

Clutha District Council
**SCHEDULE OF
FEES & CHARGES 2024/25**



Schedule of Fees & Charges 1 July 2024 to 30 June 2025

Contents

1.	AMUSEMENT DEVICE PERMIT	2
2.	BUILDING CONSENT FEES	2
3.	CAMPING GROUNDS	7
4.	CEMETERIES	7
5.	DOG CONTROL & REGISTRATION FEES	8
6.	COUNCIL COMMUNITY HOUSING	9
7.	EQUIPMENT HIRE	9
8.	FOOD PREMISES CHARGES	9
9.	FUNERAL DIRECTORS	10
10.	GAMBLING VENUES	10
11.	GIS MAPPING	10
12.	HAIRDRESSING	10
13.	HALL CHARGES	10
14.	KERBSIDE RENTAL	10
15.	LAND INFORMATION MEMORANDUM (LIM)	10
16.	LIBRARY CHARGES	11
17.	NOISE CONTROL	11
18.	OFFENSIVE TRADES	11
19.	OFFICIAL INFORMATION	11
20.	PHOTOCOPYING/PRINTING	11
21.	RESERVE CONTRIBUTIONS	12
22.	RESOURCE CONSENT APPLICATION	12
23.	ROADING PERMITS	12
24.	SALE AND SUPPLY OF ALCOHOL (FEES) REGULATIONS 2013	14
25.	SEWERAGE	17
26.	SPORTSGROUNDS	19
27.	SUNDRY LICENCE FEE	19
28.	SWIMMING POOLS	19
29.	TRADE WASTE	20
30.	TRADING IN PUBLIC PLACES	22
31.	VEHICLE STANDS ON STREETS	22
32.	WASTE MANAGEMENT	22
33.	WATER ANALYSIS	24
34.	WATER SUPPLY (RURAL)	24
35.	WATER SUPPLY (URBAN)	26
36.	INFLOW AND INFILTRATION	27

1. AMUSEMENT DEVICE PERMIT (Set by Statute)

First device for up to 7 days	11.50
Each additional device for up to 7 days	2.30
For further period of up to 7 days	1.20

2. BUILDING CONSENT FEES

2.1 General Information

- i) All fee deposits must be paid upon application.
- ii) All deposits are based on expected officer involvement and are calculated relative to the estimated value of work.
- ii) In relation to deposits (minimum charges) paid, there shall be no obligation on the Council to perform any action until the appropriate charges are paid in full.
- iv) Charges may be reduced proportionally for consent elements certified by a building certifier
- v) Hourly rate for extra processing - \$205.00.

Estimated Value (\$)	Building without Plumbing & Drainage	Building with Plumbing & Drainage
0 – 25,000	1,035.00	1,390.00
25,001 – 50,000	2,380.00	2,895.00
50,001 – 75,000	2,765.00	3,330.00
75,001 – 100,000	3,660.00	4,485.00
100,001 – 200,000	5,220.00	6,045.00
200,001 – 400,000	6,250.00	7,430.00
400,001 – 700,000	7,680.00	9,065.00
700,001 – 1,200,000	9,220.00	10,605.00
Over 1,200,000	Deposit \$13,065, then actual costs calc \$205/hr	

2.2 Miscellaneous

Minor Building Consent, Drainage, Septic Tank, etc, with one inspection	675.00
Relocation of Dwellings	2,460.00
Solid Fuel Heater – Freestanding *	520.00
Solid Fuel Heater – Inbuilt & Residential Boilers	670.00
Marquees *	410.00
New Prefabricated Dwellings	3,480.00
Swimming Pool Application *	410.00

Swimming Pool Renewal	205.00
Notice to Fix	650.00
Amendment - Minor Variation	200.00
Amendment - Major	Actual Costs
Unlined Shed/Accessory Building < 100,000	1,972.50
Unlined Shed/Accessory Building 100,000-\$800,000	3,125.00
Unlined Shed/Accessory Building > \$800,000	4,457.50
Property Inspection and Report	205.00/hr
Demolition	350.00
Project Information Memorandum (PIM)	280.00
Compliance Schedule	205.00/hr
Amendment to Compliance Schedule	205.00/hr
Building Warrant of Fitness	185.00
Building Warrant of Fitness Audit (on-site) 3-5 yearly	205.00/hr
Certificate of Acceptance (Plus Building Consent Fee and Levies where applicable)	450.00
Certificate of Public Use	350.00
Dangerous & Insanitary Building Inspection	205.00/hr
Modification / Waiver of Building Code	200.00
Certificate of Title Record of Title	45.00
Exemption – Schedule 1.2 Lodgement	205.00/hr
Exemption – Schedule 1 Owner Decided	90.00
Sec 73 or 75 Title Registration	420.00
Scanning of Documents (Per 50 Leaves)	80.00
Printing of Electronic Plans (including emailed information)	0.20
A4 black and white	0.40
A3 black and white	1.00
A4 colour	2.00
A3 colour	
Cost to receive information in a non-digital format that requires digitisation	Actual cost

* 1 Inspection only allowed for

Fees include the issuance of a Code Compliance Certificate upon satisfactory completion of work.

See following section for Additional Charges (i.e. BRANZ, BIA & Reserve Contributions)

2.3 Additional Charges

2.3.1 Reserve Contribution

A charge of \$560.00 GST (inclusive) will be payable for each dwelling house (with the exception of farm dwellings), or additional dwelling unit in multi-unit development, consented to under the Building Act in all cases where no charge has previously been levied.

These contributions will be used for the acquisition, improvement and development of recreational facilities throughout the District.

2.3.2 Building Research Levy

A compliance schedule is in place, but no amendment is necessary from any work resulting from this building consent.

Building Research Levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
20,000	20.00	21.00	22.00	23.00	24.00	25.00	26.00	27.00	28.00	29.00
30,000	30.00	31.00	32.00	33.00	34.00	35.00	36.00	37.00	38.00	39.00
40,000	40.00	41.00	42.00	43.00	44.00	45.00	46.00	47.00	48.00	49.00
50,000	50.00	51.00	52.00	53.00	54.00	55.00	56.00	57.00	58.00	59.00
60,000	60.00	61.00	62.00	63.00	64.00	65.00	66.00	67.00	68.00	69.00
70,000	70.00	71.00	72.00	73.00	74.00	75.00	76.00	77.00	78.00	79.00
80,000	80.00	81.00	82.00	83.00	84.00	85.00	86.00	87.00	88.00	89.00
90,000	90.00	91.00	92.00	93.00	94.00	95.00	96.00	97.00	98.00	99.00
100,000	100.00	101.00	102.00	103.00	104.00	105.00	106.00	107.00	108.00	109.00
110,000	110.00	111.00	112.00	113.00	114.00	115.00	116.00	117.00	118.00	119.00
120,000	120.00	121.00	122.00	123.00	124.00	125.00	126.00	127.00	128.00	129.00

2.3.3 Building Levy

Building Levy is payable on values of \$65,000 or more at a rate of \$1.75 per \$1,000 or part thereof, on the total value of the contract - GST inclusive. The Total Value includes Plumbing and Drainage Work and is always taken to the next \$1,000.

	000	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000	9,000
65,000						113.75	115.50	117.25	119.00	120.75
70,000	122.50	124.25	126.00	127.75	129.50	131.25	133.00	134.75	136.50	138.25
80,000	140.00	141.75	143.50	145.25	147.00	148.75	150.50	152.25	154.00	155.75
90,000	157.50	159.25	161.00	162.75	164.50	166.25	168.00	169.75	171.50	173.25
100,000	175.00	176.75	178.50	180.25	182.00	183.75	185.50	187.25	189.00	190.75
110,000	192.50	194.25	196.00	197.75	199.50	201.25	203.00	204.75	206.50	208.25
120,000	210.00	211.75	213.50	215.25	217.00	218.75	220.50	222.25	224.00	225.75

2.3.4 Accreditation Levy

This levy is payable on values of \$20,000 or more at a rate of \$1.00 per \$1,000 or part thereof, on the total of the contract. The total value includes plumbing and drainage work and is always taken to the next \$1,000.

Note: Council reserves the right to make additional charges depending upon circumstances, i.e. construction variations and/or re-inspections, inspections for multiple buildings on one consent.

Vehicle Crossings

All building consents applicants are required to sign an undertaking they will make good any repairs necessary to a footpath, kerb or road which may be damaged as a result of their activities.

2.3.5 Building Reports

\$75.00 per annum

2.3.6 Building Infringement Offences

Failing to comply with the requirement that building work must be carried out in accordance with a building consent (section 40)	1,000.00
Failing to apply for a certificate of acceptance for urgent building work as soon as after completion of building work (section 42)	500.00
Person who is not a licenced building practitioner carrying out restricted building work without supervision of licenced building practitioner with appropriate licence (section 85(1))	750.00
Licensed building practitioner carrying out restricted building work without appropriate licence section (section 85 (2)(a))	500.00
Licensed building practitioner supervising restricted building work without appropriate licence (section 85(2)(b))	500.00
Failing to comply with the requirement to obtain a compliance schedule (section 101)	250.00

Failing to supply territorial authority with a building warrant of fitness (section 108 (5)(aa))	1,000.00
Failing to display a building warrant of fitness required to be displayed (section 108(5)(a))	1,000.00
Displaying a false or misleading building warrant of fitness (section 108(5)(b))	1,000.00
Displaying a building warrant of fitness other than in accordance with section 108 (section 108(5)(c))	1,000.00
Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary (section 116B(1)(a))	1,500.00
Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire (section 116B(1)(b))	2,000.00
Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building (section 124)	1,000.00
Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice (section 128)	2,000.00
Failing to comply with a notice to fix (section 168)	1,000.00
Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed (section 314(1))	500.00
Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use (section 363)	1,500.00
Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations (section 367)	500.00
Wilfully removing or defacing a notice published under the Act or inciting another person to do so (section 368)	500.00
Supervision of licensed building practitioner without appropriate licence (section 85(1))	750.00
Independent Qualified Persons who negligently issue a 12A form for a specified system where the inspection, maintenance, and reporting procedures of the compliance schedule have not been fully complied with in the last 12 months for that system;	50,000.00 for an individual 150,000 for a body corporate

2.3.7 Digitisation of Property Files Flat Charges: (new categories)

Category	
Building Consent	<i>Already included in fees in section 2</i>
Land Information Memorandum	20.00

Resource Consent	150.00
Property Searches	25.00

3. CAMPING GROUNDS

3.1 Annual Registration – Regulatory 250.00

3.2 Taylor Park – Milton Charges

Non powered sites base rate + one person(\$12.50 extra per person for additional campers. Under 5 years old, free.)	19.00 per night
Powered Sites base rate + one person (\$16.50 extra per person or additional campers. Under 5 years old, free.)	23.00 per night
Camper on powered site up to 49 nights base rate + one person (95.00 extra per person per week)	145.00 per week
Caravan Storage (limited to 4 spaces)	10.00 per week

4. CEMETERIES

4.1 Purchase of Plots

Single	1,900.00
Ashes	660.00
RSA Plot	No Charge
Exhumation	Actual Cost

4.2 Burial Fees

Interment	1,700.00
Infant (up to 12 years)	50% of normal
Ashes	645.00
Breaking Concrete	Actual Cost
Muslim Burials – additional requirement (timber lining)	675.00

Note

- All interments at extra depth, apart from Romahapa and Port Molyneux due to hard rock.
- The pre-selling of plots is not permitted except that one adjacent plot may be purchased at time of interment.

5. DOG CONTROL & REGISTRATION FEES

5.1 Registration Fee (Dogs 3 months of age or over at 1 July 2024)

Rural – Non-Working	70.00
Rural – Working	50.00
Urban – Working and Non-Working	99.00
Responsible Dog Owner – per dog	70.00
Dangerous Dog	Base fee plus 50%

5.2 Penalty Charge (After 1 August) – *additional to Fees in 5.1 above*

Rural – Non-Working	35.00
Rural – Working	25.00
Urban – Working and Non-Working	49.50
Responsible Dog Owner – per dog	35.00

5.3 Application Fees

Responsible Dog Owner	27.50
Three or more Urban Dogs (Non-Working)	70.00

All new registrations for pups and dogs under three months of age reduced proportionately by one twelfth (1/12) per month, according to the date registered.

5.4 Impounding Fees – Dogs

First Offence	77.00
Second Offence	115.00
Third Offence	165.00

5.5 Impounding Fees – Stock

Sheep/Goats (first animal, \$15.00 per head thereafter)	40.00
Horse/Cattle/Deer (first animal, and \$20.00 per head thereafter)	125.00

5.6 Plus

Sustenance	18.50 per day or part thereof
Euthanasia Fee (per animal)	Actual Cost
Advertising	Actual Cost
Microchipping	Actual Cost

6. COUNCIL COMMUNITY HOUSING

Category & Location	Weekly Rental
Category 1: Clinton, Lawrence & Owaka	147.00
Category 2: Elderlee St & Spenser St (Milton) & Toshvale (Balclutha)	163.00
Category 3: Argyle St & Naish Courts (Balclutha), Kaitangata, Tapanui & Waihola	187.00

Notes:

- Effective for all new tenancies from 1 July 2024.
- Double units will be rented at an additional \$10 per week on top of the weekly charges listed above.
- Double units will be rented to a single tenant at the double rate.
- Carport – additional \$5.00 per week.

7. EQUIPMENT HIRE

Binding – Ring (per copy)	2.00
1 – 25 pages	2.30
26 – 50 pages	2.60
51 – 99 pages	3.00
100 + pages	3.50

8. FOOD PREMISES CHARGES

Food businesses with food control plans or national programmes approved from 1 March 2016 under Food Control Act 2014.

Application fee for:	
a) New registration of template food control plan or food business in a national programme for new or existing business	185.00
b) Multi-Site Business – in addition to above – additional fee per site	95.00
c) Renewal of registration for:	
• template food control plan (every 12 months from initial application)	95.00
• national programme (every 24 months from initial application)	95.00
Amendments and significant change in circumstances	185.00
Verification (hourly rate – invoiced following visit)	210.00/hr

Food Control Plan documents (per pack)	45.00
8.1 Compliance	
Issue of notice	185.00
Application for review	185.00
Statement of compliance	95.00
Additional charges for time spent on site (per hour)	185.00/hr
Non-registration of a premises	440.00

9. FUNERAL DIRECTORS

Registrations	185.00
---------------	--------

10. GAMBLING VENUES

Application fee	400.00
-----------------	--------

11. GIS MAPPING

Charges will vary depending on size and content of map required. A quote will be given on application.

12. HAIRDRESSING

Annual Registration	185.00
---------------------	--------

13. COMMUNITY BILLBOARD CHARGES Cost is per week, or part thereof

Rosebank Triangle	27.00
Water Tower Reserve	27.00

14. KERBSIDE RENTAL

For each operator per annum	150.00
-----------------------------	--------

15. LAND INFORMATION MEMORANDUM (LIM)

LIM	Up to 10 Working Days	Urgent (Up to 5 working days)
Residential – Deposit	320.00	435.00
Commercial/Industrial - Deposit	450.00	575.00

Where search requirements are complex or extensive an additional charge at the rate of \$200.00 per hour may be charged.

16. LIBRARY CHARGES

Interlibrary Loans – minimum fee	7.00
Replacement membership cards	2.00
Laminating	A4 - 3.00 / A3 - 4.00
Book Covering	10.00
Lost or Damaged material	Replacement Cost

17. NOISE CONTROL

17.1 Recovery of Seized Equipment

Contractors Charges and Travelling	Actual
Council Administration	190.00

18. OFFENSIVE TRADES

Tankered Waste Operators	500.00
Others	185.00

19. OFFICIAL INFORMATION

Schedule of Charges for the Provision of Information Under the Local Government Official Information and Meetings Act 1987

- a) If the request is made by an identifiable person seeking access to any personal information about that person, then such requests are not subject to any charge.
- b) If the amount of staff time spent in actioning a request exceeds one hour, then the basis of charging is as follows:

An initial charge for the first chargeable half hour or part thereof	38.00
Then for each additional half hour or part thereof	38.00

- c) A charge may be modified or waived at the discretion of a Chief Executive where payment might cause the applicant financial hardship, or where remission or reduction of the charge would facilitate good relations with the public, or assist the applicant in its work.
- d) Photocopying charges for official information are 20 cents per A4 page, where the total number of pages is in excess of 20 pages.

20. PHOTOCOPYING/PRINTING (per page)

A4	0.20
A3	0.40
Colour A4	1.00
Colour A3	2.00

(There is no multiple-copy discount)

Scanning	No charge
----------	-----------

21. RESERVE CONTRIBUTIONS

(See Rule FIN 7 District Plan)

Subdivision (per residential, commercial or industrial allotment created)	560.00
Building (per dwelling house – where no charge has previously been levied)	560.00

22. RESOURCE CONSENT APPLICATION (All charges listed below are minimum fee/deposit)*

Subdivision/Land Use (Minimum Fee/Deposit)*

Non-Notified Resource Consents	1,320.00
Notified Resource Consents	3,850.00

Other Resource Consents (Minimum Fee/Deposit)*

Section 226 Subdivision	825.00
Section 128 Review of existing Resource Consent	190.00
Section 127 Variation of a Resource Consent	825.00
Section 221 Variation to a Consent Notice	190.00
Section 125 Lapse Date Extension	370.00
Section 139 Certificate of Compliance	825.00
Section 87AB Deemed Permitted Boundary Activity	440.00
Section 87BB Marginal/Temporary Permitted Activity	440.00
Section 223 – Depositing Survey Plan	275.00
Section 224I Confirmation all subdivision conditions have been met. Rural/Urban Subdivisions over 10 Lots shall be charged an additional fee of \$170.00 per hour.	330.00
Section 223 and 224 combined	540.00

Other Applications and Certificates (Minimum Fee/Deposit)*

Section 348 Local Government Act 1974 Right of Way Easement	825.00
Section 243I Cancellation of Easement	190.00
Section 241(3) Cancellation of Amalgamation Conditions	190.00
Overseas Investment Regulations Certificates	190.00

Notice of Requirements or Alterations to Designations,

Heritage Orders (Minimum Fee/Deposit)*

Minor – Section 181(3), no research required	660.00
Minor – No research (public notice additional cost)	1,100.00
Moderate – Standard Research (public notice additional cost)	3,300.00
Major – Effect on large area of district (public notice additional cost)	16,500.00

Outline Plan Approvals and Waivers (Minimum Fee/Deposit)*

Section 176A Outline Plan Approval	825.00
Outline Plan Waiver Approval	825.00

Plan Change Application (Deposit)

Minor Effect – Not requiring research	1,100.00
Moderate Effect – Standard Research (public notice additional cost)	3,300.00
Major Effect – Effect on large area of district (public notice additional cost)	16,500.00

Bonds (Deposit)

Bond Establishment Application	370.00
Release of Bond	190.00

Monitoring Resource Consents

Planners (per hour)	190.00
Development Engineer (per hour)	190.00
Other Council Staff (per hour)	190.00
Consultants (internal or External)	Actual Costs

*Note that deposits are a minimum charge and are non-refundable. At the completion of the service actual costs are calculated and any remaining balance owing will be charged.

23. ROADING PERMITS

New Vehicle Crossing Permits	105.00
Dust Suppression Permit – where dust suppressant carried out by applicant – Note oil is not allowed to be used as per ORC Rules	No charge
Roadside Planting Permits	105.00
Stock Crossing on Road Reserve	105.00
Street or Road Opening	No charge
Temporary Fencing Permits	105.00
Temporary Road Closure	Actual Cost of Advertising Plus cost of road inspection if necessary
Commercial Traffic Management Plan	105.00
Traffic Management Plan Amendment Fee – extension or alteration/addition	55.00
Traffic Management Plan Priority Processing Fee – where approval is required in less than that the statutory timeframe (i.e. less than 5 days for a standard TMP)	210.00

Non-Profit Group – Traffic Management Plan	No charge
License to Occupy Road Reserve	105.00
CAR Inspection Fee – if adequate photos and/or information have not been supplied by the applicant	170.00
Unauthorised Roadside Planting Inspection Fee	170.00
Danger & Damage to Roads Inspection Fee	
Note: this is in addition to any costs associated with clean-up or removal of material or dangerous items	280.00
Unauthorised Corridor Access Works Inspection – where no CAR has been applied for	355.00
Global Traffic Management Plans	660.00

24. SALE AND SUPPLY OF ALCOHOL (FEES) REGULATIONS 2013 (Set by Statute)

Following the introduction of the Sale and Supply of Alcohol Act 2012 National risk-based fees apply for all applications received from 18 December 2013. All fees include GST.

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
On / Off / Club new, renewal or variation			
Very Low	The fee will be calculated using an assessment of factors: Type of premises Latest opening hour you operate Number of enforcements you have had (Please see Table 1 and 2 to help calculate your fees)	368.00	161.00
Low		609.50	391.00
Medium		816.50	632.50
High		1,023.50	1,035.00
Very High		1,207.50	1,437.50
Special			
Application fees will be calculated according to the size and frequency of the event or events			
Class 3 (Small)	1-2 events of less than 100 persons	63.25	N/A
Class 2 (Medium)	1-3 events of 100-400 persons; or 3-12 Class 3 events	207.00	N/A
Class 1 (Large)	1 event with over 401 persons; or 4+ Class 2 events; or 13+ Class 3 events	575.00	N/A
Managers New or Renewal	All	316.25	N/A

Type	Fees are set out in the Sale and Supply of Alcohol (Fees) Regulations 2013	Application / Renew / Variation Fee inc GST*	Annual Fee inc GST**
Other			
Temporary Authority	Section 136(2)	296.70	N/A
Temporary Licence	Section 74	296.70	N/A
Permanent Club Charter	Section 414	632.50	N/A
Extract from Register	Section 66)2)	57.50	N/A

* All fees are payable on application.

** All Annual fees on existing licences are payable on or prior to the anniversary of the most recent of the following:

- The date on which the licence was issued
- The date on which the licence was renewed
- The date on which a variation of the licence was granted

24.1 To Calculate your Premises Risk Rating and Fee

Step 1 – select your premises type from Table 1 – record the weighting in the box below

Step 2 – select your latest closing time (based on what is on your licence) from Table 1 – record the weighting in the box below

Step 3 – select the number of enforcements for your premises in the last 18 months from Table 1 – record the weighting in the box below.

Step 4 – add all the recorded weightings together to get your final risk rating score

Step 5 – select your total weighting in Table 2 – this line in the table shows your risk category and fees applicable

Premises Weighting Score	Hours Weighting Score	Enforcement Weighting Score	Total Weighting Score	My Risk Category
+	+	=		

24.2 Table 1: Determining a Premises Risk Rating and Fees

Type of Licensed Premises	Latest Alcohol Sales Time			
Bottle Store, Supermarket, Grocery Store	<table border="1"> <tr> <td style="text-align: center;">15</td> <td> On-licences and clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time) </td> <td style="text-align: center;">0</td> </tr> </table>	15	On-licences and clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time)	0
15	On-licences and clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time)	0		

Type of Licensed Premises		Latest Alcohol Sales Time	
Night Clubs, Taverns, Adult premises, "Class 1" Restaurants	15	On-licences and clubs 2:01am 3:01am; Off-licences 10:01pm and later	3
Off-licence in a Tavern, Hotel	10	On-licences and clubs – all other closing times	5
Hotels, Function Centres, "Class 1" Clubs (on) "Class 2" restaurants	10		
Remote sales, "Class 2" clubs (on), "Class 3" Restaurants, "Class 1,2,3" Clubs (off), Other	5		
Theatres/Cinemas, Wine Cellar Doors, BYO Restaurants, "Class 3" clubs (on)	2		

PLUS	Number of Enforcements	Weighting
	None	0
	1	10
	2 or more	20

24.3 Table 2: Fee Category

Total Weighting	Risk Category	Application Fee (Incl. GST)	Annual Fee (Incl. GST)
0-2	Very Low	368.00	161.00
3-5	Low	609.50	391.00
6-15	Medium	816.50	632.50
16-26	High	1,023.50	1,035.00
26 plus	Very High	1,027.50	1,437.50

24.4 Definitions: Restaurants:

Class 1 – restaurants with a significant separate bar area which operates that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.

Class 2 – restaurants that have a separate bar (which may include a small bar area) but which do not operate that area in the nature of a tavern at any time.

Class 3 – restaurants that only serve alcohol to the table and do not have a separate bar area.

24.5 Clubs:

Class 1 – large clubs (with 1,000 or more members of drinking age) and which, operate in the nature of a tavern (e.g. a large working men's club, combined clubs, or large 'cossie' clubs).

Class 2 – clubs which do not fit Class 1 or Class 3 definitions (e.g. larger sports clubs, medium sized RSA's,

many provincial social clubs).

Class 3 – small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (e.g. small sports clubs like bowling clubs, golf clubs, bridge clubs, and small RSA's).

Enforcement – has the same meaning as a “Holding” under Section 288 of the Sale and Supply of Alcohol Act 2012, or a previous offence for which a holding has been issued if the offence occurred before 18 December 2013.

Local Authority Compliance Certificate (not set by statute) \$350.00
- Licensees are required to obtain this as supporting documentation, demonstrating that the activity they are seeking a licence for complies with the provisions of the District Plan.

25. SEWERAGE

25.1 Sewerage connection fees

Financial Contribution	(see formula below)
Administration Charge – Application Fee	250.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	200.00

For a **new single connection inside** the Scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

Where extensions have been made to existing schemes, the Financial Contribution for properties served by the extension includes the Financial Contribution for the existing scheme plus a contribution calculated on the basis of the value of the extension itself.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by Service Delivery Staff that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

25.2 Notes:

All properties connecting to or about to discharge to a public sewer shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contribution per unit
Balclutha	2,825.00
Benhar	11,940.00
Clinton	5,856.00
Heriot	9,139.00
Kaitangata	5,639.00
Kaka Point	5,066.00
Lawrence	4,934.00
Lawrence – eastern extension	9,764.00
Milton town	3,987.00
Milton – OCF	5,155.00
Owaka	3,338.00
Pounaweia – Gravity (includes Owaka contribution)	9,708.00
Pounaweia – Pumped (includes Owaka contribution)	5,808.00
Stirling	5,283.00
Tapanui	4,236.00
Tokoiti Area A	19,089.00
Waihola	7,213.00

Formula for FC (excluding Benhar and Tokoiti Area A) = $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

Financial Contributions for Benhar and Tokoiti are calculated according to the following formula:

$FC = \frac{BV \times 0.9 \times 2}{(NC \times 2) + NN} + GST + FC \text{ for Milton – OCF or Balclutha as appropriate}$

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

25.3 Bulk sewage disposal fees

25.3.1 Pre-treated Bulk Sewage Disposal Fee

This fee is for disposal of bulk treated sewerage effluent, from oxidation ponds or similar standard treatment system, into Council sewers.

Scheme	Fee
--------	-----

All Schemes	1.22/m ³
All Schemes– annual admin fee	388.00

25.3.2 Untreated Bulk Sewage Disposal Fee

This fee is for disposal of bulk untreated sewage effluent, including septic tank cleanings, into Council sewers. At present, untreated bulk sewage will only be accepted by prior arrangement and only at the approved site at Balclutha.

Scheme	Fee
All Schemes (but limited to Balclutha at present)	34.00 /m ³
All Schemes – Tankered waste annual registration	489.00

26. SPORTSGROUNDS

Local club ground hire – Administration fee per club per season	455.00
-----------------------------------------------------------------	--------

This does not include line marking, goals, wicket preparation or other services to set up playing fields. Clubs must register and pay the fee before the start of each playing season (i.e. summer and winter).

26.1 Special Charges

Balclutha A & P Showgrounds/Riverside Reserve Grounds

Major sports tournament	225.00 per day
Circus & similar type activities	455.00 per day
Refundable bond payable on booking	700.00

Individual clubs will be charged directly for usage of grounds where maintained by Council.

Casual Sport Hire	80.00 per day
Event Hire	115.00 per day

Milton A & P Showgrounds

Event Hire	115.00 per day
------------	----------------

27. SUNDRY LICENCE FEE

Where licence not otherwise covered	185.00
-------------------------------------	--------

28. SWIMMING POOLS

28.1 Balclutha/Milton

Swim	Adult	Snr Citizen	Child	Family
Casual	4.50	4.00	3.50	16.00
10 Swim Concession	36.00	32.00	28.00	

Swim	Adult	Snr Citizen	Child	Family
25 Swim Concession	78.70	70.00	61.20	
50 Swim Concession	135.00	120.00	105.00	
Hire				
Peak Pool Hire (per hour)	185.00			
Off Peak Pool Hire (per hour)	155.00			
Lane Hire (per hour)	30.00			
Meeting Room Hire (per hour) (Balclutha only)	20.00			
Meeting Room Day Hire	130.00			

Note:

Adult free if accompanying a pre-schooler. All hires are for a minimum of 1 hour

29. TRADE WASTE

Council adopted a Trade Waste Bylaw in 2019. Trade Waste discharges are classified as one of the following types:

Permitted Trade Waste; (in which case an Approval Notice must be obtained).

Conditional Trade Waste, (in which case a Consent must be obtained or a Trade Waste Agreement be entered into); or

Prohibited Trade Waste, (in which case no Consent will be granted and no Trade Waste Agreement will be entered into, will be required to pre-treatment or additional treatment if allowed to be connected at all).

Charges for 2024/25:

Type of Consent	Category	Application fee for New or Change in Activity	Consent Period (Years)	Annual Inspection Fee	Annual Consent Maintenance Fee	Volumetric flow charge
Permitted	1	140.00	5	0	0	Not applicable
Permitted	2	140.00	5	0	0	Excess volume x 0.8 x \$1.60
Conditional	3	280.00	5	280.00	140.00	Excess volume x 0.8 x \$1.60
Conditional	4	280.00	5	560.00	140.00	Excess volume x 0.8 x \$1.60

Note:

- All properties will be charged 1 x urban sewer rate
- Volumetric charges will be invoiced Quarterly based on the water meter readings.
- Annual charges will be invoiced in the first quarter.
- Excess volume = usage – 366 m³/year.
- There will be no application charges for ~~the~~ existing customers. If the activity of the existing customer has changed, customer is required s to complete and submit an application.

Examples: The table below shows the categories for the Trade Waste Bylaw with industry examples and examples of likely costs. The different type of consent and categories are volumetric based.

Category	Description	Examples	Charging regime	Example annual charges for existing commercial properties
1	Equivalent to a domestic demand for water use and load	Small office, banks	<ul style="list-style-type: none"> • Wastewater UAC • Application fee for new activities of change of activity or discharge conditions 	<ul style="list-style-type: none"> • Covered by UAC
2	Has higher water use than a domestic demand but with a similar load	Motels, camp-grounds	<ul style="list-style-type: none"> • Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge 	<ul style="list-style-type: none"> • Water use = 1,000m³/yr • Wastewater flow charge = (1000-366) x 0.8 x \$1.60 = \$811.50
3	Equivalent to a domestic demand for water use but with a higher load concentration	Hairdresser, takeaways, restaurant, bars, schools	<ul style="list-style-type: none"> • Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge • Inspection fee • Annual consent maintenance fee 	<ul style="list-style-type: none"> • Water use = 650m³/yr • Wastewater flow charge = (650-366) x 0.8 x \$1.60 = \$363.50 • Inspection fee = \$280 • Annual account maintenance fee = \$140 • Total Annual Charge = \$783.50
4	Higher water use and increased load	Factories, Truck stops	<ul style="list-style-type: none"> • Wastewater UAC • Application fee for new activities of change of activity or discharge conditions • Wastewater flow charge • Inspection fee • Annual consent maintenance fee 	<ul style="list-style-type: none"> • Water use = 6,000m³/yr • Wastewater flow charge = (6000-366) x 0.8 x \$1.60 = \$7,211.50 • Inspection fee = \$560 • Annual account maintenance fee = \$140 • Total Annual Charge = \$7,911.5

The examples above are dependent on the activity and on the number of inspections required per year. The costs for sampling and flow monitoring are not included in the charges above as these are site specific. Any costs incurred for sampling or flow monitoring will be passed onto the commercial business.

Site inspection – actual cost	150.00 per hour
Tankered waste annual registration	557.90

Tankered waste discharge	34.00 per cubic metre
--------------------------	-----------------------

30. TRADING IN PUBLIC PLACES

(i.e. mobile shop, hawkers, itinerant traders)

Per day (non-charitable)	35.00
Per annum	185.00

31. VEHICLE STANDS ON STREETS

Per Stand	119.00
Per Operator Maximum	238.00
Per Day	33.00

32. WASTE MANAGEMENT

32.1 Wheelie Bins

Bins damaged by consumer	180.00
Bins damaged on day while out for collection	No Cost

32.2 Mt Cooe Landfill

	Disposal Charges
General Refuse	320.00/tonne
Green Waste Discount *	50%
Household Recycling (as specified)	Free
Vehicle Batteries	Free
Scrap Metal (excluding fridges, air conditioning units and heat pumps)	Free
Fridges	35.00 each
Air conditioning units and heat pumps	58.00 each
Fridge, heat pump or air conditioning unit with approved degassing certificate	Free
VENM (virgin excavated natural materials – soil, clary, gravel, rock) (by prior arrangement)	Free
LPG Cylinders	13.00 each
Disposal of Tyres: Car/4WD	15.00 each
Disposal of Tyres: - Truck	51.00 each
Disposal of Tyres: - Bulk	1,310.00/tonne

Notes: *This discount will apply to all loads of green waste as defined below and assessed by landfill staff. Any loads that are found to be contaminated as they are unloaded will be charged at the full refuse rate as estimated by the landfill staff.

Approved green waste includes: lawn clippings, hedge clippings, tree trimmings with branches less than 150mm diameter, and garden weeds. Small amounts of soil associated with plant roots, etc. is acceptable.

33.2.1 Special Waste

Application for registering Special Waste	80.00
Deposit for special waste requiring further assessment	890.00
Special Waste Charge	488.00/tonne

Note: Any special burial costs will be additional to the above rate, e.g. the cost of a separate disposal hole.

33.2.2 Car Bodies

Complying	44.00
-----------	-------

Note: Fuel tank shall be emptied and cap removed, LPG and CNH tanks shall be removed, Batteries shall be removed, Engine and transmission shall be drained of all oil, seats, upholstery, glass and tyres shall be removed).

Waste or organic material shall not be present.

32.3 Transfer Stations & Skip Sites

Refuse Bag (max 120L)	8.00/bag
-----------------------	----------

Notes: Charging will be based on estimated refuse volume.
Large volumes of waste in excess of 2.0m³ will not be accepted.
Special waste will not be accepted.

32.4 E Waste Recycling Price List

Computer (desktop or laptop)	9.00
Computer server	21.00
LCD/LED Screen less than 24"	18.00
LCD/LED Screen 24" - 40"	24.00
LCD/LED Screen 40" – 60"	36.00
CRT TV Old style TV	51.00
Data Projector	9.00
Printer/Fax/Typewriter/Photocopier	
Small	9.00
Medium	12.00
Large	24.00

Microwave, VHS, DVD, vacuum cleaner, laminator, shredder, telephone, grooming devices, dehumidifier, keyboard, kitchen appliances, camera	
Small	3.00
Medium	6.00
Large	9.00
Oversized	12.00
Batteries (UPS, Jumpstarters, Household Batteries)	6.00/kg
Power cords, data cables, toner and inkjet cartridges (sealed), cell phones, batteries within a device, sundry wires	Free

33. WATER ANALYSIS

Bacteriological, chemical	Actual Cost
---------------------------	-------------

34. WATER SUPPLY (RURAL)

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	250.00
Rural Water Scheme Modelling (Deposit)*	600.00

* Please note that \$600 deposit is required for work to get underway – Actual Charge will be confirmed with applicant before proceeding, and the difference will be refunded if applicable.

Financial Contribution for new consumers and additional over-design supplies, to apply where a property is not connected to the scheme and has a design capacity allocated to it but no corresponding financial contribution has been paid. The contribution to be levied is to be for no less than the design capacity allocated to the property, or a property that has previously paid a financial contribution and has been given a corresponding allocation now seeks an increased supply in excess of that allocation. Provided it is possible to supply the additional water, the contribution is to be levied on each unit approved above the allocation.

The base financial contribution shall be calculated by multiplying the Property Area by the Scheme Factor except where otherwise indicated (see below). Residential/lifestyle properties may attract an increased charge. **The minimum charge shall be for a 2-unit supply.** Financial Contributions levied will be in addition to any cost of additional capital works required to make the connection or provide the supply. Payment of the financial contribution is required prior to the supply being made. In each case the contribution and any entitlement created by it is to attach to the land.

In particular cases, financial contributions may be amended by resolution of the Rural Water Scheme Committee.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc. shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Scheme Factor \$		Cost/Unit \$
Balmoral One	34.26		585.00
Balmoral Two	35.26		599.00
Clydevale – Pomahaka	2		1,070.00
Glenkenich	24.68		394.00
Moa Flat	21.04		336.00
North Bruce	39.70	farm connection (base charge)	887.00
North Bruce		residential / lifestyle ¹	3,548.00
Richardson	2	farm connection (base charge)	1,357.00
Richardson		residential / lifestyle ¹	3,252.00
South Bruce	22.44	farm connection (base charge)	380.00
South Bruce		Residential / lifestyle ¹	1,518.00
Tuapeka	22.65		371.00
Wangaloa	32.50		604.00
Waipahi			426.00

Scheme Factor = (((BV-OL) x 0.25) / SC) x 0.065 + GST

Where: BV = Book Value. OL = outstanding loans and SC = scheme capacity.

¹For properties less than 30 ha

²For the Richardson and Clydevale-Pomahaka Schemes the following contribution will respectively apply: The contribution shall be five times the current unit rate for the Richardson scheme and three times the current unit rate for the Clydevale-Pomahaka scheme per unit of additional supply.

34.1 Unauthorised Water Use

Under provisions of the CDC Water Supply Bylaw, unauthorised use of water on rural schemes will be charged for at the estimated maximum unauthorised usage rate multiplied by the annual scheme unit charge, multiplied by the estimated period in years of unauthorised use (minimum 1 year). Additional to the estimated charge for water used, an administration charge of \$281.25, plus the actual costs to remedy unauthorised fittings and of follow-up re-inspection, will also be payable by the offender.

Example: If a 2-unit restrictor is found drilled out to supply 18 units, typical charges will be:

16 (units stolen) x \$166.40 (scheme unit charge) + \$250 (admin) + GST = \$3,349.26 + actual remedial and re- inspection costs.

34.2 Subdivision

The property owner at the time of subdivision shall be liable for all costs required to provide the minimum water allocation to each lot.

34.3 Out of District Water Rates

Charge per unit for the sale of water supplied to out of district customers, from the following Rural Water Schemes:

Glenkenich	481.9
Moa Flat	318.1

35. WATER SUPPLY (URBAN)

35.1 Urban Water Connection Fees

Financial Contribution	(See formula below)
Administration Charge – Application Fee, non-refundable	250.00
Engineering and Installation Costs (plant, labour, materials)	Actual Cost
Basic Development Engineering Inspection Fee	200.00

For a **new single connection inside** the scheme area, where the property has paid a previous financial contribution, or has been paying a half rate charge for more than the five previous years, the Financial Contribution is not required but the other costs shown are payable. Where the property has been paying a half rate charge for less than the five previous years, the Financial Contribution shown shall be reduced pro-rata i.e. discounted 20% per year of half rate payment.

The Financial Contribution and other costs shown are payable for **new connections outside** the Scheme area, and **additional connections** inside the Scheme area, where no previous financial contribution or half rate charge has been paid. Where intensification occurs, each self-contained habitable unit is deemed to be a separate connection for fees and rating purposes.

For commercial premises (including residential premises converting to commercial) and for extraordinary connections (outside the Scheme area) a metered connection will be installed, for which the applicant shall be charged Actual Cost additional to all other relevant fees and charges.

The Basic Development Engineering Inspection Fee is for inspections outside of the property boundary undertaken by Service Delivery Staff that are not covered under a building consent. The inspection can cover both sewerage and water supply inspections and is for developments up to three additional lots per inspection. Large developments will be charged on a time basis at the consent monitoring staff hourly rate.

Notes:

All properties connecting to a public water main shall complete the application form.

All costs associated with laying and making the connection, reinstating surfaces etc shall be the responsibility of the applicant. This includes the costs associated with any required system upgrade.

Scheme	Financial Contributions \$ / Unit
Balclutha	1,624.00
Benhar	6,377.00
Clinton (incl. Clydevale-Pomahaka Contribution)	2,502.00
Kaitangata	2,472.00
Kaka Point (incl. Richardson Contribution)	5,263.00
Lawrence	2,671.00
Milton town	4,275.00
Milton – OCF	5,094.00
Owaka	2,964.00

Scheme	Financial Contributions \$ / Unit
Stirling & Cherry Lane	2,036.00
Tapanui	1,799.00
Waihola (incl. North Bruce Contribution)	5,658.00

Formula for FC = $\frac{(BV-OL) \times 0.6 \times 2}{(NC \times 2) + NN} + GST$

BV = Book Value

NN = Number Not Connected

OL = Outstanding Loans

FC = Financial Contribution

NC = Number Connected

35.2 Metered Water Connection Charges

Water used below 366 m ³ /year	0.00 (incorporated in annual water rate)
Water used over 366 m ³ /year	1.94/m ³
Water used Commercial/industry penalty – in excess of agreed maximum	3.90/m ³
Water meter reading fee – on demand	50.00
Annual admin fee (bulk water carriers only)	326.00

Metered water charges will apply as per section 25 of the Clutha District Council Water Supply Bylaw as above for all metered commercial and residential connections and will be charged once the base allocation (usually 366 cubic metres per annum) has been used.

36. Inflow and Infiltration

36.1 Inflow and Infiltration Reinspection

	Hours	Rate	Total Cost \$
Inspection costs including travel and vehicle	2	150.00	300.00
Admin and follow up	1	80.00	80.00
			380.00