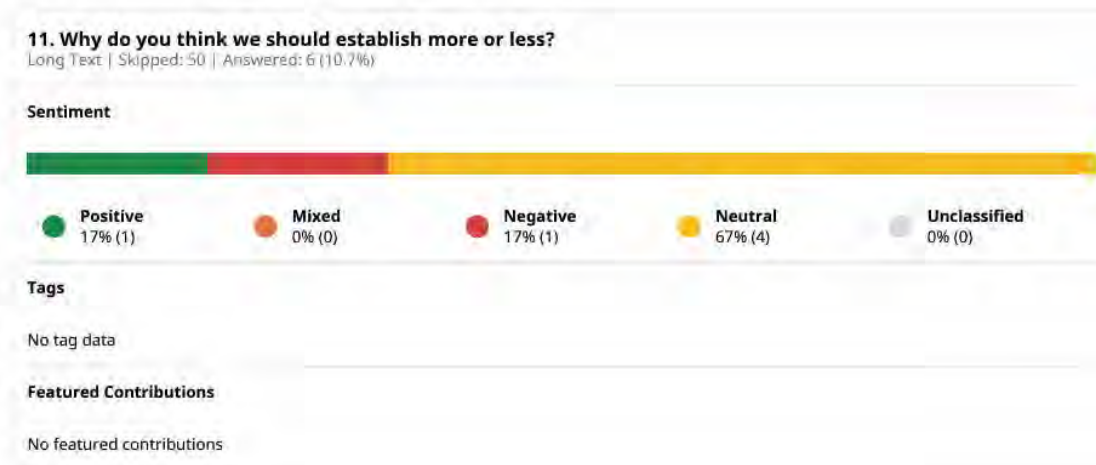
More community boards and less councillors ensures a fairer representation from each area and more voices across the districts.

These communities are already well represented by Councillors (especially West Otago).

A community board for the Bruce ward would be good. This is a growth area and it's important to give more representation to this area.

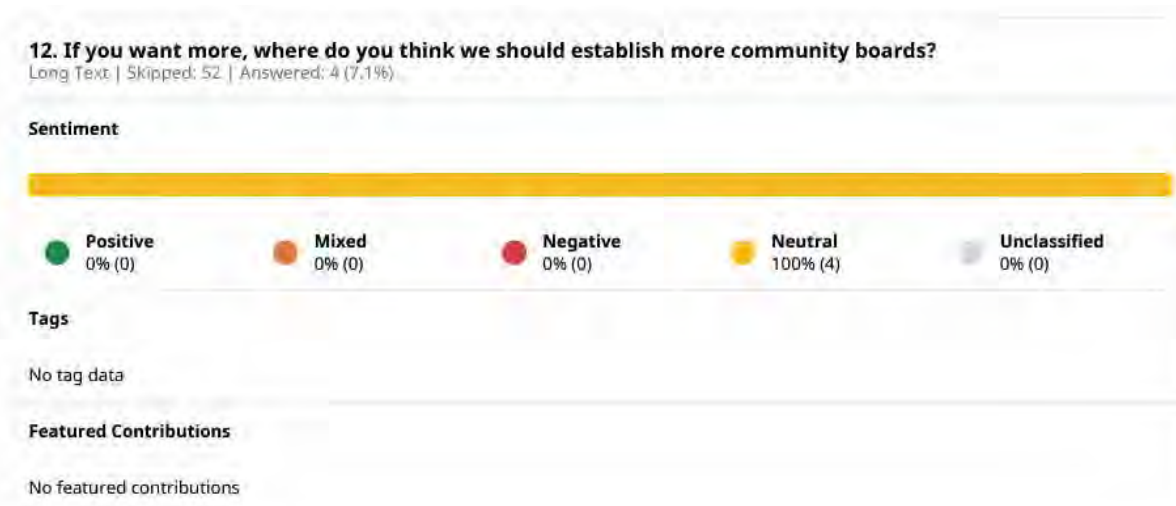
I don't think there is a need for an additional layer of bureaucracy'

A community board for the Bruce Ward same as Lawrence/Tuapeka and West Otago would assist and compliment the elected councilors and I am sure that a dialogue between the elected councilors and a community board would have prevented the unfortunate siting of the Single Workers huts on a popular public Park in Milton, and the waste of Ratepayers money brought about by their removal.



Question 12 – If you want more, where do you think we should establish more community boards?

Bruce, Kaitangata and Catlins
Waihola, Catlins, Clinton, Milton
Bruce
<p>I consider that the Bruce Ward needs a Community Board. Either a Board of three members? Only for Milton the second largest town in the Clutha District. Or a Community Board that covers the whole Bruce Ward which for example may comprise of one representative from Taieri Mouth, one From Waihola, two from the rural areas and two from Milton.</p> <p>It is my consideration that all Wards have community boards to assist the Elected Councilors to have a better dialogue with the citizens and ratepayers, For example Milton the second largest town in the Clutha District doesn't have a resident councilor.</p>



Question 13 – Is there anything else that we should consider when reviewing changes to the way you are represented?

There should be Maori councillors in this district, it appears this council seems to have a racist attitude towards having Maori councillors
Online voting
it would be good to see the southern councils work more in together but not necessarily combining.
Use of consultancies. Milton's violets build is the grossest mismanagement and waste of money- how could you waste 1.3 million on 4 toilets - how much did they cost in that project. Infrastructure- now you are picking to increase rates because you failed to keep up with infrastructure over the years. Local knowledge needs to be utilised. Developers are given consents for more houses without consideration of infrastructure available . Waihola is a classic example. Now rates are going up 25% 3 years in a row- Council needs to be better with a clear vision. and not the ' scratch my back' way of doing business
Councillors and the mayor are elected to represent the interest of the community. You need to connect more with the community in an open and transparent way
No
everyone should be elected and not appointed
Anyone on council should be elected only not a free ride or an opinion. Democratically elected
we need a rate payer vote on the establishment on a maori ward
Membership of the LGNZ should be cancelled. They are left wing, woke extreme and a danger to democracy. Apart from that, we would save a lot of money.
community boards are also important to local wards so views and concerns of the rate payers are heard
I consider that for a Mayor to put their name forward for election, that they must have completed one term as an elected councillor.
To be honest very little is covered by councillors, this big machine called local governance is controlled by the unelected managers who feed bullshit to the councillors and carry on. And then if that's not enough the central government feeds more policies down the line who the managers absorb and implement with no push back
Community boards give a increased representation to a diverse community of interest and Clutha Council is clearly one of these special councils / Communities have experience in a adjacent authority , i value the understanding Community boards bring to Council discussion . i have 40 years of community/ council experience to call on dont lose your identity Be modern, accept change but dont give away your identity .

i have the privilege of contracting to & for C D Council in a number of roles and sincerely believe you must protect your Councils people / communities in challenging times .

PS the Map at introduction to this consultation Document may have included a note re location of Taieri Mouth as a key marker of Roothing connections/ port of high recreational use and a gem in Councils assets

Colin & Ann Weatherall C [REDACTED]

I believe each area is suitably represented and it is important to have input from each area.

Only changes resulting in ratepayer savings should be considered.

Att: Council and CEO.

Submission of requirements.

1/No unelected wards

2/No affiliation to a political party.

3/ No unelected Deputies.

4/ Nobody employed who does not live in the Clutha District.

5/No contracting of ex Council employees as consultants.

Yours sincerely

GAIL OATS

[REDACTED]

Please be advised that I will speak to my submission of requirements.

Leave as is. No to spending unnecessary money at present.

13. Is there anything else that we should consider when reviewing changes to the way you are represented?

Long Text | Skipped: 38 | Answered: 18 (32.14%)

Sentiment



Tags

No tag data

Featured Contributions

No featured contributions

2024 Representation Review

Early Feedback

Clutha District Council is reviewing how it can best represent our communities in the makeup of Council. Your feedback will help councillors shape our wards and community boards.

What is the Representation Review?

Every six years councils review how well people and communities are represented.

A representation review addresses the total number of elected members at the Council table and on community boards, and the way they are elected in the local elections every three years, to ensure councils retain effective and fair representation for the community.

The Clutha District Council last undertook a representation review in 2018 in preparation for the 2019 elections.

You can learn more about representation reviews on the Local Government Commission website.

What do we have now?

Currently, we have 15 Elected Members, being:

- A mayor (elected at large)
- 14 councillors from 8 wards across the Clutha District including:

District including:

- * Balclutha Ward – 4 councillors
- * Bruce Ward – 3 councillors
- * Catlins Ward – 1 councillor
- * Clinton Ward – 1 councillor
- * Clutha Valley Ward – 1 councillor
- * Kaitangata-Matau Ward – 1 councillor
- * Lawrence-Tuapeka Ward – 1 councillor
- * West Otago Ward – 2 councillors

We also have 2 Community Boards, being:

- West Otago Community Board - 6 elected members
- Lawrence/Tuapeka Community Board - 6 elected members

Scan the QR code to visit our website and have your say in the Representation Review.



SCAN ME



2024 Representation Review

Early Feedback

Clutha District Council is reviewing how it can best represent our communities in the makeup of Council. Your feedback will help councillors shape our wards and community boards.

What does the representation review process involve?

Representation reviews are completed every 6 years to ensure fair and effective representation for individuals and communities.

The representation review cannot change the people who are currently elected, but it may increase or decrease the number of councillors elected in the next local elections.

Fair and effective representation

Fair representation means each elected member represents about the same number of people (within +/- 10 percent of the district's population divided by the total number of Councillors). This ensures an equal representation across the district.

Effective representation relates to the Councillors' ability to represent their constituency and ensure matters important to their electorate are heard.

What decisions have already been made?

For the past year we have been talking to our community about the electoral process, with elected members voting to:

- (1) retain the First Past the Post (FPP) voting system
- (2) not establish a Māori ward.

The representation review is the third and final step of the process required before the 2025 elections.

What do we need to decide?

We want to hear what you think about the following key decisions that need to be made:

The total number of councillors for the district and the way they are elected - at 'large' or by ward or a combination.

The boundaries of wards and their names.

Whether there should be community boards in the district and, if so, the number of boards; their names and boundaries; the number of members for each board including any appointed members; and whether the board area should be subdivided for electoral purposes.

REPRESENTATION REVIEW TIMELINE

Early Feedback

Until Sunday, 2 June

We are asking for your feedback to help shape potential options

Adopt the initial proposal

25 July 2024

Council meeting to adopt the initial proposal

Public submissions

1 August - 2 September 2024

Submission period on the initial proposal, where you can have your say on the options.

Hearings

September 2024

Hearing for submitters to speak to Council

Council adopts the final proposal

24 October 2024

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Appeal/objection period

28 October – 28 November 2024

One month for the appeal/objection period

LGC determination (if required)

By 10 April 2025

If required, a determination by Local Government Commission.

2024 Representation Review

Frequently Asked Questions

Clutha District Council is reviewing how it can best represent our communities in the makeup of Council. Your feedback will help councillors shape our wards and community boards.

What are communities of interest?

When looking at boundaries for local representation, we are required to consider communities of interest. These consider:

- A sense of belonging to an area.
- An ability to meet the community requirements for services.
- An ability politically to represent the interests of the community.

What are wards?

Wards are ways of splitting up a council area into smaller areas for election purposes. They serve the same function as electorates for national elections. In the Clutha District there are currently eight wards - Balclutha, Bruce, Catlins, Clinton, Clutha Valley, Kaitangata-Matau, Lawrence-Tuapeka, and West Otago.

What is an election 'at-large'?

An election that is 'at-large' means that members are elected from the whole district and not on a ward basis. The Mayor is elected 'at-large'.

What do you mean by having a combination of wards and 'at large'?

With the status quo of one mayor and fourteen councillors this could potentially look different. As an example, some councillors could be elected from wards and some councillors could be elected 'at-large'.

What is a community board?

Community boards typically represent a smaller geographic area or 'community of interest' within their council, to ensure smaller communities' voices aren't lost in the big picture conversations.

Most members are elected during local body elections although council members can also be appointed to a community board. Note: this would entail an extra cost as currently each ward's ratepayers pay for their own community board.

Will it be cheaper if we have less councillors?

No, the pool of remuneration (cost) stays the same regardless of the number of councillors. The Remuneration Authority sets this budget for the district.

When and where can I give my feedback for this round of early engagement?

Our preliminary engagement will start on 9 May, and finish on 2 June 2024. We have several ways to provide feedback.

You can find out more and share your feedback at www.cluthadc.govt.nz. Hard copy survey forms will also be available at our Council Rosebank front desk, community libraries and the Clutha isite.

Following feedback from this preliminary engagement, Council will propose how the district is best represented. You will have several opportunities to have your say through this process including another consultation period and submission hearing.



2024 Representation Review

Submit your feedback

How to return this form via Free ReplyPaid Post

1 Complete your feedback

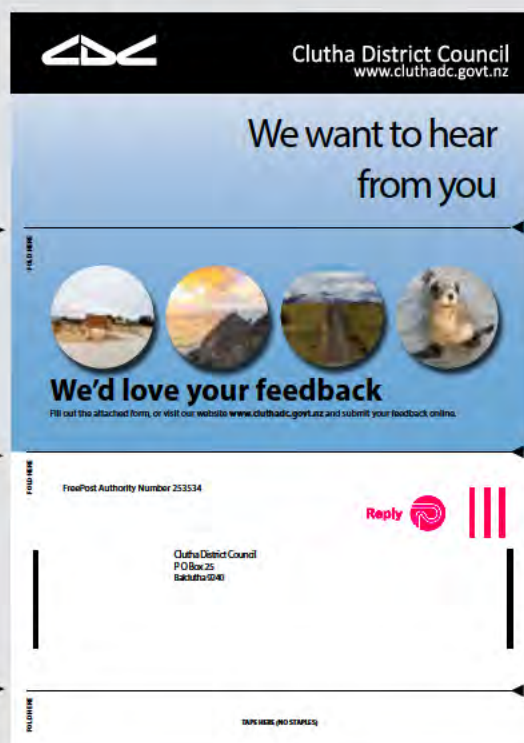
2 Fold here

3 Fold here

4 Fold here

5 Seal tab with tape. **Do not use staples.**

6 Drop into your nearest NZ post box or any CDC office.



Thank you!

Please submit your feedback by Sunday, 2 June 2024

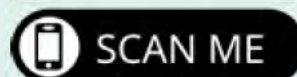
Your ideas and suggestions will be collated with all the other feedback we receive and provided to elected members.

Have your say online!

You can also submit your feedback online via our website.

Scan the QR Code, or visit our website to complete the online form.

www.cluthadc.govt.nz/representation-review



FEEDBACK FORM

Have your say in the representation review. Feedback closes Sunday 2 June 2024.

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Representation Review 2024 – Early feedback

You can answer as many or few questions as you like. Go to www.cluthadc.govt.nz/representation-review to take part online or fill out this form and post it for free (see previous page). You can also drop it off at any of our community libraries.

Submissions will be provided to Council staff for administration purposes, and to Councillors for decision making purposes.

Submission information will be publicly available online after the consultation period ends.

SUBMITTER TYPE (REQUIRED)

- Individual
- Organisation
- Business
- Other (please specify below):

Do you think that councillors should be elected from wards, 'at large', or a combination of both?

- Wards
- At large
- A combination of both

WHICH WARD DO YOU LIVE IN? (REQUIRED)

- Balclutha Ward
- Bruce Ward
- Catlins Ward
- Clinton Ward
- Clutha Valley Ward
- Kaitangata-Matau Ward
- Lawrence-Tuapeka Ward
- West Otago Ward
- Don't know
- Prefer not to say

Why?

There are currently two community boards - Lawrence/Tuapeka and West Otago. Do you think we should establish more, less, or keep it the same?

- More
- Less
- Keep the same

Current wards are based on communities of interest, reflecting geographical areas and population figures.

Do you think they are currently working well?

- Yes
- No

Do you think 14 (status quo) is the right number of councillors to represent the interests of the different communities in our district?

- Yes
- No

If not, do you think we should have more or less?

- More
- Less

Why?

If you selected more or less, what is your reasoning?

If you selected more, where do you think we should establish more community boards?

Is there anything else that we should consider when reviewing changes to the way you are represented?



We want to hear from you

FOLD HERE



We'd love your feedback

Fill out the attached form, or visit our website www.cluthadc.govt.nz and submit your feedback online.

FOLD HERE

ReplyPaid Authority Number 253534



Clutha District Council
P O Box 25
Balclutha 9240

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TAPE HERE (NO STAPLES)

APPENDIX 6 -OPTIONS CONSIDERED IN WORKSHOP 2



Clutha District Council

2024 Representation Review

Workshop 2

Natasha Munro – Policy Advisor

Ben Roser – Election Services

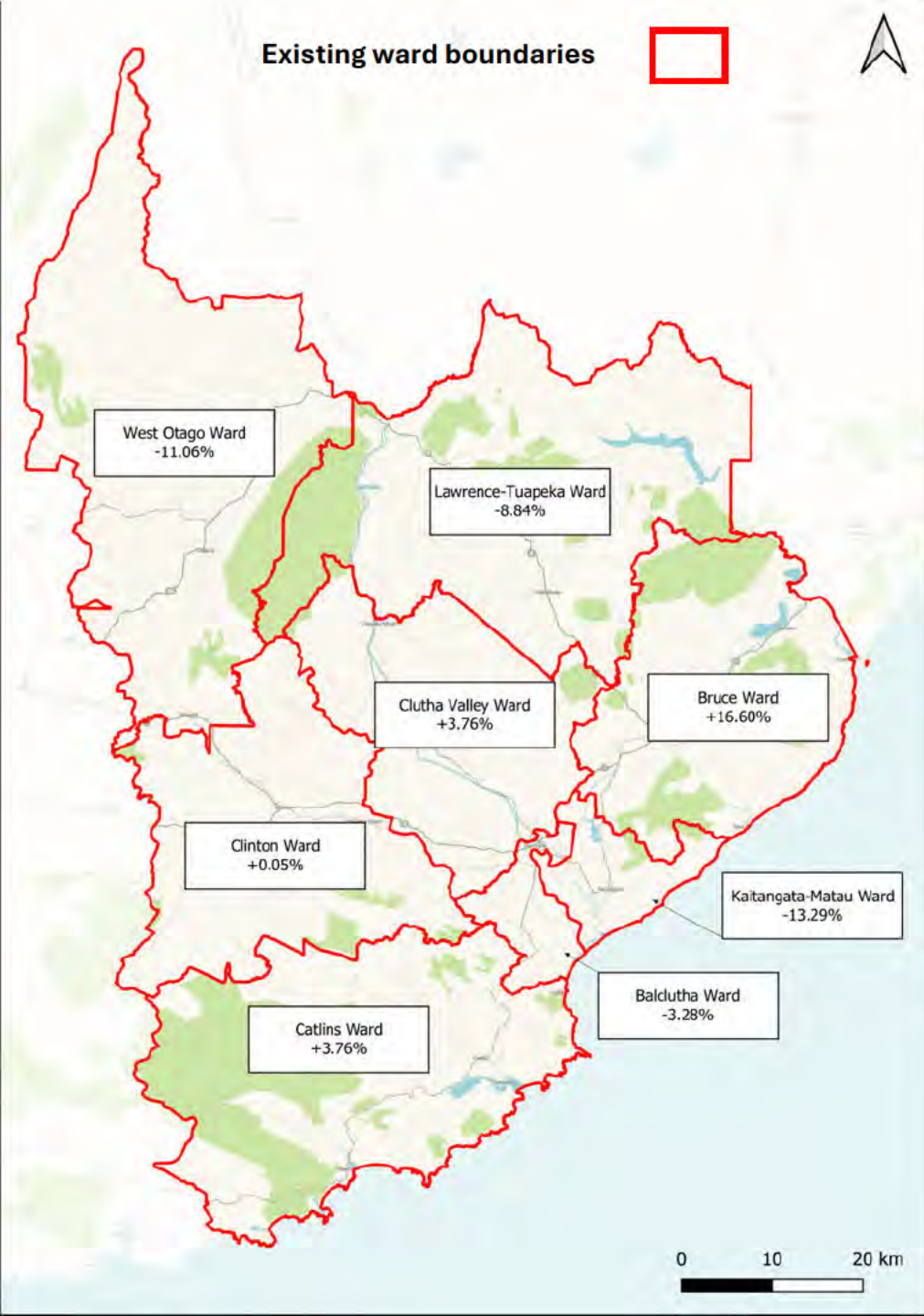
Options - wards

- Options investigated:
 - Option 1: keep the status quo (**non-compliant**)
 - Option 2: status quo but combine Bruce and Kaitangata-Matau (**compliant**)
 - Option 3: status quo but move parts of Bruce to Kaitangata-Matau (**compliant**)
 - Option 4: add 1 councillor to Bruce, move 2 meshblocks (**compliant**)
 - Option 5: amalgamate rural wards, keeping West Otago + 5 'at-large' (**compliant**)
 - Option 6: amalgamate wards except West Otago and Bruce, expand Balclutha and 5 'at-large' (**compliant**)



Option 1: status quo

Ward	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,220	4	1,305	-44	-3.28%
Bruce Ward	4,720	3	1,573	224	+16.60%
Catlins Ward	1,400	1	1,400	51	3.76%
Clinton Ward	1,350	1	1,350	1	+0.05%
Clutha Valley Ward	1,400	1	1,400	51	+3.76%
Kaitangata-Matau Ward	1,170	1	1,170	-179	-13.29%
Lawrence-Tuapeka Ward	1,230	1	1,230	-119	-8.84%
West Otago Ward	2,400	2	1,200	-149	-11.06%
Total	18,890	14	1,349*		

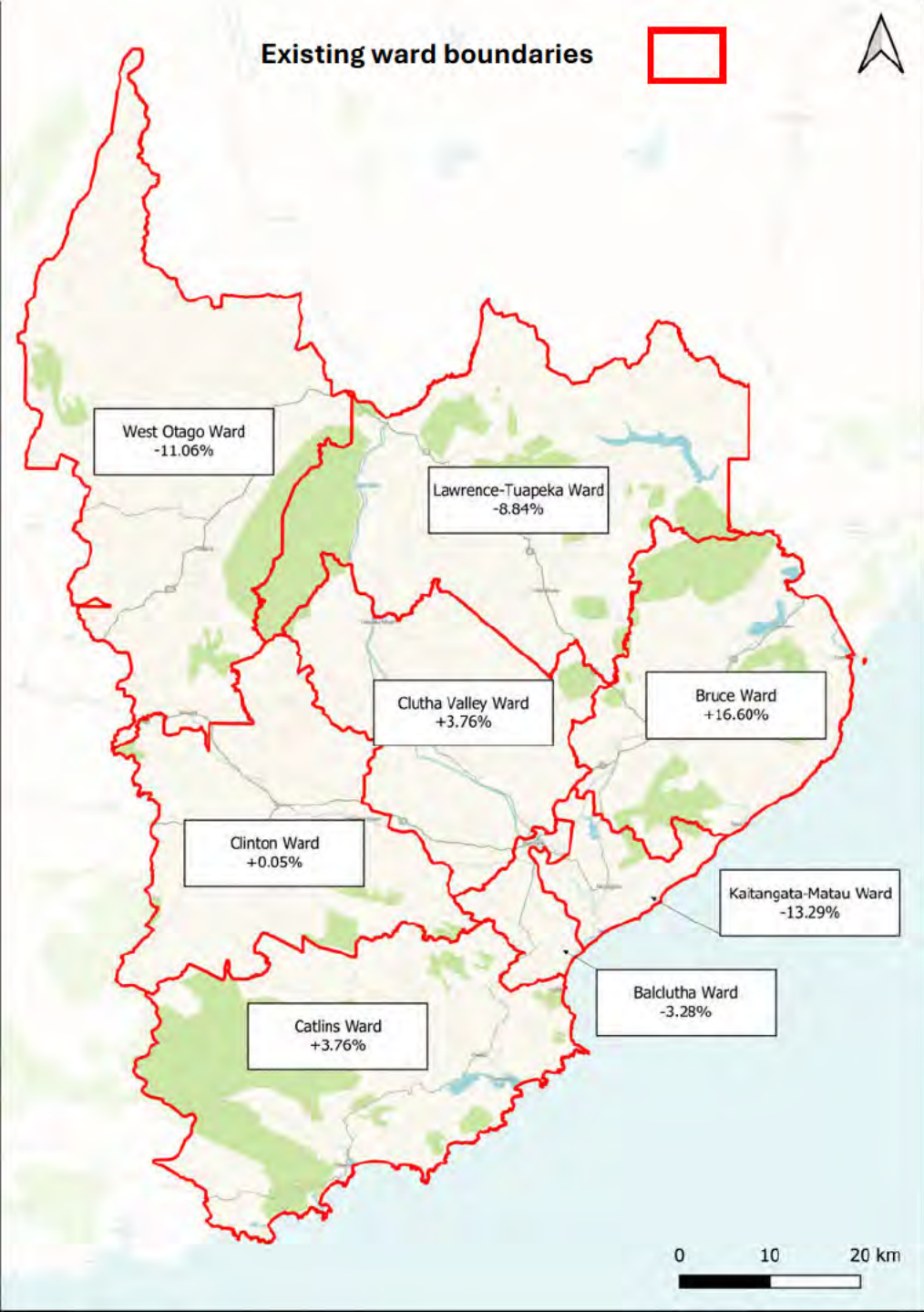


* plus/minus 10% range 1,214 – 1,484

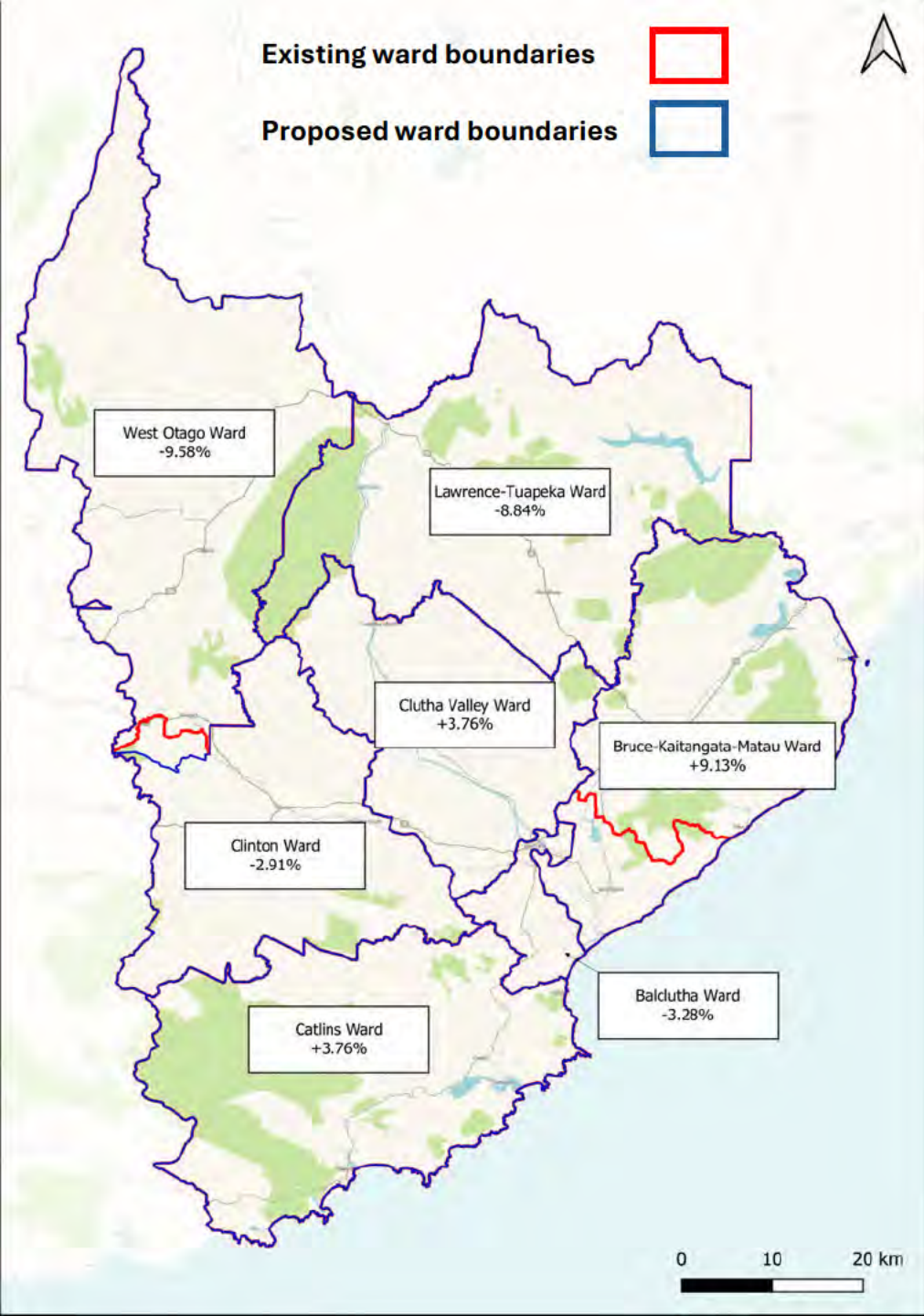


Option 1: status quo

- The status quo could be retained
 - would require rationale for not complying with +/- 10% criteria in West Otago, Bruce and Kaitangata-Matau
 - must be referred to Local Government Commission for review and determination



Option 2: combine Bruce and Kaitangata-Matau Wards



Ward	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,220	4	1,305	-44	-3.28%
Bruce-Kaitangata-Matau Ward	5,890	4	1,473	123	9.13%
Catlins Ward	1,400	1	1,400	51	3.76%
Clinton Ward	1,310	1	1,310	-39	-2.91%
Clutha Valley Ward	1,400	1	1,400	51	3.76%
Lawrence-Tuapeka Ward	1,230	1	1,230	-119	-8.84%
West Otago Ward	2,440	2	1,220	-129	-9.58%
Total	18,890	14	1,349*		

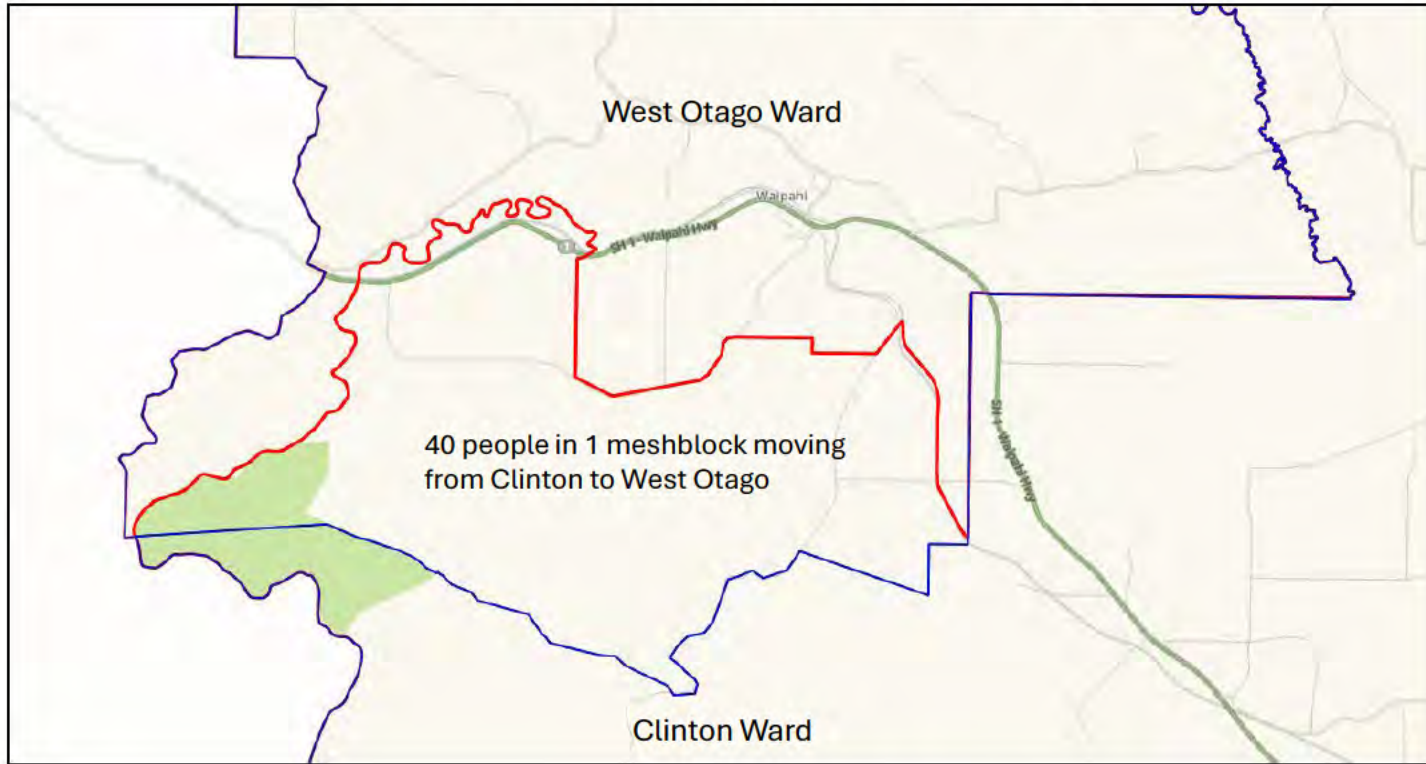
* plus/minus 10% range 1,214 – 1,483





Option 2: combine Bruce and Kaitangata-Matau Wards

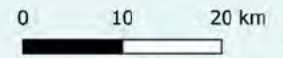
West Otago Ward and Clinton Ward boundary close up



Existing ward boundaries



Proposed ward boundaries



Option 3: move parts of Bruce to Kaitangata-Matau



Ward	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,220	4	1,305	-44	-3.28%
Bruce Ward	4,410	3	1,470	121	8.95%
Catlins Ward	1,400	1	1,400	51	3.76%
Clinton Ward	1,310	1	1,310	-39	-2.91%
Clutha Valley Ward	1,400	1	1,400	51	3.76%
Kaitangata-Matau Ward	1,480	1	1,480	131	9.69%
Lawrence-Tuapeka Ward	1,230	1	1,230	-119	-8.84%
West Otago Ward	2,440	2	1,220	-129	-9.58%
Total	18,890	14	1,349*		

* plus/minus 10% range 1,214 – 1,484



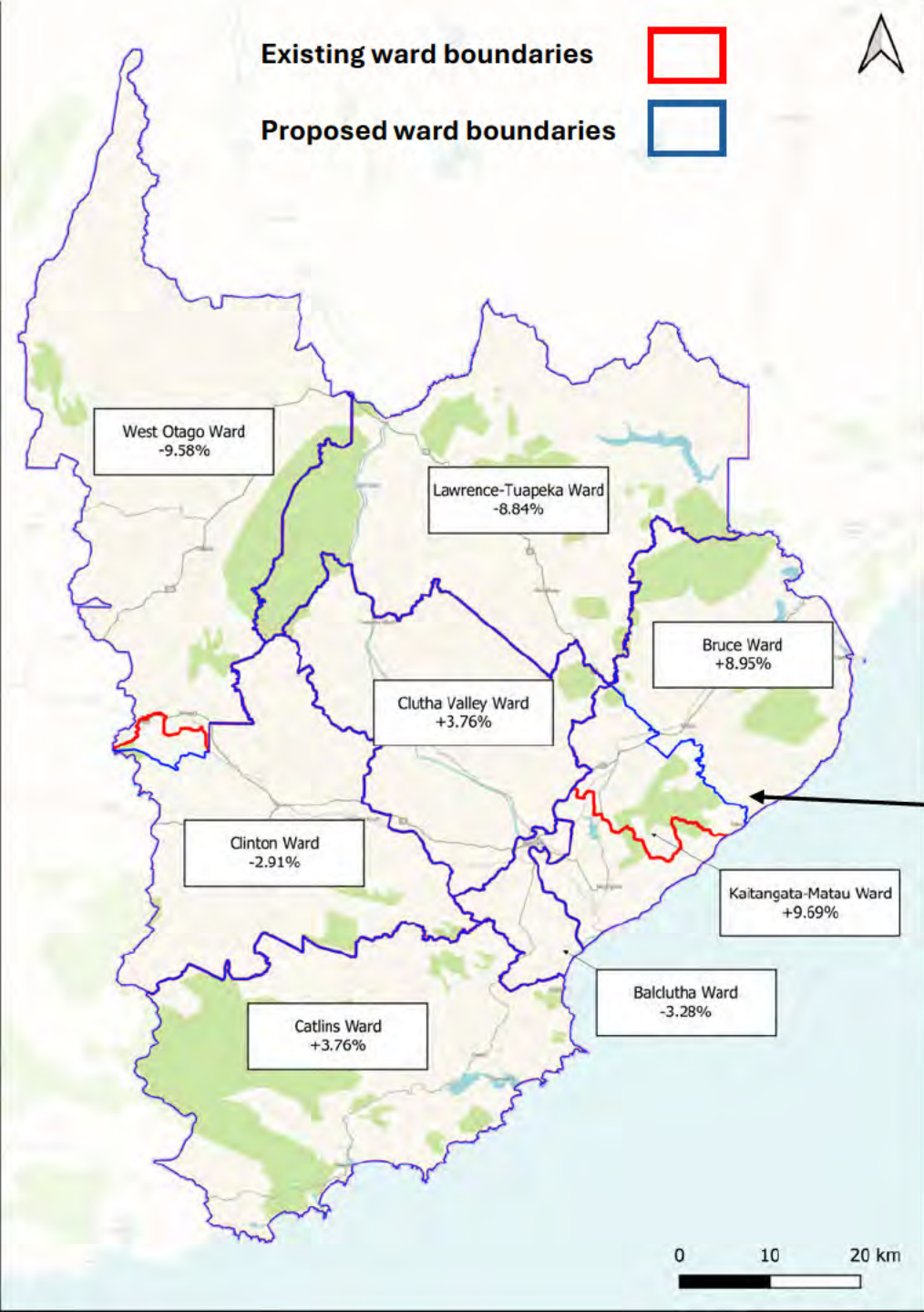
Existing ward boundaries



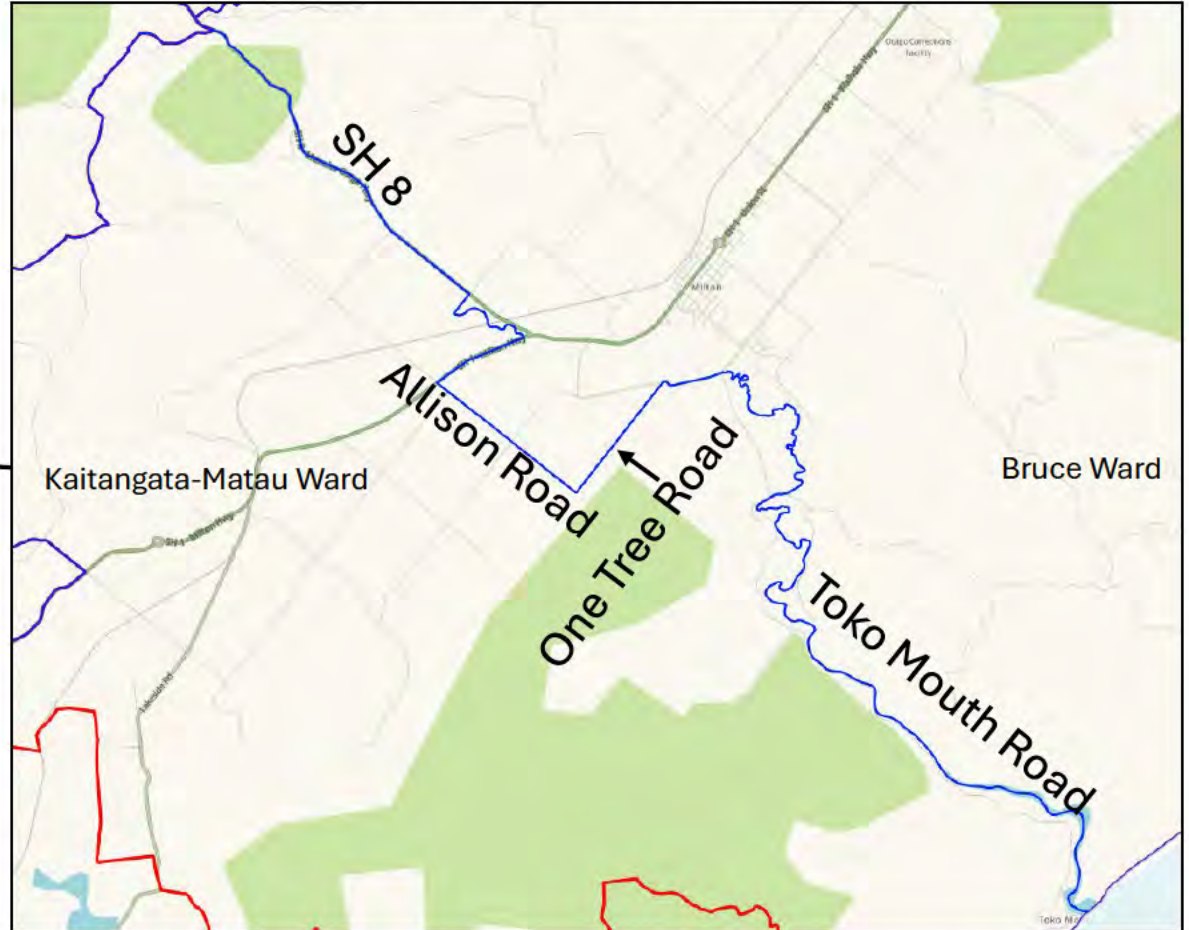
Proposed ward boundaries



Option 3: move parts of Bruce to Kaitangata-Matau (310 people)



Proposed boundary between Bruce and Kaitangata-Matau



Option 4: add a councillor to Bruce, move two meshblocks



Ward	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Balclutha Ward	5,260	4	1,315	56	4.42%
Bruce Ward	4,720	4	1,180	-79	-6.30%
Catlins Ward	1,360	1	1,360	101	7.99%
Clinton Ward	1,350	1	1,350	91	7.20%
Clutha Valley Ward	1,350	1	1,350	91	7.20%
Kaitangata-Matau Ward	1,170	1	1,170	-89	-7.09%
Lawrence-Tuapeka Ward	1,280	1	1,280	21	1.64%
West Otago Ward	2,400	2	1,200	-59	-4.71%
Total	18,890	15	1,259*		

* plus/minus 10% range 1,133 – 1,385

Option 4: add a councillor to Bruce, move two meshblocks

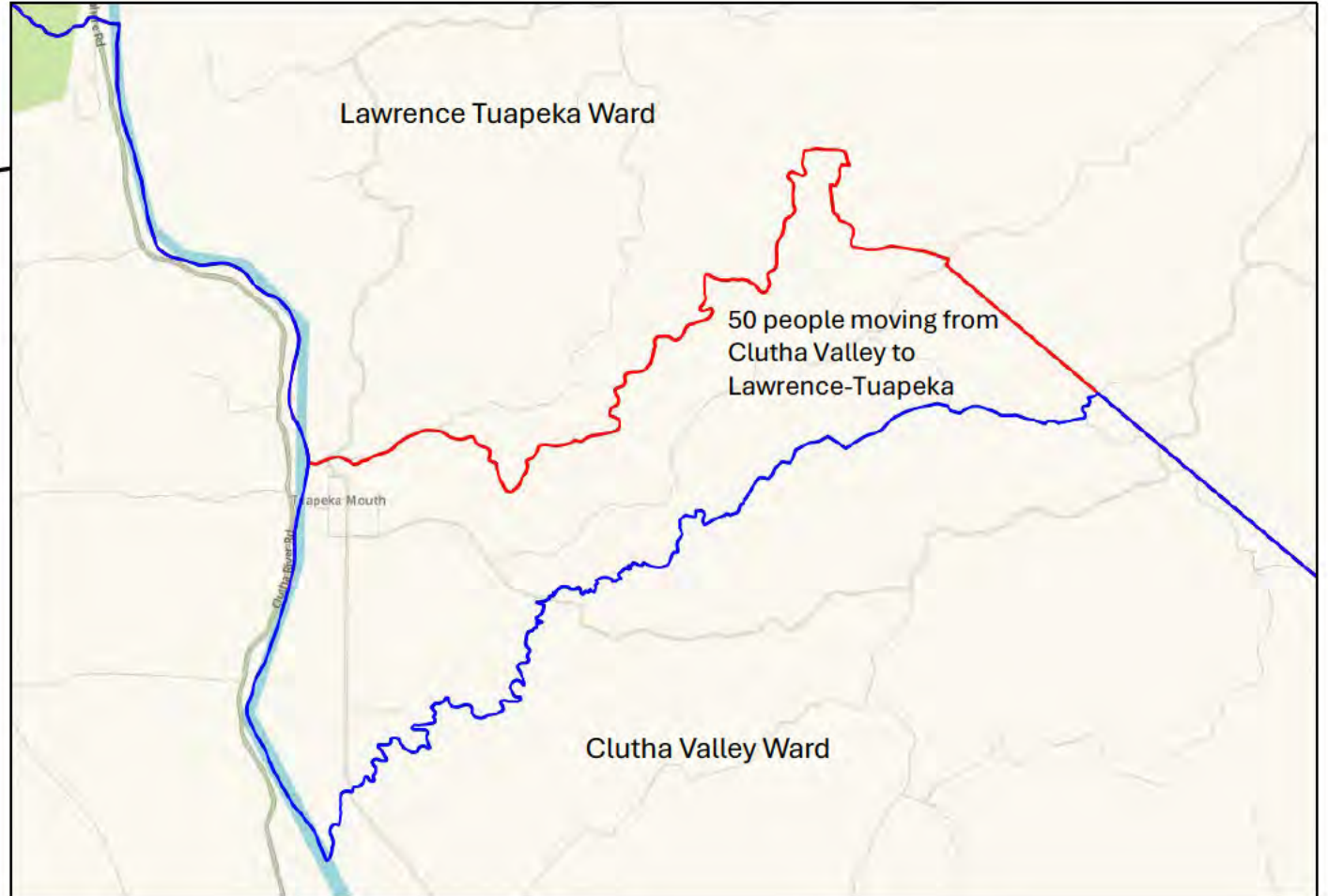
Existing ward boundaries





Proposed ward boundaries



Proposed boundary between Lawrence-Tuapeka and Clutha Valley

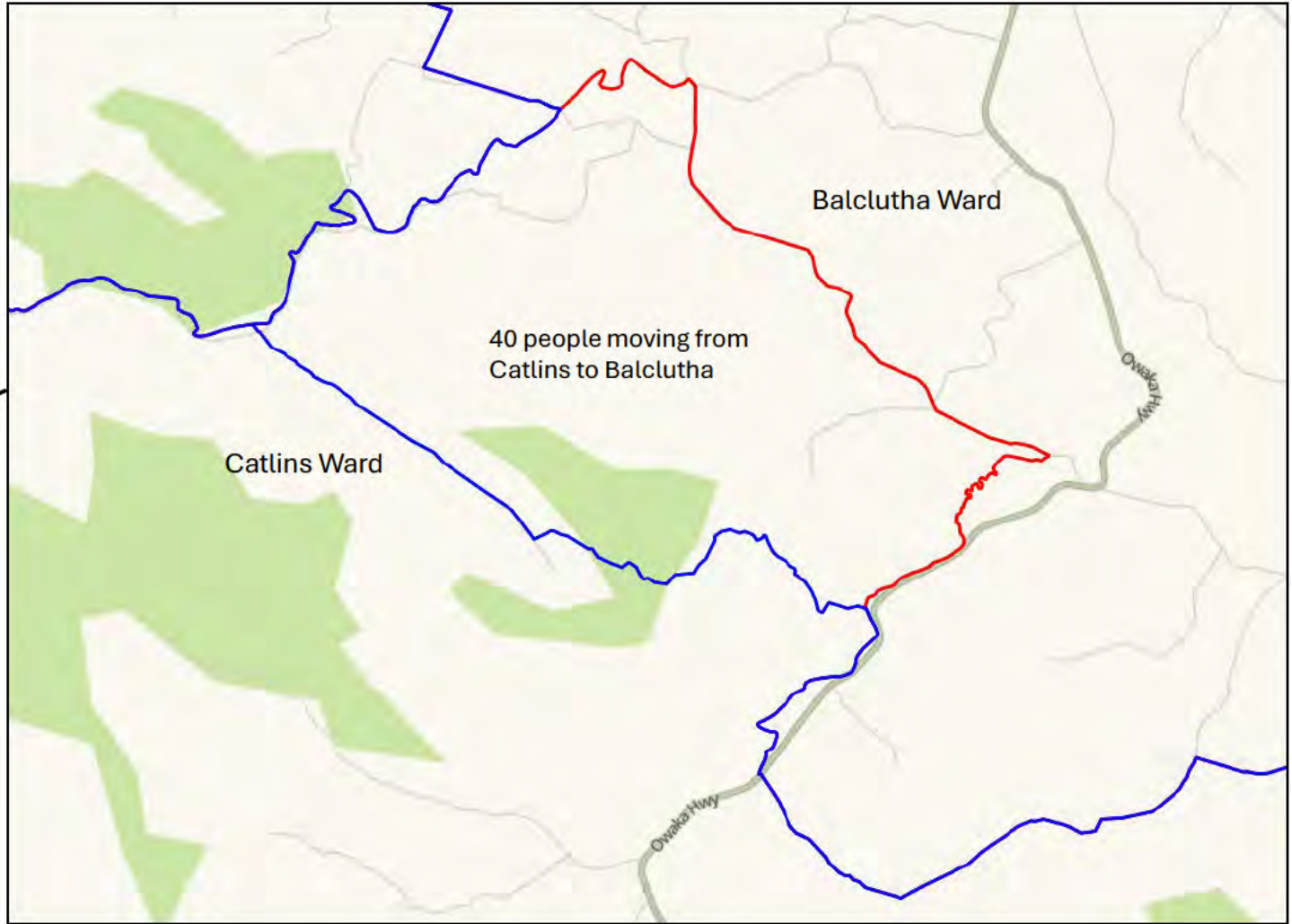


Option 4: add a councillor to Bruce, move two meshblocks

Existing ward boundaries 
Proposed ward boundaries 



Proposed boundary between Catlins and Balclutha



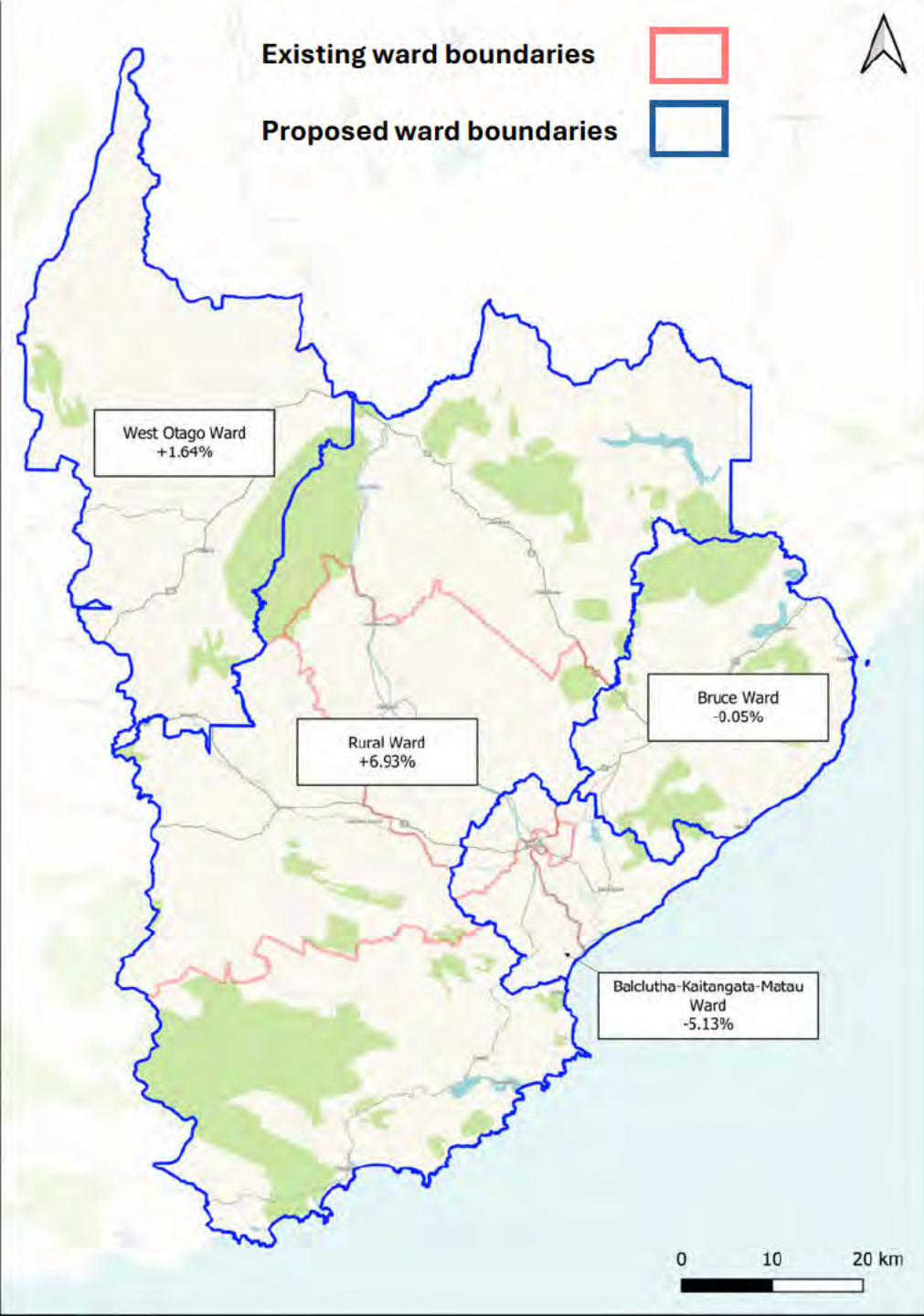
Option 5: amalgamate rural wards, but mostly keep West Otago (and 5 'at-large')



Ward	Population	Members	Population - member ratio	Difference from quota	% Difference from quota
Balclutha Ward	4,280	2	2,140	41	1.96%
Milton Ward	2,110	1	2,110	11	0.53%
Rural Ward	10,240	5	2,048	-51	-2.42%
West Otago Ward	2,260	1	2,260	161	7.68%
Total (from wards)	18,890	9	2,099*		
'At-large'		5			
Total Councillors		14			

* plus/minus 10% range 1,889 – 2,309



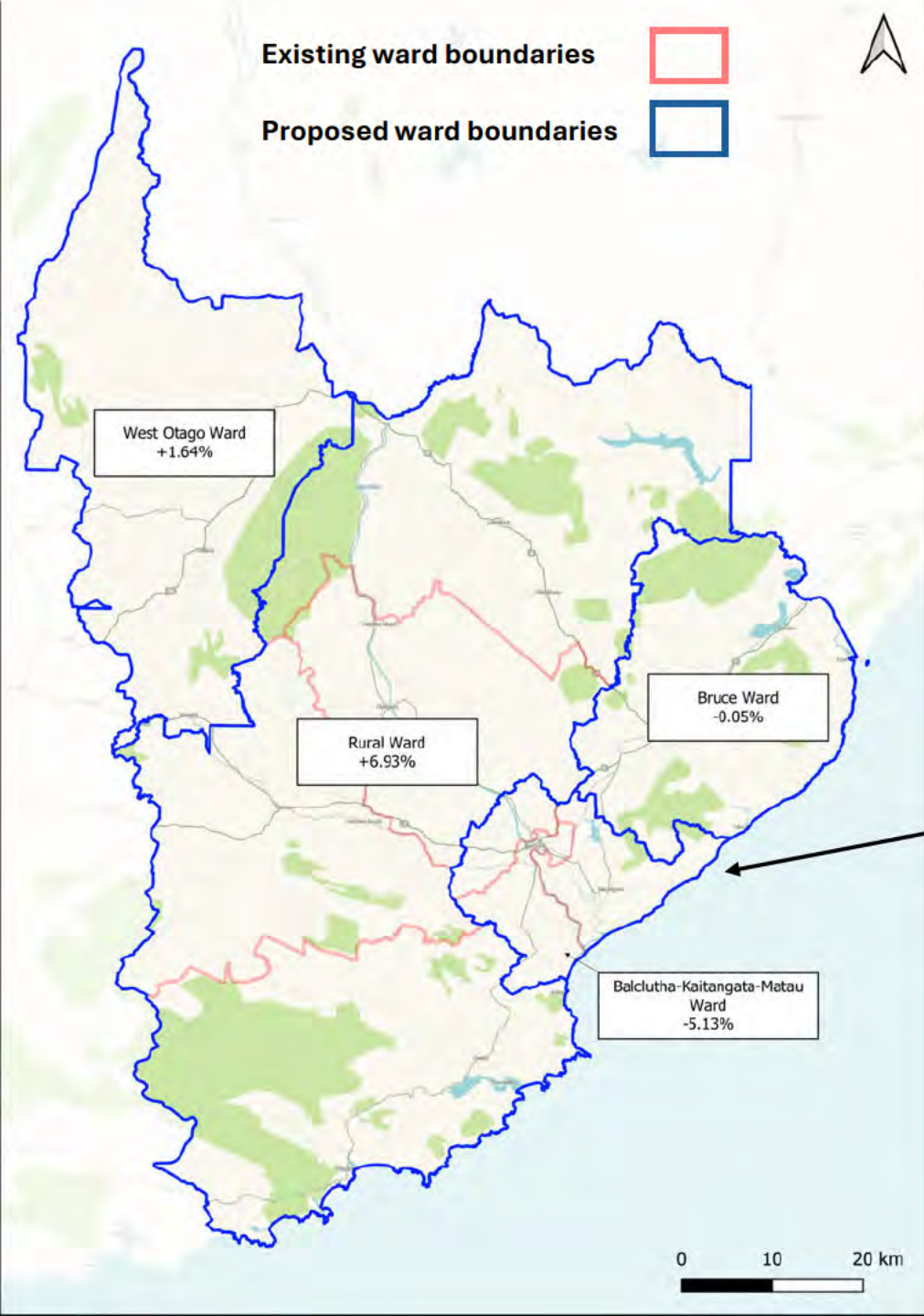


Option 6: amalgamate wards except West Otago¹⁸³ and Bruce, and amalgamate Balclutha, Kaitangata-Matau and parts of Clutha Valley

Ward	Population	Members	Population-member ratio	Difference from quota	% Difference from quota
Balclutha-Kaitangata-Matau Ward	6,720	3	2,240	-121	-5.13%
Bruce Ward	4,720	2	2,360	-1	-0.05%
Rural Ward	5,050	2	2,525	164	6.93%
West Otago Ward	2,400	1	2,400	39	1.64%
Total (from wards)	18,890	9	2,361*		
'At-large'		5			
Total Councillors		14			

* plus/minus 10% range 2,125 – 2,597

Option 6: amalgamate wards except West Otago and Bruce, and amalgamate Balclutha, Kaitangata-Matau and parts of Clutha Valley



Proposed Balclutha-Kaitangata-Matau Ward close up



Option 7: amalgamate rural wards, but mostly keep West Otago

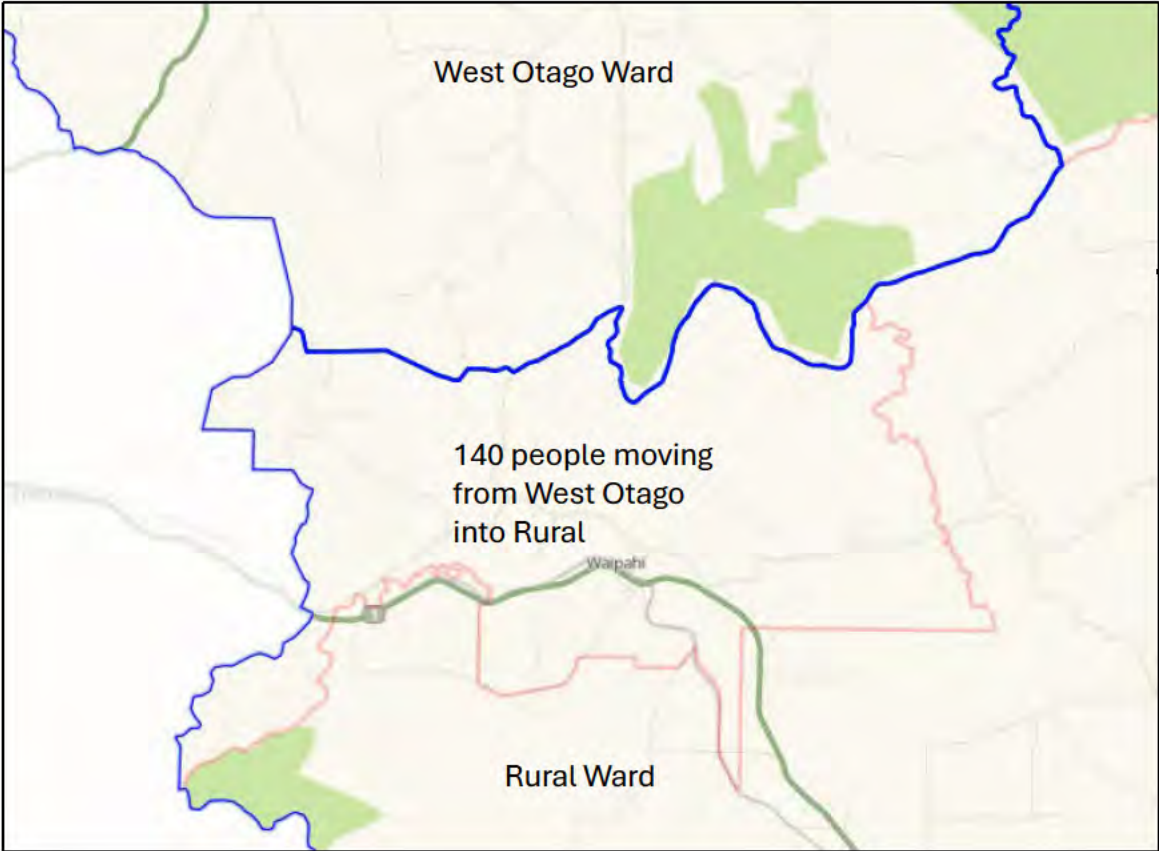


Ward	Population	Members	Population - member ratio	Difference from quota	% Difference from quota
Balclutha Ward	4,280	2	2,140	41	1.96%
Milton Ward	2,110	1	2,110	11	0.53%
Rural Ward	10,240	5	2,048	-51	-2.42%
West Otago Ward	2,260	1	2,260	161	7.68%
Total	18,890	9	2,099*		

* plus/minus 10% range 1,889 – 2,309

Option 7: amalgamate rural wards, but mostly keep West Otago

Proposed West Otago Ward close up



Option 7: amalgamate rural wards, but mostly keep West Otago



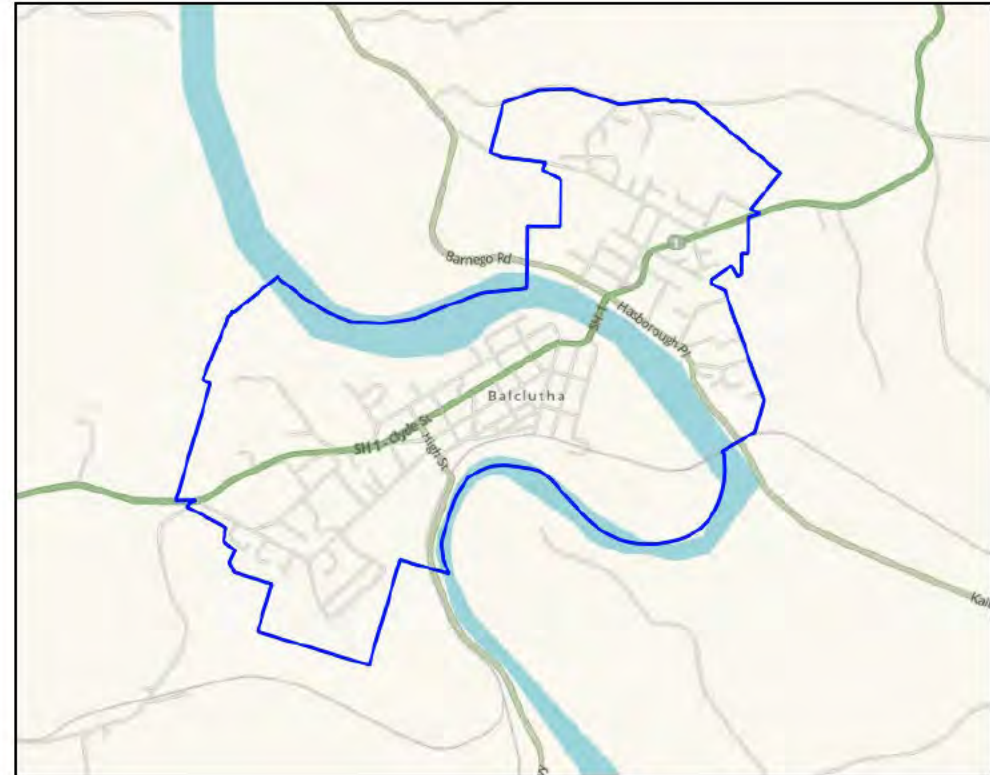
Proposed Milton Ward close up



Option 7: amalgamate rural wards, but mostly keep West Otago



Proposed Balclutha Ward close up



Option 8: elect all councillors 'at-large'

- this option could include 5-29 councillors elected 'at-large'
- the fair representation rule does not apply



Options – community boards

Current Community Board	Population	Members
West Otago	2,400	6
Lawrence-Tuapeka	1,230	6

- Options:
 - establish additional community board(s)
 - retain, modify or disestablish existing community boards
- Where possible, community board boundaries should align with wards



Options – community boards

- Option: add Bruce Community Board
- Boundary should align with ward boundary unless reason not to



Community Board	Population	Members
West Otago	2,400	6
Lawrence-Tuapeka	1,230	6
Bruce	4,720	6